



**FAREHAM** BOROUGH  
COUNCIL

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## **Minutes of the Executive**

**(to be confirmed at the next meeting)**

*Minutes of a meeting held on 3 September 2012  
in the Collingwood Room, Civic Offices, Fareham*

**Present:** Councillor S D T Woodward - Policy, Strategy and Finance  
(Executive Leader)  
Councillor T M Cartwright - Public Protection (Deputy Leader)  
Councillor K D Evans - Strategic Planning and Environment  
Councillor Mrs C L A Hockley - Leisure and Community  
Councillor L Keeble - Streetscene

**Also in attendance, Councillors:**

T G Knight (Chairman of Audit and Governance Committee) for Minute 13(1)  
Mrs K Mandry (Chairman of Public Protect Policy Development and Review Panel)  
D C S Swanbrow (Chairman of Scrutiny Board)  
J S Forrest (Liberal Democrat Group Leader) for minute 10(1) and 12(1)  
R H Price, JP, for minute 15(1)  
P W Whittle, JP, for minute 13(5)

## **Public Session**

### **1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 16 July 2012 ([x-120716-m](#) refers) be confirmed and signed as a correct record.

### **3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader announcements.

### **4. DECLARATIONS OF INTEREST**

In accordance with the Standing Orders and the Council's Code of Conduct, Councillor Forrest declared a non-pecuniary interest for minute 12(4) - Public Notice Newspaper Adverts as he is a member of the Nation Union of Journalists. Councillor Price, JP declared a non-pecuniary interest for minute 14(1) – Portchester Community Centre as he has been appointed as a Fareham Borough Council representative for Portchester Community Association Management Committee.

### **5. PETITIONS**

There were no petitions presented for this meeting.

### **6. DEPUTATIONS**

There were no deputations for this meeting.

### **7. MINUTES/REFERENCES FROM OTHER COMMITTEES**

(1). Reference from the Streetscene Policy Development and Review Panel

The Executive received comments from the Streetscene Policy Development Review Panel regarding the report on current textile arrangements and took account of these comments in determining the matter at minute 10(1) below.

(2) Reference from Council Meeting held on 26 July 2012.

The Executive received comments from the Council Meeting held on 26 July 2012 in relation to the minutes of the Executive meeting held on 18 June 2012 in which the minute 7(1) was referred back to the Executive to consider the proposed additional phrase. RESOLVED that the Executive agreed to add the additional phrase:

"after a lengthy and rigorous debate, the Executive agreed to accept the recommendation of the Portchester Community Centre Task and Finish Panel."

## 8. EXECUTIVE APPOINTMENTS

There were no Executive appointments made.

## 9. EXECUTIVE MATTERS FOR DECISION IN PUBLIC

The Executive considered the following matters for decision and resolved as indicated, in the Notices of Executive Decisions referred to and as set out below:-

### Housing

- (1) Empty Homes Strategy (Key Decision) - Decision No. [2012/13-55](#)

RESOLVED that the Executive agreed to:-

- (a) amend the Empty Home Loan scheme as detailed in the Report;
- (b) set aside a revolving £100,000 loan fund from the Housing Capital Programme;
- (c) authorise Officers to take more robust enforcement action if an owner persistently refuses to make any efforts to bring property back into use including making application for Empty Dwelling Management Orders.
- (d) approve the Empty Homes Strategy attached to the Report as Appendix A. ([xho-120903-r10-ghe](#) refers).

## 10. Streetscene

- (1) Recycling Textiles - Decision No. [2012/13-56](#)

At the invitation of the Executive Leader, Councillor Forrest addressed the Executive for this item.

RESOLVED that the Executive:

- (a) endorse the recommendation made by the Streetscene Policy Development and Review Panel on 12 July 2012, as noted at option 2 of the report ([xxs-120903-r12-sha](#)) refers.
- (b) requests Officers to prepare a competitive tender for the exclusive rights to provide and service textile and clothing recycling banks on Council owned land with the borough.
- (c) requests Officers to bring forward a further report setting out options for distributing the income arising from the award of the tender to local charities or community groups, following consultation with members of the public via CATs meetings.

## 11. Public Protection

- (1) Annual Report on Fareham Parking Enforcement Service - Decision No. [2012/13-57](#)

RESOLVED that:

- (a) members note the performance of the service and that this continues to be closely monitored; and,
- (b) the Annual Fareham Parking Enforcement Report, attached as Appendix A is published on the Council's website.

## 12. Strategic Planning and Environment

- (1) Government Planning Consultation (a) Statutory Consultee Performance and Award of Cost (b) New Opportunities for Sustainable Development and Growth through the Reuse of Existing Buildings (c) Streamlining information requirements for Planning Application - Decision No. [2012/13-58](#)

At the invitation of the Executive Leader, Councillor Forrest addressed the Executive for this item.

