



FAREHAM BOROUGH
COUNCIL

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Minutes of the Executive

(to be confirmed at the next meeting)

*Minutes of a meeting held on 11 June 2012
in the Collingwood Room, Civic Offices, Fareham*

Present: Councillor S D T Woodward - Policy, Strategy and Finance
(Executive Leader)
Councillor T M Cartwright - Public Protection (Deputy Leader)
Councillor K D Evans - Strategic Planning and Environment
Councillor Mrs C L A Hockley - Leisure and Community
Councillor L Keeble - Streetscene

Also in attendance, Councillors:

Mrs P M Bryant (Chairman of Licensing and Regulatory Affairs Committee)
P J Davies (Chairman of Housing Tenancy Board) for minute 10(1)
J S Forrest (Liberal Democrat Group Leader) for minute 10(1), 11(3) and 11(5)
A Mandry for minute 9(1)
Mrs K Mandry (Chairman of Public Protection Policy Development and Review Panel)
D C S Swanbrow (Chairman of Scrutiny Board)
P W Whittle, JP for minute 10(2)

Public Session

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor B Bayford.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 14 May 2012 ([x-120514-m](#)-refers) be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest given for this meeting.

5. PETITIONS

There were no petitions presented for this meeting.

6. DEPUTATIONS

There were no deputations for this meeting.

7. MINUTES/REFERENCES FROM OTHER COMMITTEES

(1) Reference from the Policy Development and Review Panels:

The Executive received comments from the Leisure and Community Policy Development and Review Panel on the Leisure Strategy for 2012/13 and NOTED that the report will be brought to the Executive meeting of 16 July.

The Executive received comments from the Public Protection Policy Development and Review Panel on the Statement of Policy in relation to Unauthorised Encampments and NOTED that a further report will be brought to the Executive meeting of 16 July; and APPROVED that an audit be undertaken of the Council's car parks and other vulnerable Council owned land to prevent unauthorised encampments taking place.

The Executive received comments from the Housing Policy Development and Review Panel on the Empty Homes Strategy and NOTED that a further report will be brought to the Executive meeting of 3 September, following further consultation with the Chairman and the Executive Member for Housing.

(2) Reference from the Scrutiny Board:

The Executive received comments from the Scrutiny Board regarding the New Standards Arrangements and took account of those comments in determining the matters at minute 11(4) below.

The Executive received comments from the Scrutiny Board regarding the Governance Arrangements and took account of those comments in determining the matters at minute k11(5) below.

8. EXECUTIVE APPOINTMENTS

RESOLVED, that the following appointments of Executive Members to the bodies be made for 2012/13:-

- (a) New Community North of Fareham Strategic Board -
The Executive Leader, Councillor S D T Woodward;
The Executive Member for Strategic Planning and Environment, Councillor K D Evans.
- (b) New Community North of Fareham Standing Conference -
The Executive Leader, Councillor S D T Woodward;
The Executive Member for Strategic Planning and Environment, Councillor K D Evans;
The ward Councillors for Fareham North; and
The ward Councillors for Fareham East.

9. EXECUTIVE MATTERS FOR DECISION IN PUBLIC

The Executive considered the following matters for decision and resolved as indicated, in the Notices of Executive Decisions referred to and as set out below:-

Public Protection

- (1) Air Quality Update - Decision No. [2012/13-18](#)

At the invitation of the Executive Leader, Councillor A Mandry addressed the Executive for this item.

RESOLVED that the progress being made on the delivery of the Council's Air Quality Action Plan be noted.

- (2) CCTV Partnership Agreement - Decision No. [2012/13-19](#)

RESOLVED:

- (a) that the overarching CCTV Partnership Agreement, set out as Appendix A of the report ([xpp-120611-r10-kwr](#) refers) be approved;
- (b) that the Portfolio Holder for Public Protection be authorised to review and approve the agreement on an annual basis.

- (3) Health and Safety Performance 2011/12 - Decision No. [2012/13-20](#)

RESOLVED that the Executive notes:

- (a) the work undertaken by all employee's to maintain health and safety standards and, where necessary, improve health and safety performance for the benefit of all concerned during 2011/12, and
- (b) that the Council as an employer continues to achieve a standard of health and safety management within its activities that meets statutory requirements and demonstrates competence in health and safety management.

