

# FAREHAM

BOROUGH COUNCIL

## COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, on **THURSDAY, 21 APRIL 2022**, commencing at **6.00 pm**.

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The Mayor: Councillor Pamela Bryant

The Deputy Mayor: Councillor Michael Ford, JP

Councillor Ian Bastable	Councillor Tiffany Harper
Councillor Susan Bayford	Councillor Pal Hayre
Councillor Fred Birkett	Councillor Connie Hockley
Councillor Joanne Bull	Councillor Leslie Keeble
Councillor Trevor Cartwright, MBE	Councillor Jean Kelly
Councillor Louise Clubley	Councillor Gerry Kelly
Councillor Malcolm Daniells	Councillor Kay Mandry
Councillor Peter Davies	Councillor Simon Martin
Councillor Tom Davies	Councillor Sarah Pankhurst
Councillor Steve Dugan	Councillor Roger Price, JP
Councillor Tina Ellis	Councillor Katrina Trott
Councillor Jack Englefield	Councillor Nick Walker
Councillor Geoff Fazackarley	Councillor Mrs Susan Walker
Councillor Jim Forrest	Councillor Seán Woodward
Councillor Nick Gregory	



**1. Prayers**

The meeting will commence with a short service of prayers.

**2. Apologies for Absence**

**3. Minutes (Pages 5 - 26)**

To confirm as a correct record the minutes of the Council Meeting held on 25 February 2022.

**4. Mayor's Announcements**

**5. Executive Leader's Announcements**

**6. Executive Members' Announcements**

**7. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**8. Presentation of Petitions**

To receive any petitions presented by a member of the Council.

*Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.*

**9. Deputations**

To receive any deputations of which notice has been given.

**10. Reports of the Executive**

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 7 March 2022 of Executive (Pages 27 - 34)

(2) Minutes of meeting Monday, 4 April 2022 of Executive (Pages 35 - 38)

(3) Schedule of Individual Executive Member and Officer Delegated Decisions (Pages 39 - 40)

**11. Reports of Other Committees**

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

(1) Minutes of meeting Wednesday, 16 February 2022 of Planning Committee (Pages 41 - 50)

- (2) Minutes of meeting Wednesday, 2 March 2022 of Planning Committee (Pages 51 - 60)
- (3) Minutes of meeting Wednesday, 23 March 2022 of Planning Committee (Pages 61 - 68)
- (4) Minutes of meeting Monday, 14 March 2022 of Audit and Governance Committee (Pages 69 - 74)
- (5) Minutes of meeting Tuesday, 29 March 2022 of Licensing and Regulatory Affairs Committee (Pages 75 - 80)

## **12. Reports of the Scrutiny Panels**

To receive, consider and answer questions on reports and recommendations of the meetings of the Scrutiny Panels.

- (1) Minutes of meeting Tuesday, 1 March 2022 of Daedalus Scrutiny Panel (Pages 81 - 84)
- (2) Minutes of meeting Thursday, 3 March 2022 of Policy and Resources Scrutiny Panel (Pages 85 - 88)
- (3) Minutes of meeting Wednesday, 9 March 2022 of Climate Change Scrutiny Panel (Pages 89 - 92)
- (4) Minutes of meeting Tuesday, 22 March 2022 of Health and Public Protection Scrutiny Panel (Pages 93 - 98)
- (5) Minutes of meeting Thursday, 24 March 2022 of Streetscene Scrutiny Panel (Pages 99 - 102)

## **13. Questions under Standing Order 2.12**

To answer questions pursuant to Standing Order 2.12 for this meeting.

## **14. Motions under Standing Order 2.6**

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 2.6 but received after print and dispatch of the agenda.

- (1) Update on the Motion presented to Council on 21 October 2021 by Councillor R H Price, JP  
To receive an update on the motion presented by Councillor R H Price, JP at the meeting of the Council held on 21 October 2021 in respect of height restriction barriers at Portchester precinct car park.
- (2) Update on the Motion presented to Council on 21 October 2021 by Councillor J Forrest  
To receive an update on the motion presented by Councillor J Forrest at the Council meeting held on 21 October 2021 in respect of the live streaming of

meetings of the Council, main Committees and Scrutiny Panels.

**15. Committee Work Programmes 2022/23** (Pages 103 - 108)

A report by the Head of Democratic Services.

**16. Councillor Recognition and Awards**

To present awards for Long Service to retiring Councillors who have served in excess of two terms of office.

**At the end of the Council meeting, Members are invited to remain in the Council Chamber for a brief informal meeting concerning the selection of the Deputy Mayor for 2022/23.**



P GRIMWOOD  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

11 April 2022

**For further information please contact:  
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# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Council

**Date:** Friday, 25 February 2022

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

Mrs P M Bryant  
(Mayor)

M J Ford, JP  
(Deputy Mayor)

**Councillors:** I Bastable, Mrs S M Bayford, Mrs S M Walker, Miss J Bull, T M Cartwright, MBE, Mrs L E Clubley, M R Daniells, P J Davies, T Davies, S Dugan, Mrs T L Ellis, J M Englefield, J S Forrest, N R Gregory, Miss T G Harper, Mrs C L A Hockley, Mrs J Kelly, G Kelly, Mrs K Mandry, S D Martin, Ms S Pankhurst, R H Price, JP, Mrs K K Trott, N J Walker and S D T Woodward



AT THE COMMENCEMENT OF THE MEETING, A MINUTES SILENCE WAS HELD FOLLOWING THE DEATH OF FORMER COUNCILLOR ERIC DUNN, FOLLOWING WHICH COUNCILLORS P DAVIES, J M ENGLEFIELD, MRS C L A HOCKLEY AND R H PRICE,JP SHARED THEIR MEMORIES AND REFLECTIONS OF FORMER COUNCILLOR DUNN.

**1. PRAYERS**

The meeting commenced with a short service of prayers led by the Deputy Mayor.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors F W Birkett, G Fazackarley, L Keeble and Mrs P K Hayre.

**3. MINUTES**

RESOLVED that the Mayor be authorised to sign as a correct record the minutes of the meeting held on 16 December 2021.

**4. MAYOR'S ANNOUNCEMENTS**

The Mayor announced that after the usual quiet start to the year, she and the Mayoress have attended some interesting events as more engagements come into the diary. They were delighted to attend the annual Holocaust Service at Havant where they were joined by the Mayor of Havant and other dignities.

It was also a great pleasure to host once again the Rotary Youth Speaks competition in the Council Chamber at the Civic Offices after a lapse of 2 years. Whilst numbers attending were restricted, it gave the pupils a chance to gain confidence and experience in public speaking. Crofton school gave a fantastic presentation and will be going through to the next round at Portsmouth High School.

The Mayor announced that she was most grateful to the Rev. Ian Meredith for the kind invitation to attend a special civic service at St Mary's Church in Portchester that he had organized for the 6<sup>th</sup> February to start the Queen's Platinum Jubilee year celebrations on the day she ascended to the throne 70 years ago. It was a most enjoyable and well thought out service which included the Queen's favourite hymns.

On 12<sup>th</sup> February the Mayor and Mayoress visited Melvin Jones House in Stubbington to celebrate its 50<sup>th</sup> anniversary. It was a pleasure to join the residents in their celebrations, and also to be joined by members of Crofton Lions Club including their President, Councillor Pal Hayre. Fareham Lions

were involved with naming the sheltered accommodation 50 years ago, after their own founder Melvin Jones.

At the start of the annual Fairtrade fortnight, last Saturday the Mayor and Mayoress were joined in the shopping centre by the Executive Leader of the Council to give their continued support to this organisation as the Council has done since 2007. The Mayor also visited Capella Close in Hill Head to visit the much needed 11 new homes.

The Mayor announced her gratitude to those who have applied to attend the Mayor's ball at HMS Collingwood on Friday 18<sup>th</sup> March. For those who haven't yet replied, there tickets are still available.

The Mayor announced that Antonio has also offered another charity evening at his restaurant and anyone interested in attending was encouraged to email for further details.

## **5. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader's announcements made at this meeting.

## **6. EXECUTIVE MEMBERS' ANNOUNCEMENTS**

### **Health & Public Protection**

#### **Air Quality**

The Executive Member for Health & Public Protection announced that the Joint Air Quality Unit (JAQU) has recently informed the Council that it has concluded that Fareham is no longer required to provide additional data as part of the Local Authority Data Request from JAQU. This is because the annual mean last year was 40.23 ug/m<sup>3</sup>, which is very close to compliance (which is 40) and in the context of the Stubbington bypass opening soon, the Unit is happy with the progress made to date and also will not be requiring any further ANPR vehicle survey work to be done. Further guidance is expected from them in the spring, and it is hoped at some point Fareham will be formally compliant with the earlier Ministerial Direction Notice.

### **Streetscene**

#### **Herbicide treatment across the Borough**

The Executive Member for Streetscene announced that the Council will commence its annual herbicide treatment across the Borough from the 01 March 2022. The spraying team will be wearing high visibility waistcoats indicating 'Herbicide Spraying' whilst the work is in progress. The Council has used Nomix Dual for many years to reduce unwanted vegetation, specifically in locations where there are obstacles to using traditional machinery and these sites are sprayed once a year in dry weather conditions to ensure maximum effectiveness. The Council works through the year to make the Borough look its best and ensure that areas do not become overrun with unwanted

vegetation. This is necessary work to allow residents to continue to use these areas unhindered.

The Executive Member for Streetscene stated that residents are reassured that the Chemical Regulation Division (CRD) who is responsible for all pesticide products in the UK, has analysed all available information and deemed the product safe to use and with little risk to the environment or animals.

## **Planning and Development**

### **Romsey Avenue Portchester**

The Executive Member for Planning and Development announced that Members will be aware that Fareham is an internationally important overwintering location for protected Brent Geese and Wading Bird species. The Fareham coast is designated as a Special Protection Area (SPA) as a result. Brent Geese and Waders are also dependent on a network of habitats, known as supporting sites, which provide feeding and roosting opportunities outside of the SPA boundaries. These supporting sites are ranked as Core, Primary, Secondary or Low Use depending on their significance.

The Executive Member for Planning and Development stated that in September 2020, this Council's Planning Committee considered a planning application for 225 dwellings on land south of Romsey Avenue at Portchester. This development was upon part of a Primary Support Site. Natural England raised objections to the proposals based on the partial loss of the Primary Support site and concerns over the replacement mitigation land being provided. The planning application was refused by this Council, with the principal objection being the partial loss of a Primary Support site. A planning appeal was lodged by the promoter of the development and a Public Local Inquiry was held in August 2021. Both this Council and Natural England maintained their objections to the scheme based on the partial loss of a Primary Support site. By a decision letter dated the 28<sup>th</sup> January 2022, the Planning Inspector allowed the appeal and granted planning permission for 225 dwellings at the site. Whilst the Planning Inspector sets out their reasoning for allowing the appeal, the Inspector acknowledged that their decision to grant planning permission was contrary to the advice of Natural England.

The Executive Member for Planning and Development stated that in recent times, Natural England has required this Council to address multiple potential impacts on the natural environment before planning permission can be granted. This has included mitigating against the potential impacts of nitrates upon The Solent environment, and mitigating the potential recreational disturbance caused by the residents of this Borough visiting the New Forest. The Executive Member for Planning and Development indicated his concern that whilst this Council has made every effort to mitigate potential impacts identified by Natural England, the Planning Inspector, in this particular case, has simply dismissed the objections raised by Natural England. Officers are presently seeking legal advice on whether the Planning Inspector's decision is legally sound and if there are any grounds for it to be challenged by way of a judicial review.

### **Council statement on the New Forest survey**

The Executive Member for Planning and Development stated that at December's Executive meeting, the Executive approved the Interim New Forest Mitigation Scheme, in response to Natural England's advice that residential development in Fareham should provide mitigation to the protected sites in the New Forest. 117 residents in the Borough were interviewed about the frequency and duration of their visits to the New Forest, and on the back of those interviews, the conclusion was drawn that, on average, Fareham residents visit the New Forest 15.3 times a year. The Executive Member for Planning and Development stated that the Council will be commissioning a repeat of the telephone surveys that led to the Natural England advice. The surveys will be conducted using the same methodology as before but will interview a greater number of people to improve the robustness of the data. The Council is in dialogue with Natural England on this new survey and is also seeking legal advice before the survey is commissioned on how the Council's position could alter in light of the new data. The outcome of the survey will be known in the coming months and a further update will be provided to Members.

### **Leisure and Community**

#### **Platinum Jubilee tree sponsoring project**

The Executive Member for Leisure and Community announced the great success to date of the project for sponsoring a tree for HM Queen Elizabeth's Platinum Jubilee. To date, 89 of the 100 available trees have been sponsored. 39 of these are in memory of someone; 35 are personal; and there are a number which have been sponsored by community groups and businesses. The Executive Member for Leisure and Community indicated that there will be more available in the future and Officers are currently looking at another site in Abbey Meadows where more trees could be accommodated.

## **7. DECLARATIONS OF INTEREST**

Councillor R H Price, JP declared a Disclosable Pecuniary Interest in respect of item 15(2) as he leases an allotment in Portchester. Councillor Price confirmed that, should the need arise, he would not take part in any debate regarding allotments.

Councillor J M Englefield declared a Disclosable Pecuniary Interest in respect of item 15(2) as he leases an allotment in Titchfield Common. Councillor Englefield confirmed that, should the need arise, he would not take part in any debate regarding allotments.

## **8. PRESENTATION OF PETITIONS**

There were no petitions presented at this meeting.

## **9. DEPUTATIONS**

There were no deputations given at this meeting.

## **10. REPORTS OF THE EXECUTIVE**

- (1) Minutes of meeting Monday, 10 January 2022 of Executive

RESOLVED that:

- (a) the minutes of the meeting of the Executive held on Monday 10 January 2022 be received; and
- (b) the recommendations contained in minute 11(1) be considered at item 19 of the agenda.

- (2) Minutes of meeting Monday, 7 February 2022 of Executive

RESOLVED that:

- (a) the minutes of the meeting of the Executive held on Monday 07 February 2022 be received;
- (b) the recommendations contained in minute 11(1) be considered at item 15(2) on the agenda;
- (c) the recommendations contained in minute 11(2) be considered at item 16 of the agenda;
- (d) the recommendation contained in minute 11(3) be considered at item 20 of the agenda;
- (e) the recommendations contained in minute 11(4) be considered at item 17 of the agenda; and
- (f) the recommendation contained in minute 11(5) be considered at item 18 of the agenda.

- (3) Schedule of Individual Executive Member and Officer Delegated Decisions

RESOLVED that the Schedule of Individual Executive Member and Officer Delegated Decisions be received.

## **11. REPORTS OF OTHER COMMITTEES**

- (1) Minutes of meeting Wednesday, 15 December 2021 of Planning Committee

RESOLVED that:

- (a) the minutes of the meeting of the Planning Committee held on Wednesday 15 December 2021 be received; and
- (b) the recommendations contained at minute 7 be accepted and accordingly that the Council agrees:

- (i) the revised budget for 2021/22;
  - (ii) the base budget for 2022/23; and
  - (iii) the revised discretionary planning charges for 2022/23.
- (2) Minutes of meeting Wednesday, 19 January 2022 of Planning Committee

RESOLVED that the minutes of the meeting of the Planning Committee held on Wednesday 19 January 2022 be received.

- (3) Minutes of meeting Tuesday, 25 January 2022 of Licensing and Regulatory Affairs Committee

RESOLVED that:

- (a) the minutes of the meeting of the Licensing & Regulatory Affairs Committee held on Tuesday 25 January 2022 be received;
- (b) the recommendations contained in minute 7 – Spending Plans 2022/23 be accepted and accordingly that the Council agrees:
  - (i) the revised budget for 2021/22;
  - (ii) the base budgets for 2022/23.
- (c) the recommendations contained in minute 8 – Fees and Charges 2022/23 be accepted and accordingly that the Council agrees the Fees and Charges for 2022/23.

## **12. REPORTS OF THE SCRUTINY PANELS**

- (1) Minutes of meeting Tuesday, 11 January 2022 of Leisure and Community Scrutiny Panel

RESOLVED that the minutes of the meeting of the Leisure and Community Scrutiny Panel held on Tuesday 11 January 2022 be received.

- (2) Minutes of meeting Tuesday, 18 January 2022 of Health and Public Protection Scrutiny Panel

RESOLVED that the minutes of the meeting of the Health and Public Protection Scrutiny Panel held on Tuesday 18 January 2022 be received.

- (3) Minutes of meeting Thursday, 20 January 2022 of Policy and Resources Scrutiny Panel

RESOLVED that the minutes of the meeting of the Policy and Resources Scrutiny Panel held on Thursday 20 January 2022 be received.

