



**FAREHAM** BOROUGH  
COUNCIL

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## **COUNCIL MEETING SUMMONS**

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 18 October 2012**, commencing at **6:00pm**.

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The Mayor: Councillor D L Steadman

The Deputy Mayor: Councillor Mrs S M Bayford

Councillor B Bayford	Councillor T J Howard
Councillor Miss S M Bell	Councillor L Keeble
Councillor J V Bryant	Councillor T G Knight
Councillor Mrs P M Bryant	Councillor A Mandry
Councillor T M Cartwright	Councillor Mrs K Mandry
Councillor P J Davies	Councillor D J Norris
Councillor Mrs M E Ellerton	Councillor Mrs S Pankhurst
Councillor J M Englefield	Councillor R H Price, JP
Councillor K D Evans	Councillor D C S Swanbrow
Councillor G Fazackarley	Councillor Mrs K K Trott
Councillor M Ford, JP	Councillor N J Walker
Councillor J S Forrest	Councillor D Whittingham
Councillor N R Gregory	Councillor P Whittle, JP
Councillor Miss T Harper	Councillor S D T Woodward
Councillor Mrs C L A Hockley	

**For further information please contact:  
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**- A G E N D A -**

**1. Prayers**

The meeting will commence with a short service of prayers.

**2. Apologies for Absence**

**3. Minutes**

To confirm as a correct record the minutes of the Council Meeting held on 26 July 2012 ([cl-120726-m](#) refers).

**4. Mayor's Announcements**

**5. Executive Leader's Announcements**

**6. Executive Members' Announcements**

**7. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**8. Presentation of Petitions**

To receive any petitions presented by a member of the Council.

*Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.*

**9. Deputations**

To receive any deputations of which notice has been given.

**10. Reports of the Executive**

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended as follows:-

(1) 3 September 2012 - [x-120903-m](#)

(2) 1 October 2012 - [x-121001-m](#)

*Note: the following recommendations are to be determined:*

- Minute 12(1) - Annual Review of the Council's Finance Strategy - the Council is recommended to approve the updated Pay Policy, annexed to the Medium Term Finance Strategy.

- (3) Schedule of Individual Executive Decisions - [cl-121018-xschedule](#).

## 11. Report of the Scrutiny Board

To receive, consider and answer questions on reports and recommendations of the meeting of the Scrutiny Board held on 27 September 2012 ([sb-120927-m](#) refers).

## 12. Reports of Other Committees

- v To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made:

- |  |                   |                                  |
|--|-------------------|----------------------------------|
| (1) Planning Committee   | 18 July 2012      | <a href="#">pc-120718-m</a>      |
|  | 15 August 2012    | <a href="#">pc-120815-m</a>      |
|  | 29 August 2012    | <a href="#">pc-120829-sv-m</a>   |
|  | 12 September 2012 | <a href="#">pc-120912-m</a>      |
|  | 4 October 2012    | <a href="#">pc-121004-sv-m</a>   |
| (2) Strategic Planning and Environment Policy Development and Review Panel | 4 September 2012  | <a href="#">spe-120904-m</a>     |
| (3) Leisure and Community Development and Review Panel                     | 5 September 2012  | <a href="#">l&amp;c-120905-m</a> |
| (4) Public Protection Policy Development and Review Panel                  | 24 July 2012      | <a href="#">pp-120724-m</a>      |
|  | 11 September 2012 | <a href="#">pp-120911-m</a>      |
| (5) Audit and Governance Committee   | 24 September 2012 | <a href="#">au-120924-m</a>      |

*Note: the following recommendations are to be determined:*

- Minute 6 - Review of Financial Regulations 4 (Authorisation Limits), 8 (Revenue Budgets), 9 (Capital Programme) - the Council is recommended to approve the proposed changes to revise the regulations, as set out in Appendix E and F of the report (- [au-120924-r07-eha](#) refers)

- |   |                   |                              |
|---|-------------------|------------------------------|
| (6) Housing Policy Development and Review Panel | 13 September 2012 | <a href="#">hsg-120913-m</a> |
| (7) Licensing and Regulatory Affairs Committee  | 18 September 2012 | <a href="#">lc-120918-m</a>  |

## 13. Questions under Standing Order 17.2

To answer questions pursuant to Standing Order 17.2 for this meeting.

#### 14. Motions under Standing Order 15

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 15 but received after print and dispatch of the agenda.

