

# FAREHAM

BOROUGH COUNCIL

## COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 15 JUNE 2023**, commencing at **6.00 pm**.

The Mayor: Councillor Fred Birkett

The Deputy Mayor: Councillor Pal Hayre

Councillor Chrissie Bainbridge

Councillor Ian Bastable

Councillor Susan Bayford

Councillor Roger Bird

Councillor Pamela Bryant

Councillor Frair Burgess

Councillor Joanne Burton

Councillor Louise Clubley

Councillor Malcolm Daniells

Councillor Harry Davis

Councillor Steve Dugan

Councillor Tina Ellis

Councillor Jack Englefield

Councillor David Foot

Councillor Michael Ford, JP

Councillor Nick Gregory

Councillor David Hamilton

Councillor Tiffany Harper

Councillor Connie Hockley

Councillor Stephen Ingram

Councillor Kay Mandry

Councillor Simon Martin

Councillor Jacquie Needham

Councillor Paul Nother

Councillor Sarah Pankhurst

Councillor Katrina Trott

Councillor Nick Walker

Councillor Mrs Susan Walker

Councillor Seán Woodward



**1. Prayers**

The meeting will commence with a short service of prayers.

**2. Apologies for Absence**

**3. Minutes (Pages 5 - 12)**

To confirm as a correct record the minutes of the Council Meeting held on 11 May 2023.

**4. Mayor's Announcements**

**5. Executive Leader's Announcements**

**6. Executive Members' Announcements**

**7. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**8. Petitions**

(1) Presentation of Petitions

To receive any petitions presented by a member of the Council.

*Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.*

(2) Use of Glyphosate (Pages 13 - 22)

To consider the Council's use of glyphosate following the receipt of a petition received at the Council meeting on 20 April 2023 on the use of glyphosate on public land. This petition, which relates to an Executive function, is being received by Council as it reached over 1,500 signatures which is the trigger for a Council debate. The Executive has received, and noted the contents of, a report on this matter at its meeting on 05 June 2023. This report is appended to this agenda.

**9. Deputations**

To receive any deputations of which notice has been given.

**10. Reports of the Executive**

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 15 May 2023 of Executive (Pages 23 - 30)

- (2) Minutes of meeting Monday, 5 June 2023 of Executive (Pages 31 - 34)
- (3) Schedule of Individual Executive Member and Officer Delegated Decisions (Pages 35 - 36)

#### **11. Reports of Other Committees**

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Wednesday, 24 May 2023 of Planning Committee (Pages 37 - 44)

#### **12. Reports of the Scrutiny Panels**

To receive, consider and answer questions on reports and recommendations of the meetings of the Scrutiny Panels.

- (1) Minutes of meeting Tuesday, 2 May 2023 of Policy and Resources Scrutiny Panel (Pages 45 - 48)
- (2) Minutes of meeting Wednesday, 10 May 2023 of Leisure and Community Scrutiny Panel (Pages 49 - 52)
- (3) Minutes of meeting Wednesday, 31 May 2023 of Leisure and Community Scrutiny Panel (Pages 53 - 56)

#### **13. Questions under Standing Order 2.12**

To answer questions pursuant to Standing Order 2.12 for this meeting.

#### **14. Motions under Standing Order 2.6**

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 2.6 but received after print and dispatch of the agenda.

#### **15. Change to Licensing and Regulatory Affairs Committee meeting dates**

The Council is asked to note that, due to there being no items of business for consideration, the meeting of the Licensing and Regulatory Affairs Committee scheduled to take place on 12 June 2023 was cancelled.

Council is further asked to note that the meeting scheduled to take place on 24 July 2023 has been brought forward to 26 June 2023.

#### **16. Appointments to Committees (Pages 57 - 64)**

To make any changes in appointments to the seats on committees in accordance with the wishes of political groups. Such appointments will take effect from 16 June 2023.

#### **17. Appointments to Outside Bodies**

To consider the appointments of the following appointments to Outside Bodies

(1) Citizen's Advice Fareham

Council is asked to appoint a Deputy Representative to this organisation which provides a free, impartial service of generalist advice, information, support and representation to people of Fareham.

(2) Genesis Advisory Committee

Council is invited to appoint a representative to the Genesis Advisory Committee which works closely with partners, hirers, user groups and local community representatives to develop and extend the range of opportunities available from the Genesis Centre.

