

Record of Decision by Executive

Monday, 8 February 2016

Portfolio

Subject: Fareham Community Savers Reallocation

Report of:

Strategy/Policy: Leisure and Cultural Strategy

Corporate Objectives: Dynamic, Prudent and Progressive Council

Purpose:

To agree the reallocation of funding that was designated for Fareham Community Savers following the termination of this arrangement.

In March 2012 the Council established a Credit Union in Fareham in partnership with First Wessex Housing Association and The Southern Co-operative. The aim of this initiative, known as Fareham Community Savers, was to promote financial inclusion, safe borrowing and savings opportunities to communities predominantly living in the Fareham Park and Broadlaw Walk areas of the Borough.

The Executive agreed to fund the initiative for five years, subject to satisfactory performance. It was anticipated that this initiative would complement the work of the Fareham Park Project, which is a corporate priority aimed at improving the life opportunities for residents in the Fareham Park area.

On 10th March 2015 a meeting of the Fareham Community Savers Management Board concluded that the initiative had reduced to a level that no longer made it sustainable. There remains £12,938 available from the now defunct initiative and this is available to share equally between the Council and First Wessex Housing Association.

This report proposes that the Council's share of the funding is redirected to enable the continuation of the Fareham North West Youth Club, which was set up and initially funded as part of the Fareham Park Project. It is anticipated that the Youth Club's strong connections with many young people from this community will enable the funding to be utilised for the specific purpose of improving young people's links to education, skills and training through mentoring and signposting.

The Council is seeking to make an agreement with First Wessex to use its share of the fund to support youth services in the Borough of Fareham.

Options Considered:

At the invitation of the Executive Leader, Councillor Mrs C L A Hockley addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) that the Council's £6,469 share from the now defunct Fareham Community Savers initiative be added to the Youth Activities Grant Fund for the provision of open access youth activities in the Borough and is allocated in accordance with the agreed criteria; and
- (b) that First Wessex be asked to allow their share of the funding to be allocated for the provision of youth services in the Borough of Fareham.

Reason:

To ensure that the operation of the Fareham North West Youth Club can continue with the aim of improving young people's links to education, skills and training through mentoring and signposting.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
1750

Record of Decision by Executive

Monday, 8 February 2016

Portfolio	Leisure and Community
Subject:	Leigh Road Tennis Courts - Conversion to Car Parking
Report of:	Director of Operations
Strategy/Policy:	Leisure and Cultural Strategy
Corporate Objectives:	

Purpose:

To feedback on the consultation on the proposal to convert the existing two tennis courts opposite the Leigh Road entrance to the Park Lane Recreation Ground to provide additional car parking.

The existing car park at Leigh Road has 20 parking spaces and, whilst this is sufficient to accommodate most of the demand, it does not have the capacity to meet the peak demand during the summer, particularly when the Fareham Bowls Club have matches or events

taking place at their premises within the recreation ground.

The adjacent two tennis courts are redundant and no longer fit for purpose and there is an opportunity to change the use of these to provide an additional 25 parking spaces, which will include disabled parking bays and be in line with the existing four hour limit.

Public consultation has revealed no objection to the principle of converting the tennis courts to provide additional car parking, but there has been a request for an alternative use to be considered, i.e. to make the area of the courts a formal area for off the lead exercise / training of dogs.

The Executive is asked to consider the results of the consultation and to consider the proposal to provide additional car parking.

Options Considered:

The Executive received a written Deputation from Mrs Carol Massey in relation to item 8(2) Leigh Road Tennis Courts – Conversion to Car Parking.

As recommendation.

Decision:

RESOLVED that the Executive agrees that the redundant tennis courts adjacent to the Leigh Road entrance to the Park Lane Recreation Ground be converted to provide increased car parking provision.

Reason:

To address the shortfall in parking in the summer period and to further implement the Park Lane Vision.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
1751

Record of Decision by Executive

Monday, 8 February 2016

Portfolio

Subject: Traffic Management

Report of:

Strategy/Policy:

**Corporate
Objectives:**

Purpose:

To update the Executive on progress in delivering the 2015/16 Traffic Management programme and request members to consider and approve the programme for 2016/17.

The Executive agreed the 2015/16 Traffic Management Programme on 2 February 2015. This report updates members on progress in delivering the 2015/16 Traffic Management Programme, seeks approval for the Traffic Regulation Order priorities for 2016/17, and informs the Executive of the general work undertaken by the Traffic Management Team.

Options Considered:

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) to note the progress on the current 2015/16 programme, considers planned work for 2016/17 identified in Appendices A to D to this report;
- (b) that the proposed Traffic Regulation Order Programme for 2016/17, as shown in Appendix B (Table 4) to the report, be approved; and
- (c) to note the work undertaken on the deployment of the Speed Limit Reminder signs, as detailed at Appendix D to the report.

