

# FAREHAM

BOROUGH COUNCIL

## AGENDA

### LEISURE AND COMMUNITY SCRUTINY PANEL

**Date:** Wednesday, 28 June 2023

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford

R Bird

M J Ford, JP

Miss T G Harper

Mrs K K Trott

**Deputies:** Ms C Bainbridge

Mrs P M Bryant



**1. Apologies for Absence**

**2. Minutes (Pages 5 - 8)**

To confirm as a correct record the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 31 May 2023.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive and declarations of interest from Members in accordance with the Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Opportunities Plan (Pages 9 - 10)**

To receive a providing an overview of the Council's Opportunities Plan and how the Year 1 project proposals relate to the Leisure and Community Portfolio.

**7. Exclusion of Public and Press**

To consider whether it is in the public interest to exclude the public and representatives of the press for this item on the grounds that, the matter to be dealt with under item 8 of the agenda involves the likely disclosure of exempt information as defined in Paragraph 3 Part 1 of Schedule 12A of the Local Government Act.

**8. Festive Lights - Award of Contract (Pages 11 - 40)**

To receive a report from the Director of Leisure and Community on the Festive Lights – Award of Contract. The report is to be considered by the Executive on the 03 July 2023.

**9. Executive Business (Pages 41 - 42)**

To consider any items of business dealt with by the Executive since the last meeting of the Panel, that falls under the remit of Leisure and Community Portfolio. This will include any decisions taken by individual Members during the same time period.

**(1) Community Fund Application - Shopmobility (Pages 43 - 48)**

**(2) Fareham Live - Award of Contract (Pages 49 - 50)**

**(3) Voluntary Sector Support Fund - BurrIDGE Community Association - to be tabled at the meeting**

**10. Leisure and Community Scrutiny Panel Priorities**

To provide an opportunity for Members to consider the Scrutiny Panel priorities for Leisure and Community.



A WANNELL  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
19 June 2023

**For further information please contact:**  
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# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 31 May 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs C L A Hockley (Chairman)

**Councillor** Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, R Bird, M J Ford, JP, Miss T G Harper and Mrs K K Trott

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

No apologies of absence were received at the meeting.

**2. MINUTES**

RESOLVED that the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 10 May 2023 be signed and confirmed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcements at the meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

Councillor R Bird declared a personal interest for item 7, as his wife was formerly a Trustee of one of the bidders detailed in the confidential Appendix to the report.

**5. DEPUTATIONS**

No deputations were received at the meeting.

**6. EXCLUSION OF PUBLIC AND PRESS**

The Panel RESOLVED that it was in the public interest to exclude the public and representatives of the press for this item on the grounds that the matter to be dealt with under item 7 of the agenda involves the likely disclosure of exempt information as defined in Paragraph 3 Part 1 of Schedule 12A of the Local Government Act 1972.

**7. AWARD OF CONTRACT FAREHAM LIVE**

Councillor R Bird declared a personal interest for this item as his wife was formerly a Trustee of one of the bidders detailed in the confidential Appendix to the report.

A discussion took place in respect of this item which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person and category 7A (information which is subject to an obligation of confidentiality) of Schedule 12A Local Government Act 1972 and the Council's Access to Information Procedure Rules.

At the end of this item, the meeting moved back into open session.

**8. EXECUTIVE BUSINESS**

**(1) Cams Alders Vision - Conclusion**

There were no comments or questions for clarification in respect of this item.

**(2) Hampshire Cultural Trust**

There were no comments or questions for clarification in respect of this item.

**9. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES**

The Director of Leisure and Community advised the Panel that once the new Corporate Strategy has been adopted in October, members will need to re-evaluate the priorities for 2023-2029. In the meantime, the priorities for the Panel at present were confirmed and agreed as follows:

- Review the Partnership with Hampshire Cultural Trust
- Review Progress on Fareham Live
- Review Allocations of Section 106 contributions for outdoor sport and recreation
- Develop an approach to play area development and inclusive play area equipment
- Review SLM partnership (to include information on reducing carbon footprint)
- Review Fareham North West Vision in respect of leisure and community facilities.