- (4) Minutes of meeting Monday, 24 January 2022 of Climate Change Scrutiny Panel

RESOLVED that the minutes of the meeting of the Climate Change Scrutiny Panel held on Monday 24 January 2022 be received.

- (5) Minutes of meeting Thursday, 27 January 2022 of Streetscene Scrutiny Panel

RESOLVED that the minutes of the meeting of the Streetscene Scrutiny Panel held on Thursday 27 January 2022 be received.

- (6) Minutes of meeting Tuesday, 1 February 2022 of Planning and Development Scrutiny Panel

RESOLVED that the minutes of the meeting of the Planning and Development Scrutiny Panel held on Tuesday 01 February 2022 be received.

- (7) Minutes of meeting Thursday, 3 February 2022 of Housing Scrutiny Panel

RESOLVED that the minutes of the meeting of the Housing Scrutiny Panel held on Thursday 03 February 2022 be received.

**13. QUESTIONS UNDER STANDING ORDER 2.12**

There were no questions submitted for this meeting.

**14. MOTIONS UNDER STANDING ORDER 2.6**

There were no motions submitted for this meeting.

**15. FINANCE STRATEGY, CAPITAL PROGRAMME, REVENUE BUDGET AND COUNCIL TAX 2022/23**

- (1) Suspension of Standing Order 2.15 and 2.16

Having been duly proposed by Councillor T M Cartwright, MBE and seconded by Councillor Mrs S Walker, it was RESOLVED that:

- (a) the provisions of Standing Order 2.15 be suspended to allow the Executive Leader of the Council to speak for longer than five minutes on items 15(2) and 15(3); and also to allow the Opposition Spokesmen to speak for not more than ten minutes; and

- (b) the provisions of Standing Order 2.16 be suspended to allow the Executive Leader of the Council to speak on matters referred to in items 15(2) and 15(3) more than once to respond to points raised in debate.

- (2) Report to the Executive - 07 February 2022

Councillor R H Price, JP declared a Disclosable Pecuniary Interest in respect of this item as he leases an allotment in Portchester. Councillor Price confirmed that, should the need arise, he would not take part in any debate regarding allotments.

Councillor J M Englefield declared a Disclosable Pecuniary Interest in respect of this item as he leases an allotment in Titchfield Common. Councillor Englefield confirmed that, should the need arise, he would not take part in any debate regarding allotments.

A revised page 100 of the agenda pack was tabled at the meeting to clarify at paragraph 33 of the report that 'Working-age caseload claimants' are in receipt of an out-of-work benefit such as Job Seekers Allowance, Income Support or Universal Credit.

It was proposed by Councillor S D T Woodward and seconded by Councillor T M Cartwright, MBE that the Council accept the recommendations of the Executive and approves:

- (a) the capital programme and financing of £44,990,900;
- (b) an overall revised revenue budget for 2021/22 of £10,494,800;
- (c) a revenue budget for 2022/23 of £10,788,000;
- (d) a council tax for Fareham Borough Council for 2022/23 of £175.22 per band D property, which represents a £5.00 per year increase when compared to the current year and is within referendum limits; and
- (e) an unchanged Council Tax Support Scheme for 2022/23.

In presenting the budget proposals, the Executive Leader gave a review of the Council's performance, success stories and notable achievements from the year and outlined the agreed priorities.

The Executive Leader was pleased to present the administration's twenty-third annual budget and, as is tradition, reminded Members of the achievements of the year and the challenges that have been overcome.

The Executive Leader stated that he was sure Members would agree that the Council has played a significant role during the last two pandemic-dominated years and continues to respond to the needs of residents and businesses in a time of high demand and urgency.

The Executive Leader began his presentation with a wholehearted thank you to all the Council staff and to his fellow Councillors for their continued hard work and professionalism through challenging times. The Executive Leader added particular thanks in relation to the budget he was presenting today to Andy Wannell and all of his finance staff without whom, in financial terms, the Council would not be the envy of many of Fareham's neighbours for prudent budgeting and control.

The Executive Leader stated that, despite the challenges faced, the Council has not stood still and that members would see throughout the presentation examples of prudent but ambitious capital investments in projects across the Borough. The Council continues to plan ahead carefully to meet the current and future needs of residents, but it must be acknowledged that we also face continued financial challenges, further impacted by COVID-19. The Executive Leader would therefore be recommending a very small one penny per day council tax increase for 2022/2023 for the average home.

The Executive Leader stated that we are privileged to live in a Borough with many areas of high quality parks and green space. He was pleased to say that both Holly Hill Woodland Park and The Sensory Garden in the town centre were again awarded Green Flags designating them as some of the best parks in the country. The beautiful Abbey Meadows site was officially opened to the public in the summer and contains a range of footpaths and wildlife habitats to enjoy as well as the Titchfield Abbey themed play area. Future plans are in place to create a community orchard alongside the planting of native trees to support the environment.

The Executive Leader advised the meeting that to celebrate Her Majesty the Queen's 70 years of service, the Council will also be creating a secluded and protected wildlife habitat on the northern part of the site. This will be called, the Queen's Copse and residents and organisations are being given the opportunity to sponsor trees to be planted there in honour of Her Majesty's Platinum Jubilee.

The Executive Leader stated that members may have driven past the impressive Gate Guardian sculpture that was installed at Daedalus Common in August. The striking winning design was funded by the National Grid and chosen by Fareham residents. The sculpture will be able to be viewed close up when the green space is opened to visitors and given its official name of Queen Elizabeth II Platinum Jubilee Park later this year.

The innovative virtual Fareham in Bloom returned again this year. Over 150 entries were submitted in a range of categories. The winners were chosen by a public poll with hundreds of votes being cast by our residents.

The Executive Leader stated that in October, the newly refurbished Fareham Leisure Centre was opened, with local BMX Freestyle Olympic medallist, Declan Brooks helping to unveil the refurbished centre. The Council invested over £6m in the centre which now features state-of-the-art facilities including a climbing wall, soft play area and indoor splash pad that is suitable for those with accessibility needs. Visitors to the highly successful Holly Hill Leisure Centre can now also enjoy a new steam room and sauna. Working in partnership with Everyone Active, both centres now have 'Changing Places' accredited accessible toilet facilities, allowing people with profound and multiple learning and/or physical disabilities to be able to use and enjoy both Leisure Centres. This brings the Council's total investment in its leisure centres this year up to almost £7m. The Council has also made a commitment to invest nearly £450,000 in improvements to community buildings over the next few years helping to ensure that these vital hubs can continue to thrive in the Borough.

The Executive Leader stated that he was sure everyone would agree that the pandemic has highlighted the kindness, support and dedication of many of the Borough's residents, charities and organisations. To recognise their achievements in exceptional times the Council launched the COVID Heroes Award which celebrates those organisations and individuals of all ages who have worked tirelessly to support people in need during the pandemic and, having helped choose the winners, he was proud to say there were many worthy examples of residents and organisations working tirelessly during challenging times to support and improve the lives of vulnerable Fareham residents.

Following the first COVID lockdown, the Council approved the allocation of £30,000 to provide small voluntary organisations with a one-off payment of £250. The focus of these grants was to reduce the financial burden posed by the additional costs and lost income experienced because of the COVID restrictions. The Executive Leader was pleased to say that the Council was able to extend the scheme by an additional year.

The Executive Leader stated that one of the most significant developments of the year took place in October when the Executive agreed to restart work on Fareham's new arts and entertainment venue, Fareham Live. After extensive preparatory work, the project was put on hold at the end of 2020 due to the uncertainties in the arts and entertainment sector created by the pandemic. The £13m venue, which is now due to open at the end of 2023, will bring a thriving cultural and community venue to the heart of the town. It also forms the first phase of the Council's ambitious regeneration plans for the Civic Quarter and will help attract wider investment into the town centre.

After the cancellation of 2020's Christmas light switch on due to the pandemic, it was good to see thousands of people of all ages enjoying the 2021 event. As part of the festivities, traders along West Street were offered a free set of Christmas lights to display. This, together with all of the other Christmas decorations, music, performers and activities made for an event to remember.

Building on the success of the Council's Shop Local and Eat Local campaigns, the Live, Love Local campaign was launched before Christmas. This has been very well received by local traders, many of whom feature in a blog that celebrates the quality produce and service found at local traders, cafes and restaurants across the Borough.

The Executive Leader stated that as Members know, the pandemic has seen many businesses struggle and the Council has continued to work hard during the year to support local companies. As part of the Council's efforts, over £34 million in government grants has been awarded to local businesses during the last two years. £25m in rate relief has helped take some of the pressure off those businesses that were struggling to pay their business rates bills. The Council is still working on the latest schemes and there are 10 more to be completed between now and the end of the financial year resulting in a further £2.6m in rate reliefs and another £1m in grants. The different grants available to firms can be confusing, but the Council's Grants Helpline has helped local businesses pinpoint government grants for which they may be eligible. By being flexible in its approach, the Council has also helped business who have struggled with the terms of their rent, by coming up with revised payment

terms to help them with their cash flow. The Council has also supported workers in the Borough who have had to isolate as a result of the test and trace rules, issuing just under £300,000 in two years, with more to come as the scheme continues until the end of March.

The Executive Leader stated that the Council understands that businesses need more than just financial help and that the Council has therefore developed a bespoke package of support to local companies. Enterprise South was commissioned in the Spring to provide local traders across the Borough with a six-week programme of training webinars and one-to-one financial advice as part of the Save the High Street campaign and over 75 firms have so far benefited from free training on topics ranging from digital support through to specialist guidance on priority sectors such as marine engineering. In addition, the Council offered a free voucher to local businesses worth up to £1,000 for COVID related legal or financial advice. The Executive Leader stated that town and district centres were hit hard by the pandemic. The Council has encouraged a safe return to them by providing signage and COVID marshals, some of whom are the Council's own employees, to offer advice and guidance to visitors.

Turning to Solent Airport and the two business parks at Daedalus, the Executive Leader stated that these form the area's largest employment site. The number and diversity of new businesses located there continues to grow. To help meet this growing demand, four new dedicated business units, ready for occupiers at Faraday business park were constructed following a £5.6m investment. Several prospective tenants have expressed their interest in the units with discussions ongoing. In line with the Council's push to be environmentally sustainable, the new business units have the highest energy performance rating, solar photovoltaic panels and the capability for electric car charging.

The Executive Leader was pleased to be able to say that the financial position for Daedalus this year has been positive, with overall income projected to exceed expenditure by just under £150,000. Over the next five years, income from both airside and non-airside activities is expected to grow annually. To support its continued growth during the medium term, there will be a focus on funding potential infrastructure improvements through income generated at the site through rents and charges.

The Executive Leader stated that Welborne Garden Village has passed some major milestones during the last 12 months. In July, Hampshire County Council agreed to be the lead organisation delivering the new M27 Junction 10 which unlocked £50 million in funding pledged by Buckland and a further £42 million offered by the Government through a Housing Infrastructure Grant. This means that funding is now secured for this critical upgrade which will see Junction 10 turned into an all moves junction. December saw outline planning consent being issued for Buckland's plans for Welborne, making it the largest ever development scheme to be approved by the Council. This means preparatory work can now begin onsite to deliver the 6,000 home new community.

The Executive Leader stated that following a Borough-wide consultation on the Revised Publication Version of the Local Plan in the summer, the plan was

submitted to the Government Inspector for examination in September. The Inspector's public hearing sessions will start next month and it is anticipated that the final plan will be adopted by the Council later this year.

The Executive Leader stated that the Council hasn't just planned for development by others in the Borough. Over the past year, the Council has made significant commitments and investments in its own housing stock by developing new homes and making improvements to those already built.

In December, Fareham Housing secured planning consent to build 16 sheltered housing apartments for older residents on the site at Station Road in Portchester. While the building will be owned and managed by Fareham Housing, a financial donation from the Randal Cremer Cottages Trust is helping towards the cost of this project. This gesture will be reflected by naming the building 'Sir Randal Cremer House' after the Nobel Prize winner who was born in Fareham. The Executive Leader further stated that last autumn, the tenants of Assheton Court and local residents were asked to comment on redevelopment ideas for the sheltered housing scheme. This project will bring forward additional badly needed homes for older people, with a planning application due to be submitted this year.

In June, construction of a new Affordable Housing development, Rose Court, was completed. It is built on the old Hampshire Rose site on the corner of Highlands Road and has 18 one and two bedroom apartments. All are available at a Social Rent thanks to a £1.2m grant from the Homes and Communities Agency. This means that tenants will be able to live in high quality housing whilst paying the most affordable form of rent.

In the Autumn, the Council committed £500,000, supplemented by £1m from the Government's Local Authority Delivery Fund, towards energy efficiency improvements in the Council's social housing stock. Over 130 potential properties have been identified so far, helping to both tackle fuel poverty and improve the quality of life for many of the Council's tenants whilst also reducing their carbon footprint.

The Executive Leader acknowledged that climate change is a growing concern for many residents. It is also a key priority for the Council which has committed to becoming carbon neutral in its operations by 2030. To help achieve this ambitious goal, a Climate Change Action Plan containing 44 projects was approved in June. The Executive Leader stated that the Council has moved quickly since the plan was approved. The procurement of the Council's first 100% electric vehicle was followed by approval for a 12-month trial into the use of Hydrotreated Vegetable Oil. Also known as HVO, this is a biofuel that produces 88% less carbon emissions than diesel. For those who have signed up to the new garden waste collection service, bins will be emptied into vehicles fuelled by HVO. Plans are now being made to expand the use of the fuel to more of the Council's fleet if the trial proves to be successful.

The Executive Leader stated that whilst the main focus of the Council's Action Plan is on reducing the Council's carbon footprint, the Council recognises its leadership role and is working to support wider emission reductions across the Borough where it can. With this in mind, the Council has worked in partnership with energy efficiency consultancy and installer, City Energy, to

offer low-income households living in less energy efficient homes free improvements. These have included measures such as solar panels, new insulation, double glazing, or even a new front door. The Executive Leader stated that, as part of a consortium of 22 Councils the Council was successful in a £15.7m bid to the Government's Sustainable Warmth scheme. This will allow more residents earning a low income and living in energy inefficient homes to receive free energy upgrades. The new scheme will launch in the spring and will be widely publicised across the Borough.

The Executive Leader stated that as part of the Council's considered response to the financial challenges faced, a number of opportunities for additional income generation have been explored during the last few years. One such area is Garden Waste Collections which is a discretionary service. Fareham Borough Council was the last Council in Hampshire to begin charging for the collections when it opened early bird subscriptions in September. The Executive Leader was pleased to be able to say that the new service has proven popular with residents, with approaching 18,000 households signing up so far. Putting this into context, only around 20,000 homes were regularly using the free single sack service. Customers can choose from one of two bin sizes, both of which allow much more garden waste to be collected when compared to the old sack. Collections commenced at the beginning of this month and the Executive Leader was pleased to say that the start of the new service has gone smoothly, with many customers providing positive feedback.

The Executive Leader stated that Solar powered payment terminals were installed in a number of Council coastal car parks in the summer and Fareham Borough Council was the last Council along the whole of the south coast from Cornwall to Kent to introduce coastal charging. To help ensure that regular users can enjoy the best value, heavily discounted annual season tickets also went on sale to the public, costing approximately 22p for daily use.

The Executive Leader stated that one of the major challenges faced by the Council is to try and keep an eye on changes that might affect the balance of spend against the funding sources available and he outlined a number of these:

The spending review for all local authorities was delayed again by COVID-19, with one year finance settlements being used from 2020/21. Whatever the outcome of the review, it is unlikely to be good news for district councils with the care sector having such a large need for funding. There is also likely to be a business rate reset where the rateable values of properties could be changed.

The Executive Leader stated that as we emerge from two years of COVID-19 restrictions, the way in which the economy will react remains unknown. As a Council we have seen increases in expenditure and reductions in income. Some of these changes, particularly around town centre parking income, remain slow to recover to pre-COVID-19 levels. He further stated that the April 2021 pay award has not yet been agreed which is going to delay the 2022 award. There will also be a pension valuation which could impact the amount that the employer pays for those in the scheme.

The Executive Leader stated that Members will have heard the recent announcements around the levelling up fund, and this is an area that will evolve over the next financial year. He indicated that we will also see lots of work around climate change. One of the big areas affecting everyone in the Borough will be the Environment Bill, which will see changes to how household waste is collected and disposed of. The Council's Opportunities team continues to find areas where money can be saved, or extra income generated.

The Executive Leader stated there is a need to be aware of service demands as they evolve to meet the needs of customers in ever challenging times. Ensuring that decisions made in the past are still the right ones and that income from the Council's investments continue to help keep council tax to acceptable levels are also key. The review of the corporate strategy is due during 2022 and could impact on the budgets as we find out what matters to residents.