Reason:

To improve road safety and to reduce traffic congestion.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
1752

Record of Decision by Executive

Monday, 8 February 2016

Portfolio

Subject: **Local Plan Review and Fareham Town Centre and Portchester Regeneration Strategies: Proposed Member Working Group Arrangements.**

Report of:

Strategy/Policy:

Corporate Objectives:

Purpose:

To consider and approve the proposed arrangements establishing Member Working Groups for the Local Plan Review and associated Regeneration Strategies for Fareham Town Centre and Portchester District Centre.

This report outlines the proposed arrangements for Member Working Groups for the Local Plan Review and associated Regeneration Strategies for Fareham Town Centre and Portchester District Centre.

Options Considered:

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees that the Executive Member for Planning and Development be authorised to make arrangements for three Member Working Groups for the Local Plan Review, Fareham Town Centre and Portchester District Centre Regeneration Strategies.

Reason:

To ensure a suitable mechanism is in place for Officers to report progress to Members on key aspects of the Local Plan Review and the development of the associated Fareham Town Centre and Portchester District Centre Regeneration Strategies.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

Record of Decision by Executive

Monday, 8 February 2016

Portfolio	Policy & Resources
Subject:	Housing Revenue Account Budget and Capital Plans 2016/17
Report of:	Director of Finance & Resources
Strategy/Policy:	HRA Business Plan
Corporate Objectives:	

Purpose:

This report seeks Executive approval for the revised budget for 2015/16, the base budgets, rents and fees and charges for 2016/17 and the capital programme with its financing for the years 2015/16 to 2019/20.

The Executive recommended and the Council approved, in February 2015, the base budget and rent increase for 2015/16, for Housing Revenue Account (HRA) services.

This report sets out the Housing Revenue Account revised budget for 2015/16 and base budget for 2016/17 along with the capital programme and financing for the years 2015/16 to 2019/20. The report examines the issues affecting the Housing Revenue Account including rent changes with effect from 4 April 2016.

Council budgets are susceptible to change in the level of expenditure and income caused by factors outside the Council's control. A risk assessment has been carried out to indicate the effect on housing balances of changes in the level of expenditure and income. This can be used to estimate the account balances needed to provide a prudent level of reserves and a working balance.

Options Considered:

The comments of the Scrutiny Board were taken into consideration for this item (see minute 7).

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive agrees to recommend to Council that:

- (a) rents be approved for Council Dwellings as set out in paragraph 10 with effect from 4 April 2016;
- (b) rents for Council garages be increased by 5% with effect from 4 April 2016;

- (c) discretionary fees and charges be increased to provide a minimum increase of 5%, where possible, with effect from 4 April 2016;
- (d) the revised budget for 2015/16 be approved;
- (e) the base budget for 2016/17 be approved;
- (f) the capital programme and financing for 2015/16 to 2019/20 be approved; and
- (g) annual budgets and assumptions are set with the aim of ensuring sufficient surpluses are held to repay debt on the date of maturity of each loan.

Reason:

To allow the Council to approve the Housing Revenue Account budget for 2016/17.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM

BOROUGH COUNCIL

2015/16
Decision No.
1754

Record of Decision by Executive

Monday, 8 February 2016

Portfolio	Policy & Resources
Subject:	Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2016/17
Report of:	Director of Finance & Resources
Strategy/Policy:	All Strategy/Policies
Corporate Objectives:	Dynamic, Prudent and Progressive Council

Purpose:

This report seeks final confirmation of the recommendations to Council, on 19 February 2016, in respect of the revenue budget, capital programme and council tax for 2016/17.

On 11 January 2016, the Executive reviewed the Council's overall finance strategy and considered proposals relating to the capital programme, revenue budgets and the council tax for 2016/17. This report updates the Council's budgets to reflect the decisions taken on 11 January 2016.

The capital programme for the years 2015/16 to 2019/20 will be £36,959,000.

The revenue budget for 2016/17 will be £8,829,400. With Central Government support and retained business rates estimated to be £2,592,859 and use of collection fund balance of £136,473, the total amount due from the council tax payers will be £6,100,068.

Taking these changes into consideration, the council tax for 2016/17 will be £145.22 per Band D property. This represents an increase from the council tax set for 2015/16 and would be within the referendum limit set by the Government.

Options Considered:

The comments of the Scrutiny Board were taken into consideration for this item (see minute 7).