Members asked whether there could be an update regarding the new extension at Fareham Leisure Centre. The Leisure and Community Manager confirmed that there has been a 40% increase in customer footfall to almost 700,000 and that a detailed update will be brought to the Panel later this year which will include an update on performance and provide benchmarking against contract expectations.

(The meeting started at 6.00 pm  
and ended at 7.15 pm).





# FAREHAM

## BOROUGH COUNCIL

### **Presentation to Leisure and Community Scrutiny Panel**

**Date:** 28 June 2023  
**Report of:** CHIEF EXECUTIVE OFFICER  
**Subject:** OPPORTUNITIES PLAN 2023-2027

#### **SUMMARY**

The Executive Leader delivered the Budget presentation for 2023/2024 at the full Council meeting on 24 February 2023. During the presentation it was acknowledged that the Medium-Term Financial Strategy forecast a future funding gap of £2.4m by 2026/27.

Since this time, there has been considerable activity to develop a new Opportunities Plan of projects to close the gap.

This presentation provides an overview of the way in which the Opportunities Plan has been developed and the significant Year 1 project proposals that relate to the Scrutiny Panel area.

An update on the full Opportunities Plan and finalised Year 1 project proposals will be presented at the Executive on 4 September 2023 for their agreement.

#### **RECOMMENDATION**

Members are invited to note the contents of the presentation and make any comments or further proposals for consideration as part of the Opportunities Plan.



# FAREHAM

## BOROUGH COUNCIL

### Report to Leisure and Community Scrutiny Panel

**Date:** 28 June 2023  
**Report of:** Director of Leisure and Community  
**Subject:** FESTIVE LIGHTS – AWARD OF CONTRACT

#### SUMMARY

This report seeks to award the contract following tenders received for a festive lighting scheme for Fareham Town Centre for a 5-year duration commencing August 2023.

The Executive report at Appendix 1, is part exempt by virtue of paragraph 3 Part 1 Schedule 12A of the Local Government Act 1972.

#### RECOMMENDATION

It is RECOMMENDED that the Leisure and Community Scrutiny Panel: -

- a) note the contents of the Executive report attached at appendix 1; and
- b) consider any comments/recommendations to pass to the Executive for consideration at their meeting on the 03 July 2023.



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 03 July 2023

<b>Portfolio:</b>	Leisure and Community
<b>Subject:</b>	Fareham Town Centre Festive Lighting Scheme – Award of Contract
<b>Report of:</b>	Director of Leisure and Community
<b>Corporate Priorities:</b>	Leisure Opportunities for Health and Fun Maintain and Extend Prosperity

**Purpose:**

This report seeks to award the contract following tenders received for a festive lighting scheme for Fareham Town Centre for a 5-year duration commencing August 2023.

**Executive summary:**

Responsibility for the organisation and management of events in Fareham Town Centre comes under the Leisure and Community portfolio.

Part of these responsibilities include the organisation of the Christmas light switch on which takes place towards the end of November each year. This event sees the Mayor of Fareham turning on the Christmas lights as the culmination of entertainment and activities that take place beforehand. Historically, the event has attracted thousands of people into the Town Centre.

The contract for installing and maintaining the festive light display, that commenced in August 2018, expires in August 2023.

This report seeks approval to enter into a new 5-year contract for the design, supply, installation and maintenance of a festive lighting scheme for Fareham Town Centre.

**Recommendation/Recommended Option:**

It is recommended that the Executive agrees that:

- (a) the tender submitted by the contractor ranked 1<sup>st</sup>, as set out in confidential Appendix A to the report, being the most advantageous tender received, be accepted and the contract awarded to the company and;
- (b) the contractor ranked 2<sup>nd</sup>, as set out in confidential Appendix A to the report, is appointed as the reserve bidder.

**Reason:**

To provide a new and improved festive lighting scheme for Fareham Town Centre.

**Cost of proposals:**

The cost for providing a new and improved festive lighting scheme are presented in the confidential Appendix A and can be met from the Town Centre Management Surplus budget.