The Executive Leader stated that although recent times have been challenging and will continue to be so into the future, the Council is still going through a period of investment in the borough and reminded Members of some of the larger investment schemes. Fareham Live is likely to cost in the region of £13m with a view to the new facility opening in late 2023, hopefully with the annual pantomime. Osborn Road Multi Storey car park will see investment of at least £5m going forward. The proposed development of Assheton Court in Portchester is a sheltered housing scheme looking to provide 60 – 70 sheltered flats with a likely start date of late 2022 or early 2023. Investment at Solent Airport at Daedalus is continuing and will see a further £9m spent creating new units to rent out as well as air ground lighting and performance-based navigation.

The Executive Leader stated that by 2026, it is estimated that there will be a surplus of £6 million capital which represents a modest contingency of 8.1% of the overall programme, but this relies on every scheme being completed on time and within budget. Surplus resources are required to cover these situations and also for new schemes that may come online during the next 5 years. It is important to realise that the programme relies heavily on capital receipts, revenue contributions of almost £6 million to fund the programme and borrowing arrangements of just over £23million. The Executive Leader stated that despite all the committed capital spend it is important to note that there will be a need to spend just under £200 million in the next 30 years to make sure that all of the Council's assets remain fit for purpose and to keep them operational.

The Executive Leader turned to the revenue budget for Council housing and stated that the cost of running the Housing Revenue Account is estimated to be just under £13 million in 2022-23, with the principal source of funding being from rents. Almost 91% of the annual income is from rent of dwellings and garages with the average weekly rent in Fareham being £97.26 in 2022-23. Following a consultation exercise in February 2019, the Government now allows the Council to increase the weekly rent by CPI as at September of the previous year plus 1%. This means that from April 2022 rents will increase by 4.1%. The Executive Leader further stated that as part of the HRA, the next 5 years will see a £29 million investment in Council properties including

improvements, acquisitions and a new build programme. In October 2018 the Government abolished the cap on HRA borrowing which, although good news, must be treated with some caution as the funds available through borrowing need to be serviced without undermining the financial stability of the Council's HRA. The Executive Leader stated that at this point, he wanted to highlight that only 16% of the £46.7m spent on Council services was funded by Council Tax in 2020/21 and that a range of sources fund the services the Council provides. These sources include revenue from prudent investments, rents and charges alongside business rates and the New Homes Bonus. The impact of COVID-19 meant the Council had to draw down just over £1m from its reserves last year. However, the largest share of funding comes from specific housing benefit grants and reimbursements.

The Executive Leader announced he was pleased to be able to present the budget which maintains the support of residents. The Executive Leader stated the Council had asked its residents if they supported the £5 proposed Council Tax increase and the vast majority were in favour of it. Each year, in recognition of the economic conditions at the time, the Council determines how the budget should be prepared for the following year. The Medium-Term Finance Strategy was considered in January of this year, and clear budget setting principles were determined as a result. The net budget for 2022/23 will amount to £10.8 million and is almost £516,000 more than the base budget for the current year. With funding from business rates and grants totalling £3,077,864, the sum of £7,710,136 must be raised from Fareham's Council taxpayers. Fareham's Council Tax base for 2022/23 is 44,000 which shows an increase of 198 band D properties over the 2021/22 figure. This is along with around 2,691 properties receiving assistance through the council tax support scheme which will benefit those homeowners to the tune of almost £4million. Dividing the amount to be raised from our taxpayers by the tax base gives a Council Tax for band D properties of £175.22. So, with Fareham's proportion of the council tax rising £5 this year it remains a small element of the overall increase of £60.37 for 2022/23.

The Executive Leader stated the Police and Crime Commissioner will be increasing her share of council tax by £10 with the Hampshire Fire showing an increase of £5. The biggest increase will be from the County Council which is raising its council tax by the maximum allowed for its services. The increase will be 1% for the social care precept and 2% going on ordinary council tax which gives a total increase of 3% or a £40.37 rise for a band D property.

The Executive Leader stated that times remain tough and after another very challenging year with no further information on the future of council finances, he was in a position where the Council must say to its customers that Council Tax for Fareham will need to increase for a seventh time since 2009. In real terms, this is still below the level had Council Tax been increased in line with inflation each year. The overall position for Fareham's taxpayers will be:

- Fareham Borough Council £175.22
- Hampshire County Council £1390.86
- Police and Crime Commissioner £236.46
- Hampshire Fire and Rescue £75.43

This gives a total for a Band D property of £1,877.97, which represents a 3.3% increase over the 2021/22 figure.

The Executive Leader stated that he had outlined a budget that delivers all services at a cost equivalent to a level seen a decade ago. He had also proposed a capital programme for the next 5 years valued at £74 million.

The Executive Leader confirmed that although the Council has seen further funding reductions by way of a loss of New Homes Bonus a balanced budget has been set. And, in line with Central Government policy, it has increased Council Tax for only the seventh time in 13 years. Considering the reductions to the Council's funding over that time, it is a remarkable achievement to have kept council tax so low. The Executive Leader stated that this is why, even with a £5 increase, Fareham will still have one of the lowest council tax band D charges in the country.

The Executive Leader ended his presentation by reminding members of the value that Fareham residents receive from the Council. Most properties in Fareham are Band C. The proposed Council Tax for two adults living in a Band C property will be £155.75 next year, an increase of just 1p per day which the Executive Leader hoped Members would agree that to receive all the high-quality services that the Council provides for less than £3 a week can only be considered excellent value for money.

On that note, the Executive Leader asked Members to approve the recommendations set out under Item 15(2) on the agenda, commenting that this makes Fareham's Council Tax one of the lowest "district" rates in England. Quite impressive when considering that, at the same time, 90% of councils will receive more Government support per dwelling than Fareham.

During the debate on this item, several Councillors gave their thanks to the Chief Executive Officer and to all Officers who work hard to deliver the services of the Council, particularly during the past two years. They also thanked the Deputy Chief Executive Officer and his Officers in the finance team for their work for this budget.

Following debate on this item, and on being put to the meeting, the recommendations (a) to (e), as outlined on page 4 of the agenda, were declared CARRIED with 26 voting in favour and 1 voting against.

(Councillors I Bastable, Mrs S Bayford, Mrs J Bull, Mrs P M Bryant, T M Cartwright MBE, Mrs L E Clubley, M R Daniells, P J Davies, T Davies, S Dugan, Mrs T Ellis, M J Ford, J Forrest, N Gregory, Miss T Harper, Mrs C L A Hockley, G Kelly, Mrs J Kelly, Mrs K Mandry, S D Martin, Miss S Pankhurst, R H Price JP, Mrs K K Trott, N K Walker, Mrs S Walker and S D T Woodward voting in favour and Councillor J M Englefield voting against).

RESOLVED that the recommendations of the Executive be accepted and accordingly, the Council approves:

(a) the capital programme and financing of £44,990,900;

(b) an overall revised revenue budget for 2021/22 of £10,494,800;

- (c) a revenue budget for 2022/23 of £10,788,000;
  - (d) a council tax for Fareham Borough Council for 2022/23 of £175.22 per band D property, which represents a £5.00 per year increase when compared to the current year and is within referendum limits; and
  - (e) an unchanged Council Tax Support Scheme for 2022/23.
- (3) Council Tax for 2022/23 for Fareham Borough Council, Hampshire County Council, Hampshire Police and Crime Commissioner and Hampshire Fire and Rescue Service

The Council considered information tabled at the meeting: a schedule showing the formal calculations for setting the Council Tax and a graphical breakdown of council tax rates, as attached to these minutes.

On the recommendations being put to the meeting, they were declared CARRIED with 26 voting in favour and 1 voting against.

(Councillors I Bastable, Mrs S Bayford, Mrs J Bull, Mrs P M Bryant, T M Cartwright MBE, Mrs L E Clubley, M R Daniells, P J Davies, T Davies, S Dugan, Mrs T Ellis, M J Ford, J Forrest, N Gregory, Miss T Harper, Mrs C L A Hockley, G Kelly, Mrs J Kelly, Mrs K Mandry, S D Martin, Miss S Pankhurst, R H Price JP, Mrs K K Trott, N K Walker, Mrs S Walker and S D T Woodward voting in favour and Councillor J M Englefield voting against).

RESOLVED that the Council:

- (1) notes that on 25 February 2022 the Council calculated the Council Tax Base 2022/23 for the whole Council area as 44,002.6 [Item T in the formula in Section 31B(1) of the Local Government Finance Act 1992, as amended (the "Act")];
- (2) calculates that the Council Tax requirement for the Council's own purposes for 2022/23 is £7,710,136;
- (3) notes that the following amounts be calculated by the Council for the year 2022/23 in accordance with Sections 31 to 36 of the Act:-
  - (a) £46,738,100 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
  - (b) £39,027,964 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
  - (c) £7,710,136 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).

- (d) £175.22 being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.
- (e) £0.00 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act.
- (f) £175.22 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.
- (4) notes that the County Council, the Police and Crime Commissioner along with Hampshire Fire and Rescue Service have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below.
- (5) in accordance with Sections 30 and 38 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2022/23 for each part of its area and for each of the categories of dwellings.

## Valuation Bands

Fareham Borough Council							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
116.81	136.28	155.75	<b>175.22</b>	214.16	253.10	292.03	350.44

Hampshire County Council							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
817.97	954.29	1,090.62	<b>1,226.95</b>	1,499.61	1,772.26	2,044.92	2,453.90

Hampshire County Council – Adult Social Care							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
109.27	127.49	145.70	<b>163.91</b>	200.33	236.76	273.18	327.82

Police and Crime Commissioner for Hampshire							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
157.64	183.91	210.19	<b>236.46</b>	289.01	341.55	394.10	472.92

Hampshire Fire and Rescue Authority							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
50.29	58.67	67.05	<b>75.43</b>	92.19	108.95	125.72	150.86

Aggregate of Council Tax Requirements							
A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
1,251.98	1,460.64	1,669.31	<b>1,877.97</b>	2,295.30	2,712.62	3,129.95	3,755.94

- (6) That in accordance with the set of principles set by the Ministry of Housing, Communities and Local Government for the year, it is determined that the relevant basic amount of council tax for 2022/23 is not excessive.

## 16. HOUSING REVENUE ACCOUNT BUDGET AND CAPITAL PLANS 2022/23

On being put to the meeting, the recommendations of the Executive, as outlined on page 5 of the agenda, was CARRIED with 26 voting in favour and 1 against.

(Councillors I Bastable, Mrs S Bayford, Mrs J Bull, Mrs P M Bryant, T M Cartwright MBE, Mrs L E Clubley, M R Daniells, P J Davies, T Davies, S Dugan, Mrs T Ellis, M J Ford, J Forrest, N Gregory, Miss T Harper, Mrs C L A Hockley, G Kelly, Mrs J Kelly, Mrs K Mandry, S D Martin, Miss S Pankhurst, R H Price JP, Mrs K K Trott, N K Walker, Mrs S Walker and S D T Woodward voting in favour and Councillor J Englefield voting against).

RESOLVED that the recommendations of the Executive made at its meeting on 07 February 2022 in respect of the Housing Revenue Account Budget and Capital Plans 2022/23 be accepted and, accordingly, the Council agrees that:

- (a) rents be approved for Council Dwellings, as set out in paragraph 23 of the report, with effect from 01 April 2022;
- (b) rents for Council garages be increased by 3.8% with effect from 01 April 2022;
- (c) the revised budget for 2021/22 be approved; and
- (d) the base budget for 2022/23 be approved.

## 17. TREASURY MANAGEMENT STRATEGY AND INVESTMENT STRATEGY 2022/23

RESOLVED that the recommendations of the Executive made at its meeting on 07 February 2022, contained at item 11(4) of the agenda be accepted and that, accordingly, the Treasury Management Strategy and Investment Strategy 2022/23 be approved.

## 18. CAPITAL PROGRAMME AND CAPITAL STRATEGY 2022/23

RESOLVED that the recommendations of the Executive made at its meeting on 07 February 2022, contained at item 11(5) of the agenda, be accepted and,

accordingly, that the Council approves the Capital Programme and Capital Strategy 2022/23.

**19. APPROVAL OF PAY POLICY STATEMENT 2022/23**

RESOLVED that the recommendations of the Executive made at its meeting on 10 January 2022, contained at item 11(1) of the agenda, be accepted and accordingly, that the Council approves the updated Pay Policy Statement 2022/23, as annexed to the Medium-Term Finance Strategy.

**20. GAMBLING - STATEMENT OF PRINCIPLES**

RESOLVED that the recommendations of the Executive made at its meeting on 01 February 2021, contained at item 11(3) of the agenda, be accepted and accordingly, that the Council approves the Gambling Statement of Principles 2022-2025.

**21. APPOINTMENTS TO COMMITTEES**

There were no changes made at this meeting to the Appointments of Seats on Committees.

(The meeting started at 5.00 pm  
and ended at 7.15 pm).



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 7 March 2022

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Health and Public Protection (Deputy  
Executive Leader)  
I Bastable, Streetscene  
F Birkett, Housing  
S D Martin, Planning and Development  
Mrs S M Walker, Leisure and Community

**Also in attendance:**

R H Price, JP, for item 8(2)



## 1. APOLOGIES FOR ABSENCE

There were no apologies for absence given for this meeting.

## 2. MINUTES

RESOLVED that the minutes of the meeting held on Monday 07 February 2022 be confirmed and signed as a correct record.

## 3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader announced that the Council has set up a collection point at the Civic Offices for items to be sent to the Ukraine via Jacob's Well which has had a great response with many donations being received. The Executive Leader advised that the Polish Embassy has stated, on behalf of the Polish Government, that whilst the donations and kindness of everyone is very much appreciated, due to the logistics of lorries getting through and the resources in sorting the items and getting them to those in need, it would be preferable if individuals made financial donations instead via recognised organisations such as the Red Cross. This way the donations can be used to buy what is required locally and distributed directly.

The Executive Leader stated therefore that from 07 March the collection point at the Civic Offices will no longer be used and remaining items will be sent to Jacob's Well who will arrange for the items to be sent to Romania by road.

The Executive Leader announced the Council has received a high number of enquiries from people who wish to offer rooms for refugees but at this time, the Council is waiting for Government advice from the Home Office, and he urged individuals to await that advice until the Council is in a position to understand what is required and how this will be managed.

The Executive Leader reiterated his thanks on behalf of the Council for all of the donations made to date.

## 4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

## 5. PETITIONS

There were no petitions submitted at this meeting.

## 6. DEPUTATIONS

There were no deputations made at this meeting.

## 7. REFERENCES FROM OTHER COMMITTEES

**Housing Scrutiny Panel – 03 February 2022**

Minute 8 – Draft Housing & Rough Sleeping Strategy Adoption

At the invitation of the Chairman, Councillor Mrs T L Ellis addressed the Panel on this item.

The Panel received a report by the Deputy Chief Executive Officer which presented the Draft Homelessness and Rough Sleeping Strategy and accompanying Delivery Plan for members consideration following completion of a period of public consultation. The report set out the key findings of the consultation and asked that the Panel consider the Strategy prior to referral to the Executive at its forthcoming meeting on 07 March 2022.

Members raised concern that there may be an increase in homelessness and rough sleeping as a result of people losing their homes through fuel poverty and the rising cost of living. The Head of Housing and Benefits advised that the Delivery Plan aims to assess data to provide an understanding of future needs so that a more strategic approach can be taken to ensure people in need ask for assistance at an early stage so that they can be signposted to organisations who can help. The Panel discussed the need to ensure that services and assistance are well publicised and suggested that in addition to information being provided on the website, Council noticeboards and local community hubs could be used to raise awareness of help that is available.

RESOLVED that the Housing Scrutiny Panel:

- (a) considered the Draft Homelessness & Rough Sleeping Strategy attached at Appendix B to the report;
- (b) considered the Draft Delivery Plan attached at Appendix C to the report; and
- (c) recommends to the Executive that they adopt the Draft Homelessness & Rough Sleeping Strategy and Draft Delivery Plan at their forthcoming meeting on 07 March 2022.

This item was considered at item 8(1) on the agenda

### **Daedalus Scrutiny Panel – 01 March 2022**

#### Minute 7 – Daedalus Financial Strategy

The Panel considered a report and received a presentation by the Deputy Chief Executive Officer on the Daedalus Financial Strategy.

At the invitation of the Chairman, Councillor S D T Woodward, Executive Member for Policy and Resources addressed the Panel on this item.