At the invitation of the Executive Leader, Councillor C J Wood addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive approves the following proposals and recommends them to the meeting of the Council to be held on 19 February 2016:

- (a) the capital programme and financing of £36,959.00;
- (b) an overall revised revenue budget for 2015/16 of £9,174,600;
- (c) a revenue budget for 2016/17 of £8,829,400; and
- (d) a council tax for Fareham Borough Council for 2016/17 of £145.22 per band D property, which represents a £5.00 increase when compared to the current year.

Reason:

To allow the Full Council to approve the Council Tax for 2016/17.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
1755

Record of Decision by Executive

Monday, 8 February 2016

Portfolio	Policy & Resources
Subject:	Community Funding Review
Report of:	Director of Finance & Resources
Strategy/Policy:	Community Portfolio
Corporate Objectives:	

Purpose:

To seek agreement for changes to the criteria for Community Funding and the administration of the grants awarded by the Council.

A review of Community Funding has been undertaken to ensure that the grant continues to meet the needs of local residents, community groups and the Council.

Recommendations have been put forward for changes to the criteria for Community Funding and the administration of the grants awarded by the Council.

The Executive is now being asked to consider the recommendations and to determine the required actions to conclude the review.

Options Considered:

At the invitation of the Executive Leader, Councillor A Mandry addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive considered the following changes to the Community Funding:

- (a) increase the time, from one year to two that successful applicants have to wait before being able to submit another Community Fund bid;
- (b) allow applicants setting up a new project, or running an existing project, to apply for a one off grant payment covering revenue costs, for a specified period of time agree with the Council;
- (c) amend the Community Fund Use Agreement to make it more robust; and
- (d) audit 10% of all applicants who receive funding of less than £10,000 and every applicant who receives £10,000 or more.

Reason:

To ensure that the grant continues to meet the needs of local residents, community groups and the Council.

Confirmed as a true record:	Councillor SDT Woodward (Executive Leader)
------------------------------------	--

Monday, 8 February 2016

FAREHAM

BOROUGH COUNCIL

2015/16
Decision No.
1756

Record of Decision by Executive

Monday, 8 February 2016

Portfolio	Policy & Resources
Subject:	Purchase of Commercial Investment - 136-138 Southampton Road
Report of:	Director of Finance & Resources
Strategy/Policy:	Corporate Strategy
Corporate Objectives:	Dynamic, Prudent and Progressive Council

Purpose:

To obtain the view of the Executive on whether the Council should proceed to purchase the investment opportunity at 136-138 Southampton Road, Park Gate, Fareham on the terms as set out in the confidential Appendix A.

Included on the agenda of this Executive is a report providing an update on the Commercial Property Investment Acquisition Strategy which was put in place after approval from the Executive in January 2013. The reports sets out the commercial investments acquired from the funding allocated by the Executive in January 2013 to provide £3 million as an initial investment to fund a commercial property investment acquisition programme and the Executives decision in November 2013 to provide an additional £5 million to facilitate further investment. The report advises of the financial benefits of investing £8 million in commercial investment property as opposed to treasury related investments.

This report advises that a commercial investment opportunity has become available at 136-138 Southampton Road, Park Gate, Fareham. The owners of the investment are prepared to give the Council exclusivity to purchase the investment until the matter can be referred to this Executive for a decision.

The confidential Appendix A sets out an analysis of the investment, financial information, lease details and heads of terms agreed with the owners to enable the Executive to decide if the investment should be purchased.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive agrees the purchase of 136-138 Southampton Road, Park Gate, Fareham as a commercial investment on the basis of the heads of terms set out in the confidential Appendix A.

Reason:

To obtain the view of the Executive on whether the Council should proceed to purchase the commercial investment at 136-138 Southampton Road, Park Gate, Fareham.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
1757

Record of Decision by Executive

Monday, 8 February 2016

Portfolio	Policy & Resources
Subject:	Award of Contract - Daedalus Airport Operator
Report of:	Director of Finance & Resources
Strategy/Policy:	Corporate Strategy
Corporate Objectives:	

Purpose:

The purpose of this report is to describe the process for procuring a new contract for the management of the airfield at Daedalus and to seek approval to award the contract.

When Fareham Borough Council acquired the airfield at Daedalus from the Homes and Communities Agency, it inherited a contract for the operation of the airfield with Regional and City Airports Management (RCAM). Initially, this short term contract was due to expire on 31st May 2015, but was subsequently extended until 31st March 2016. The Council has therefore now embarked on a process to procure a new contract to operate the airfield from 1st April 2016. This will be a 5 year contract with an option to extend for a further 5 years.