**Appendices:**

A: Confidential Tender Evaluation Matrix\*\*

B: Confidential Design Illustrations (preferred bidder)\*\*

**\*\* Appendix A and B: Tender Evaluation Matrix and Preferred Bidder Report (Confidential) – By virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person and category 7A (information which is subject to an obligation of confidentiality) of Schedule 12A Local Government Act 1972 and the Council's Access to Information Procedure Rules.**

**It is not in the public interest to publish this information as it would harm the Council's ability to conduct procurement activity in accordance with national procurement legislation and to achieve best value in the consideration of bids received, which are supplied under an obligation of confidence in relation to their financial and technical content. If bidders' submissions were disclosed their ability to compete for work would be adversely affected by the disclosure of the detail of their competitive bids and could result in the submission of unaffordable or undeliverable bids / remove the necessary element of market competition that drives best value principles.**

**Background papers:** None

**Reference papers:** Report to the Executive Member for Leisure and Community – June 2018. Festive Lighting Scheme – Award of Contract.

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	03 July 2023
<b>Subject:</b>	Fareham Town Centre Festive Lighting Scheme – Award of Contract
<b>Briefing by:</b>	Director of Leisure and Community
<b>Portfolio:</b>	Leisure and Community

#### INTRODUCTION

1. Responsibility for the organisation and management of events in Fareham Town Centre falls under the Leisure and Community portfolio.
2. Part of these responsibilities include the organisation of the Christmas light switch on event which takes place towards the end of November each year. This event sees the Mayor of Fareham turning on the Christmas lights as the culmination of entertainment and activities that take place beforehand. Historically, the event has attracted thousands of people into the Town Centre.
3. The contract for setting up and maintaining the festive light display expires in August 2023. Due to some elements of the scheme becoming uneconomical to repair, it was agreed that a new 5-year contract for the design, supply, installation and maintenance of a festive lighting scheme for the Town Centre would be tendered.

#### PROPOSAL

4. An invitation to tender for the scheme was issued on 15 March 2023 via the South – East Business Portal.
5. The tender specification required tenderers to submit designs which complimented the style and scale of the Town Centre and the various styles of lighting columns. Tenderers were also required to provide a price for the purchase of the existing lights which would then be offset against their tender submission price.
6. The festive lighting scheme covers key town centre areas including, West Street and its Performance Podium, Vannes Parade, Harper Way, Station Roundabout and Westbury Manor Museum.
7. Following changes to SSE regulations, the Council can no longer have tree lights powered by nearby columns and therefore asked tenderers to put forward an alternative solution for lighting the trees in the Civic Gardens and in West Street. SSE do not allow the tethering of columns to anything else, such as trees or nearby buildings. They explained that tethering is a health and safety risk in the event of one column or tree falling, which could result in trailing live electrics.

## **EVALUATION PROCESS**

8. On the 28 April 2023, 6 tenders were received and unsealed by the Procurement Team. The tender price details are presented in confidential Appendix A.
9. The contract document defined a pre-determined scoring mechanism whereby tenders are assessed on price, service and quality. This also included environmental considerations to support the Council's commitment to becoming carbon neutral by 2030.
10. The tender submissions were evaluated, and the scores weighted as specified in the invitation to tender. The scores and ranking of all tenders received are represented in confidential Appendix A.
11. Tenderers were asked to provide a cost for hiring the scheme and a cost for purchasing the scheme. The hire option was discounted due to the fact that it resulted in a higher cost over the 5-year period.
12. The contract length is 5 years, which is extendable by 1 or 2 years, at the Council's discretion.
13. Based on the evaluation of the tenders received, 6 bids have been ranked in order of economic value and design.
14. The most advantageous supplier, which achieved the highest overall combined score, is recommended for the award of the contract. A copy of the preferred design visuals is represented in confidential Appendix B.

