

FAREHAM

BOROUGH COUNCIL

AGENDA

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Date: Tuesday, 27 November 2018

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors I Bastable
Mrs S M Bayford
Miss S M Bell
F Birkett
T Davies
M J Ford, JP
J S Forrest
Mrs C Heneghan
L Keeble
Mrs K Mandry
Ms S Pankhurst
R H Price, JP



Deputies: K D Evans
S Cunningham

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel: 01329 236100
democraticservices@fareham.gov.uk**

1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Committee held on 18 September 2018.

3. Chairman's Announcements

4. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Police Update

To receive an update from Hampshire Constabulary on Police Licensing arrangements.

7. Licensing and Regulatory Affairs Committee Work Programme (Pages 9 - 14)

To consider a report by the Head of Environmental Health on the Committee's Work Programme for 2018/19.



P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
15 November 2018

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
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democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 18 September 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors: I Bastable, Mrs S M Bayford, Miss S M Bell, F Birkett, T Davies,
M J Ford, JP, J S Forrest, Mrs C Heneghan, L Keeble,
Mrs K Mandry and S Cunningham (deputising for R H Price, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor R H Price, JP and Councillor Ms S Pankhurst.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 19 June 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced a change to the date of the Committee meeting scheduled to take place on 29 January 2019. The meeting will now be held on 06 February 2019.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from Mr J Miah, representing the Fareham Hackney Carriage and Private Hire Association, in respect of item 6 of the agenda – Review of Hackney Carriage Fares.

6. REVIEW OF HACKNEY CARRIAGE FARES

The Committee considered a report by the Head of Environmental Health which provided Members with information regarding hackney carriage fares.

The Committee received a deputation on this item from Mr J Miah, representing the Fareham Hackney Carriage and Private Hire Association.

Having considered the report and the responses received from individuals and the Hackney Carriage and Private Hire Association in respect of changes to the tariff, it was RESOLVED that the Committee recommends that the Executive approves the following changes to the current tariffs:

- (a) a minimum pull off charge of £2.60 for the first 180 metres (or part thereof) with a charge of 20p for each succeeding 180 metres (or part thereafter);
- (b) a charge of 20p for each period of 55 seconds waiting time (or part thereof); and
- (c) that Easter Sunday from 0600 hours until 23.30 hours be charged at Rate 2.

7. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME

The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2018/19.

As discussed at Item 3 of the agenda, the Committee noted that the date of the meeting scheduled to take place on 29 January 2019 has been changed to 06 February 2019.

RESOLVED that the Licensing and Regulatory Affairs Committee:

- (a) notes the progress on actions arising from the meeting of the Committee held on 19 June 2018, as shown in Appendix A to the report; and
- (b) subject to the revision of the date of the meeting scheduled to take place in January, approves the updated Work Programme for 2018/19 as attached as Appendix B to the report.

(The meeting started at 6.00 pm
and ended at 6.25 pm).

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **27 November 2018**

Report of: **Head of Environmental Health**

Subject: **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2018/19**

SUMMARY

At its meeting in September, the progress of the Work Programme for 2018/19 was reviewed and approved by the Committee. Members are now invited to note the actions from the last meeting and to further review the Work Programme for 2018/19.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 18 September 2018, as shown in Appendix A to the report; and

- (b) approves the updated Work Programme for 2018/19, as attached as Appendix B to the report.,

INTRODUCTION

1. At the Committee meeting on 18 November 2018, the Committee reviewed and approved a revised the Work Programme for 2018/19.

MONITORING

2. The progress on actions since the last meeting of the Committee is attached as Appendix A to this report for information.

WORK PROGRAMME 2018/19

3. The Committee's Work Programme for 2018/19 is attached as Appendix B to this report.

REVISIONS TO THE WORK PROGRAMME 2018/19

4. Members are reminded that, as agreed at the last meeting of the Committee, the meeting due to take place on 29 January 2019 has been changed. The meeting will now take place on 06 February 2019.
5. Members are also asked to note the addition of an item to the agenda of the meeting scheduled to take place on 06 February 2019 entitled 'Gambling – Statement of Principles'.

RISK ASSESSMENT

6. There are no significant risk considerations in relation to this report.

CONCLUSION

7. To summarise, the Committee is now invited to note the progress on matters considered by the Committee at its last meeting, as shown in Appendix A to this report and agree the updated Licensing and Regulatory Affairs Committee Work Programme for 2018/19, as set out in Appendix B.

APPENDICES:

Appendix A – Progress on actions since the last Committee Meeting

Appendix B – Updated Work Programme 2018/19

Enquiries: For further information on this report please contact Ian Rickman. (Ext 4773)

LICENSING AND REGULATORY AFFAIRS COMMITTEE – 18 September 2018

Progress on Actions from last meeting

Date of Meeting	18 September 2018
Subject	REVIEW OF HACKNEY CARRIAGE FARES
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health which provided Members with information regarding hackney carriage fares.</p> <p>The Committee received a deputation on this item from Mr J Miah, representing the Fareham Hackney Carriage and Private Hire Association.</p> <p>Having considered the report and the responses received from individuals and the Hackney Carriage and Private Hire Association in respect of changes to the tariff, it was RESOLVED that the Committee recommends that the Executive approves the following changes to the current tariffs:</p> <ul style="list-style-type: none"> (a) a minimum pull-off charge of £2.60 for the first 180 metres (or part thereof) with a charge of 20p for each succeeding 180 metres (or part thereafter); (b) a charge of 20p for each period of 55 seconds waiting time (or part thereof); and (c) that Easter Sunday from 0600 hours until 23.30 hours be charged at Rate 2.
Outcome	To be referred to the meeting of the Executive meeting due to take place on 03 December 2018
Link Officer	Ian Rickman

Subject	LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME
Type of Item	Report
Action by Committee	<p>The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2018/19.</p> <p>As discussed at Item 3 of the agenda, the Committee noted that the date of the meeting scheduled to take place on 29 January 2019 has been changed to 06 February 2019.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <ul style="list-style-type: none"> (a) notes the progress on actions arising from the meeting of the Committee held on 19 June 2018, as shown in Appendix A to the report; and (b) subject to the revision of the date of the meeting scheduled to take place in January, approves the updated Work Programme for 2018/19 as attached as Appendix B to the report.
Outcome	Complete
Link Officer	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2018/19**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
19 JUNE 2018	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Taxis and Wheelchair Accessibility Report Taxi Replacement Incentive Scheme Licensing Conditions Update Review of Work Programme 2018/19	
31 JULY 2018 (CANCELLED)	Review of Work Programme 2018/19	
18 SEPTEMBER 2018	Setting of Taxi Tariff Review of Work Programme 2018/19	Training
27 NOVEMBER 2018	Police Licensing Officer Update Review of Work Programme 2018/19	
06 FEBRUARY 2019	Spending Plans 2019/20 Fees and Charges 2019/20 Actual Revenue Expenditure 2017/18 Gambling – Review of Statement of Principles Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20	
26 MARCH 2019	Update on Fareham & Gosport Environmental Health Partnership – Presentation Update on Air Quality and the Taxi Incentive Scheme. Update on Taxis and Wheelchair Accessibility Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20	