RESOLVED that the Executive agrees the Council's response to the three Government consultations in accordance with this report, ([xpt-120903-r11-lsm](#)) refers. With the addition of the strengthening of wording regarding advertisements on buildings.

## 13. Policy, Strategy and Finance

- (1) Annual Review of the Corporate Vision and Priorities (Key Decision) - Decision No. [2012/13-59](#)

At the invitation of the Executive Leader, Councillors Knight and A Mandry addressed the Executive for this item.

RESOLVED that:

- (a) the proposed minor amendments to the strategy document, as set out at paragraph 24 of the report ([xps-120903-r06-ata](#) refers), are presented to Full Council for approval.
  - (b) the Executive Leader write to the Leader of Hampshire County Council regarding Councillor Knight remaining as the representative for Hampshire County Council on the Daedalus Strategy Group.
- (2) Quarterly Financial Monitoring Report 2012/13 - Decision No. [2012/13-60](#)

RESOLVED that the report on revenue and capital budget monitoring be noted.

- (3) Matched Funding - Quarterly Report - Decision No. [2012/13-61](#)

RESOLVED that a matched funding award of up to £3,000 be awarded for Crofton Community Association towards the cost of replacing the lights and ceiling tiles in Crofton Hall, and replacing the current fencing around the preschool outdoor play area with a wall. Any award made would be subject to all contributory funding being secured. No Community Use

Agreement would be required, as community use is already a requirement of the current lease.

(4) Public Notice Newspaper Adverts - Decision No. [2012/13-62](#)

At the invitation of the Executive Leader, Councillor Forrest addressed the Executive on this item and declared a non-pecuniary interest as he is a member of the National Union of Journalists.

RESOLVED that the Executive:

- (a) notes the new arrangements for publishing public notices on the Hampshire Portal, and
  - (b) agrees to the Council signing up to the Hampshire PNA contract.
- (5) Maintaining the Vibrancy of Fareham Town Centre - Decision No. [2012/13-63](#)

At the invitation of the Executive Leader, Councillors A Mandry and Whittle, JP addressed the Executive for this item.

RESOLVED:

that the Action Plan, attached as Appendix A to this report, be approved and that, specifically, the following actions be approved:

- (a) Remove the penalty charge of £25 after 5 hours from pay on foot car parks in time for the Christmas period by 1 November 2012;
- (b) Establish a new standalone Fareham Town Centre website;
- (c) Improve information and signage within the Town Centre;
- (d) Fund murals/artwork in empty shop frontages in consultation with landlords;
- (e) Explore the feasibility of funding a programme of minor repair/redecoration works to the facades of occupied shops in consultation with landlords;
- (f) Fund the purchase of equipment for the Monday market, following consultation with market traders;
- (g) Develop a programme, in consultation with Hampshire Chamber of Commerce, to encourage new businesses to start up in the Town Centre.

#### **14. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.

**Private Session****EXECUTIVE MATTER FOR DECISION IN PRIVATE**

The Executive considered the following matters for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

**15. Leisure and Community**

- (1) Portchester Community Centre - Future Management Arrangements - Decision No. [2012/13-64](#)

At the invitation of the Executive Leader, Councillor Price, JP addressed the Executive for this item, and declared a non-pecuniary interest as he has been appointed by Fareham Borough Council as the representative for Portchester Community Association Management Committee.

RESOLVED:  
that the Executive:

- (a) note the threat and implications of legal action by Portchester Community Association.
- (b) note the progress with the construction of the new community centre.
- (c) approve a contingency budget for 2012/13 (as detailed in paragraph 18 of the attached briefing paper) to enable the new Portchester Community Centre to open in the autumn.
- (d) approve a one-off budget of £40,000 for legal costs funded from general fund revenue reserves.
- (e) authorise the Director of Community and Streetscene to equip the new community centre as necessary in consultation with the Executive Member for Leisure and Community.
- (f) authorise the Director of Community and Streetscene to set the 2012/13 fees and charges for hiring rooms and facilities in the new community centre in consultation with the Executive Member for Leisure and Community.
- (g) authorise the Director of Community and Streetscene in consultation with the Executive Leader to negotiate and extend the date for vacant possession of the old community centre to up to 21 December 2012.
- (h) authorise the Director of Community and Streetscene in consultation with the Executive Leader to negotiate and agree any Landlord and Tenant Act compensation payment to Portchester Community Association and for it not to exceed the amount claimed.
- (i) authorise the Director of Community and Streetscene to take any such ancillary actions necessary to give effect to this resolution.

**16. Policy, Strategy and Finance**

- (1) Treasury Management Monitoring Report 2012/13 - Decision No. [2012/13-65](#)

RESOLVED that the treasury management monitoring report be noted.

*(NOTE: All decisions are non-key decisions unless otherwise indicated)*

(The meeting started at 6:00pm  
and ended at 7.52pm).