## **CLIMATE CHANGE CONSIDERATION**

15. Environmental factors were an element included within the tender specification for this contract to support the Council's commitment to becoming carbon neutral by 2030, with preference given to lighting which utilises energy efficient products, using non-toxic and recyclable materials.
16. Tenderers were asked to provide details of any carbon reduction plans or actions they have undertaken to reduce the carbon footprint of their operations. Measures proposed by the preferred bidder included using High Quality LED lights (HQL's) which are 50% more efficient than the previous type of LED lighting, whilst being 10% brighter. The preferred bidder has 50% of its lease vehicles which are either hybrid or fully electric for visiting sites and transporting materials. They also recycle products and use recycled materials, such as aluminium frames, when creating new festive lighting displays.
17. The current scheme uses approx. 2,000kWh over the festive lighting period which is 7 weeks from around 20 November until 05 January when the scheme is illuminated from 4pm to 11pm each day. The preferred bidder, based on the same timings, will use approx. 1,008kWh.
18. Environmental considerations were scored within the evaluation process and are presented in confidential Appendix A.



## **RISK ASSESSMENT**

19. Many of the standard and identifiable risks initially presented in this type of project have been negated through the Councils rigorous and structured procurement process.
20. Regular monitoring will take place and a series of onsite meetings will be held throughout the contract period to reduce potential risks.
21. The decorations will be stored securely when not in use and will be testing annually to ensure longevity of the scheme.
22. A 24- hour emergency call out service will be provided when the scheme is in situ.

## **FINANCIAL IMPLICATIONS**

23. The works and charges associated with this contract can be financed from the Town Centre Management Surplus budget.

## **CONCLUSION**

24. Six valid tenders were received. It is recommended that the most advantageous tender received, ranked 1st in confidential Appendix A to this report, be accepted and a contract awarded.
25. The preferred bidder uses the latest HQL LEDs lights which are 50% more efficient than the previous type of LED lighting, whilst being 10% brighter, resulting in a much lower energy consumption.
26. The preferred bidder is an independent provider of festive lighting with an account manager based locally with a good call out procedure and out of hours service.
27. The preferred lighting scheme design option uses a warm white and cool white colour palette as illustrated in confidential Appendix B. The performance podium will continue to be the festive centrepiece of the scheme with high impact motifs on the surrounding light columns lining the pedestrianised area and surrounding streets, whilst considering the different needs and uses of each part of the town.
28. The scheme will also be extended slightly due to feedback received from some businesses based at the Western end of West Street. An additional 4 decorative motifs will be added to the light columns between the Aldi Supermarket and Station Roundabout.

### **Enquiries:**

For further information on this report please contact Emma Bowler (01329 824440) Leisure and Community Manager.



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted



By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted



# FAREHAM

## BOROUGH COUNCIL

### **Report to Leisure and Community Scrutiny Panel**

**Date:** 28 June 2023  
**Report of:** Director of Leisure and Community  
**Subject:** EXECUTIVE BUSINESS

#### **SUMMARY**

One of the key functions of this Scrutiny Panel is to hold the Executive Portfolio Holder and Senior Officers to account in the delivery of the service and the Improvement Actions identified in the Council's Corporate Priorities and Corporate Vision.

Members are therefore invited to consider the items of business which fall under the remit of the Leisure and Community portfolio and have been dealt with by the Executive since the last meeting of the Panel. This also includes any decisions taken by individual Executive Members.

The relevant notices for decisions taken are attached for consideration.

#### **RECOMMENDATION**

It is recommended that Members consider the items of Business discharged by the Executive since the last meeting of the Panel and make any comments or raise any questions for clarification.





# FAREHAM

## BOROUGH COUNCIL

2022/23  
Decision No.  
2447

**Record of Decision by Executive Portfolio for  
Leisure and Community**  
Tuesday, 23 May 2023

<b>Portfolio</b>	Leisure and Community
<b>Subject:</b>	<b>Community Fund Application - Shopmobility</b>
<b>Report of:</b>	Director of Leisure and Community
<b>Corporate Priority:</b>	Leisure Opportunities for Health and Fun

**Purpose:**  
This report presents an application for funding under the Council’s Community Funding Programme.

Shopmobility Fareham is a charitable service that provides mobility scooters, electric and manual wheelchairs to people with limited mobility living within or visiting the Borough of Fareham. The service is available to all those in need, whether because of a long-term condition or a short-term impairment.

As well as enabling visitors to Fareham Town Centre to access the shops independently, the service also hires equipment to individuals to assist with mobility on holidays or trips.

