

FAREHAM

BOROUGH COUNCIL

EXECUTIVE MEMBER DECISION (HEALTH AND PUBLIC PROTECTION)

Date: Thursday, 3 December 2020

Time: 4.00 pm

Venue: Microsoft Teams Virtual Meeting

Executive Member: Councillor T M Cartwright, MBE, Deputy Leader



1. Report Published

To consider the following matters for decision for which reports have been published:-

Non-Key Decision(s)

- (1) **Procurement of new pay on foot parking equipment and pay and display parking machines** (Pages 3 - 34)

A report by the Director of Leisure and Community.



P GRIMWOOD
Chief Executive Officer

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25 November 2020

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FAREHAM

BOROUGH COUNCIL

Report to the Executive Member for Health & Public Protection for Decision

Portfolio:	Health & Public Protection
Subject:	Procurement of new pay on foot parking equipment and pay and display parking machines.
Report of:	Director of Leisure and Community
Corporate Priorities:	Strong, Safe, Inclusive and Healthy Communities. Dynamic, Prudent and Progressive Council.

Purpose:

To approve the contract award for the procurement of new Pay-on-Foot machines for Osborn Road Multi-storey car park, Fareham shoppers' car park and Market Quay car park and for new solar powered Pay and Display machines for all coastal car parks within the Borough.

Executive Summary:

At its meeting of 7 September 2020, the Executive received a report on the recent Parking Service Review. At this meeting the following was resolved: -

- new Pay-on-Foot machines be installed in Osborn Road Multi-storey car park, Fareham shoppers' car park and Market Quay car park and a budget of £250,000 be allocated for this purpose;
- a charge of £1 per hour up to a maximum of £6 per day be introduced in all coastal car parks within the Borough during the hours of 10am – 6pm;
- new solar powered Pay and Display machines be installed in all coastal car parks and a budget of £75,000 in total be allocated for this purpose.

Officers have since been considering the various options for purchasing the above equipment, and fortunately, there is a purchasing framework solution that the council can use for the purchase of parking equipment known as Eastern Shires Purchasing Organisation (ESPO). ESPO is a public sector owned professional buying organisation, which provides a comprehensive procurement service to Local Authorities. Using a framework arrangement ensures that the buying process is fully compliant with EU and UK procurement legislation. All suppliers listed on such frameworks have been assessed during the procurement process for their financial stability, track record, experience and professional ability. Framework terms and conditions have been pre-agreed to ensure that they are fair, transparent and in the best interest of the purchaser.

ESPO framework 509 deals with Parking Management Solutions and within that Framework there are two lots which are relevant to the equipment that Fareham now wishes to procure. Lot 1 deals with pay and display machines, whilst Lot 2 deals with pay on foot equipment.

The Council intends to procure from this framework for both elements. The framework allows the Council to select a provider from the framework without further competition where it can, by reference to pricing and technical information provided by ESPO, identify the provider that best meets its requirements and this approach was applied in both cases.

Lot 1 - Pay and Display

A scoping exercise was undertaken regarding the Council's coastal car parks and it was determined that 17 pay and display machines would be required to support the introduction of coastal car park charging.

The call-off without further competition exercise described above was undertaken with 8 companies on the Lot 1 framework. The Pricing detail can be seen in confidential Appendix A attached to this report.

Lot 2 - Pay on Foot

A scoping exercise was also undertaken for the replacement of the town centre parking equipment. This was a little more complicated as the back-office computer systems and servers etc also require replacement due to their age.

A comparison of the basic elements of equipment that require replacement was undertaken with 11 companies. The pricing detail can be seen at confidential Appendix A attached to this report.

Recommendation:

It is recommended that the Executive Member for Health and Public Protection agrees:

- (a) to award the pay and display element of the contract to contractor number 6 as detailed in the confidential Appendix A attached to this report; and
- (b) to award the pay on foot element of the contract to contractor number 2 as detailed in the confidential Appendix A attached to this report.

Reason:

As detailed in the report.

Cost of Proposals:

The proposals can be met from existing budgets.

Risk Assessment:

If the pay and display machines are not procured, the coastal charging regime could not be implemented. This would affect the Council's future financial position.

The ESPO framework meets all the required procurement regulations, so to procure in a different way would be less efficient and risk challenge.

In respect of the pay on foot equipment, the current system is very old and currently provides a negative customer experience. The back-office systems are also ageing and require extensive back office support arrangements to simply allow drivers entry to and exit from the car parks. The technology requires replacement in order to ensure that the parking experience in Fareham town centre meets customer needs and remains operational going forward.

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