

FAREHAM

BOROUGH COUNCIL

AGENDA

STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL

Date: Thursday, 12 July 2018

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices

Members:

Councillor Miss T G Harper (Chairman)

Councillor G Fazackarley (Vice-Chairman)

Councillors J E Butts

Mrs L E Clubley

L Keeble

Mrs K Mandry

R H Price, JP

Deputies: Mrs T L Ellis

J S Forrest



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Streetscene Policy Development and Review Panel meeting held on 7 June 2018.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Review of Recycling (Pages 9 - 16)

To consider a report by the Head of Streetscene which gives a review of recycling in the borough.

7. Communications Plan - Single Use Plastics

To consider a presentation by the Head of Streetscene on the Communications Plan in relation to the Single Use Plastics policy.

8. Review of Work Programme 2018/19 (Pages 17 - 20)

To consider a report by the Head of Streetscene on the Panel's Work Programme for 2018/19.



P GRIMWOOD
Chief Executive Officer
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3 July 2018

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FAREHAM

BOROUGH COUNCIL

Minutes of the Streetscene Policy Development and Review Panel

(to be confirmed at the next meeting)

Date: Thursday, 7 June 2018

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Miss T G Harper (Chairman)

Councillor G Fazackarley (Vice-Chairman)

Councillors: L Keeble, Mrs K Mandry, Mrs T L Ellis (deputising for Mrs L E Clubley) and J S Forrest (deputising for R H Price, JP)

Also Present: Councillor S D Martin, Executive Member for Streetscene (Item 8) and Councillor Mrs K K Trott (Item 8)



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillor's Mrs Clubley and Price, JP.

2. MINUTES

It was AGREED that the minutes of the Streetscene Policy Development and Review Panel held on 26 March 2018 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. REVIEW OF WORK PROGRAMME 2018/19

The Panel considered a report by the Head of Streetscene which reviewed the Panel's work programme for the year.

The Head of Streetscene informed the Panel that the Members Tour which was scheduled for the July meeting has now been changed to a tour of the depot, which will take place at 4pm on the day of the meeting.

Members were given the opportunity to put forward any suggestions for the work programme for the year. The Chairman suggested that an item on Fly Tipping be added to the work programme so that the Panel can look into this in conjunction with the Health and Public Protection Panel who are also looking into this issue as part of their work programme as this issue affects both Panels.

Councillor Mrs Mandry asked if an item on the policy for Children's Graves could be added to the work programme.

The Head of Streetscene also informed the Panel that a presentation on the Communication Plan for Single Use Plastics would be added to the work programme for the next meeting.

It was AGREED that the Panel:-

- (a) change the proposed Tour of the Borough which is scheduled for the 12 July 2018 meeting to a Tour of the Depot visit;

- (b) add a review of the Fly Tipping Policy to the Street Cleansing report which is scheduled for the 25 January 2019 meeting;
- (c) add an item titled “Communications Plan – Single Use Plastics” to the work programme for the 12 July 2018 meeting;
- (d) add an item titled “Review of Cemetery Regulations including Children’s Graves Policy” to the 14 March 2019 meeting; and
- (e) subject to the inclusion of (a) – (d) above, approve the Work Programme for 2018/19.

7. PRESENTATION ON STREETSCENE SERVICES AND KEY ACHIEVEMENTS

The Panel received a presentation from the Head of Streetscene, the Operations Manager, the Transport Manager and the Countryside Ranger on the services that fall within the Streetscene portfolio. (attached as Appendix A to these minutes).

The presentation looked at the changes that have occurred over the past 12 months, the achievements made in the service areas and the challenges that face the services for the upcoming year.

The Chairman enquired as to how well officers work together with the Enforcement Officers in regards to dealing with cases of fly tipping and littering. The Head of Streetscene informed the Panel that the management for the enforcement team had now changed and that they now formed part of the Streetscene department. This has allowed them to work more closely with the operatives who remove this waste to provide a more efficient and proactive service.

Questions were asked around the effectiveness of the prosecution of offenders for littering and fly tipping. The Head of Streetscene confirmed prosecution of offenders can be difficult and time consuming. Recent training has highlighted a need for closer liaison with the courts to understand what information is required for the Council to have a better chance of a successful prosecution. Alongside this, there is work that is being undertaken to try and better educate people to prevent littering and fly tipping from occurring in the first place.