(3) Partnership for South Hampshire Overview & Scrutiny Committee

Council is asked to appoint a deputy Representative to the PFSH Overview & Scrutiny Committee which has been established to scrutinise and call-in decisions of the PFSH Joint Committee and to review delivery of the PFSH Business Plan

(4) Solent Growth Forum

Council is asked to appoint a Representative to the Solent Growth Forum which provides a complementary role to the Solent Leaders' Forum by carrying out a scrutiny panel function to enable the Solent Local Enterprise Forum to benefit from external scrutiny and expert oversight of Local Authority partners.



A WANNELL  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

07 June 2023

**For further information please contact:**  
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# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Council

**Date:** Thursday, 11 May 2023

**Venue:** Council Chamber - Civic Offices

**PRESENT:**

M J Ford, JP  
(Mayor)

F Birkett  
(Deputy Mayor)

**Councillors:** Ms C Bainbridge, I Bastable, Mrs S M Bayford, R Bird,  
Mrs P M Bryant, Ms F Burgess, Miss J Burton,  
Mrs L E Clubley, M R Daniells, H P Davis, S Dugan,  
Mrs T L Ellis, J M Englefield, D G Foot, D J Hamilton,  
Miss T G Harper, Mrs P Hayre, Mrs C L A Hockley, S Ingram,  
Mrs K Mandry, S D Martin, Mrs J Needham, P Nother,  
Ms S Pankhurst, Mrs K K Trott, N J Walker, Mrs S M Walker  
and S D T Woodward



## 1. PRAYERS

Following the meeting being opened with prayers led by the Mayor's Chaplains, Reverends Mike and Nicky-Sue Terry, the Mayor extended a warm welcome to all guests at this annual meeting of the Council and went on to announce the Citizens of Honour for 2023.

## 2. PRESENTATION OF AWARDS

The Mayor presented the Citizen of Honour badge to Charlotte Fairall and Abu Suyeb-Tanzam and the Young Citizen of Honour badge to Ben Richardson.

## 3. APOLOGIES FOR ABSENCE - MORNING SESSION

Apologies for absence were received from Councillors D J Hamilton and N Gregory.

## 4. ELECTION OF MAYOR

On the Council being invited to submit nominations for the election of Mayor, it was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin "that Councillor F Birkett be elected Mayor of Fareham for the municipal year 2023/24". On the nomination being put to the meeting it was declared CARRIED unanimously.

RESOLVED that Councillor F Birkett be elected Mayor of Fareham for the municipal year 2023/24.

After Councillor Birkett had received the personal congratulations of the Mayor, he retired from the meeting to be robed and, upon his return, signed the statutory Declaration of Acceptance of Office.

### **COUNCILLOR F BIRKETT MAYOR IN THE CHAIR**

The Mayor thanked the Council for his election. In informed Members that Reverends Mike and Nick-Sue Terry would be his Chaplains for the year. He further announced that the Mayor's charity appeal would this year be in support of Sophie's Legacy and Veteran's Outreach Support.

The Mayor named his wife, Lisa Birkett, as his Mayoress for the year and invested her with his chain of office.

## 5. ELECTION OF DEPUTY MAYOR

On the Council being invited to submit nominations for the election of Deputy Mayor of Fareham for the municipal year 2023/24, it was proposed by

Councillor S D T Woodward and seconded by Councillor S D Martin “that Councillor Mrs P Hayre be elected Deputy Mayor of Fareham for the municipal year 2023/24”. On the nomination being put to the meeting, it was declared CARRIED unanimously.

RESOLVED that Councillor Mrs P Hayre be elected Deputy Mayor of Fareham for the municipal year 2023/24.

The Deputy Mayor named Narinder Hayre as her Consort for the year.

(1) Vote of Thanks

It was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin “that the best thanks of the Council be accorded to Councillor M J Ford, JP, and Mrs Anne Ford for their services as Mayor and Mayoress during the past municipal year. On being put to the meeting the motion was declared CARRIED unanimously.

RESOLVED that the best thanks of the Council be accorded to Councillor M J Ford, JP, and Mrs Anne Ford for their services as Mayor and Mayoress during the past municipal year.

Councillor Ford replied to the vote of thanks and expressed his appreciation of the support he had been given throughout his term of office. The Mayor then presented Councillor Ford with his Past Mayor’s badge and Mrs Anne Ford with her Past Mayoress badge.

**6. MAYOR'S CADET**

The Mayor presented his Mayor’s Cadet for 2023/24, Sergeant Ethan Chambers from the 1350 (Fareham) Squadron Air training Corps, with his badge of service.