RESOLVED that the Daedalus Scrutiny Panel: -

- (i) notes the content of the report; and
- (ii) endorses the recommendations in the report, to the Executive when they consider this item at their meeting on 7 March 2022.

This item was considered at item 9(1) of the agenda.

**Policy and Resources Scrutiny Panel – 03 March 2022**Minute 6 – Daedalus Financial Strategy

The Panel considered a report by the Deputy Chief Executive Officer on the Daedalus Financial Strategy.

Members confirmed that they agreed with the strategy and thought it was well balanced.

RESOLVED that the Policy and Resources Scrutiny Panel: -

- (i) notes the content of the report; and
- (ii) recommends that the Executive endorses the strategy, when it is considered at its meeting on 7 March 2022.

This item was considered at item 9(1) on the agenda

**Daedalus Scrutiny Panel – 01 March 2022**Minute 9 – Investment Programme for Solent Airport – Daedalus

The Panel considered a report by the Director of Planning and Regeneration on the Investment Programme for Solent Airport, Daedalus.

The Panel initially asked questions of RCA regarding the main report, before moving into private session where RCA were asked to leave the meeting so that the Panel could discuss the confidential appendices.

At the invitation of the Chairman, Councillor S D T Woodward, Executive Member for Policy and Resources addressed the Panel on this item.

RESOLVED that the Daedalus Scrutiny Panel: -

- (i) notes the content of the report; and
- (ii) endorses the recommendations in the report that will be considered by the Executive at its meeting on 7 March 2022.

This item was considered at item 9(2) on the agenda.

**8. HOUSING****(1) Draft Homelessness and Rough Sleeping Strategy - Adoption**

The comments of the Housing Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive:

- (a) notes the feedback received from the public consultation exercise, as detailed in Appendix A to the report; and

- (b) agrees to adopt the Homelessness and Rough Sleeping Strategy and Delivery Plan, as included in Appendix B to the report, to formally replace the current Homelessness and Housing Options Strategy.

(2) Assheton Court Redevelopment

At the invitation of the Executive Leader, Councillor R H Price, JP addressed the Executive on this item.

RESOLVED that the Executive agrees:

- (a) the funding mechanisms, as outlined in the confidential Appendix A attached to the report, for the delivery of up to 60 new sheltered housing apartments; and
- (b) that the award of contract and the appointment of building contractor(s) for the Assheton Court redevelopment be delegated to the Deputy Chief Executive Officer, following consultation with the Executive Member for Housing.

## 9. POLICY AND RESOURCES

(1) Daedalus Financial Strategy

The comments of the Daedalus Scrutiny Panel and the Policy and Resources Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive:

- (a) approves the draft Daedalus Financial Strategy, as set out in Appendix A to the report; and
- (b) agrees that the Strategy be incorporated into the Council's Medium Term Financial Strategy at its next review.

(2) Investment Programme for Solent Airport, Daedalus

The comments of the Daedalus Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive agrees that:

- (a) the interim Managed Hangarage Scheme, as outlined in the Confidential Appendix A attached to the report, be added to the Capital Programme in 2022/23 to provide a short-term solution to the provision of managed hangarage at Solent Airport;
- (b) the Economic Hangars Scheme previously approved by the Executive be removed from the Capital Programme and a plan for replacement new managed hangarage be developed by 2025;

- (c) the Taxiway Improvement Scheme, as outlined in the Confidential Appendix A attached to the report, be added to the Capital Programme in 2023/24 to ensure the continued safe operation of the airport;
- (d) the Aircraft Parking Scheme, as outlined in the Confidential Appendix A attached to the report, be added to the Capital Programme to provide hard-standing aircraft parking on the grass area north of the Control Tower;
- (e) the Aeronautical Ground Lighting and a Performance-based Navigation System Scheme, as outlined in the Confidential Appendix A attached to the report, be added to the Capital Programme in 2023/24 to extend the airport's use during periods of poor visibility and darkness;
- (f) the provision of self-fuelling facilities, as outlined in the Confidential Appendix A attached to the report, be added to the Capital Programme in 2022/23 to provide a more convenient service for fuelling aircraft;
- (g) the provision of a Grounds Maintenance facility, as outlined in the Confidential Appendix A attached to the report, be added to the Capital Programme in 2022/23; and
- (h) the Director of Planning and Regeneration, following consultation with the Executive Member for Policy and Resources, be delegated authority to award contracts for each of the above Schemes.

(3) Citizen of Honour Nominations 2022

RESOLVED that the Executive agrees that:

- (a) no more than one candidate is selected from the attached nominations to be formally recognised as Citizen of Honour 2022;
- (b) no more than one candidate is selected from the attached nominations to be formally recognised as Young Citizen of Honour 2022 (under 18);
- (c) candidate 4 is selected from the attached nominations at confidential Appendix A to the report;
- (d) candidate 8 is selected from the attached nominations at confidential B to the report; and
- (e) the persons listed at 4 and 8 in the confidential Appendices A & B to the report be selected for the annual Citizen of Honour & Young Citizen of Honour Awards 2022.

(4) Cash Office Provision

RESOLVED that the Executive approves the proposed transfer of cash payment facilities to the ground floor reception desk.

**10. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

**11. POLICY AND RESOURCES**

(1) Irrecoverable Debts

RESOLVED that the Executive agrees that the debts listed in the confidential Appendix A to the report be written off as irrecoverable.

(The meeting started at 6.00 pm  
and ended at 6.30 pm).



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 4 April 2022

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Health and Public Protection (Deputy  
Executive Leader)  
I Bastable, Streetscene  
F Birkett, Housing  
S D Martin, Planning and Development  
Mrs S M Walker, Leisure and Community

**Also in attendance:**

J S Forrest, for item 10(1)



**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence given for this meeting.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 07 March 2022 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader announced that in recognition of World Parkinson's Day both Fareham and Holly Hill Leisure Centres will be giving free memberships to anybody in the Borough who is living with Parkinson's Disease. This will enable those people to take in swimming and gym exercise which is beneficial in coping with the condition. This offer extends to carers who are accompanying them which is really good news.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

There were no petitions submitted at this meeting.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. REFERENCES FROM OTHER COMMITTEES**

There were no references from other Committees made at this meeting.

**8. HEALTH AND PUBLIC PROTECTION****(1) Dog Control Public Spaces Protection Order**

Information was tabled at the meeting in respect of this item which put forward for the Executive's consideration, comments made by the Bird Aware Solent team in response to the public consultation.

RESOLVED that the Executive agrees:

- (a) that the draft Public Spaces Protection Order presented to the Executive on 04 April 2022 is extended for a period of three years;
- (b) that delegated authority be given to the Head of Environmental Health to carry out all necessary publicity required by virtue of the Anti-Social Behaviour, Crime and Policing Act 2014 (Publication of Public Spaces Protection Orders) Regulations; and

- (c) that officers work with Bird Aware Solent following their response to the proposed Order and to report back to a future meeting of the Executive if further changes to the Order are necessary.

**9. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that in accordance with the Local Government Act 1974, the Public & Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

**10. POLICY AND RESOURCES**

- (1) Daedalus - Approval of a Disposal at Spitfire Way

At the invitation of the Executive Leader, Councillor J S Forrest addressed the Executive on this item.

RESOLVED that a decision on this item was agreed by the Executive.

(The meeting started at 6.00 pm  
and ended at 6.18 pm).



# FAREHAM

## BOROUGH COUNCIL

### SCHEDULE OF EXECUTIVE MEMBER & OFFICER DELEGATED DECISIONS

The following decisions have been made by individual Executive Members since those reported at the meeting of Council on 25 February 2022:

<b>Executive Member for Health &amp; Public Protection</b>	<b>Decision 2021/22 - 2349</b>
Fareham Borough Car Parks Traffic Regulation Order - consideration of consultation responses	
RESOLVED that, having considered the representations made, the Executive Member for Health and Public Protection agrees to adopt the updated Off-Street Parking Places (Amendment 5) Order found at Appendix A to the report.	
<b>Executive Member for Leisure &amp; Community</b>	<b>Decision 2021/22 - 2359</b>
Community Fund Application – Titchfield Village Trust	
RESOLVED that:	
<ul style="list-style-type: none"> <li>i) the application for £10,000 from Fareham Borough Council’s Community Fund submitted by the Titchfield Village Trust, towards their ‘Project 2070’ that focuses on replacing the roof tiles of the Titchfield Parish Room and installing solar panels on the roof of the facility, be approved; and that</li> <li>ii) the funds received from Fareham Borough Council Community Fund are used solely towards the costs of the solar panels and their installation.</li> </ul>	



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

**(to be confirmed at the next meeting)**

**Date:** Wednesday, 16 February 2022

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** I Bastable (Vice-Chairman)

**Councillors:** F Birkett, Miss J Bull, T M Cartwright, MBE, P J Davies,  
M J Ford, JP, R H Price, JP and S Dugan (deputising for Mrs C  
L A Hockley)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor Mrs C L A Hockley.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 19 January 2022 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcement at this meeting:

*Members will recall that on 28<sup>th</sup> May last year, the High Court dismissed a judicial review claim brought by Brook Avenue Residents Against Development (BARAD). This judicial review sought to challenge the grant of an outline planning permission for residential development at Egmont Nurseries in Brook Avenue, Warsash. The High Court Judge also refused BARAD permission to appeal his decision.*

*BARAD subsequently lodged an application with the Court of Appeal, seeking permission to appeal against the Judge's decision. On the 21<sup>st</sup> November the Court of Appeal granted permission for BARAD to appeal on four of their requested five grounds.*

*The Council has been advised by the Courts, that the Court of Appeal hearing will start on 5<sup>th</sup> April, and it is estimated that the hearing will last for 1 ½ days.*

**4. DECLARATIONS OF INTEREST**

In accordance with Standing Orders and the Council's Code of Conduct, Councillor T M Cartwright declared the following Personal Interests:

Item 6 (4) – Land East of Brook Lane and North of Warsash Road, as his son lives on Brook Lane next to the application site.

Item 6 (5) – Warsash FC, New Road, as he has previously sponsored Warsash Wasps when he was Mayor.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the persons listed	Subject	Supporting or Opposing the Application	Minute No/ Application No/Page No	Dep Type

<b>ZONE 1 – 2.30pm</b>					
Stephen Fallowfield		THE NURSERY LAND TO THE REAR OF 166 BOTLEY ROAD – CONSTRUCTION OF 1 NO. FIVE BEDROOM DWELLING INCLUDING ACCESS AND AMENITY AREAS FOLLOWING THE DEMOLITION OF EXISTING AGRICULTURAL BUILDING	<b>Opposing</b>	6 (1) P/20/1100/FP Pg 19	<b>Written</b>
Richard Colson		-DITTO-	<b>-Ditto-</b>	-Ditto-	<b>Written</b>
Dr & Mrs Hall		-DITTO-	<b>-Ditto-</b>	-Ditto-	<b>Written</b>
Ms Laura Harvell (Agent)		-DITTO-	<b>Supporting</b>	-Ditto-	<b>In Person 3 mins</b>
Bob Marshall	The Fareham Society	LAND TO THE REAR OF SEPTEMBER COTTAGE BROOK AVENUE – DEMOLITION OF EXISTING INDUSTRIAL AND STORAGE BUILDINGS AND CONSTRUCTION OF FOUR DETACHED DWELLINGS WITH ASSOCIATED GARAGES, PARKING AND LANDSCAPING	<b>Opposing</b>	6 (2) P/20/1138/FP Pg 40	<b>Written</b>
Ms Christine Wilkes-Holmes		-DITTO-	<b>-Ditto-</b>	-Ditto-	<b>Written</b>
James Moir		-DITTO-	<b>-Ditto-</b>	-Ditto-	<b>Written</b>
Thomas Roberts (Agent)		THE BADGERS 86 NEWTOWN ROAD WARSASH – ERECTION OF DETACHED 4-BED DWELLING ADJACENT TO EXISTING DWELLING/GUEST HOUSE AND USE OF VEHICULAR ACCESS ON TO NEWTOWN ROAD BY RESIDENTS OF BOTH PROPERTIES WITH GUESTHOUSE PARKING TO REAR	<b>Supporting</b>	6 (3) P/20/1594/FP Pg 71	<b>In Person (3 mins)</b>

Trevor Moody (Agent)		LAND EAST OF BROOK LANE AND NORTH OF WARSASH ROAD – RESERVED MATTER APPLICATION RELATING TO THE LAYOUT, SCALE, APPEARANCE AND LANDSCAPING FOR THE CONSTRUCTION OF 76 DWELLINGS (PHASE 1) TOGETHER WITH ASSOCIATED PARKING, OPEN SPACE, LANDSCAPING AND OTHER INFRASTRUCTURE PURSUANT TO OUTLINE PLANNING PERMISSION P/17/0752/OA	<b>Supporting</b>	6 (4) P/21/0300/RM Pg 96	<b>In Person (3 mins)</b>
Mark Gibson		WARSASH FC NEW ROAD – VARIATION OF CONDITION 5 OF P/09/0063/FP (TO ENABLE USE OF FLOODLIGHTING FOR ADDITIONAL HOURS UNTIL 10PM)	<b>Supporting</b>	6 (5) P/21/1777/VC Pg 115	<b>In Person (3 mins)</b>
<b>ZONE 2 – 4.30pm</b>					
Ronald Monger		3 KILN ROAD FAREHAM – GARDEN OUTBUILDING, MAXIMUM HEIGHT OF 3 METRES, FOR USE AS A GYM AND OFFICE WITH A TOILET	<b>Opposing</b>	6(6) P/21/1888/FP Pg 122	<b>In Person (3 mins)</b>
Lee Allen		-DITTO-	<b>Supporting</b>	-Ditto-	<b>In Person (3 mins)</b>
<b>ZONE 3 – 4.30pm</b>					

**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information regarding new appeals and decisions.

**(1) P/20/1100/FP - THE NURSERY, LAND TO THE REAR OF 166 BOTLEY ROAD, SO31 1BL**

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

After further consideration of the committee report the below paragraphs have been superseded with the following:

***Policy DSP40 (ii)***

8.38 *This criterion seeks to ensure the proposal is sustainably located, well related to the existing urban settlement boundary and can be well integrated with the neighbouring settlement. The existing urban settlement boundary is located 21 metres to the east of the application site with an area of woodland in between. It is therefore considered that the proposal is reasonably well related to the neighbouring settlement but would be difficult to be integrated due to the woodland. The site is sustainably located however, within walking distance to local services and facilities in Park Gate. The building is not isolated and would be related to the neighbouring dwellings and therefore the settlement of Burrige. Due to the acknowledged difficulties of integration with the wider settlement of Whiteley (designated urban area), the proposal is considered to not fully comply with part (ii) of DSP40.*

***The Planning Balance***

8.73 *There is a conflict with development plan Policy CS14 which ordinarily would result in this proposal being considered unacceptable in principle. Ordinarily CS14 would be the principal policy such that a scheme in the countryside would be considered contrary to the development plan. However, in light of the Council's lack of 5YHLS, development plan policy DSP40 is engaged, and Officers have considered the scheme against the criterion therein. The scheme is considered to satisfy four of the five criteria with acknowledged conflict with DSP40 (ii) in part as the dwelling would not be capable of being integrated with the existing urban settlement of Whiteley. However, having regard to the previously developed nature of the site and the previous established residential use through the lapsed prior approval and given that there have been no changes to legislation or on-site conditions, Officers consider that a further prior approval is likely to be approved. Therefore, the level of harm arising as a result of the development would not be significant and Officers form the view that more weight should be given to Policy DSP40 than CS14 and that when considered against the balance of the development plan, the scheme is considered to accord with the development plan as a whole.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and an additional condition requiring the installation of electric vehicle charging ports, was voted

on and CARRIED.  
(Voting: 8 in favour; 1 against)

RESOLVED that, subject to the conditions in the report and an additional condition requiring the installation of electric vehicle charging ports,  
PLANNING  
PERMISSION be granted.

**(2) P/20/1138/FP - LAND TO THE REAR OF SEPTEMBER COTTAGE  
BROOK AVENUE SO31 9HR**

The Committee received the deputations referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

*Since the publication of the planning committee report, seven additional letters, from existing third party objectors have written in re-emphasising their concerns about the application proposal.*

*Their concerns relate to impact from construction traffic on Brook Avenue impact on the TPO trees on the site, quality of the sewerage system serving Brook Avenue and the proximity of the overhead powerlines to the rear of the site.*

Upon being proposed and seconded the officer recommendation to grant planning permission subject to: -

- (i) The conditions in the report;
- (ii) An additional condition requiring that no development shall take place beyond damp proof course (dpc) level until details of how and where Electric Vehicles (EV) charging points will be provided for each dwelling hereby permitted. The development shall be carried out in accordance with the approved details with the charging point(s) prior to first occupation of the dwelling to which it serves; and
- (iii) An additional condition requiring that no development relating to the construction of the permitted dwellings shall commence until the existing storage and business uses on the site have ceased, the structures accommodating these uses (as shown on Drawing: ENC/260117-9X3 (Topographical Survey)) have been demolished, and all materials arising from the demolition of the structures have been completely removed from the site.