It was AGREED that the Head of Streetscene, the Operations Manager, the Transport Manager and the Countryside Officer all be thanked for their informative presentation.

8. NOTICE OF MOTION - SINGLE USE PLASTICS SCOPING REPORT

The Panel considered a report by the Head of Streetscene regarding the use of Single Use Plastics.

The Head of Streetscene informed the Panel that he would be bringing a presentation to the next Panel meeting on the Communications Plan for educating members of staff, via the Council's Intranet and to the public via a variety of mechanisms.

The Chairman informed the Panel of an app called "refill" which allows you to find the nearest place to your current location where you can fill up your reusable water bottles for free. All members agreed that this is an excellent idea and encouraging people to use reusable water bottles and is good move forward in preventing the use of single use plastics.

At the invitation of the Chairman, Councillor Mrs K K Trott addressed the Committee on this item.

At the Invitation of the Chairman, Councillor S Martin, Executive Member for Streetscene addressed the Committee on this item. He congratulated Officers on the progress that has been made on bringing this motion forward in a very short space of time.

It was AGREED that the content of the report be noted.

(The meeting started at 6.00 pm
and ended at 7.35 pm).

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **12 July 2018**

Report of: **Head of Streetscene**

Subject: **REVIEW OF RECYCLING**

SUMMARY

The purpose of this report is to provide information on the performance of the recycling facilities offered by the Council to residents of the Borough.

RECOMMENDATION

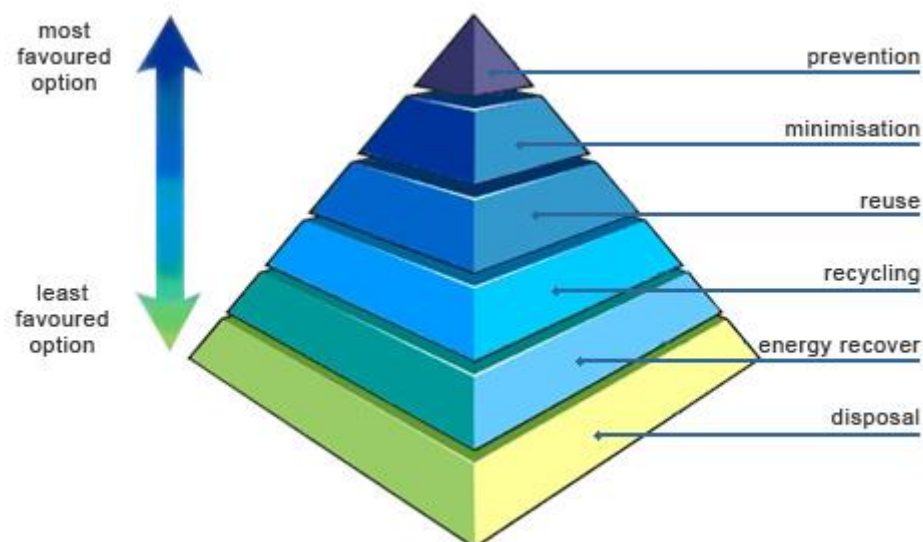
That members note the contents of this report.

INTRODUCTION

1. Fareham Borough Council collects recycling at the kerbside (in the blue top bins and garden waste sacks), and through a network of bring bank sites (mainly glass and textiles).
2. For the last few years the Council has maintained a position whereby 33-35% of the total domestic waste generated is sent for recycling or composting. This is one of the highest rates in Hampshire. As well as the environmental benefits, the Council receives a significant income from the sale of materials sent for recycling.
3. The waste disposal and recycling facilities are managed through the Project Integra partnership, comprising Hampshire County Council (HCC), all of the waste collection and unitary authorities in Hampshire, together with Veolia Environmental Services. Almost all of Hampshire's residual waste is now incinerated at an energy recovery facility (ERF) which generates electricity from the process.

THE WASTE HIERARCHY

4. The Waste Hierarchy establishes a priority approach to waste, to protect the environment and conserve resources through policy and legislation.
5. The best environmental option is to prevent the waste arising, for instance using left-over food rather than throwing it away. Further down the hierarchy, re-use saves the energy required to recycle something into a new product.
6. The Waste Hierarchy



COMMUNITY ENGAGEMENT

7. Talks and events are held as requested, to promote recycling and waste prevention and these are provided by the Council's Recycling Co-ordinator. A day of workshops was run at Fareham Academy as part of Year 7s Citizenship Day.

