

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Appeals Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 28 June 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** K A Barton (Chairman)

**Councillor** D L Steadman (Vice-Chairman)

**Councillors:** Mrs L E Clubley (deputising for G Fazackarley), J M Englefield  
and C J Wood

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor G Fazackarley.

**2. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**3. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**4. DEPUTATIONS**

There were no deputations made at this meeting.

**5. PRESENTATION ON THE ROLE AND RESPONSIBILITIES OF THE COMMITTEE**

The Committee received a presentation from the Head of Democratic Services and the Head of HR and ICT on the role and responsibilities of the Appeals Committee. The presentation included: -

- the purpose & functions of the Committee
- key points to note
- what happens if an Appeals Committee is called
- a brief summary & Members questions

RESOLVED that the officers be thank for their presentation.

(The meeting started at 6.00 pm  
and ended at 6.23 pm).