

# FAREHAM

## BOROUGH COUNCIL

2021/22  
Decision No.  
2332

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Housing
<b>Subject:</b>	<b>Fareham Borough Council Interim First Homes Policy</b>
<b>Report of:</b>	Deputy Chief Executive Officer
<b>Corporate Priority:</b>	Providing housing choices

**Purpose:**

To seek approval of the draft Fareham Borough Council Interim First Homes Policy.

Providing Housing Choices is one of six corporate priorities for Fareham Borough Council. By working with key partners, the Council seeks to support a diverse housing market and help households find good quality, affordable homes.

The Interim First Homes Policy sets out the Council's approach to First Homes. This includes the criteria around local eligibility.

The Policy would apply to all First Homes in the Borough.

An Equalities Impact Assessment has been undertaken and has not identified any impacts for the protected characteristics.

**Options Considered:**

As recommendation.

**Decision:**

RESOLVED that the Executive:

- (a) approves the Fareham Borough Council Interim First Homes Policy, as provided at Appendix A to the report, for publication; and
- (b) grants the Deputy Chief Executive Officer delegated authority to undertake factual updates on the application process as and when further clarity is provided by the government.

**Reason:**

To detail the Council's approach to First Homes in the Borough.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022

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## BOROUGH COUNCIL

2021/22  
Decision No.  
2333

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Housing
<b>Subject:</b>	<b>Conversion works at 92 Gordon Road, 1 Arundel Drive and 1A Arundel Drive</b>
<b>Report of:</b>	Deputy Chief Executive Officer
<b>Corporate Priority:</b>	Providing housing choices

**Purpose:**

To provide an update following the acquisition of three properties at Gordon Road and Arundel Drive. This to include the proposed use of the properties and, in the case of 92 Gordon Road, to also seek approval for the costs and the process for contractor appointment to undertake works at the property.

The report provides the Executive with an update following the 07 June 2021 Executive decision relating to town centre property acquisitions. The report confirms the successful purchase of the properties and advises on the intended use of those properties.

Effectively it is split as two projects: (1) for the works and use of 92 Gordon Road; and (2) for the works and use of both 1 and 1A Arundel Drive.

In the case of 92 Gordon Road, more information is provided on the works required and Executive approval is sought for the costs of these works and to provide delegated approval for the process of lead contractor appointment. This will enable the home to be used for emergency accommodation in a timely manner.

Further details on the costs are provided in the confidential Appendix A to the report.

**Options Considered:**

As recommendations.

**Decision:**

RESOLVED that the Executive:

- (a) notes the updates relating to the acquisition of properties at Gordon Road and Arundel Drive, including the intended use and works to those properties. Also noting the potential for officers to seek some Homes England grant funding;
- (b) agrees the funding mechanism and costs associated with the works required at 92 Gordon Road; and
- (c) agrees that an appropriate lead contractor be appointed for the works at 92 Gordon Road. This appointment to be delegated to the Deputy Chief Executive Officer, following consultation with the Executive Member for Housing.

**Reason:**

To advise the Executive of the property acquisitions and intended use of the properties. To also ensure the funding arrangements for works to 92 Gordon Road are acceptable and that a time efficient process for works to be undertaken is in place.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022

# FAREHAM

## BOROUGH COUNCIL

2021/22  
Decision No.  
2334

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Leisure and Community
<b>Subject:</b>	<b>The Queen's Platinum Jubilee Proposals</b>
<b>Report of:</b>	Director of Leisure and Community
<b>Corporate Priority:</b>	Leisure opportunities for health and fun; Protect and enhance the environment

#### **Purpose:**

To outline proposals to commemorate The Queen's Platinum Jubilee.

In 2022 Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee, seventy years of service, having acceded to the throne on the 06 February 1952 when she was just 25 years old.

The Queen became the longest-reigning British monarch on 09 September 2015 when she surpassed the reign of her great-great-grandmother Queen Victoria. On 06 February 2017 she became the first British monarch to celebrate a Sapphire Jubilee, commemorating 65 years on the throne.

As with The Queen's Golden and Diamond Jubilees, the first week in June has been chosen for the celebratory weekend. To mark this occasion, an extended four-day Bank Holiday weekend from Thursday 02 June to Sunday 05 June 2022, has been confirmed to provide communities and people throughout the UK to come together to celebrate the historic milestone.

To commemorate the significant anniversary, there is an opportunity to provide a series of community events and activities within the Borough to mark the occasion as the Council has done in the past for the Queen's Silver, Golden and Diamond Jubilees.

#### **Options Considered:**

As recommendation.