All customers are given an assessment to help them find the right mobility aid and to ensure they are confident to use it. On average, approximately 160 individuals benefit from this service each month.

The Shopmobility Service is run by Communities First Wessex, who receive a Service Level Agreement grant from Fareham Borough Council of £7,350 per year. The purpose of this grant is to help make the Fareham Shopmobility Service affordable and accessible to all residents and visitors to Fareham Town Centre.

Fareham Shopmobility is currently located on the ground level of the Osborn Road Multi-Storey Car Park.

**Background**  
A report to the Council’s Executive in May 2022 detailed plans for the regeneration of Fareham Town Centre, which included the demolition of the Osborn Road Multi-Storey Car Park. In its place, a new surface car park would provide 120 spaces, including 8 disabled bays.

The report made reference to the Fareham Shopmobility Service, confirming that officers would work closely with this service to identify a suitable alternative location ahead of construction.

### **Relocating the service**

Consultation with Communities First Wessex around the relocation of the Shopmobility Service has identified the following priorities: an accessible unit close to popular entrance points of Fareham Shopping Centre, space for Shopmobility's volunteers to carry out maintenance on the scooters, additional space to store lesser-used mobility scooters and space to store additional scooters for events, which helps Shopmobility generate additional income to supplement their service.

The current timeframe for relocation, due to the schedule of the Osborn Road Multi-Storey Car Park demolition, is summer 2023.

Following discussion with the Fareham Shopping Centre Manager, a suitable vacant unit within the Shopping Centre has been identified. It is next to the current One Community shop, close to the taxi rank by the south-east entrance and within a short distance from the Shoppers Car Park, providing good passing footfall.

It has a good-sized area on the first floor, accessible from the service area to the rear, which would be ideal for storing the additional mobility equipment that Fareham Shopmobility owns. It contains adequate space on the ground floor to welcome visitors and carry out minor servicing of equipment.

The unit would require Communities First Wessex to hold a lease, similar to those in existence for the other charities that are occupying vacant units in the Shopping Centre.

There would be no rental costs and as a result no guarantees on the duration for which Communities First Wessex would be able to occupy the unit. For this reason, there would be an expectation that all elements of the fit-out for the unit would be transferrable should Fareham Shopmobility be required to relocate in future.

Communities First Wessex would be eligible for relief from Business Rates for this unit, upon application.

### **Accessible Facilities**

It is essential that the Fareham Shopmobility Service remains accessible to customers, to enable them to retain their pledge of promoting independence for their users.

The closest car park, the Shoppers Car Park, is managed by Fareham Borough Council. Under the Council's management, individuals who are eligible for the Blue Badge Scheme and are a Fareham resident are able to access the car park free of charge. Those visiting the Town Centre who are not Fareham residents but have a Blue Badge can park in the Shoppers Car Park but will be charged or can park for free in any of the Pay and Display surface car parks.

Fareham Shopmobility plan to include a service for those unable to walk to the Shopmobility shop or who do not have someone to collect the scooter for them, whereby it is brought to them if required, but they will need to be parked in the Shoppers Car Park to be able to access this service. This could extend to other car parks in the future but will be subject to volunteer availability.

To promote the seamlessness of this service, customers are encouraged to book

their requirements from Shopmobility in advance. This arrangement has been in place for some time and works well for both the customer and volunteer/member of staff.

### **Volunteers**

As Fareham Shopmobility is a charitable service, many of its functions are undertaken by volunteers under the guidance of a paid member of staff.

Volunteers provide support with the meeting and greeting of customers, servicing the equipment and undertaking repairs.

In addition to being an accessible and welcoming venue for customers, it is essential that the unit provides a safe and comfortable base for the service's volunteers. To support this, Communities First Wessex will be carrying out risk assessments on the new operating procedures and will be supporting the volunteers through the changes.

The new unit will also provide Communities First Wessex with the opportunity to promote their other community services, such as Home Help and Dial-a-Ride.

Shopmobility's current opening days and times reflect their times of greatest demand. These are Mondays, Tuesdays, Thursdays and Saturdays from 9:30am to 4pm. These hours of operation will continue to be monitored and will increase if there is sufficient demand.