- (4) Emergency Planning Annual Report 2011/12 - Decision No. [2012/13-21](#)

RESOLVED that the Executive agrees that this annual report be used as a record/update of the work that has been undertaken to enhance the Council's emergency response capability.

10. Strategic Planning and Environment

- (1) Locks Heath District Centre - Masterplanning Proposal - Decision No. [2012/13-22](#)

At the invitation of the Executive Leader, Councillors P J Davies and J S Forrest addressed the Executive for this item.

RESOLVED that the Executive agrees to undertaking a Masterplanning exercise for the Locks Heath District Centre.

- (2) New Community North of Fareham - Consultation on Masterplan Options - Decision No. [2012/13-23](#)

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive for this item.

RESOLVED that the Executive approves the concept masterplan options for public consultation to commence on 2 July 2012.

11. Policy, Strategy and Finance

- (1) Matched Funding - Quarterly Report - Decision No. [2012/13-24](#)

RESOLVED that a matched funding award of up to £25,000 be approved for Titchfield Amateur Boxing Club towards the construction cost of a single storey extension to the boxing club, subject to all contributory funding being secured and a Community Use Agreement being entered into with Fareham Borough Council.

- (2) Lease of Land at Hunts Pond Road from Hampshire County Council - Decision No. [2012/13-25](#)

RESOLVED that the terms as set out in the Executive briefing paper ([xps-120611-r06-qll](#) refers) for a lease of HCC land at Hunts Pond Road are approved.

- (3) Solent Enterprise Zone Business Rate Discount Policy - Response to Consultation - Decision No. [2012/13-26](#)

At the invitation of the Executive Leader, Councillor J S Forrest addressed the Executive for this item.

RESOLVED that the Executive:

- (a) approves the policy, as set out in Appendix B of the report ([xps-120611-r09-awa](#) refers), for the granting of business rate discounts at the Solent Enterprise Zone;
- (b) delegates authority to the Director of Finance and Resources, in consultation with the Executive Leader, to make minor amendments the policy, where appropriate.
- (4) New Standards Regime Arrangements - Decision No. [2012/13-27](#)

RESOLVED that the Executive:

- (a) agrees the revised Role of the Chairman and the Functions of the Audit and Governance Committee as set out in Appendix A and B to the report ([xps-120611-r14-gwh](#) refers), and recommends the revised role and functions to Council; and,
- (b) recommends to Council that authority be delegated to the Chief Executive, in consultation with the Solicitor to the Council, to make these and related changes within the Council's Constitution.
- (5) Governance Arrangements - Decision No. [2012/13-28](#)

RESOLVED that the Executive:

- (a) notes the content of the report and that a review of the Scheme of Delegations relating to the Executive Functions is being undertaken and will be reported to a future Council meeting; and
- (b) recommends to Council that there is no desire to change Fareham Borough Council's governance arrangements; and
- (c) that the Chief Executive Officer be authorised to review and amend Fareham Borough Council's Constitution to reflect the Council's decision on its governance arrangements.

12. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

Private Session

13. EXECUTIVE MATTER FOR DECISION IN PRIVATE

The Executive considered the following matters for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

Streetscene

- (1) Award of Tender - Refuse Collection Vehicles (Key Decision) - Decision No. [2012/13-29](#)

RESOLVED that the tender submitted by Dennis Eagle (contract no DNWA-86WKTZ) tendered under Southampton City Council framework agreement EC09/01/1463) being the most economically advantageous tender received, be accepted and a supply contract be awarded.

14. Policy, Strategy and Finance

- (1) Award of Lease for the New Portchester Community Centre (Deferred to 18 June 2012 Executive meeting)
- (2) Tenders - Six Monthly Report - Decision No. [2012/13-30](#)

RESOLVED that details of all tenders received and contracts awarded during the six month period ending 6 April 2012 as set out in Appendix A of the confidential report, be noted.

(NOTE: All decisions are non-key decisions unless otherwise indicated)

(The meeting started at 6:00pm
and ended at 7:20pm).