Was voted on and CARRIED.  
(Voting: 9 in favour; 0 against)

RESOLVED that, subject to: -

- (i) The conditions in the report;

(ii) An additional condition requiring that no development shall take place beyond damp proof course (dpc) level until details of how and where Electric Vehicles (EV) charging points will be provided for each dwelling hereby permitted. The development shall be carried out in accordance with the approved details with the charging point(s) prior to first occupation of the dwelling to which it serves; and

(iii) An additional condition requiring that no development relating to the construction of the permitted dwellings shall commence until the existing storage and business uses on the site have ceased, the structures accommodating these uses (as shown on Drawing: ENC/260117-9X3 (Topographical Survey)) have been demolished, and all materials arising from the demolition of the structures have been completely removed from the site.

PLANNING PERMISSION be granted.

**(3) P/20/1594/FP - THE BADGERS 86 NEWTOWN ROAD SO31 9GB**

The Committee received the deputation referred to in Minute 5 above.

Upon being proposed and second the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

**(4) P/21/0300/RM - LAND EAST OF BROOK LANE AND NORTH OF WARSASH ROAD**

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

Update to Report

*Paragraph 3.1 of the committee report incorrectly refers to the provision of 78 dwellings. The amended plans propose 76 dwellings as stated at the start of the report. The access referred to in the description was also approved as a dull plans application reference P/20/0539/FP as listed in section 5.*

Updated Consultee Response from Natural England

*No objection subject to the receipt of appropriate mitigation.*

Updated Recommendation

*In light of the response from Natural England the recommendation is amended as follows:*

**Recommendation**

*APPROVE RESERVED MATTERS, subject to the following conditions (as listed in the report).*

*The following additional plans are to be added to condition 1:*

- Road Vertical Alignment 2 of 2 (1802 rev F)
- Road Horizontal Alignment Sheet 1 of 3 (1811 rev F)
- Road Horizontal Alignment Sheet 2 of 3 (1812 rev F)
- Road Horizontal Alignment Sheet 3 of 3 (1813 rev F)

*And the following plans updated with the revisions shown in bold:*

*Coloured site layout drawing CSL.02 updated to Rev **J K***

*House Type 3.5-A Floor Plans Rev **B A***

Councillor T M Cartwright declared a Personal Interest in this item as his son lives on Brook Lane next to the application site.

Upon being proposed and seconded the officer recommendation to approve reserved matters, subject to: -

- (i) The conditions in the report;
- (ii) The conditions in the update report; and
- (iii) Condition 12 to be amended to “None of the buildings hereby approved shall be first occupied until details of a suitably robust replacement retaining structure along the western boundary of the site (north of 28 Brook Lane), which is designed to ensure the existing earth bund and trees growing in it are securely retained, has been submitted to and approved by the Local Planning Authority in writing. The approved retaining structure shall be fully implemented in accordance with the approved details prior to the occupation of the first dwelling, and thereafter retained at all times.”

Was voted on and CARRIED.  
(Voting: 9 in favour; 0 against)

RESOLVED that, subject to: -

- (i) The conditions in the report;
- (ii) The conditions in the update report; and
- (iii) Condition 12 to be amended to “None of the buildings hereby approved shall be first occupied until details of a suitably robust replacement retaining structure along the western boundary of the site (north of 28 Brook Lane), which is designed to ensure the existing earth bund and trees growing in it are securely retained, has been submitted to and approved by the Local Planning Authority in writing. The approved retaining structure shall be fully implemented in

accordance with the approved details prior to the occupation of the first dwelling, and thereafter retained at all times.”  
RESERVED MATTERS be approved.

**(5) P/21/1777/NC - WARSASH WASPS FOOTBALL GROUND NEW ROAD SO31 9UH**

The Committee received the deputation referred to in Minute 5 above.

Councillor T M Cartwright declared a Personal Interest in this item as he has previously sponsored Warsash Wasps when he was Mayor.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

**(6) P/21/1888/FP - 3 KILN ROAD FAREHAM PO16 7AU**

The Committee received the deputations referred to in Minute 5 above.

The Committee’s attention was drawn to the Update Report which contained the following information: -

*Suggested condition 1 is amended as follows:*

*“The development shall be carried out in accordance with the following approved documents:*

- 1. Garden Room sizes from South Elevation*
- 2. Garden Room sizes from East Elevation*
- 3. Garden Room sizes from North Elevation*
- 4. Position of Windows and Doors*
- 5. Site Plan*
- 6. Location Plan*

*REASON: To avoid any doubt over what has been permitted.”*

*Suggested condition 2 is amended as follows to omit the wording “...unless otherwise agreed in writing with the Local Planning Authority”.*

*“The outbuilding hereby permitted shall be used only for purposes incidental to the enjoyment of the main dwellinghouse.*

*REASON: To protect the living conditions of the occupants of neighbouring properties and to ensure Local Planning Authority retains control over the use of the building.”*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report and amended conditions in the update report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report and amended conditions in the update report, PLANNING PERMISSION be granted.

**(7) Planning Appeals**

The Committee noted the information in the report.

**(8) UPDATE REPORT**

The Update Report was circulated at the meeting and considered along with the relevant agenda item.

**7. TREE PRESERVATION ORDER NO. 773 2021 -78 EAST HOUSE AVENUE, STUBBINGTON**

The Committee considered a report by the Director of Planning and Regeneration on Tree Preservation Order No. 773 2021 at 78 East House Avenue. The report detailed two objections to the making of a provisional order in September 2021.

RESOLVED that the Tree Preservation Order No. 773 is confirmed.

(The meeting started at 2.30 pm  
and ended at 6.35 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

**(to be confirmed at the next meeting)**

**Date:** Wednesday, 2 March 2022

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** I Bastable (Vice-Chairman)

**Councillors:** F Birkett, Miss J Bull, T M Cartwright, MBE, P J Davies,  
M J Ford, JP, Mrs C L A Hockley and R H Price, JP

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence.

**2. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**3. DECLARATIONS OF INTEREST**

In accordance with Standing Orders and the Council's Code of Conduct, Councillors I Bastable, Miss J Bull, T M Cartwright, M J Ford, Mrs C L A Hockley and N J Walker all declared a Personal Interest in Items 5(2) and 5(3) – Egmont Nurseries as the applicant is known to them as a previous Chairman of the Conservative Association.

Councillor M J Ford, also declared a Personal Interest in Items 5(2) and 5(3) – Egmont Nurseries as his daughter's parents-in-law live in a property next to the application site.

**4. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

<b>Name</b>	<b>Spokesperson representing the persons listed</b>	<b>Subject</b>	<b>Supporting or Opposing the Application</b>	<b>Minute No/ Application No/Page No</b>	<b>Dep Type</b>
<b>ZONE 1 – 2.30pm</b>					
Bob Marshall	The Fareham Society	LAND OFF ROOKERY AVENUE WHITELEY – RESIDENTIAL DEVELOPMENT OF 32 DWELLINGS, PARKING, AND A MEANS OF ACCESS FROM ROOKERY AVENUE FOLLOWING DEMOLITION OF 2 DWELLINGS, GLASSHOUSES AND ASSOCIATED OUTBUILDINGS	<b>Opposing</b>	5 (1) P/19/0870/FP Pg 4	<b>Written</b>
Katherine Richards (Agent)		-DITTO-	<b>Supporting</b>	-Ditto-	<b>In Person 3</b>

					<b>Minutes</b>
Fiona Earle		EGMONT NURSERIES BROOK AVENUE – APPROVAL OF RESERVED MATTERS FOR ACCESS, APPEARANCE, LANDSCAPING, LAYOUT AND SCALE PURSUANT TO OUTLINE PLANNING PERMISSION REFERENCE P/18/0592/OA FOR DEMOLITION OF EXISTING BUILDINGS, CONSTRUCTION OF EIGHT DETACHED HOUSES AND CREATION OF DRAINAGE FEATURES INCLUDING WETLAND AREA AND DETENTION BASINS	<b>Opposing</b>	5 (2) P/20/1224/RM Pg 34	<b>In Person 3 minutes</b>
Ron Wyatt		-DITTO-	<b>-Ditto-</b>	-Ditto-	<b>In Person 3 Minutes</b>
Patrick Riley		-DITTO-	<b>Supporting</b>	-Ditto-	<b>Written</b>
Nick Ellis		-DITTO-	<b>-Ditto-</b>	-Ditto-	<b>Written</b>
Paul Airey (Agent)		-DITTO-	<b>-Ditto-</b>	-Ditto-	<b>In Person 2 Minutes</b>
Fiona Earle		EGMONT NURSERIES BROOK AVENUE – EIGHT DETACHED HOUSES AT FORMER EGMONT NURSERIES, BROOK AVENUE, WARSASH, SO31 9HN (ALTERNATIVE SCHEME TO APPROVED DEVELOPMENT UNDER P/18/0592/OA EXCLUDING THE WETLANDS TO THE WEST OF THE SITE AND PROVIDING NITRATE MITIGATION	<b>Opposing</b>	5 (3) P/21/1301/FP Pg 52	<b>In Person 3 Minutes</b>

		BY WAY OF OFF-SITE CREDITS)			
Ron Wyatt		-DITTO-	-Ditto-	-Ditto-	In Person 3 Minutes
Shaun Dunning		-DITTO-	Supporting	-Ditto-	In Person 2 Minutes
Alexander Bezance		-DITTO-	-Ditto-	-Ditto-	Written
Paul Airey (Agent)		-DITTO-	-Ditto-	-Ditto-	In Person 2 Minutes
<b>ZONE 2 – 2.30pm</b>					
<b>ZONE 3 – 4.15pm</b>					
Robert Tutton (Agent)		89 HILL HEAD ROAD PO14 3JP – SIDE EXTENSION TO EXISTING ANNEX AND USE OF THE EXTENDED BUILDING AS A ONE-BEDROOM DWELLING	Supporting	5 (4) P/20/1525/FP Pg 85	In Person 3 Minutes
Stephen Andrews (Agent)		LAND TO THE REAR OF 52 CASTLE STREET PORTCHESTER – CONSTRUCTION OF TWO DETACHED, TWO BEDROOM DWELLINGS WITH ASSOCIATED BIN, CYCLE STORE, PARKING AND ACCESS	Supporting	5 (5) P/21/1903/FP Pg 104	In Person 3 Minutes

**5. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information regarding new appeals and decisions.

**(1) P/19/0870/FP - LAND OFF ROOKERY AVENUE WHITELEY**

The Committee received the deputations referred to in Minute 4 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to: -

(i) The applicant/owner first entering into a planning obligation under Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure:

- Financial contributions to provide for satisfactory mitigation of the 'in combination' effects that the increase in residential units on the site would cause through increased recreational disturbance on the Solent and Southampton Water and Portsmouth Harbour Special Protection Areas;
- Hampshire County Council Reptile translocation contribution;
- Traffic Regulation Order (TRO) for parking restriction works to junction of site with Rookery Avenue and Shetland Rise; and
- The delivery of 40% of the permitted dwellings as a mixture of 12 on-site affordable housing and an off-site financial contribution equivalent to 0.8 of a unit.

(ii) And the conditions in the report.

Was voted on and CARRIED.

(Voting: 6 in favour; 3 against)

RESOLVED that, Subject to: -

(i) The applicant/owner first entering into a planning obligation under Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure:

- Financial contributions to provide for satisfactory mitigation of the 'in combination' effects that the increase in residential units on the site would cause through increased recreational disturbance on the Solent and Southampton Water and Portsmouth Harbour Special Protection Areas;
- Hampshire County Council Reptile translocation contribution;
- Traffic Regulation Order (TRO) for parking restriction works to junction of site with Rookery Avenue and Shetland Rise; and
- The delivery of 40% of the permitted dwellings as a mixture of 12 on-site affordable housing and an off-site financial contribution equivalent to 0.8 of a unit.

(ii) And the conditions in the report.

PLANNING PERMISSION be granted.

**(2) P/20/1224/RM - EGMONT NURSERIES BROOK AVENUE SO31 9HN**

The Committee received the deputations referred to in Minute 4 above.

Councillors I Bastable, Miss J Bull, T M Cartwright, M J Ford, Mrs C L A Hockley and N J Walker all declared a Personal Interest in this item as the applicant is known to them as a previous Chairman of the Conservative Association.

Councillor M J Ford, also declared a Personal Interest in this item as his daughter's parents-in-law live in a property next to the application site.

Before debating this application the Committee took a vote on whether or not to defer the determination of this application pending the outcome of the Court of Appeal case. A motion was proposed but not seconded to defer determination of the application, therefore the Committee took a vote on not deferring the application, which was CARRIED.

(Voting 8 in favour; 1 against)

The Committee, having taken the decision not to defer the application, continued to debate and determine this application.

Upon being proposed and seconded the officer recommendation to approve the reserved matters, subject to: -

- (i) Delegation to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions or any other subsequent minor changes arising as a result of Natural England's comments regarding the Appropriate Assessment; and

- (ii) The conditions in the report.

Was voted on and CARRIED.

(Voting: 8 in favour; 1 against)

RESOLVED that, Subject to: -

- (i) Delegation to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions or any other subsequent minor changes arising as a result of Natural England's comments regarding the Appropriate Assessment; and

- (ii) The conditions in the report.

The RESERVED MATTERS be APPROVED.

**(3) P/21/1301/FP - FORMER EGMONT NURSERY BROOK AVENUE SO31 9HN**

The Committee received the deputations referred to in Minute 4 above.

Councillors I Bastable, Miss J Bull, T M Cartwright, M J Ford, Mrs C L A Hockley and N J Walker all declared a Personal Interest in this item as the applicant is known to them as a previous Chairman of the Conservative Association.

Councillor M J Ford, also declared a Personal Interest this item as his daughter's parents-in-law live in a property next to the application site.

The Committee's attention was drawn to the Update Report which contained the following information: -

*Final comments have been received from Hampshire County Council Flood and Water Management team raising no objection.*

*The wording of suggested condition 6 at paragraph 9.6 of the Officer report is therefore revised accordingly to insert after f) the following wording:*

*“g) Details for the long-term maintenance arrangements for the surface water drainage system including maintenance schedules for each drainage feature type and ownership, and details of protection measures.”*

Before debating this application the Committee took a vote on whether or not to defer the determination of this application pending the outcome of the Court of Appeal case. A motion was proposed but not seconded to defer the application, therefore the Committee took a vote on not deferring the application, which was CARRIED.

(Voting 8 in favour; 1 against)

The Committee, having taken the decision not to defer the application, continued to debate and determine this application.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to: -

- (i) DELEGATE to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions, minor amendments to the Section 106 agreement or any other subsequent minor changes arising as a result of Natural England's comments regarding the Appropriate Assessment;
- (ii) Subject to the prior completion of a legal agreement pursuant to Section 106 of the Town and Country Planning Act 1990 to secure:
  - a) A financial contribution to secure satisfactory mitigation of the 'in combination' effects that the increase in residential units on the site would cause through increased recreational disturbance on The Solent Coastal Special Protection Areas;

- b) A financial contribution towards the off-site provision of affordable housing in accordance with Core Strategy Policy CS18;
- (iii) DELEGATE to the Head of Development Management to make any necessary modification or addition to the proposed heads of terms and/or conditions;
- (iv) The conditions in the report; and
- (v) The amended Condition 6 in the Update Report with the addition of criterion g) as follows:

*“g) Details for long-term maintenance arrangements for the surface water drainage system including maintenance schedules for each drainage feature type and ownership, and details of protection measures.”*

Was voted on and CARRIED.  
(Voting: 8 in favour; 1 against)

RESOLVED that, Subject to: -

- (i) DELEGATE to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions, minor amendments to the Section 106 agreement or any other subsequent minor changes arising as a result of Natural England’s comments regarding the Appropriate Assessment;
- (ii) Subject to the prior completion of a legal agreement pursuant to Section 106 of the Town and Country Planning Act 1990 to secure:
  - a) A financial contribution to secure satisfactory mitigation of the ‘in combination’ effects that the increase in residential units on the site would cause through increased recreational disturbance on The Solent Coastal Special Protection Areas;
  - b) A financial contribution towards the off-site provision of affordable housing in accordance with Core Strategy Policy CS18;
- (iii) DELEGATE to the Head of Development Management to make any necessary modification or addition to the proposed heads or terms and/or conditions;
- (iv) The conditions in the report; and
- (v) The amended Condition 6 in the Update Report with the addition of criterion g) as follows:

*“g) Details for the long-term maintenance arrangements for the surface water drainage system including maintenance schedules for each drainage feature type and ownership, and details of protection measures.”*

PLANNING PERMISSION be granted.

