

# FAREHAM

BOROUGH COUNCIL

## AGENDA

### LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

**Date:** Wednesday, 25 July 2018

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford

S Dugan

J M Englefield

M J Ford, JP

Mrs K K Trott

**Deputies:** K A Barton

R H Price, JP



**1. Apologies for Absence**

**2. Minutes (Pages 5 - 8)**

To confirm as a correct record the minutes of the meeting of the Leisure and Community Policy Development and Review Panel held on 06 June 2018.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures or Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Ferneham Hall (Pages 9 - 14)**

To receive a report from the Head of Leisure and Corporate Services on Ferneham Hall following the Executive Decision on the 09 July 2018.

**7. Titchfield Country Park Play Area (Pages 15 - 16)**

To receive a presentation from the Head of Leisure and Community on the development of a new park at Titchfield.

**8. Review of Work Programme 2018/19 (Pages 17 - 20)**

To consider a report by the Head of Leisure and Corporate Services which reviews the Panel's proposed Work Programme for 2018/19.



P GRIMWOOD  
Chief Executive Officer  
Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
17 July 2018

**For further information please contact:  
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# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Policy Development and Review Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 6 June 2018

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor:** Mrs C L A Hockley (Chairman)

**Councillor:** Mrs L E Clubley (Vice-Chairman)

**Councillors:** J M Englefield, M J Ford, JP, Mrs K K Trott and K A Barton  
(deputising for Mrs S M Bayford)

**Also Present:** Miss S M Bell, Executive Member for Leisure and Community  
(Item 3)



**1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillor Mrs S M Bayford and Councillor S Dugan.

**2. MINUTES**

It was AGREED that the Minutes of Leisure and Community Policy Development and Review Panel held on the 07 March 2018 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman invited the Executive Member for Leisure and Community, Councillor S Bell to address the Panel to give an important announcement.

Councillor S Bell addressed the Panel to advise that One Community received the highest accolade for voluntary groups in the UK, The Queen's Award for Voluntary Service, earlier this month.

It was explained to the Panel that this is an incredible achievement for One Community and Members should be very proud that the charity has received this prestigious award in recognition for the work they do for Fareham Borough residents.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. CITIZEN ADVICE FAREHAM**

The Panel received a presentation by Bidy Mayo and Deborah Stringfellow from Citizens Advice Fareham.

After the delivery of the presentations Members took part in in-depth question and answer session.

The presentation has been appended to these Minutes.

It was AGREED that Bidy Mayo and Deborah Stringfellow from Citizens Advice Fareham be thanked for their very good, informative presentation.

## **7. INDUCTION TO PORTFOLIO SERVICES**

The Panel received a presentation from the Leisure and Community Manager on an overview of the Leisure and Community Portfolio Services.

The presentation, which is provided Annually to the Panel, covered all aspects of the Leisure and Community Portfolio and provided Members with; highlights from last year as well as a look forward to the plans for the coming year.

Members enquired about the name of the Access All Areas service for young people, they were concerned that the name doesn't give any suggestion about the activities that are provided. The Leisure and Community Manager agreed that this is something that can be investigated further as they move forward with plans for next year.

The presentation has been appended to these Minutes.

It was AGREED that the Leisure and Community Manager be thanked for her informative presentation.

## **8. REVIEW OF WORK PROGRAMME**

The Panel considered a report by the Head of Leisure and Corporate Services, which reviews the Panel's work programme for 2018/19.

A question was raised concerning the situation regarding Cams Alders and the Head of Leisure and Corporate Services addressed the Panel to confirm that things are still moving forward with the Cams Alders vision and things are on track to bring a detailed update to the 25 July 2018 meeting.

The Chairman asked Members to give some thought to items that they may wish to be brought to the Panel to assist them with their role to develop and review policies.

It was AGREED that Members:

- (a) review and agree the Work Programme for 2018/19; and
- (b) as appropriate, add to the programme any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel

(The meeting started at 6.00 pm  
and ended at 7.20 pm).



# FAREHAM

## BOROUGH COUNCIL

### **Report to Leisure and Community Policy Development and Review Panel**

**Date:** 25 July 2018

**Report of:** Head of Leisure and Corporate Services

**Subject:** FERNEHAM HALL

#### **SUMMARY**

On 9 July 2018, the Executive approved a vision to remodel Ferneham Hall into a new entertainment venue. This report updates Members on the proposals and outlines the next steps for the project as well as the role of the Leisure and Community Policy Development and Review Panel.