WASTE PREVENTION

8. The Project Integra Waste Prevention Plan aims to reduce waste generation levels, to be more in line with the England average. The HCC area has one of the highest rates of residual waste generated per household of any shire county, and Southampton and Portsmouth City Councils have some of the highest of England's unitary authorities.
9. Waste prevention activities will reduce collection and disposal costs. These activities also have a positive knock-on effect of increasing recycling tonnages, due to the increased publicity. It is very difficult to quantify the amount of waste avoided by prevention or minimisation measures, since by definition, if waste has been prevented it is not there to weigh.
10. The main priorities for the Waste Prevention Plan are to:
 - reduce avoidable food waste focussing on the Love Food Hate Waste campaign
 - increase home composting
 - promote furniture reuse organisations for bulky waste
 - develop a central website to promote examples such as the Mail Preference Service, reusable nappies and smart shopping

FAREHAM FOOD PROJECT

11. The Food Saver Champion, funded by Sainsbury's, has been working with local residents, schools and employers, to reduce food waste. The initial plan to focus on Round 4 in the south Fareham area proved too difficult, because a couple of key personnel in a local school and college had left. Therefore, the project covered the whole Borough.
12. A competition was run for children to design a take-out bag; which has been printed and distributed to local restaurants and pubs. This encourages diners to take home any food they cannot finish, to use the leftovers. All primary-age schools in the Borough were invited to take part, and the competition was advertised in the library and on the web site.
13. 1550 competition entry forms were distributed, and over 300 entries were received back. The winner, from Whiteley Primary School, was presented with her prize by the Mayor at a tea party in the Parlour in February, and the competition was successful in gaining considerable press coverage. The bags have been issued to 30 restaurants and pubs, and have been very well-received.
14. Nearly 1800 Food Diaries were issued, for people to note down for a week how much food is thrown away. It was hoped that people would return the completed diary, so that tips and suggestions could be emailed to help avoid food waste. Unfortunately, it proved difficult to get people to return the diaries, and only 80 were sent back. This activity did not lead to the discussions and sharing recipes on social media which it

had been hoped.

15. Exhibition stands and pop-up displays have been run in a variety of different locations, including large employers, child-care nurseries, Council Connect, Sainsbury's, the Leisure Centre and Park Runs. A total of 87 have been held to date, reaching over 1800 residents, with a few more planned.
16. More unusual locations, such as Park Runs, which are timed 5km runs held in public parks every Saturday morning, have proved successful in reaching a lot of people. Pop-up exhibitions in school play-grounds at the end of the school day also reach a lot of people in a short time.
17. This work is the second year of a 5-year project funded by Sainsbury's to help their customers reduce food waste. The project has reached a lot of people, and has started to build a momentum, as people have come across the project more than once. It had been hoped to be able to continue the work next year, but unfortunately, this funding has been withdrawn so the project is coming to an end in mid-July.

HOME COMPOSTING

18. Residents of Hampshire continue to be offered composters as part of a special offer. Home composting is an excellent way to dispose of fruit and vegetable waste, and Hampshire County Council staff have attended several events alongside the Food Saver Champion to promote the offer.

KERBSIDE RECYCLING

19. The Council continues to collect paper, card, tins, cans, aerosols and plastic bottles from all households in the Borough. The amount of contamination in recycling bins is increasing across Hampshire. This relates to the wrong materials put in the recycling bin; both through misunderstandings about plastics, and using the bin for domestic waste.
20. The Streetscene Vanguard intervention has been looking at the way the service currently deals with contamination of the blue top bins and ways in which residents can be encouraged to put the right materials in the blue tops bins.
21. Discussions with the crews have highlighted large bulky items such as polystyrene, wood and glass as being regular contaminants. But plastic, pots, tubs and trays are the most frequent source of contaminate present in many blue top bins.
22. In order to understand the difficulties residents have with recycling, a door-knocking exercise has been undertaken to visit all properties with contaminated recycling bins over a two-week period.
23. Most people were very receptive to the project, and pleased the Council were out talking to people. The results of the project are currently being analysed. They will be used to develop further communications to tackle contamination.