**Decision:**

RESOLVED that the Executive agrees:

- (a) the formal naming of the public open space at Daedalus as 'Queen Elizabeth II Platinum Jubilee Park' in commemoration of The Queen's Platinum Jubilee;
- (b) a tree planting scheme to commemorate The Queen's Platinum Jubilee at Abbey Meadows, Titchfield;
- (c) permission for officers to formally approach English Heritage to request that a beacon lighting ceremony is hosted at Portchester Castle;
- (d) that the Council promotes the Big Jubilee Lunch; and
- (e) expenditure of £11,500 to fund the commemorative events and activities.

**Reason:**

To provide a series of community events and activities within the Borough to commemorate The Queen's Platinum Jubilee.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022

# FAREHAM

## BOROUGH COUNCIL

2021/22  
Decision No.  
2335

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Planning and Development
<b>Subject:</b>	<b>Council Owned Trees – Ash Dieback Disease</b>
<b>Report of:</b>	Director of Planning and Regeneration
<b>Corporate Priority:</b>	Dynamic, prudent and progressive Council; Protect and enhance the environment

**Purpose:**

This report sets out the implications of Ash Dieback Disease for ash trees owned by this Council, how diseased trees should be managed and the estimated costs to the Council to manage this disease.

Many ash trees within the Borough are suffering from the effects of Ash Dieback Disease. Ash Dieback Disease is expected to kill the majority of ash trees within the Borough over the next 5-10 years. The nature of the disease means that ash trees become brittle and can regularly fail in whole or in part as the disease becomes established in the tree. Failing ash trees therefore pose an increased risk of harm to people and property. It is necessary for the Council to have a clear regime in place to monitor the ash trees it owns and arrange for works to, or the felling of ash trees, which are significantly affected by the disease.

**Options Considered:**

As recommendation.

**Decision:**

RESOLVED that the Executive:

- (a) approves the annual inspection of the Council's ash trees;
- (b) agrees that £294,345 is allocated from the General Fund Reserves to cover the costs of the necessary tree works and felling resulting from Ash Dieback Disease;

(c) notes that Officers will continue to monitor the actions taken by other authorities in respect of Ash Dieback and will continue to explore opportunities with other authorities to manage Ash Dieback, particularly where this would achieve notable cost savings; and

(d) notes that a report for information will be presented to the Planning and Development Scrutiny Panel on an annual basis setting out the number of ash trees which required work/felling in the preceding 12 months and the cost of the associated inspections and works.

**Reason:**

Many ash trees will be infected and killed by Ash Dieback. Infected ash trees pose a risk to life and property when they fail. By adopting a clear regime for managing infected trees, the risk to people and property will be minimised.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022

# FAREHAM

## BOROUGH COUNCIL

2021/22  
Decision No.  
2336

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Policy & Resources
<b>Subject:</b>	<b>Finance Strategy, Revenue Budget &amp; Council Tax 2022/23</b>
<b>Report of:</b>	Deputy Chief Executive Officer
<b>Corporate Priority:</b>	Dynamic, prudent and progressive Council

#### **Purpose:**

This report provides an update on the Council's 5-year financial forecasts and makes recommendations regarding the revised revenue budget for 2021/22 and 2022/23.

The report gives the Executive the opportunity to consider the Council's 5-year financial forecasts as set out in the Medium-Term Finance Strategy (MTFS), revised service budgets for 2021/22 and proposed service budgets for 2022/23.

#### Revised General Fund Revenue Budget 2021/22

The revised general fund revenue budget for 2021/22 amounts to £14,135,100 for service budgets with other budgets totalling -£2,057,100 and COVID funding of £1,583,200 (including a use of general reserves of £690,200), giving an overall position of £10,494,800 which is an increase of £222,900 from the base budget for 2021/22.

#### General Fund Revenue Budget 2022/23

The proposed general fund budget for 2022/23 totals £13,467,400 for service budgets along with -£2,723,000 for other budgets (including a use of general reserves of £1,902,500) giving an overall position of £10,744,400 which is an increase of £472,500 against the original budget for 2021/22.

#### 5-Year Financial Forecasts

The 5-year financial forecasts for 2021/22 to 2025/26 is predicting a funding shortfall by 2022/23. The Opportunities Plan approved last year is still predicted to address the shortfall and build in some capacity for future pressures and uncertainties.

#### **Options Considered:**

As recommendation.

**Decision:**

RESOLVED that the Executive:

**Financial Forecasts (MTFS)**

- (a) approves the Medium-Term Finance Strategy for the period 2021/22 to 2025/26, as set out at Appendix C to the report;
- (b) agrees to submit the updated Pay Policy, annexed to the Medium-Term Finance Strategy at Annex C, to Full Council for approval;

**Revenue Budgets**

- (c) approves the revised 2021/22 general fund revenue budget, amounting to £10,494,800, as set out in Appendices A and B to the report; and
- (d) approves the base 2022/23 general fund revenue budget amounting to £10,744,400, as set out in Appendices A and B to the report.