**(4) P/20/1525/FP - 89 HILL HEAD ROAD FAREHAM PO14 3JP**

The Committee received the deputation referred to in Minute 4 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to the conditions in the report, was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to the conditions in the report, PLANNING PERMISSION be granted.

**(5) P/21/1903/FP - 52 CASTLE STREET PORTCHESTER PO16 9PU**

The Committee received the deputation referred to in Minute 4 above.

Councillor P J Davies, left the meeting at the start of this item and was not present for the debate or vote on the application.

Upon being proposed and seconded the officer recommendation to refuse planning permission, was voted on and CARRIED.

(Voting: 7 in favour; 1 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

The development would be contrary to Policy CS4 and CS15 of the Adopted Fareham Borough Core Strategy 2011 and Policies DSP3, DSP13 and DSP15 of the Adopted Local Plan Part 2: Development Sites and Policies Plan 2015, and paragraphs 159-164 of the NPPF and the Planning Practice Guidance and is unacceptable in that:

- i) The development would result in an unacceptable adverse impact on the living conditions of occupiers of neighbouring residential properties, namely 24 The Keep, due to the scale, bulk and massing of Plot Two on the rear garden area. The siting of Plot Two would result in an overbearing and oppressive impact, result in loss of outlook and sunlight for their rear garden;
- ii) The proposal fails to provide a sequential test that demonstrates that there are no other reasonably available sites appropriate for the proposed development in areas or low risk flooding;
- iii) The proposal would have likely adverse effects on the integrity of the Protected Sites around The Solent in combination with other

developments due to the additional generation of the nutrients entering the water environment and the lack of appearance and appropriately secured mitigation; and

- iv) The proposal fails to provide appropriate mitigation of the likely adverse effects on the integrity of the Solent Water Special Protection Areas which, in combination with other developments, would arise due to the impacts of recreational disturbance.

**(6) Planning Appeals**

The Committee noted the information in the report.

**(7) UPDATE REPORT**

The Update Report was circulated at the meeting and considered along with the relevant agenda item.

(The meeting started at 2.30 pm  
and ended at 6.00 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 23 March 2022

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** (Vice-Chairman)

**Councillors:** Miss J Bull, T M Cartwright, MBE, P J Davies, M J Ford, JP,  
Mrs C L A Hockley and R H Price, JP

**Also Present:** Councillor Mrs L E Clubley (Item 6 (3))



**1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillors I Bastable and F Birkett.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meetings held on 16 February 2022 and 2 March 2022 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcement:

*“On 16<sup>th</sup> March, Natural England issued its latest advice in respect of water quality and nutrient neutrality. The view of Officers is that Natural England’s latest advice must be taken into account with immediate effect when making decisions on planning applications.*

*Officers have reviewed the advice and revised methodology published by Natural England, which sets out how to calculate the amount of nutrient mitigation needed for each development. In many cases, the amount of mitigation which is now required is likely to be greater than that required under Natural England’s previous advice. The revised methodology also has implications for the amount of mitigation that can be provided by mitigation schemes relying on agricultural land.*

*These changes mean that Officers will need to undertake fresh Habitat Regulation Assessments, publish them, and consult Natural England on them, before applications can be recommended for approval, with additional nitrate mitigation secured if necessary.*

*In light of the latest Natural England advice, it has been necessary to withdraw four planning applications proposing residential development from today’s agenda, in order for this additional work to be undertaken by Officers.”*

As all applications from Zone 1 had been withdrawn from the agenda, the Chairman adjourned the meeting until 3.30pm.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokesperson representing the	Subject	Supporting or Opposing the	Minute No/ Application No/Page No	Dep Type

	persons listed		Application		
<b>ZONE 1 – 2.30pm</b>					
<b>ZONE 2 – 3.30pm</b>					
Ms Alieen Chick		92 GORDON ROAD – CHANGE OF USE FROM C2 (RESIDENTIAL INSTITUTION) TO A HOUSE IN MULTIPLE OCCUPANCY (SUI GENERIS) FOR EMERGENCY ACCOMMODATION PURPOSES TO INCLUDE PARTIAL REPLACEMENT BOUNDARY TREATMENTS, REVISED PARKING LAYOUT AND A REPLACEMENT SMOKING SHED	<b>Opposing</b>	6 (3) P/21/2030/FP Pg 64	<b>In Person 3 Minutes</b>
Robyn Lyons (FBC)		-Ditto-	<b>Supporting</b>	-Ditto-	<b>In Person 3 Minutes</b>
<b>ZONE 3 – 4.30pm</b>					
Ms Gill Gregory		45 HILL HEAD ROAD – REPLACEMENT EXISTING ROOF WITH A FLAT ROOF, REPLACEMENT CONSERVATORY, REPLACEMENT GARAGE, ALTERATION AND REPLACEMENT OF WINDOWS	<b>Opposing</b>	6 (5) P/21/1935/FP Pg 93	<b>Written</b>
Mr Robert Tutton		-DITTO-	<b>Supporting</b>	-Ditto-	<b>In Person 3 Minutes</b>

**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information regarding new appeals and decisions.

**(1) P/21/1823/FP - LAND TO THE SOUTH OF 79 GREENAWAY LANE WARSASH SO31 9HT**

The Committee's attention was drawn to the Update Report which contained the following information: -

*On 16<sup>th</sup> March, Natural England issues its latest advice in respect of water quality and nutrient neutrality. Officers are of the view that this advice must be taken into account with immediate effect when making decisions on planning applications.*

*In light of this latest Natural England advice, Officers will need to undertake fresh Habitat Regulation Assessments, publish them, and consult Natural England on them, before applications can be recommended for approval, with additional nitrate mitigation secured if necessary.*

*This planning application has been withdrawn from today's agenda, in order for this additional work to be undertaken by Officers.*

**(2) P/21/0730/OA - 146 BOTLEY ROAD SO31 1BU**

The Committee's attention was drawn to the Update Report which contained the following information: -

*On the 16<sup>th</sup> March, Natural England issued its latest advice in respect of water quality and nutrient neutrality. Officers are of the view that this advice must be taken into account with immediate effect when making decisions on planning applications.*

*In light of this latest Natural England advice, Officers will need to undertake fresh Habitat Regulation Assessments, publish them, and consult Natural England on them, before applications can be recommended for approval, with additional nitrate mitigation secured if necessary.*

*This planning application has been withdrawn from today's agenda, in order for this additional work to be undertaken by Officers.*

**(3) P/21/2030/FP - 92 GORDON ROAD PO16 7TA**

The Committee received the deputations referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs L Clubley addressed the Committee on this item.

The Committee's attention was drawn to the Update Report which contained the following information: -

*Comments have been received from the Council's Environmental Health Officer, raising no objection in respect of this application.*

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to: -

- (i) DELEGATION being given to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions or any other subsequent minor changes arising as a result of Natural England's comments regarding the Appropriate Assessment; and

- (ii) The conditions in the report.

Was voted on and CARRIED.

(Voting: 7 in favour; 0 against)

RESOLVED that, subject to: -

- (i) Delegation being given to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions or any other subsequent minor changes arising as a result on Natural England's comments regarding the Appropriate Assessment; and

- (ii) The conditions on the report.

PLANNING PERMISSION be granted.

**(4) P/21/1932/RM - FORMER FAREHAM MAGISTRATES COURT TRINITY STREET**

The Committee's attention was drawn to the Update Report which contained the following information: -

*On the 16<sup>th</sup> March, Natural England issues its latest advice in respect of water quality and nutrient neutrality. Officers are of the view that this advice must be taken into account with immediate effect when making decisions on planning applications.*

*In light of this latest Natural England advice, Officers will need to undertake fresh Habitat Regulation Assessments, publish them, and consult Natural England on them, before applications can be recommended for approval, with additional nitrate mitigation secured if necessary.*

*This planning application has been withdrawn from today's agenda, in order for this additional work to be undertaken.*

**(5) P/21/1935/FP - 45 HILL HEAD ROAD PO14 3JL**

The Committee received the deputations referred to in Minute 5 above.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to: -

- (i) DELEGATION being given to the Head of Development Management, in consultation with the Solicitor to the Council, to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and make any minor modifications to the proposed conditions, addition of conditions or any other subsequent minor changes arising as a result of Natural England's comments regarding the Appropriate Assessment; and

- (ii) The conditions in the report.

Was voted on and CARRIED.

(Voting: 7 in favour; 0 against)

RESOLVED that, subject to: -

- (i) DELEGATION be given to the Head of Development Management, in consultation with the Solicitor to the Council, to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and make any minor modifications to the proposed conditions, addition of conditions or any other subsequent minor changes arising as a result of Natural England's comments regarding the Appropriate Assessment; and

- (ii) The conditions in the report.

PLANNING PERMISSION be granted.

**(6) P/21/1602/FP - 61 PORTCHESTER ROAD PO16 8AL**

The Committee's attention was drawn to the Update Report which contained the following information: -

*On the 16<sup>th</sup> March, Natural England issues its latest advice in respect of water quality and nutrient neutrality. Officers are of the view that this advice must be taken into account with immediate effect when making decisions on planning applications.*

*In light of this latest Natural England advice, Officers will need to undertake fresh Habitat Regulation Assessments, publish them, and consult Natural England on them, before applications can be recommended for approval, with additional nitrate mitigation secured if necessary.*

*This planning application has been withdrawn from today's agenda, in order for this additional work to be undertaken by Officers.*

**(7) Planning Appeals**

The Committee noted the information in the report.

**(8) UPDATE REPORT**

The Update Report was circulated at the meeting and considered along with the relevant agenda item.

**7. TREE PRESERVATION ORDER 772 - LAND WEST OF FARM ROAD, TITCHFIELD**

The Committee considered a report by the Director of Planning and Regeneration on Tree Preservation Order No.772 2021 at land West of Farm Road. The report detailed an objection to the making of a provisional order in September 2022.

RESOLVED that the Tree Preservation Order No. 772 is confirmed.

(The meeting started at 2.30 pm  
and ended at 5.05 pm).



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

**Date:** Monday, 14 March 2022

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

**Councillor** T Davies (Chairman)

**Councillor** S D Martin (Vice-Chairman)

**Councillors:** P J Davies, Mrs T L Ellis, N R Gregory and L Keeble (deputising for G Fazackarley)

**Also  
Present:**



**1. APOLOGIES**

Apologies of absence were received from Councillors, G Fazackarley and G Kelly.

**2. MINUTES**

RESOLVED that the Minutes from the Audit and Governance Committee held on the 22 November 2022 be signed and agreed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made the following announcements –

**Arrangements for Appointment of External Auditors**

The Committee will remember that at our last meeting we discussed the options open to us for the appointment of the external auditors for the next contract term commencing on 1 April 2023.

I can confirm that our recommendation to accept Public Sector Audit Appointments (PSAA) invitation to 'opt in' to the sector led option, was endorsed by Full Council in December. Officers have therefore now informed PSAA of this decision.

**Inspection by the Investigatory Powers Commissioner's Office (IPCO)**

During 2021/22 IPCO have been carrying out an inspection of the Council's use of powers available to them for fraud investigations under the Regulation of Investigatory Powers Act 2000 (RIPA). This was a routine inspection which is carried out every 3 years. The inspection has now been completed and the Council have received the final report from the Investigatory Powers Commissioner. The report has concluded the level of compliance demonstrated by the Council does not require IPCO to carry out a physical visit, and there were no recommendations arising.

The Committee will be aware from the information it receives each year in the Annual Counter Fraud Report that the Council mainly uses these powers for the prevention and detection of fraud in relation to Council Tax Support claims and the provision of Council Housing. The inspection process can give the Committee assurance that whilst the Council is not shying away from using these powers to combat fraud they are only used sparingly and in a legal and proportionate way.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at the meeting.

**5. DEPUTATIONS**

There were no deputations received at this meeting.

## **6. EXTERNAL AUDITOR'S AUDIT RESULTS REPORT**

The Committee received a report by the Deputy Chief Executive Officer asking Members to consider the External Auditor's Audit Results which summarises the findings from the audit of the 2020/21 accounts.

Kevin Suter from Ernst and Young addressed the Panel to advise that although the Council's audit is on schedule to be completed within weeks, he will not be in a position to certify his opinion until July 2022. The National Audit Office is in the process of finalising the current procedures around the whole government accounts and until this is complete auditors nationally are not able to complete their opinions. It was explained that this is a national delay and will affect all Local Authorities.

Members of the Committee asked for clarification that the date on the first line of page 16 of the agenda pack is incorrect as it reads 31 March 2020. Ernst and Young confirmed that this was an error, and the date should in fact read 31 March 2021.

RESOLVED that: -

- (a) the Audit and Governance Committee notes the contents of the Audit Results Report (Appendix A); and
- (b) the Deputy Chief Executive Officer and the Chairman of the Audit and Governance Committee signed the Letter of Representation, subject to the external auditors completing their outstanding procedures and any further amendments to the accounts, or the Letter of Representation, being agreed by the Deputy Chief Executive Officer in consultation with the Chairman of the Audit and Governance Committee.

## **7. ANNUAL CERTIFICATION REPORT**

The Committee received a report from the Head of Housing and Benefits which presents the findings from the Housing and Benefits Subsidy Certification work carried out by External Auditors KPMG LLP for 2020/21.

RESOLVED that the Audit and Governance Committee: -

- a) consider the findings of the Annual Certification Report 2020/21 submitted to the Department for Work and Pensions by the Council's external auditors; and
- b) comment on the findings as appropriate.

## **8. RISK MANAGEMENT MONITORING REPORT**

The Committee received the six-monthly report from the Head of Finance and Audit on Risk Management monitoring.

RESOLVED that the Audit and Governance Committee reviewed the report as a source of evidence that the current Risk Management Policy is operating in practice

## **9. TREASURY MANAGEMENT STRATEGY AND INDICATORS**

The Committee received a report by the Deputy Chief Executive Officer on the annual Treasury Management Strategy.

*Councillor S Martin left the meeting during discussions on this item.*

RESOLVED that the Committee note the Treasury Management Strategy and Prudential Indicators for 2022/23, attached as Appendix A to the report.

## **10. INTERNAL AUDIT PROGRESS REPORT**

The Committee received a report by the Head of Finance and Audit updating Members on the delivery and findings from the Internal Audit Plan of work.

The Head of Finance and Audit explained to Members that the Audit Plan had been affected by the additional work required to support the Covid business grants processes and some staff vacancies and sickness. This additional work has provided challenges but she and the internal audit colleagues at Portsmouth City Council are happy with the progress being made and are both confident that enough work will have been completed to support the annual Head of Audit's opinion.

RESOLVED that the Committee notes the progress and findings arising from Internal Audit work.

## **11. REVIEW OF MEMBERS TRAINING AND DEVELOPMENT PROGRAMME**

The Committee received a report by the Head of Democratic Services on the Review of Members' Training and Development Programme.

Members of the Committee asked that an additional training session be added to the schedule for the 2022/23 municipal year, specifically for the Audit and Governance Committee. Both the Planning and Licensing & Regulatory Affairs Committees have specific training sessions and both Officers and Members agreed that this Committee would benefit from a training session before the first meeting of the municipal year due to the complex nature of some of the items on the work programme.

The Committee asked if Officers could explore the option of recording training sessions and these being made available to Members and it was confirmed that Officers will explore how this could be achieved.

RESOLVED that the Audit and Governance Committee-

- (a) notes the Schedule of Training and Development for 2020/21 at Appendix A;
- (b) notes the contents of the member's training and development schedule for 2021/22, at Appendix B;

- (c) asked that a training session for the Audit and Governance Committee be added to the draft training programme for the municipal year 2022/23, at Appendix C; and
- (d) notes the draft New Members' Induction Booklet 2022 as set out in Appendix D.

## **12. ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE**

The Committee received an annual report by the Monitoring Officer on the work of the Audit and Governance Committee.

RESOLVED that the Audit and Governance Committee: -

- a) notes the contents of the report;
- b) confirms that there are no issues arising from the review of the Statement of Accounts and subsequent external audit report, at the same meeting, that the Committee feel need to be brought to the attention of the Council; and
- c) submits the revised work programme for 2022/23, as shown in Appendix C, to Council for endorsement.

(The meeting started at 6.00 pm  
and ended at 7.02 pm).