Five organisations bid for the contract and a brief evaluation of each bid is set out in confidential appendix A. The bids were evaluated in two parts; firstly, the quality of the bids was considered in terms of the future growth of a viable and vibrant airfield consistent with the Vision agreed by the Executive in October 2015. Secondly the evaluation examined the cost effectiveness of the bidders proposals, in terms of facilitating a position whereby the airfield can be financially sustainable by 2018.

Options Considered:

At the invitation of the Executive Leader, Councillor C J Wood addressed the Executive on this item. He declared a Non-Pecuniary Interest due to the proximity of his parent's property to the airfield site. Councillor Wood remained in the room.

As recommendation.

Decision:

RESOLVED that the Executive agrees:

- (a) to award the contract to the bidder ranked in 1st position (as set out in Confidential Appendix A), this being the best combination of cost effectiveness and service quality in terms of taking the airfield forward in line with the Council's Vision; and
- (b) that the Director of Finance and Resources be given delegated authority to agree the detailed terms of the contract with the successful bidder.

Reason:

To provide airfield management services for Fareham Borough Council as specified in the contract documentation for a period of five years, with the option to extend by a further five years.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
1758

Record of Decision by Executive

Monday, 8 February 2016

Portfolio

Subject: Treasury Management Strategy & Prudential Indicators
2016/17

Report of:

Strategy/Policy:

**Corporate
Objectives:**

Purpose:

This report considers the draft Treasury Management Strategy Statement and Prudential Indicators for 2016/17, prior to its submission to the Council for approval.

Executive summary:

Regulations require the Council to prepare and formally approve both an annual Treasury Management Strategy and Prudential Indicators. The document for 2016/17 is attached as Appendix A for consideration by the Executive before being submitted to Council for approval.

Main highlights in the Strategy are:

- a) In 2016 the Council will be switching treasury management consultants from Capita Asset Services to Arlingclose, as a result of a tender exercise.

Capital Issues

- b) The level of capital expenditure estimated for 2016/17 is £20.6 million which is slightly less than in 2015/16. We currently estimate that £5.8 million of this will be met by new borrowing.
- c) There will be a slight increase in the cost of capital as a % of net revenue stream in 2016/17. There is also an increase in the amount of council tax and housing rents that are contributing to the cost of the capital expenditure due to new borrowing in 2016/17.
- d) The Council is required to put aside resources to repay debt used to finance capital expenditure and establish a Minimum Revenue Provision policy statement on how we are going to calculate these resources. This policy has been included for the first time in the Strategy. We are choosing to adopt as our policy: *charging the expenditure over the expected useful life of the relevant assets on an annuity basis, starting in the year after the asset becomes operational.*

Treasury Management Issues

- e) There are no changes to the Council's investment and borrowing policy.

The external fund management service with Tradition will come to an end in April 2016 and therefore all investments will be managed in-house.

Options Considered:

At the invitation of the Executive Leader, Councillor C J Wood addressed the Executive on this item.

As recommendation.

Decision:

RESOLVED that the Executive endorses the draft Treasury Management Strategy and Prudential Indicators for 2016/17, attached as Appendix A to the report, and submits the report to Council for approval.

Reason:

In accordance with the Code of Practice for Treasury Management in the Public Services and guidance from the Department of Communities and Local Government (DCLG), the Treasury Management Strategy and Prudential Indicators have to be approved by full Council.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM

BOROUGH COUNCIL

2015/16
Decision No.
1759

Record of Decision by Executive

Monday, 8 February 2016

Portfolio

Subject: Commercial Property Investment Acquisition Strategy

Report of:

Strategy/Policy:

**Corporate
Objectives:**

Purpose:

To provide an update on the Commercial Property Investment Acquisition Strategy which was put in place after approval from the Executive in January 2013.

As part of the Council's on-going review of finances and new income generating opportunities, approval was given by Executive in January 2013 to put in place a Commercial Property Investment Acquisition Strategy as a means to optimise returns on Council investments. The Executive are asked to note the six properties acquired in accordance with the Strategy.

Options Considered:

As recommendation.

Decision:

RESOLVED that the Executive notes the update of the properties acquired in accordance with the Commercial Property Investment Acquisition Strategy.

Reason:

To provide the Executive with an update of the properties acquired in accordance with the Commercial Property Investment Acquisition Strategy.

Confirmed as a true record: Councillor SDT Woodward (Executive Leader)

Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
FIELD_DECISION_ID_
NUM

Record of Decision by Executive
Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
FIELD_DECISION_ID_
NUM

Record of Decision by Executive
Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

2015/16
Decision No.
FIELD_DECISION_ID_NUM

Record of Decision by Executive Monday, 8 February 2016

FAREHAM
BOROUGH COUNCIL

--

2015/16
Decision No.
FIELD_DECISION_ID_NUM

Record of Decision by Executive Monday, 8 February 2016