**Reason:**

The proposed budgets and capital programme will continue to support delivery of the Council's services and corporate priorities whilst taking account of the continuing financial pressures.

The Medium-Term Finance Strategy forecasts a funding shortfall by 2022/23. An Opportunities Plan has been developed to address this and build in capacity for future pressures and uncertainties.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022

# FAREHAM

## BOROUGH COUNCIL

2021/22  
Decision No.  
2337

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Policy & Resources
<b>Subject:</b>	<b>Fees and Charges 2022/23</b>
<b>Report of:</b>	Deputy Chief Executive Officer
<b>Corporate Priority:</b>	Dynamic, prudent and progressive Council

**Purpose:**

This report provides an update and proposals for the Council's fees and charges for the financial year 2022/23.

The report gives the Executive the opportunity to consider the Council's fees and charges for 2022/23 including approving increases in existing charges and considering new charges where applicable.

**Options Considered:**

As recommendation.

**Decision:**

RESOLVED that the Executive approves the fees and charges for 2022/23 as set out at Appendix A to the report.

**Reason:**

The proposed fees and charges will continue to support delivery of the Council's services and contribute to the budgets setting process for 2022/23.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022



# FAREHAM

## BOROUGH COUNCIL

2021/22  
Decision No.  
2338

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Planning and Development
<b>Subject:</b>	<b>Welborne Delivery - Disposal of Residential Property</b>
<b>Report of:</b>	Director of Planning and Regeneration
<b>Corporate Priority:</b>	Providing housing choices; Strong, safe, inclusive and healthy communities

#### **Purpose:**

This report seeks approval to delegate authority to the Director of Planning and Regeneration to enter into an Option Agreement with Welborne Land Limited for the disposal of residential property at Welborne Garden Village.

At the Executive Meeting of 22 February 2016, authority was given for the purchase of two residential owner-occupied properties affected by the Welborne development. On 06 February 2017, the Executive agreed the terms for the purchase of one further residential owner-occupied property affected by the Welborne development.

It was the Council's expressed intention to sell the properties to the master developer of Welborne Garden Village at the appropriate time, to maximise their control of the land and simplify the mechanics of bringing the development forward.

This report outlines the draft terms of the Option Agreement for their disposal to support the delivery of Welborne Garden Village, which are being negotiated with Welborne Land Limited, and seeks approval to delegate authority to enter into the Agreement to the Director of Planning and Regeneration. In making this delegated decision, expert advice will be provided by both the Asset Management Service and Fareham & Southampton Legal Services.

#### **Options Considered:**

As recommendation.

#### **Decision:**

RESOLVED that the Executive agrees to delegate authority to the Director of Planning and Regeneration, following consultation with the Executive Member for Policy and Resources, to enter into an Option Agreement with Welborne Land Limited for the disposal of three residential properties at Welborne Garden Village.

**Reason:**

To support the delivery of Welborne Garden Village, as agreed by the Executive in February 2016 and February 2017.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022

# FAREHAM

## BOROUGH COUNCIL

2021/22  
Decision No.  
2339

### Record of Decision by Executive

Monday, 10 January 2022

<b>Portfolio</b>	Policy & Resources
<b>Subject:</b>	<b>Member IT Review</b>
<b>Report of:</b>	Director of Leisure and Community
<b>Corporate Priority:</b>	Dynamic, prudent and progressive Council

**Purpose:**

To present the findings of the recent review of the provision and support of IT for Councillors and to then make proposals for a new approach that will meet the needs of members in a consistent, secure and cost-effective way.

There is a mix of both hardware devices used by Councillors e.g. laptop, pc or tablet some of which are personally owned whilst others are provided by a Council.

In order to ensure a consistent, secure and value for money approach to IT provision and support for Members a review began in early 2021.

The review was influenced by the developments such as the rapid move to more virtual ways of working brought by COVID-19 and the approval of the Council's Climate Change Action Plan in June 2021, which committed to find ways to reduce our paper use.

The findings of the review are presented in this report alongside proposals that will help ensure that the ongoing provision of IT devices and support to Members is done in a consistent and secure way which offers good value for money.

**Options Considered:**

As recommendation.

**Decision:**

RESOLVED that the Executive approves:

- (a) the committee process becoming paperless in early 2022/23 following a programme of training and support for all Members; and
- (b) up to 31 new laptop devices be purchased at a cost of up to £30,225.

**Reason:**

To ensure that Members have access to the IT devices and support that enable them to carry out their Council work in a consistent, secure and cost-effective way.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 10 January 2022