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Licensing and Regulatory Affairs Committee

**(to be confirmed at the next meeting)**

**Date:** Tuesday, 29 March 2022

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

**Councillor** M J Ford, JP (Chairman)

**Councillor** T M Cartwright, MBE (Vice-Chairman)

**Councillors:** Mrs S M Bayford, T Davies, Mrs P Hayre, Mrs J Kelly,  
Ms S Pankhurst, R H Price, JP, Mrs K K Trott, Mrs S M Walker  
and Mrs K Mandry (deputising for I Bastable)

**Also  
Present:**



## **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors I J Bastable, Mrs P M Bryant and L Keeble.

## **2. MINUTES**

### **(1) Minutes of Licensing and Regulatory Affairs Committee**

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 25 January 2022 be confirmed and signed as a correct record.

### **(2) Minutes of meeting of Licensing Panel 01 February 2022**

RESOLVED that the minutes of the meeting of the Licensing Panel held on 01 February 2022 be confirmed and signed as a correct record.

### **(3) Minutes of meeting of Licensing Panel 15 February 2022**

RESOLVED that the minutes of the meeting of the Licensing Panel held on 15 February 2022 be confirmed and signed as a correct record.

## **3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

## **4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

## **5. DEPUTATIONS**

There were no deputations made at this meeting.

## **6. UPDATE ON POLICE LICENSING MATTERS**

The Committee received an update from Sgt Pete Rackman and PC Neil Cotton from Hampshire Constabulary on local Police licensing matters.

The update provided information about the different geographical areas covered by the Licensing Team, the level of staffing available and an overview of the ethos of the team's collaborative approach in working with licenced premises to promote the licensing objectives.

The Committee heard that during the Pandemic, licensable activity was very limited, however the teams worked with Local Authority Licensing Teams to help with enforcement of restrictions imposed as a result of lockdowns. There is a strong indication that many premises are now back to pre-pandemic levels of business, although some of the smaller premises are finding this more difficult.

An issue that has received a lot of publicity recently is a reported increase in the dangers of spiking drinks. This is more prevalent in the larger night-time economies such as Portsmouth and Southampton but does also occur in some of the smaller towns. Many of the cases that have been investigated have been due to young people not knowing how to drink sensibly rather than spiking of drinks, but the Licensing Team is continuing to work hard to raise awareness of the issue and to give practical help and guidance on how people can keep themselves safe.

There has been an increase in violence and sexual assault across the County and a key challenge being faced by the police is the intent on causing harm to women & girls, particularly in light of recent high profile cases such as the deaths of Sarah Everard, Julia James, Bibaa Henry and Nicole Smallman. As with other issues, these types of offences are more prevalent in the larger night-time economies of the bigger towns and cities, but they are starting to be seen in more local areas. A number of visits have been made to licenced premises in Fareham to encourage them to sign up to use a toolkit that has been developed that can help to keep vulnerable people safe from this sort of offence.

Fareham's night-time economy is getting busier and licensed activities currently take place until 1am. There were 2 cases of GBH and 1 of violent rape reported in the last week. The Police Licensing Team carefully monitors the cases that are received each day so that they are aware of any licenced premises that have been involved and to identify any trends that are emerging with any particular premises.

The Committee was advised that Fareham has one of the most successful Pub Watch schemes in the county. Local issues are discussed by a committee of over 50 participants and all members of the scheme are kept informed. 6 licenced premises in the Gosport area have recently joined the scheme and the Police Licensing Team is aiming to expand on this so that the sharing of information and best practices can help to create and maintain a safe environment over a much wider area.

Local relations with HMS Collingwood continue to be very good. The Master at Arms gives guidance to new recruits on how to behave when out in the local area and any issues that the police report back to him are quickly dealt with. Local licenced premises also have a feedback system which enables them to report any issues direct to HMS Collingwood so that individuals can be held to account.

The Committee heard that there will be some challenges to face over the coming year with the celebrations for the Queen's Platinum Jubilee taking place over the summer and the World Cup in November. Planning for these events will take place early to ensure that links are made with partner agencies to help deal with any potential impact on the night-time economy.

Finally, the Police Licensing Officers reported that a Public Health scheme is being promoted across the area to encourage all licenced premises to purchase a defibrillator to keep on site for use in emergency situations. This will be discussed and promoted via the Pub-Watch scheme.

After having had the opportunity to ask questions or make comments for clarification, the Committee thanked the Police Licensing Officers for attending and providing their update.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the update.

## **7. LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW UPDATE**

The Committee received a presentation by the Head of Democratic Services which provided members with an update on the Local Government Boundary Review. A copy of the presentation is attached to these minutes as Appendix A.

The presentation outlined that the first part of the review has determined that Fareham should have a total of 32 Councillors representing 16 wards with 2 Councillors representing each of the wards. However, in order to even out current and projected variances in elector numbers, it will be necessary to change some of the ward boundaries.

The Head of Democratic Services advised that she had hoped that she would be in a position to present a proposed plan of the revised ward boundaries at this stage but, regrettably, this has not been possible. The Boundary Commission has agreed in principle to extend the consultation period for the review until July which will allow a few more weeks for the proposed plan to be prepared for members' consideration and comment at the meeting of the Committee in June.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the presentation.

## **8. FAREHAM & GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP UPDATE**

Councillor Mrs S M Walker left the meeting at the start of this item.

The Committee received a presentation by the Head of Environmental Health which provided members with an update on the Fareham and Gosport Environmental Health Partnership. A copy of the presentation is attached to these minutes as Appendix B.

The presentation outlined the Partnership management arrangements, the scope of the services provided, the current employee structure, comparable statistics & financial information and an update on current issues.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the presentation.

## **9. FINAL REVIEW OF WORK PROGRAMME 2021/22 AND DRAFT WORK PROGRAMME 2022/23**

The Committee considered a report by the Head of Environmental Health which provided members with the opportunity to carry out a further review of

the Work Programme for the current municipal year and finalise a proposed, draft Work Programme for the 2022/23 municipal year.

In discussing the draft Work Programme for the 2022/23 municipal year, it was requested by members that the update on Police Licensing matters scheduled for the meeting in March 2023 have a greater focus on the Fareham area rather than the larger surrounding towns and cities.

RESOLVED that the Licensing and Regulatory Affairs Committee:

- (a) notes the progress on actions arising from the meeting of the Committee held on 25 January 2022, attached as Appendix A to the report;
- (b) reviewed the Work Programme for the 2021/22 municipal year, attached as Appendix B to the report;
- (c) approves the proposed draft Work Programme for 2022/23, attached as Appendix C to the report; and
- (d) agrees to submit the proposed draft Work Programme for 2022/23 to Council for approval.

(The meeting started at 6.00 pm  
and ended at 7.55 pm).



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Daedalus Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Tuesday, 1 March 2022

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** S Dugan (Chairman)

**Councillor** Mrs P Hayre (Vice-Chairman)

**Councillors:** Mrs S M Bayford, Miss J Bull, M J Ford, JP, J S Forrest,  
Mrs K Mandry and Butts

**Co-Opted:**

**Also Present:** Councillor T M Cartwright, MBE and S D T Woodward (Items 7  
and 9)



**1. APOLOGIES FOR ABSENCE**

There were no apologies of absence.

**2. MINUTES**

RESOLVED that the minutes of the Daedalus Scrutiny Panel meeting held on 30 November 2021 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTION**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. AIRPORT OPERATOR (RCA) PRESENTATION**

The Panel received a presentation from Marshall Barrand, Project Director; Martyn Francis, Airport Manager; and Cathy Hicks, Stakeholder Manager from Regional and City Airports Ltd (RCA) on the operation of Solent Airport. (Presentation is appended to these minutes).

Members asked a variety of questions of RCA. One topic that was discussed was the planning condition limiting the number of aircraft movements allowed and how the investment plans for the Airport would impact upon it. Marshall Barrand addressed the Panel to explain that the planned investment would not impact on the movement limit but that the airport was considering how more revenue could be generated within the limit.

Members also enquired as to whether further movements at the site would create further complaints from residents, and how RCA would look to address these. Marshall addressed the Panel to confirm that they would continue to have regular meetings with local residents and community groups, as well continuing to monitor aircraft feedback reports.

RESOLVED that Marshall Barrand, Martyn Francis and Cathy Hicks be thanked for their informative presentation.

**7. DAEDALUS FINANCE STRATEGY**

The Panel considered a report and received a presentation by the Deputy Chief Executive Officer on the Daedalus Finance Strategy.

At the invitation of the Chairman, Councillor S D T Woodward, Executive Member for Policy and Resources addressed the Panel on this item.

RESOLVED that the Panel: -

- (i) Notes the content of the report; and
- (ii) Endorses the recommendations in the report, to the Executive when they consider this item at their meeting on 7 March 2022.

## **8. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that the public and representatives of the press be excluded from the meeting for item 9 on the grounds that the matters to be dealt with will involve the likely disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

## **9. INVESTMENT PROGRAMME FOR SOLENT AIRPORT, DAEDALUS**

The Panel considered a report by the Director of Planning and Regeneration on the Investment Programme for Solent Airport, Daedalus.

The Panel initially asked questions of RCA regarding the main report, before moving into private session where RCA were asked to leave the meeting so that the Panel could discuss the confidential appendices.

At the invitation of the Chairman, Councillor S D T Woodward, Executive Member for Policy and Resources addressed the Panel on this item.

RESOLVED that the Panel: -

- (i) Note the content of the report; and
- (ii) Endorses the recommendations in report that will be considered by the Executive at its meeting on 7 March 2022.

## **10. EXECUTIVE BUSINESS**

The Panel considered the Executive items of business which fall under the remit of the Policy and Resources Portfolio, specifically in relation to Daedalus, including Executive Member decisions and Officer delegated decisions, that have taken place since the last meeting of the Panel on 20 October 2021.

The Panel considered the decisions at items 10(1) and 10(2) of the agenda.

RESOLVED that the Daedalus Scrutiny Panel considered the following items of Business.

### **(1) Option Agreement - Plot DE05-06, Faraday Business Park**

No comments were received.

**(2) Delivery of Daedalus Vision and Outline Strategy - Environmental Mitigation Proposals**

No comments were received.

**11. SCRUTINY PRIORITIES**

The Director of Planning and Regeneration addressed the Panel on this item and invited members to put forward suggestions for items that the Panel would like to scrutinise at future meetings.

Jonathan Butts asked for an update on the contract with RCA. The Head of Strategic Sites confirmed that negotiations were continuing.

The Head of Strategic Sites also confirmed that the planned report to consider the Council's response to expert advice commissioned on the governance of Solent Airport had been deferred until later in the year.

(The meeting started at 6.00 pm  
and ended at 8.17 pm).

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Policy and Resources Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Thursday, 3 March 2022

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs S M Bayford (Chairman)

**Councillor** N J Walker (Vice-Chairman)

**Councillors:** Miss J Bull, Miss T G Harper, Mrs C L A Hockley and G Kelly

**Also Present:** Councillor J S Forrest (Item 7)



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor M R Daniells.

**2. MINUTES**

RESOLVED that the minutes of the Policy and Resources Scrutiny Panel meeting held on 20 January 2022 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTION**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. DAEDALUS FINANCE STRATEGY**

The Panel considered a report by the Deputy Chief Executive Officer on the Daedalus Finance Strategy.

Members confirmed that they agreed with the strategy and thought it was well balanced.

RESOLVED that the Panel: -

(i) Notes the content of the report; and

(ii) Recommends that the Executive endorses the strategy, when it is considered at its meeting on 7 March 2022.

**7. MOTION ON LIVE STREAMING OF MEETINGS**

The Panel considered a presentation and took part in a debate lead by the Head of Democratic Services on the motion made to Council by Councillor J Forrest which related to live streaming of meetings.

At the invitation of the Chairman, Councillor J Forrest addressed the Panel on this item and presented his motion and reasoning behind it.

The Head of Democratic Services gave a brief presentation to the Panel outlining the background of how and when live streaming started and the reasons why it has now ceased. She also outlined the various options that could be available to the Council, as well as highlighting the key considerations.

All members recognised the benefit of live streaming meetings is as way of maximising the transparency of the Council's democratic decision-making process, and they acknowledged that there will be some people who would prefer to watch meetings from the comfort of their own home rather than having to travel into the Civic Offices.

However, members also acknowledged that there is a significant cost involved in being able to provide this service, along with additional staffing resources, and many argued that in the current financial climate this money could be better used for other services.

There was also an acknowledgement that the demand for this from the customer is very low and even during lockdown when the Council meetings could only be viewed via live streamed channels, the viewing figures were not substantial, leading some members to question the value for money for on-going live streaming.

Councillor Forrest reiterated that his opinion was that by re-introducing live streaming it could help to alleviate the mis-information that is often reported, especially on social media platforms. Some members did not feel that this would happen and believed that it could lead to more mis-information being reported.

RESOLVED that the Panel: -

- (i) Thank the Head of Democratic Services for her presentation and informative debate on live streaming of meetings; and
- (ii) Acknowledge that a report will come back to the Panel later in the year detailing the options available for the live streaming of meetings taking account of the Panel comments above.

## **8. EXECUTIVE BUSINESS**

The Panel considered the Executive items of business which falls under the remit of the Policy and Resources Portfolio, including Executive Member decisions and Officer delegated decisions, that have taken place since the last meeting of the Panel on 20 January 2022.

The Panel considered the decisions at items 8(1) to 8(6) of the agenda.

### **(1) Capital Programme and Capital Strategy 2022-23**

No comments were received.

### **(2) Finance Strategy, Capital Programme, Revenue Budget & Council Tax 2022-23**

There were no comments received.

**(3) Gambling - Review of Statement of Principles**

There were no comments received.

**(4) Housing Revenue Account 2022-23**

There were no comments received.

**(5) Treasury Management Strategy 2022-23**

There were no comments received.

**(6) Welborne Delivery - Disposal of Residential Property**

There were no comments received.

**9. SCRUTINY PRIORITIES**

The Deputy Chief Executive Officer addressed the Panel on this item and offered members the opportunity to put forward any items that they may wish to consider a future meeting.

There were no items put forward on this occasion.

(The meeting started at 6.00 pm  
and ended at 7.16 pm).

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Climate Change Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 9 March 2022

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

**Councillor** Mrs T L Ellis (Chairman)

**Councillors:** M R Daniells, T Davies, N R Gregory, Mrs J Kelly and  
Mrs K K Trott (deputising for J S Forrest)

**Also  
Present:**



## **1. APOLOGIES FOR ABSENCE**

Apologies of absence were received from Councillor J Forrest and S Pankhurst.

Councillor S Martin, Executive Member for Planning and Development also tendered apologies.

## **2. MINUTES**

It was AGREED that the Minutes of the Climate Change Scrutiny Panel held on the 24 January 2022 be confirmed and signed as a correct record.

## **3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcements at the meeting.

## **4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

## **5. DEPUTATIONS**

A written deputation was received from Anne Stephenson for items 6, 7, 8 and 10.

## **6. CLIMATE CHANGE ACTION PLAN UPDATE SUMMARY**

The Panel received a deputation as referred to at Minute 5 above.

The Panel received a presentation by the Policy, Engagement and Research Manager providing an overview of the main areas of progress within the Climate Change Action Plan that have been made since the update to the 24 January 2022 Climate Change Scrutiny Panel. A copy of the presentation is appended to these Minutes.

Members of the Panel asked several questions pertaining to the planning and building control processes to ask if the Council can encourage developers to take opportunities to enhance the environmental sustainability of the homes they are delivering across the Borough. There is a range of funding available for homeowners for 'retrofit' measures, but more work needs to be done to build homes with solar panels and electric charging points etc. Members also suggested that national policies need to do more to enable and facilitate housing developers to make this transition, as this is not just a local issue.

The Director for Planning and Regeneration addressed the Panel to explain that the emerging Local Plan includes policies which will broaden the 'sustainability requirements' for new housing developments within the Borough. He went on to highlight to Members that many of the measures to improve energy efficiency of new homes have been and will continue to be included in amendments to the Building Regulations. It was suggested that

officers investigate an item to be brought to a future meeting of the Panel that would cover the changes to the Building Regulations, and national and local planning policies. The aim of this item will allow the Panel to have a greater understanding of the mechanisms in place within the planning and building control processes to help capitalise on the opportunities to minimise the carbon impacts arising from the delivery of new housebuilding within the Borough.

RESOLVED that the Climate Change Scrutiny Panel note the contents of the presentation.

## **7. GREEN ENERGY SUPPLY**

The Panel received a deputation as referred to at Minute 5 above.

The Panel received a presentation from the Policy, Engagement and Research Officer outlining the Council's approach to reducing its Scope 2 carbon footprint for 2022/23, whilst balancing the need to minimise the financial impact on the Council in switching the Council's energy tariff. A copy of the presentation is appended to these Minutes.