### **Community Funding Application**

An application to the Council's Community Funding for £6,646.98 has been received by Fareham Shopmobility for the costs associated with this move. The cost for the relocation of the Fareham Shopmobility Service has been identified as £7,146.98, which includes the creation of movable shopfront signage, the installation of necessary IT and electrical systems and the purchase of furniture for volunteers and customers. This will be a one-off outlay. Officers have worked closely with Communities First Wessex to identify opportunities to further reduce the cost of the relocation.

Shopmobility will remain responsible for all utilities, insurance and maintenance costs that are required for the unit. They will also fund, through Communities First Wessex, the publication of promotional leaflets for the service, which represents the additional £500 in the relocation costs.

Fareham Shopmobility's account details from 2021/2022 list a deficit of £4,037.68 for this service. Council Officers continue to work with Communities First Wessex to consider ways to ensure this service is financially viable, as it is a tremendous asset to the community.

Both Ward Councillors, Councillor Trott and Councillor Hamilton, are fully supportive of this request.

### **Options Considered:**

The Executive Member for Leisure and Community considered the contents of the report.

**Decision:**

RESOLVED that the application be approved with the following conditions attached to the award:

- i. that a signed lease for the Shopping Centre Unit is provided prior to the transfer of funding;
- ii. that the relocation is completed prior to the close of June 2023; and
- iii. that the Fareham Shopmobility unit in the Shopping Centre will also be used to promote volunteering opportunities for Fareham based charities.

**Reason:**

This application meets the Community Fund criteria for financial support for community capital projects.

**Confirmed as a true record:**

Councillor Mrs S Walker (Executive Member for Leisure and Community)  
Tuesday, 23 May 2023

<TRAILER\_SECTION>

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# FAREHAM

## BOROUGH COUNCIL

2023/24  
Decision No.  
2449

### Record of Decision by Executive

Monday, 5 June 2023

<b>Portfolio</b>	Leisure and Community
<b>Subject:</b>	<b>Award of Contract: Fareham Live</b>
<b>Report of:</b>	Director of Leisure and Community
<b>Corporate Priority:</b>	Leisure opportunities for health and fun; Maintain and extend prosperity

#### **Purpose:**

This report seeks approval to award the contract to operate Fareham Live on behalf of the Council to the preferred bidder.

The skill required to programme and operate Fareham Live means that management by an experienced operator is required.

Following the withdrawal of BH Live as the Council's preferred operator on 20 October 2021, the Council has undertaken a new procurement exercise.

The report seeks approval to appoint the preferred operator of Fareham Live. Following a detailed procurement exercise, three final bidders have provided submissions that offer a varied and high-quality programme of events and activities to enable Fareham Live to be a vibrant venue with activity throughout the day and evening.

The evaluation of the submissions and preferred bidder are provided in confidential Appendix A to the report.

#### **Options Considered:**

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item.

The Executive Member for Leisure and Community highlighted an amendment to page 1 of the report which should read "Following the withdrawal of BH Live as the Council's preferred operator on the 20 October 2022, the Council has undertaken a new procurement exercise".

The Executive Member for Leisure and Community placed on record her sincere thanks to all who have been involved with this project so far.

The Executive Leader brought the Executive Members' attention to a slight change to recommendation (c) amending the words "in consultation..." with "following consultation...".

As recommendation.

**Decision:**

RESOLVED that the Executive agrees that:

- (a) the tender submitted by the contractor ranked 1<sup>st</sup> as set out in the confidential Appendix A to the report, being the most advantageous tender received, be accepted and the contract awarded to the company;
- (b) the contractor ranked 2<sup>nd</sup>, as set out in confidential Appendix A to the report is appointed as reserve bidder; and
- (c) permission for agreement to make minor amendments to the contract with the preferred bidder be delegated to the Director of Leisure and Community following consultation with the Executive Member for Leisure and Community.

**Reason:**

To allow Fareham Live to be operated by a skilled and experienced operator, whilst ensuring the most economically advantageous deal for the Council.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 5 June 2023