



FAREHAM BOROUGH
COUNCIL

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Minutes of the Executive

(to be confirmed at the next meeting)

*Minutes of a meeting held on 1 October 2012
in the Collingwood Room, Civic Offices, Fareham*

Present: Councillor S D T Woodward - Policy, Strategy and Finance
(Executive Leader)
Councillor T M Cartwright - Public Protection (Deputy Leader)
Councillor B Bayford - Housing
Councillor K D Evans - Strategic Planning and Environment
Councillor Mrs C L A Hockley - Leisure and Community
Councillor L Keeble - Streetscene

Also in attendance, Councillors:

J V Bryant (Chairman of Strategic Planning & Environment Policy Development and Review Panel)
Mrs P M Bryant (Chairman of Licensing & Regulatory Affairs Committee)
P J Davies (Chairman of Housing Tenancy Board) for Minute 12(2)
Miss T Harper (Chairman of Streetscene Policy Development and Review Panel)
Mrs K Mandry (Chairman of Public Protection Policy Development and Review Panel)
D C S Swanbrow (Chairman of Scrutiny Board) for Minute 11(1)

Public Session

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 3 September 2012 ([x-120903-m](#) refers) be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader had visited the site of the new Portchester Community Centre and was very pleased to report that the works on this fantastic project were coming along extremely well. He also announced that he would be attending the Special Portchester Community Action Team (CAT) Meeting on Friday 5 October at Cams Hill School, Shearwater Avenue, Portchester from 7pm. The Executive Leader will be giving a presentation and answering questions about Portchester's new £2 million Community Centre.

4. DECLARATIONS OF INTEREST

There were no declarations of interest given for this meeting.

5. PETITIONS

There were no petitions presented for this meeting.

6. DEPUTATIONS

The Executive received deputations from Mr Michael Thwaites, Mr Peter Coates, Mr Geoffrey Eales, Mr Raymond Randall, and Ms Angela Evans in relation to Item 9(1) - Lockwood Community Centre and were each thanked accordingly (see minute 9(1) below).

The Chairman agreed to bring that item for consideration forward on the agenda.

The Executive received a deputation from Mr Peter Twemlow in relation to Items 11(1) - Fareham Borough Local Plan Part 2: Development Sites and Policies - Draft for Consultation and 11(2) - Locks Heath District Centre - Masterplan Options for Consultation and was thanked accordingly (see minutes 11(1) and 11(2) below).

The Chairman agreed to bring the items for consideration forward on the agenda.

7. MINUTES/REFERENCES FROM OTHER COMMITTEES

- (1) The Executive received the minutes from the Housing Tenancy Board held on 10 September 2012 ([ht-120910-m](#) refers).

RESOLVED that the intention to appoint a second deputy co-opted member and the updated work programme for the Housing Tenancy Board be noted.

- (2) The Executive received comments from the Scrutiny Board following the meeting held on 27 September 2012 and took account of those comments in determining the items at minutes 12(1) and 12(2) below.

8. EXECUTIVE APPOINTMENTS

There were no Executive appointments made at this meeting.

9. EXECUTIVE MATTERS FOR DECISION IN PUBLIC

The Executive considered the following matters for decision and resolved as indicated, in the Notices of Executive Decisions referred to and as set out below:-

Leisure and Community

- (1) Lockswood Community Centre - Decision No. [2012/13-73](#)

The comments of the Deputies were taken into account during consideration of this item (see minute 6 above).

RESOLVED that the Executive:

- (a) commit to support the running of Lockswood Community Centre for the remainder of this financial year;
- (b) urgently and actively encourage local people to form a community association to take over the running of the centre; and
- (c) review the management situation of Lockswood Community Centre in 6 months time.

10. Public Protection

- (1) Unauthorised Encampment Policy - Decision No. [2012/13-74](#)

RESOLVED that:

- (a) the Statement of Policy in Relation to Unauthorised Encampments, as shown in Appendix A to the report ([xpp-121001-r10-kwr](#) refers) be approved;

- (b) authority be delegated to the Director of Regulatory and Democratic Services in consultation with the Portfolio Holder for Public Protection to keep the policy under review and amended accordingly so that it reflects any changes in legislation, government guidance and best practice; and
- (c) the Executive makes representations to the Ministry of Justice in support of making trespass a criminal offence.

11. Strategic Planning and Environment

- (1) Fareham Borough Local Plan - Part 2: Development Sites and Policies - Draft for Consultation - Decision No. [2012/13-75](#)

The comments of the Depute were taken into account during consideration of this item (see minute 6 above).

At the invitation of the Executive Leader, Councillor Swanbrow addressed the Executive for this item.

RESOLVED that:-

- (a) the draft Development Sites and Policies Plan, as set out at [Appendices A](#) and [B](#) to the report, ([xpt-121001-r02-lje](#) refers) including the [amended table](#) and [additional page](#) received by the Executive, be published for a 6 week period of public consultation, together with supporting documents including the Sustainability Appraisal;
 - (b) the Director of Planning and Environment, in consultation with the Executive Member for Strategic Planning and Environment, be authorised to make any necessary minor amendments to the documents, including the provision of appendices, prior to publication provided these do not change the overall direction, shape or emphasis of the document and do not raise any significant new issues; and
 - (c) the revised plan preparation timetable for the Development Sites and Policies Plan, as set out at [Appendix C](#), be agreed and published as an amendment to the Local Development Scheme of March 2012, to replace the timetables for the Site Allocations and Development Management Policies Plan and for the Fareham Town Centre Area Action Plan.
- (2) Locks Heath District Centre - Masterplan Options for Consultation - Decision No. [2012/13-76](#)

The comments of the Depute were taken into account during consideration of this item (see minute 6 above).

RESOLVED that the Executive agrees to undertake a public consultation exercise on the masterplan options outlined in this report for the future redevelopment of the Locks Heath District Centre.

12. Policy, Strategy and Finance

- (1) Annual Review of the Council's Finance Strategy - Decision No. [2012/13-77](#)

The Executive noted the comments referred from the Scrutiny Board.

RESOLVED that the Executive:

- (a) agree the Council's finance strategy and the budget guidelines for 2012/13, as set out in the finance strategy document attached to this report ([xps-121001-r07-awa](#) refers); and
- (b) submit the updated Pay Policy, annexed to the Medium Term Finance Strategy, to Full Council for approval.

- (2) Local Support Scheme for Council Tax - Decision No. [2012/13-78](#)

The Executive noted the comments referred from the Scrutiny Board.

At the invitation of the Executive Leader, Councillor Davies addressed the Executive for this item.

RESOLVED that the Executive:

- (a) approve the draft scheme proposals for Council Tax Support Scheme as set out in the report ([xps-121001-r11-cqu](#) refers), subject to the removal of the proposed change of the Capital upper limit of £10,000 at Appendix A of the report;
- (b) note that officers are to proceed with a period of public consultation on the draft scheme;
- (c) note the programme for implementation.

13. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.

Private Session

EXECUTIVE MATTER FOR DECISION IN PRIVATE

The Executive considered the following matters for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

14. Policy, Strategy and Finance

- (1) Irrecoverable Debts - Decision No. [2012/13-79](#)

RESOLVED that the debts listed in Appendix A to the report, be written off as irrecoverable.

(NOTE: All decisions are non-key decisions unless otherwise indicated)

(The meeting started at 6:00pm
and ended at 7:30pm).