#### **RECOMMENDATION**

Members are invited to note the contents of the report.

## **INTRODUCTION**

1. Ferneham Hall is becoming dated and tired, and its operating costs are escalating. A new approach is needed. At 9 July meeting of the Executive, a vision to remodel Ferneham Hall into a new community entertainment and arts venue was agreed. This report outlines the main proposals for the future development and operation of the venue that were agreed by the Executive. It also outlines the role of the Leisure and Community Policy Development and Review Panel during the project.

### **2. Agreed Proposals**

3. The following part of the report outlines the main proposals agreed by the Executive.

### **4. A Vision: Fareham's New Entertainment Venue**

5. The approved document sets out the Council's 'Vision' for a new arts and entertainment facility in Fareham town centre to replace Ferneham Hall. The vision focuses on:

- Providing a busy community arts and entertainment centre which includes daytime and evening activity, seven days a week.
- The provision of smaller, flexible, meeting spaces, improved catering areas and possibly a dance studio and secondary, smaller performance space.
- Ensuring the stage and seating in the main auditorium are the right size and design to attract a good range of touring productions as well as being available for hire to local amateur groups.
- Offering a more dynamic and innovative approach to programming to attract a wider range of customers to the venue.
- Retaining and developing the annual pantomime.
- The interior and exterior of the building being attractive, modern and welcoming, and complementary to the other new buildings within the Civic Quarter.
- The venue being more commercial in its outlook, with the expectation that the annual operating costs will be low, with the ultimate aim of breaking even.

### **6. Updated business plan**

7. AEA Consulting had previously been commissioned by the Council in partnership with Hampshire Cultural Trust to conduct analysis of the market, options for development and a future business case for a new venue. The use of the Ashcroft Arts Centre was also considered as part of this work.

8. The Executive agreed that the business plan undertaken by AEA be refreshed and updated, excluding details of the Ashcroft Arts Centre, to ensure that all of the relevant data is available to make an informed decision going forward.



## **9. Procurement of a Leisure Trust operator**

10. It is likely that other Leisure Trust operators will be interested in the scheme. It was therefore agreed that a procurement exercise be undertaken with Leisure Trust operators to identify a development partner prepared to manage the new facility in the future as well as making a financial contribution towards the capital costs of remodelling Ferneham Hall and creating a new, fresh arts and entertainment venue. This would, of course, not preclude Hampshire Cultural Trust from putting forward a proposal.

## **11. Location of the new venue**

12. It was agreed that the new venue would remain within Ferneham Hall's current location within the Civic Quarter.

## **13. Phasing of construction works**

14. It was agreed that Ferneham Hall would be closed in late 2019 for a two year period to enable construction works to be undertaken. These works could be undertaken in three phases. The first phase would include the remodelling of Ferneham Hall, demolishing the Octagon Lounge and opening up the foyer area. The second phase would focus on the secondary theatre. The third phase would be the dance studio. Options for the possibility of developing all three phases will also be explored with the agreed operator.

15. If the remodelling work does take place in three phases, it is proposed that Fareham Borough Council would fund the first phase; a Leisure Trust would fund the second phase; and the third phase would be subject to a joint fund-raising campaign at a later stage.

## **16. Project Funding**

17. It was agreed in principle, that the costs of phase one of the project be funded from the Community Infrastructure Levy and external funding where possible, with the full project cost to be reported to the Executive later this year. Funding of the latter phases of work would be subject to a further report, once an operator has been selected.

## **18. Preparation work**

19. It was agreed that delegated authority be given to the Director of Finance and Resources, following consultation with the Executive Member for Leisure and Community, to utilise an initial sum of £100,000 to enable expenditure on fees covering aspects such as surveys, building redesign, further market research; the preparation of a planning application and project management.

## **20. Naming of the new venue**

21. It was agreed that options for naming the new venue be presented to a future meeting of the Executive.

## **22. Member Working Group**

23. It was agreed that a member working group be established to oversee the design and construction of the project, chaired by the Executive Member for Leisure and Community, Cllr Miss S Bell, and to include four other members: Councillors T Cartwright, M Ford, T Davies and Mrs K Trott. The final design and costs will require the approval of the Executive prior to seeking planning permission.