The presentation informed Members of the process in reviewing the full range of and associated costs of securing a new electricity tariff to deliver significantly reduced carbon impacts, but within the context of an emerging energy crisis. The outcome of the review and the reasoning behind the decision to choose a tariff for 2022/23 based on nuclear powerbased electricity generation.

Councillor Mrs K K Trott asked that her strong objection to the Council switching to a nuclear power tariff, as opposed to a fully renewable electricity tariff be recorded.

The Chairman explained that although the Panel is sympathetic to concerns raised by Councillor Mrs K K Trott the Council needs to look at this as part of the energy transition to take place nationally over the coming years. Officers will continue to be proactive in reviewing electricity tariff available for future years which increase the proportion of the Council's electricity use based on renewables generation, whilst remaining financially affordable.

RESOLVED that the Climate Change Scrutiny Panel note the contents of the presentation.

## **8. LOCAL ENERGY ADVICE SERVICE (LEAP)**

The Panel received a deputation as referred to at Minute 5 above.

The Panel received a presentation providing Members with an overview of how the Local Energy Advice Partnership (LEAP) scheme works, the benefits that eligible residents can receive and the role that the Council will have in promoting the project. A copy of the presentation is appended to these Minutes.

RESOLVED that the Climate Change Scrutiny Panel note the contents of the presentation.

**9. EXECUTIVE BUSINESS**

There were no items of Executive Business for the Panel to consider.

**10. CLIMATE CHANGE SCRUTINY PANEL PRIORITIES**

The Panel received a deputation as referred to at Minute 5 above.

The Chairman invited Members of the Panel to consider the Scrutiny Priorities for the Climate Change Scrutiny Panel.

The Chairman addressed the Panel to confirm that this is the last scheduled meeting of the Climate Change Scrutiny Panel in this municipal year and that the priorities will be considered in detail at the first meeting of the next municipal year. It was also agreed that, as discussed at item 6, an item will be brought in 2022/23 with the aim of providing the Panel with a greater understanding of the mechanisms in place within the planning and building processes both locally and nationally to help reduce Climate Change.

RESOLVED that the Panel considered the Scrutiny Priorities for the Climate Change Scrutiny Panel.

(The meeting started at 6.00 pm  
and ended at 7.11 pm).

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Health and Public Protection Scrutiny Panel

**(to be confirmed at the next meeting)**

**Date:** Tuesday, 22 March 2022

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Miss J Bull (Chairman)

**Councillor** Ms S Pankhurst (Vice-Chairman)

**Councillors:** Mrs T L Ellis, J M Englefield, Miss T G Harper and G Kelly

**Also Present:** Councillor T M Cartwright, MBE and R H Price, JP for item 8



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mrs P M Bryant.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Health and Public Protection Scrutiny Panel held on 18 January 2022 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman announced with sadness that as Councillor T M Cartwright, MBE was retiring at the end of his current term of office, this would be the last meeting he would be attending as the Executive Member for Health and Public Protection. On behalf of herself and the Panel, the Chairman thanked Councillor Cartwright for all the help and support he has provided to the Panel over the years and wished him well for the future.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

Deputations were made in respect of item 8 on the agenda by local residents Verity Fair and Christopher Lipsham.

**6. EXECUTIVE BUSINESS**

**(1) Renewal of Environmental Health Partnership Agreement**

There were no comments or questions for clarification in respect of this item.

**(2) Council owned car parks Traffic Regulation Order - consideration of consultation responses**

In response to a question from the Panel it was confirmed that the parent and child parking bays that will be provided in the smaller Short Stay car park at Portchester precinct will be located near to the Andy Pandy Centre.

In response to a question from the Panel it was confirmed that parking at Holly Hill Woodland will not change at the moment.

**7. EXECUTIVE MEMBER UPDATE**

The Panel received a verbal update from Councillor T M Cartwright MBE, Executive Member for Health & Public Protection, on local police and strategic health matters.

**Police & Crime Panel**

Councillor Cartwright reported that the last meeting of the Police and Crime Panel took place on 28 January 2022 where discussion took place regarding the precept for 2022/23 and how the Police and Crime Commissioner will use £12m of the £25.95m increase to fund an additional 600 officers by April 2023. A further £3m will be allocated to Police Estates to ensure that facilities are in place to accommodate the increase in officers. The Police and Crime Commissioner has also made additional funding available to the Youth Offending Team to help to keep young people away from offending. Three off road motorcycles have also been funded to provide the resources to deal with off road crime.

Councillor Cartwright also reported that a Home Office review of the Police and Crime Commissioner role is taking place to refresh the protocols of the role. Very comprehensive questionnaires are being completed by interested parties to help inform the process of providing clear boundaries between the Police and Crime Commissioner and the Chief Constable roles.

Councillor Cartwright reported that he recently attended an interesting Youth Offending Conference at Southampton Football Club which explained what Youth Offending is, outlined the factors that can cause young people to offend, highlighted the different techniques that can be used by the police to deal with offenders and explored which strategies are most successful in preventing young people from offending. The conference also highlighted an interesting American study that has been used to analyse the different types of abuse suffered by young people to identify situations where a young person may be at a high risk of offending. This enables police and youth workers to use early intervention strategies to target the most vulnerable young people who may start to offend.

Councillor Cartwright was pleased to report that the Partnership Action Group continues to perform very well and recently received praise from the outgoing Chief Inspector for the area on the excellent service that the Fareham Community Safety Team provides.

### **Local Strategic Health Matters**

Councillor Cartwright reported that unfortunately there has been no improvement in the service provided by Sovereign Health Care and the level of care provided continues to be unacceptable. Members of the Panel in wards that are covered by Sovereign Health Care voiced significant concern about the level of care their residents are receiving and cited many examples where service provided has been well below expectations.

Councillor Cartwright also reported that he attended a meeting of the Portsmouth City Council Health & Overview Scrutiny Committee this week where it was reported that the Ambulance Service is still struggling to maintain service levels at the moment. An update was also given regarding the Omicron variant of Covid-19 and the action that is being taken to tackle it.

## **8. MOTION PROPOSING HEIGHT BARRIERS AT PORTCHESTER PRECINCT CAR PARK**

Deputations were received in respect of this item from local residents Verity Fair and Christopher Lipsham.

The Panel considered a report by the Director of Leisure and Community in relation to the motion presented by Councillor R H Price, JP at the meeting of the Council held on 21 October 2021 requesting that height restriction barriers be installed at the entrances to the car park at Portchester precinct.

At the invitation of the Chairman, Councillor R H Price, JP addressed the Panel on this item to present his reasons for submitting the motion.

At the invitation of the Chairman, Councillor T M Cartwright MBE, Executive Member for Health & Public Protection addressed the Panel on this item.

In debating this item, the Panel recognised the considerable distress that is caused to residents by illegal encampments and the significant costs that are incurred by the Council in clearing up a site once any occupants have left. However, the Panel also noted that there have only been two incursions at this site in the last ten years. It was also noted that three barriers would not be sufficient to secure the entire car parking area from illegal encampments and that barriers provided to secure an area are often forced open anyway to gain entry to a site. It was further noted that if barriers were provided at this site, it would set a precedent for requests for barriers to be installed at all other district centre car parks within the Borough which would not be affordable for the Council.

On being put to the vote it was agreed by a majority of members that it would not be reasonable, proportionate, cost effective or affordable to install height restriction barriers at Portchester precinct car park.

RESOLVED that, having considered the contents of the report, the Health and Public Protection Scrutiny Panel agrees that:

- (a) it would not be reasonable, proportionate, cost effective or affordable to install height restriction barriers; and
- (b) the Panel's recommendation to Council is that the barriers are not installed.

## **9. HEALTH AND PUBLIC PROTECTION SCRUTINY PANEL PRIORITIES**

Members considered the Scrutiny Priorities for the Panel and agreed the potential timeframes for the following items to be brought forward:

- A review of the impact of coastal parking in Autumn 2022.
- A review of the post Covid-19 town centre parking situation in the next few months.
- A review of the new arrangements for CCTV & Community Safety in 12 months' time.
- A review of Air Quality improvements within Fareham when the JAQU action plan has been completed.
- A review of crematorium progress and performance later in the current municipal year.

The Panel was reminded that if it wished to scrutinise outside agencies such as the NHS, the Police Service or the Fire & Rescue Service, members would need to agree a scoping report to outline topics they wished to scrutinise.

In discussing the Scrutiny Priorities for the Panel, it was noted that in response to instructions received from the Food Standards Agency, the Council will need to prepare a Recovery Action Plan to address the backlog of food safety inspections that has arisen as a result of the Covid-19 Pandemic. Once the Recovery Plan has been prepared, it will be brought to a future meeting of the Panel for scrutiny.

RESOLVED that the scrutiny priorities for the Health and Public Protection Scrutiny Panel were reviewed.

(The meeting started at 6.00 pm  
and ended at 7.20 pm).



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Streetscene Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Thursday, 24 March 2022

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Miss T G Harper (Chairman)

**Councillor** Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs T L Ellis, L Keeble, R H Price, JP and N R Gregory

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs K Mandry, Mrs P Hayre and I J Bastable.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Streetscene Scrutiny Panel held on 27 January 2022 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. EXECUTIVE BUSINESS**

There were no items of Executive business for the Panel to consider at this meeting.

**7. UPDATE ON ENVIRONMENT ACT & PROJECT INTEGRA PARTNERSHIP**

The Panel received a presentation by the Head of Streetscene which provided an update for members on progress with the Environment Act and a review of the Project Integra Partnership arrangements. A copy of the presentation is attached to these minutes as Appendix A.

RESOLVED that the Streetscene Scrutiny Panel notes the content of the presentation.

**8. UPDATE ON GARDEN WASTE COLLECTION SERVICE**

The Panel received a presentation by the Head of Streetscene which provided an update to members on the new garden waste collection service which started in February. A copy of the presentation is attached to these minutes as Appendix B.

RESOLVED that the Streetscene Scrutiny Panel notes the contents of the presentation.

**9. STREETSCENE SCRUTINY PANEL PRIORITIES**

Members considered and discussed the Scrutiny Priorities for the Panel and noted that at the first meeting of the new municipal year, the Panel will receive

a presentation that will provide new members with an overview of the services covered by the Streetscene portfolio.

During discussions in respect of a suspected increase in the incidence of graffiti in the Borough and concerns that possible changes implemented at Household Waste & Recycling Centres may cause an increase in fly tipping, it was agreed that the presentation referred to above will include the number of customer reported graffiti and fly tipping cases that the Streetscene team has dealt with in the Borough recently.

RESOLVED that Members discussed and agreed the Scrutiny Priorities for the Streetscene Panel.

(The meeting started at 6.00 pm  
and ended at 7.05 pm).



# FAREHAM

## BOROUGH COUNCIL

### Report to Council 21 April 2022

*Subject:* **COMMITTEE WORK PROGRAMMES 2022/23**

*Report of:* **Head of Democratic Services**

#### SUMMARY

This report sets out the proposed Work Programmes for the Council's Committee Meetings for 2022/23.

#### RECOMMENDATION

It is recommended that the Council receives and endorses the proposed Work Programmes for all the Committee meetings scheduled for the next municipal year, as set out in Appendix A to this report.

## **INTRODUCTION**

1. Each Committee, at its March meeting, prepares and agrees a programme of work for the following municipal year.
2. Following the Vanguard changes to the Policy Development and Review Panels, the Scrutiny Panels now manage their own work priorities. However, it is still the responsibility of the Council to endorse all Committee work programmes for the forthcoming municipal year. These have therefore been incorporated into one report, as set out at Appendix A, for the Council to review and endorse.

## **RISK ASSESSMENT**

3. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

4. The Council is asked to receive and endorse the proposed Work Programmes for all Committee meetings for the next municipal year, as set out in Appendix A.

**Appendix A:** Committee Work Programmes 2022/23

**Background Papers:** None

**Reference Papers:** None

**Contact:** For further information please contact Leigh Usher (Ext: 4553)

## Appendix A

### LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME 2022/23

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/ WORKSHOP</u>
<b>13 June 2022</b>	<p>Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee</p> <p>Arrangements for Additional Voluntary Contributions within the Local Government Pensions Scheme (LGPS)</p> <p>Review of current Work Programme</p>	
<b>25 July 2022</b>	<p>Review of Taxi and Private Hire Licensing Requirements</p> <p>Review of current Work Programme</p>	
<b>04 October 2022</b>	Review of current Work Programme	
<b>TBC</b>		Licensing Training
<b>29 November 2022</b>	Review of current Work Programme	
<b>31 January 2023</b>	<p>Actual Revenue Expenditure 2021/22</p> <p>Spending Plans 2023/24</p> <p>Fees and Charges 2023/24</p> <p>Preliminary Review of current Work Programme and Draft Work Programme 2023/24</p>	
<b>14 March 2023</b>	<p>Police Update on Licensing Matters</p> <p>Update on Fareham &amp; Gosport Environmental Health Partnership – Presentation</p> <p>Final Review of current Work Programme and Draft Work Programme 2023/24</p>	



## WORK PROGRAMME FOR 2022/23

Committee Function and Report Subject		Frequency	Last Covered	July 2022	Sept 2022	Nov 2022	March 2023
<b>OVERALL PURPOSE AND ACCOUNTABILITY</b>							
Review of Work Programme and training plan		Quarterly	2021-22	YES	YES	YES	YES, and Annual Report for 2021/22
Review of the Functions of the Committee		3 yearly	2019-20		YES		
<b>GOVERNANCE, RISK AND CONTROL</b>							
Corporate Governance & AGS	Local Code of Corporate Governance	As needed	2016-17				
	<b>Annual Governance Statement</b>	Annual	2021-22	YES			
Risk Management	Policy	As needed	2016-17				
	<b>Risk Management Monitoring Reports</b>	6 monthly	2021-22		YES		YES
	Business Continuity	3 yearly	2018-19			YES	
	Specific Risk Management topics	As needed	2019-20 (cyber security risks)				
Value for Money	Specific VFM studies	As needed	None				
Counter Fraud	<b>Counter Fraud Policy and Strategy</b>	3 yearly	2016-17			YES	
	<b>Anti-Bribery Policy</b>	As needed	2011-12			YES	
	Sanctions and Redress Policy	As needed	2016-17				
	<b>Counter Fraud Annual Report</b>	Annually	2021-22	YES			
Partnerships	<b>Partnership Governance Report</b>	Annually	2021-22		YES		
<b>AUDIT</b>							
Internal Audit	Internal Audit Strategy	3 yearly	2018-19				
	<b>Internal Audit Annual Plan</b>	Annual	2021-22	YES (from March)			YES
	<b>Internal Audit Progress Report</b>	Quarterly	2021-22	YES	YES	YES	YES

Committee Function and Report Subject		Frequency	Last Covered	July 2022	Sept 2022	Nov 2022	March 2023
	<b>Head of Audit's Annual Opinion</b>	Annual	2021-22	YES			
External Audit	<b>Arrangements for Appointment of External Auditors</b>	As needed	2021-22		YES		
	<b>Annual Plan and Fee</b>	Annual	2020-21	YES			YES
	<b>Annual Auditor's Report and VFM commentary</b>	Annual	2020-21	YES			
	<b>Annual Certification Report</b>	Annual	2021-22				YES
	Specific reports from inspection agencies	As needed	2018-19 (RIPA)				
<b>FINANCIAL REPORTING</b>							
<b>Statement of Accounts</b>		Annual	2021-22	YES			
<b>External Audit – Audit Results Report</b>		Annual	2021-22		YES		
<b>WIDER FUNCTIONS OF THE COMMITTEE</b>							
Standards and Ethics	Review of Code of Conduct for Members	As needed	2015-16				
	Review of member / officer protocol	As needed	2008-09				
	<b>Annual Ombudsman Reports and Overview of Complaints against members</b>	Annual	2021-22		YES		
	<b>Review of Members Training and Development Programme</b>	Annual	2021-22				YES
Treasury Management	<b>Treasury Management Strategy and Indicators</b>	Annual	2021-22			YES	YES - Policy and indicators
Key Policy Review	<b>Annual Review of the Constitution</b>	Annual	2020-21			YES	
	<b>Review of Financial Regulations</b>	3 yearly	2019-20				YES
	Review of Procurement and Contract Procedure Rules	3 yearly	2021-22				
	Prevention of the Facilitation of Tax Evasion	As needed	2021-22				
Other Matters referred to the Committee	Updates on legal issues	As needed	2017-18				
	Issues referred by the Chief Executive Officer, Directors and Other Council Bodies	As needed	None				
Number of Items				9	8	7	9