

# FAREHAM

BOROUGH COUNCIL

## AGENDA APPEALS COMMITTEE

**Date:** Monday, 25 June 2018

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor K A Barton (Chairman)

Councillor Ms S Pankhurst (Vice-Chairman)

Councillors S Cunningham  
Mrs T L Ellis  
Mrs C Heneghan

**Deputies:** Mrs S M Bayford



**1. Apologies for Absence**

**2. Minutes (Pages 3 - 4)**

To confirm as a correct record the minutes of the Appeals Committee meeting held on 28 July 2017.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Presentation on the Role and Responsibilities of the Committee**

To receive a presentation by the Head of Democratic Services and the Head of HR and ICT on the Role and Responsibilities of the Appeals Committee.



P GRIMWOOD  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
15 June 2018

**For further information please contact:  
Democratic Services, Civic Offices, Fareham, PO16 7AZ  
Tel:01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Appeals Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 28 June 2017

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** K A Barton (Chairman)

**Councillor** D L Steadman (Vice-Chairman)

**Councillors:** Mrs L E Clubley (deputising for G Fazackarley), J M Englefield  
and C J Wood

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor G Fazackarley.

**2. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**3. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**4. DEPUTATIONS**

There were no deputations made at this meeting.

**5. PRESENTATION ON THE ROLE AND RESPONSIBILITIES OF THE COMMITTEE**

The Committee received a presentation from the Head of Democratic Services and the Head of HR and ICT on the role and responsibilities of the Appeals Committee. The presentation included: -

- the purpose & functions of the Committee
- key points to note
- what happens if an Appeals Committee is called
- a brief summary & Members questions

RESOLVED that the officers be thank for their presentation.

(The meeting started at 6.00 pm  
and ended at 6.23 pm).