24. It will be important for the Working Group to ensure that Ferneham Hall customers and, in particular, regular hirers are consulted as part of the overall design process. For example, the amateur theatre groups will be able to make a valuable contribution to the discussion on the mix of facilities within the venue.

## **25. Officer working group**

26. An officer working group will also be formed, and report to the Member Working Group at regular intervals. The Project Lead will be Lindsey Ansell, Head of Leisure and Corporate Services, and Project Sponsor will be Andrew Wannell, Director of Finance and Resources.

## **27. Role of the Leisure and Community Policy Development and Review Panel**

28. The Leisure and Community Panel will receive reports at key stages of the project allowing effective scrutiny of the process and the decisions taken by the Member Working Group. The provisional key project stages are highlighted in Appendix A.

## **CONCLUSION**

29. Ferneham Hall is becoming tired and dated, and its operating costs are escalating. Wide ranging proposals to remodel the venue were agreed by the Executive on the 9 July 2018. The Leisure and Community Panel will receive reports at key stages of the project allowing effective scrutiny of the process and the decisions taken by the Members Working Group.

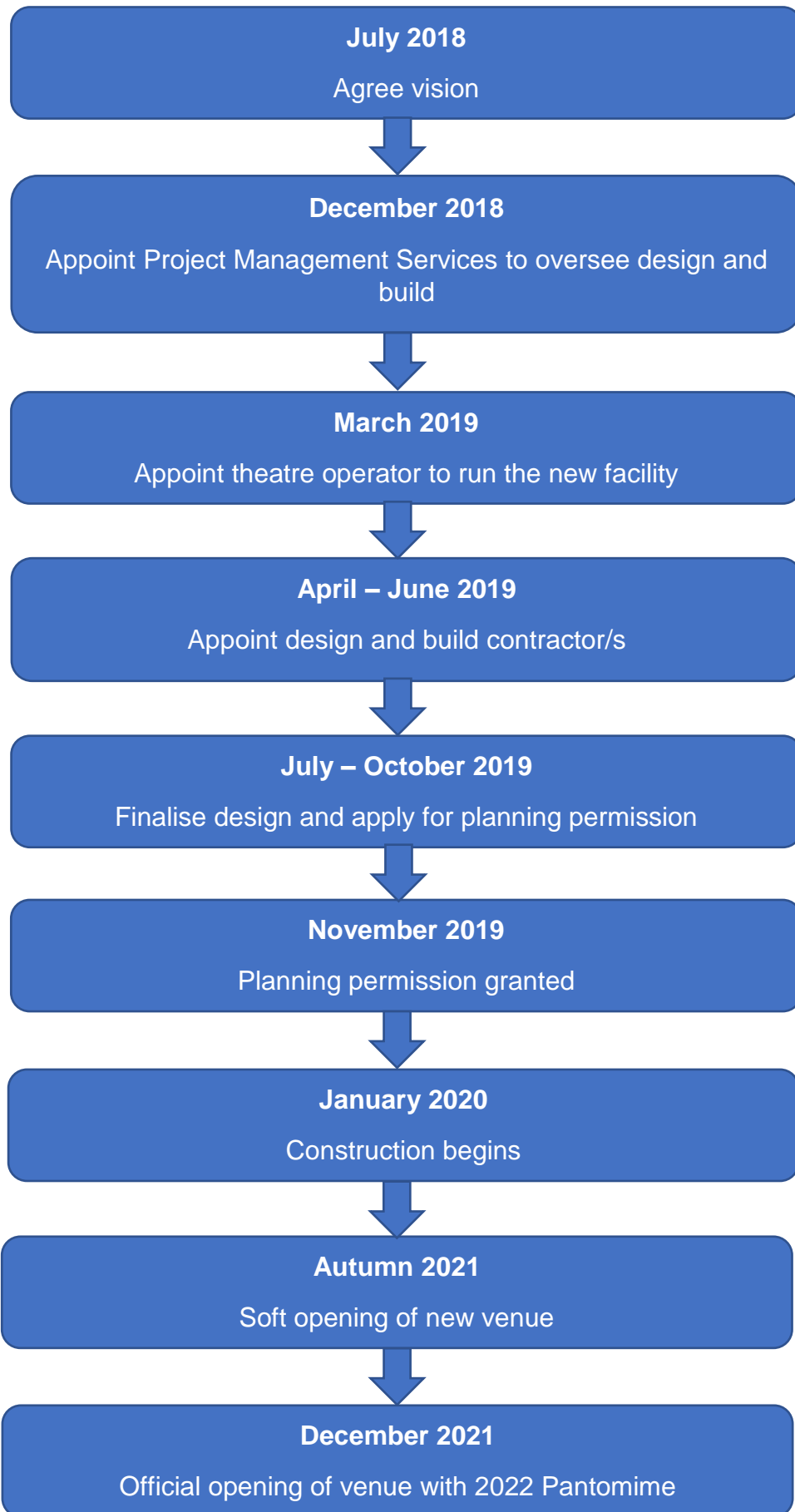
**Background Papers:** None

**Reference Papers:** Ferneham Hall Report to the Executive for Decision 9 July 2018

Enquiries: For further information on this report please contact Lindsey Ansell, Head of Leisure and Corporate Services (Ext 4567)

# Ferneham Hall

## Top Level Project Milestones





# FAREHAM

## BOROUGH COUNCIL

### **Presentation to Leisure and Community Policy Development and Review Panel**

**Date:** 25 July 2018  
**Report of:** Head of Leisure and Corporate Services  
**Subject:** TITCHFIELD COUNTRY PARK PLAY AREA

#### **SUMMARY**

Officers will provide the panel with a presentation outlining the proposals for a new children's play area at new park at Titchfield.

#### **RECOMMENDATION**

Members are now invited to note the contents of the presentation.



# FAREHAM

## BOROUGH COUNCIL

### **Report to Leisure and Community Policy Development and Review Panel**

**Date:** 25 July 2018

**Report of:** Head of Leisure and Corporate Services

**Subject:** REVIEW OF WORK PROGRAMME 2018/19

#### **SUMMARY**

At its meeting on 06 June 2018, the Leisure and Community Policy Development and Review Panel agreed the Work Programme for 2018/19.