NATIONAL POLICY

24. The impact of the proposed Deposit Return Scheme for all drinks containers in England, whether plastic, glass or metal, is not yet known. Residents may choose to return these materials for a small cash sum, which would have an impact on the kerbside and bring bank recycling services. The government has indicated that the delayed Waste Strategy will be launched in the autumn.
25. The government has signed up to the EU Circular Economy Package, which includes recycling targets. Signatories will have to meet recycling targets for municipal waste of 55% by 2025, 60% by 2030 and 65% by 2035.

GARDEN WASTE

26. The Council collects one sack of garden waste fortnightly from all households, at no extra charge. Residents wishing to dispose of additional garden waste can purchase disposable bags at a cost of £26.00 for 25 bags, or £6 for 5 bags. This covers the cost of collecting and disposing of the extra material.

RECYCLING BANKS

27. There is a network of 34 bank sites across the Borough, for recycling glass bottles and jars. In addition, 20 blocks of flats have small glass recycling banks.
28. There are 37 textile recycling banks across the Borough. There are a mix of banks on public land run under contract to the Council, and those on private land provided by charities.
29. There are a few recycling banks for books, CDs and DVDs, which are operated by charities to collect these materials for sale in their shops.
30. There is public interest in the mixed plastics recycling banks installed by Southampton City Council. Residents can use them to recycle pots, tubs and trays not accepted in the kerbside stream. However, there is a significant cost to this service, and the material is not processed locally.
31. Attempts have been made to engage the contractor working in Southampton to operate a similar service in Fareham. However, this has proved difficult, but the Hampshire Waste Partnership is currently considering whether collection arrangements could be put in place as part of the contract with Veolia.

RECYCLING STATISTICS

32. The tables below show a comparison of recycling figures from the last 4 years.

Statistic (total tonnage)	Apr-Mar 14/15	Apr-Mar 15/16	Apr-Mar 16/17	Apr-Mar 17/18
Overall Recycling %	35%	33%	33.6%	32.8%
Total Recycling Tonnage	12290	11990	12222	11761
Total Residual Tonnage	22899	24410	24129	24038

Breakdown of Recycling Tonnage	Apr-Mar 14/15	Apr-Mar 15/16	Apr-Mar 16/17	Apr-Mar 17/18
Recycling (blue top bin) total tonnage	6970	6876	6742	6484
Bring Bank Glass total tonnage	2029	2089	2102	2094
Textile bank total tonnage	248	244	267	256
Garden waste total tonnage	3924	3782	3969	3854
Book bank total tonnage	75	63	58	56

33. The overall Recycling Rate has decreased slightly, while the increase in tonnages of residual waste collected over recent years has been maintained.

INCOME

34. The income derived from the sale of recycling materials is passed back to each authority according to the tonnages collected, and the market price of each material. In the financial year 2017-18, Fareham Borough Council received just over £295,000 from the sale of recycled materials sent to the MRF. This sum is derived from a profit share arrangement with Veolia Environmental Services whereby 50% of the sale proceeds from dry mixed recyclables is allocated back to participating councils in proportion to the tonnages collected.

35. Almost £48,000 has been generated from the sale of textiles collected from blue banks across the Borough. The amount received from the sale of glass and textiles has increased slightly from the previous year, due to stability in the markets and slightly increased prices for recyclables. Full details of all income received from recycling for the last five financial years can be found at Appendix A.

36. In addition to income from sale of materials, Recycling Credits are paid to waste collection authorities (WCA) by their waste disposal authority (WDA). The WCA receives Credits in direct proportion to the saving of cost that would otherwise have been incurred to dispose of the material as waste. The Council receives Recycling Credits from Hampshire County Council for glass and textiles collected from bring bank sites. The current rate is £45.94 per tonne, a rise of 3% on last year.

RISK ASSESSMENT

37. There are no significant risk considerations in relation to this report.

CONCLUSION

38. The Council currently provides a variety of recycling services that have both environmental and financial benefits. Through Project Integra, the Council regularly reviews the type of recycling services it can provide, giving due consideration to issues of sustainability and affordability.