(1) Notice of motion received 26 September 2012 by Councillor N R Gregory:

"To request that all members support a change in the format/constitution of three decision making committees: Licensing & Regulatory Affairs, Planning Committee and Scrutiny Board.

That this council supports that both Chairmanship of these committee's be from members other than the leading group; and that all vice chairmanship should also be from a different Political party or group other than from the same as the Chairman's and that the rule of political balance on who sits on these committees is not used in the structure of the members on these committees, that these committees be made up with equal balance of all parties or groups to ensure:

- The safeguard of openness and transparency in any decisions made.
- Ensuring that any Leader or any Political group cannot use his/ her or their power over these committees, for which they should not express their opinions in the decisions making of these committees.
- To ensure that Officers attached to these committees do not feel pressured into changing their opinions or reports."

(2) Notice of motion received 28 September 2012 by Councillor D M Whittingham:

"To request that all members support a reduction of the Special Allowance allocation of points by 50%.

Due to current requirement by this Government to cut Council Tax benefits and the introduction of Universal Credit Scheme which will cut housing benefits to the most vulnerable sector of our communities both to be introduced next year, with the possibility of Council tax increases in order for this Council to balance its accounts.

This Motion will demonstrate that we elected members are willing to play our part and support this council in balancing our accounts and reduce the impact of these cuts. This reduction will generate around a £85,000.00 saving from elected member allowances.

This will ensure that the decision we all have to make over the next few months and into next year on the merits of these reductions, that we can keep our own integrity as spokesmen and women of our communities."

- (3) Notice of motion received 8 October 2012 by Councillor J S Forrest:

"Allocation of committee chairmanships and vice-chairmanships at the Council's Annual meeting each year should follow the same basis of proportionality among political groups as applies to membership of committees. Within this structure, the chairmanship of the Scrutiny Board should be allocated to the leaders of the largest opposition group."

## **15. Appointments to Outside Bodies**

- (1) Eastern Solent Coastal Partnership

At its meeting on 21 June 2012, the Council appointed Councillor K D Evans as a representative to the Joint Member Shared Coastal Management Service Board which assists with the governance of the Eastern Solent Coastal Partnership.

The Council is now asked to appoint a deputy representative to the Joint Member Shared Coastal Management Service Board for the remainder of the 2012/13 Municipal Year.

- (2) Standing Conference On Problems Associated with the Coastline (SCOPAC)

Fareham Borough Council has upgraded to full membership status of the Standing Conference on Problems Associated with the Coastline (SCOPAC).

The primary aims of SCOPAC are:

- To provide a strong political forum for coastal local authorities and other organisations with an interest in coastal risk management along the south coast of England; and
- To raise and sanction funding for the successful operation of SCOPAC and for the development and implementation of its research programme.

The Council is now invited to appoint a representative (with voting rights) and a deputy to attend the Standing Conference On Problems Associated with the Coastline.

- (3) Highlands Hub Management Committee

To review the Council's appointment of a representative to the Highlands Hub Management Committee.

The Management Committee steers the work of the Highlands Hub facility within the local community, linking its role to the parish churches of St Columba and Holy Trinity with local partners.

(4) Fareham Welfare Trust

To review the Council's appointment of a representative to the Fareham Welfare Trust.

This charitable trust exists for the relief of need, hardship or distress of persons living in the Fareham area. The trust meets twice annually plus an Annual General Meeting.

**16. Appointments to Committees**

To consider a report by the Chief Executive Officer on the calculation of political balance for appointments to committees following the recent changes to political group memberships (report [cl-121018-r02-lus](#) refers). The Council is asked to appoint the nominations of the political groups to committees and also to appoint the role of Chairman and Vice-Chairman for each committee. Such appointments will take effect from 19 October 2012.

**17. Exclusion of public and Press**

To consider whether it is in the public interest to exclude the public and representatives of the press from the remainder of the meeting in accordance with Section 100A(4) of the Local Government Act 1972, on the grounds that the matter to be dealt with involves the likely disclosure of exempt information as defined in Paragraphs 1 of Part 1 of Schedule 12A of the Act.

**18. Director appointments**

To consider a report by the Chief Executive Officer regarding the transfer of functions at Director level ([Confidential Report](#), which is not for publication as it contains exempt information, appended).

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P GRIMWOOD  
Chief Executive Officer

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10 October 2012