#### **RECOMMENDATION**

Members are now invited to review and agree the Work Programme for the year 2018/19.

## **INTRODUCTION**

1. At the last meeting of the Panel on 06 June 2018, members agreed a Work Programme for 2018/19, attached at Appendix A.

## **REVISIONS TO WORK PROGRAMME**

2. The Cams Alders Vision Update has been removed from the 25 July meeting Agenda and moved to unallocated items.

## **RISK ASSESSMENT**

3. There are no significant risk considerations in relation to this report

## **CONCLUSION**

4. Members are now invited to review and agree the Work Programme for 2017/18, as set out in Appendix A.

### **Background Papers:**

None

### **Reference Papers:**

Leisure and Community Policy Development and Review Panel – 06 June 2018 - Minutes

### **Enquiries:**

For further information on this report please contact Lindsey Ansell (Ext 4567)



**LEISURE & COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL  
WORK PROGRAMME FOR 2018/19**

<b><u>Meeting dates for 2018/19</u></b>	
06 June 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Overview of the Leisure and Community Portfolio</li> <li>• Citizen Advice Fareham Presentation</li> </ul>
25 July 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Ferneham Hall</li> <li>• Titchfield Country Park Update</li> </ul>
05 September 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Members Tour – Leisure and Community Facilities</li> <li>• One Community Presentation</li> <li>• Community Grants Update</li> </ul>
07 November 2018	<ul style="list-style-type: none"> <li>• Review of the Work Programme 2018/19</li> <li>• Solent Relate Annual Presentation</li> <li>• Shopmobility Presentation</li> <li>• Leisure Events Update</li> </ul>
23 January 2019	<ul style="list-style-type: none"> <li>• Preliminary overall review of Work Programme for 2018/19 and draft 2019/20.</li> <li>• Y-Services Review Presentation</li> </ul>
06 March 2019	<ul style="list-style-type: none"> <li>• Final review of Work Programme for 2018/19 and draft 2019/20.</li> <li>• Leisure Centres Performance Review Presentation</li> <li>• Hampshire Cultural Trust Review Presentation</li> </ul>
<b>Unallocated items</b>	<ul style="list-style-type: none"> <li>• Holly Hill Catering Facilities</li> <li>• Festive Lights</li> <li>• Cams Alders Vision Update</li> </ul>