39. Waste prevention is an important way of stopping material which still has value from entering the waste stream. This has been a focus of work for both Fareham Borough Council and Project Integra.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Sue Hand. (Ext 4544)

Summary of Income and Credits Received for Recycling for the Last Five Financial Years

	2013-14	2014-15	2015-16	2016-17	2017-18
Sale of material from the MRF	£297,880	£230,347	£234,467	£284,267	£295,279
Sale of glass	£56,081	£40,049	£15,056	£18,286	£23,979
Glass recycling credits	£72,220	£69,463	£72,715	£75,839	£77,507
Sale of Textiles	£78,506	£81,918	£44,173	£44,405	£47,790
Textile recycling credits	£4,877	£6,880	£7,381	£5,795	£3,408
Total	£509,564	£428,657	£373,792	£428,592	£447,963

FAREHAM

BOROUGH COUNCIL

Report to Streetscene Policy Development and Review Panel

Date **12 July 2018**

Report of: **Head of Streetscene**

Subject: **REVIEW OF WORK PROGRAMME 2018/19**

SUMMARY

The Work Programme for 2018/19 was reviewed and agreed by the Panel at its last meeting on 7 June 2018.

RECOMMENDATION

Members are now invited to confirm the programme of items for 2018/19, as set out in Appendix A to this report.

INTRODUCTION

1. At the meeting on the Panel on 7 June 2018 members reviewed and agreed the panel's Work Programme for 2018/19, attached as Appendix A to this report. Members are now invited to further review the work programme for 2018/19.

REVISIONS TO THE WORK PROGRAMME

2. Members are asked to note the following revisions to the work programme:
 - (i) The item titled "Members Tour" that is scheduled for this meeting has now been re-named as "Members Tour of the Depot";
 - (ii) The item now titled "Members Tour of Depot" and the item titled "Discussion on Issues Emerging from Depot Tour" have now been moved to the 6 September 2018 meeting;
 - (iii) An additional item titled "Communications Plan – Single Use Plastics" has been added to the work programme for this meeting;
 - (iv) The item titled "Review of Street Cleaning" scheduled for the January 2019 meeting has now been changed to "Review of Street Cleansing and Fly Tipping Policy"; and
 - (v) An additional report titled "Review of Cemetery Regulations" including "Children's Graves Policy" has been added to the work programme for the March 2019 meeting.

RISK ASSESSMENT

3. There are no significant risk considerations in relation to this report

CONCLUSION

4. Members are now invited to confirm the programme of items for 2018/19 as set out in Appendix A to this report.

Background Papers:

Reference Papers:

Streetscene Policy Development and Review Panel – 7 June 2018 - Minutes

Enquiries:

For further information on this report please contact Mark Bowler. (Ext 4420)

**STREETSCENE POLICY DEVELOPMENT AND REVIEW PANEL – WORK PROGRAMME
2018/19**

DATE	ITEMS
7 June 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19
	<ul style="list-style-type: none"> • Presentation on Streetscene Services and Key Achievements
	<ul style="list-style-type: none"> • Notice of Motion – Single Use Plastics
12 July 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19
	<ul style="list-style-type: none"> • Review of Recycling
	<ul style="list-style-type: none"> • Communications Plan – Single Use Plastics
6 September 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19
	<ul style="list-style-type: none"> • Review of Trade Waste Service
	<ul style="list-style-type: none"> • Review of Textiles Recycling
	<ul style="list-style-type: none"> • Members Tour of Depot
	<ul style="list-style-type: none"> • Discussion on Issues Emerging from Depot Tour
1 November 2018	<ul style="list-style-type: none"> • Review of Work Programme 2018/19
	<ul style="list-style-type: none"> • Review of Grounds Maintenance
	<ul style="list-style-type: none"> • Review of Public Toilets
25 January 2019	<ul style="list-style-type: none"> • Preliminary Review of Work Programme 2018/19 & Draft Work Programme 2019/20
	<ul style="list-style-type: none"> • Review of Street Cleansing and Fly Tipping Policy
	<ul style="list-style-type: none"> • Countryside Ranger Presentation
14 March 2019	<ul style="list-style-type: none"> • Final Review of Work Programme for 2018/19 and Draft Work Programme 2019/20

	<ul style="list-style-type: none">• Review of Bus Shelter Contracts
	<ul style="list-style-type: none">• Review of Cemetery Regulations including Children's Graves Policy