**7. ADJOURNMENT UNTIL 3PM**

It was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin “that this meeting now adjourn and resume at 3pm in the Council Chamber in the Civic Offices, Fareham”.

On being put to the meeting, the proposition was declared CARRIED unanimously.

**8. APOLOGIES FOR ABSENCE - AFTERNOON SESSION**

An apology for absence was received from Councillor N Gregory.

**9. MINUTES**

RESOLVED that the Mayor be authorised to sign as a correct record, the minutes of the meeting of the Council held on 20 April 2023.

## **10. MAYOR'S ANNOUNCEMENTS**

The Mayor reminded Members that Reverends Mike and Nicky-Sue Terry would be his Chaplains for the year.

The Mayor also reminded Members that the charities he had chosen to support for his Mayoral year were Sophie's Legacy and Veteran's Outreach Support.

## **11. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

## **12. APPOINTMENT OF THE EXECUTIVE**

### **(1) Executive Leader**

Members were reminded that at the Annual meeting of the Council in May 2021, Councillor S D T Woodward was elected to be the Executive Leader for a term of 3 years from 2021/22 to the end of the 2023/24 municipal year.

### **(2) Number of other Executive Members**

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council on his appointment of two or more (but no more than nine) members to form the Executive.

The Council was duly advised by the Executive Leader would be appointing five other members to form the Executive to work alongside him. He also advised that Councillor S D Martin would be appointed as the Deputy Executive Leader.

RESOLVED that the above decision be noted.

### **(3) Appointment of Other Executive Members**

Members were reminded that following the resolution of the Council on 16 December 2010, the Executive Leader would be invited to advise the Council of his appointment of other Executive Members, consequent to his decision at item 11(2) above.

The Council was duly advised that the Executive Leader would be appointing Councillors I J Bastable, Miss J Burton, D Foot, S D Martin and Mrs S M Walker as Executive members for 2023/24.

### **(4) Areas of Executive Responsibility**



The Council was reminded that the Executive Leader is responsible for determining the areas of Executive responsibility and for allocating the portfolios to the Executive Members appointed.

The Council was duly advised that the Executive Leader would be allocating responsibilities to the Executive portfolios for the municipal year 2023/24 as follows:

Health and Public Protection - Councillor Miss J Burton  
Planning and Development – Councillor S D Martin  
Streetscene – Councillor I J Bastable  
Leisure and Community – Councillor Mrs S M Walker  
Housing – Councillor D Foot  
Policy and resources – Councillor S D T Woodward

RESOLVED that the above decision be noted.

### **13. APPOINTMENT OF COMMITTEES AND ALLOCATION OF SEATS**

The Council received a report by the Head of Democratic Services, proving calculations for the political balance relating to the allocation of seats on committees and panels for the municipal year 2023/24.

The report asked the Council to confirm the functions and appointment of committee seats as well as the role of Chairman and Vice-Chairman for each committee. The minority group was invited to appoint opposition spokesmen to each of the Executive portfolios.

Appendix B Committee Nomination Schedule 2023/24 was tabled at the meeting for consideration.

RESOLVED that the Council approves:

- (a) the committee functions and number of seats on each committee for the municipal year 2023/24, as listed at paragraphs 8, 9 and 10 of the report;
- (b) the allocation of seats to political groups for the municipal year 2023/24, as set out in Appendix A to the report;
- (c) the nominations of the political groups to seats on committees, deputies and spokesmen, for the municipal year 2023/24, as set out in Appendix B to the report; and
- (d) the appointment of a Chairman and Vice-Chairman for each committee for the municipal year 2023/24, as set out in Appendix B to the report.

### **14. APPOINTMENTS TO OUTSIDE BODIES**

The Council was reminded that it was required by Standing Order 1.9 to make appointments to outside bodies other than those appointments which were

required by law to be made by the Executive. Council therefore considered the report by the Head of Democratic Services on the appointments to be made and also received guidance on the duties and responsibilities of members when acting as appointee to an outside body.

Appendix B to the report - Outside Bodies Schedule 2023/24 was tabled at the meeting outlining the proposed appointments to be made.

The Executive Leader advised that amendments to be made to the Schedule of Outside Body Appointments 2023/24 were as highlighted in yellow in the Tabled Appendix B to the report.

The Executive Leader advised members of an amendment to the Tabled Schedule in respect of the Police and Crime Panel (No. 32 at tabled Appendix B to the report) which should read that Councillor S D T Woodward be appointed as the Representative and Councillor Miss J Burton be appointed as the Deputy.

It was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin that, subject to the amendment at number 32 in the Schedule, the appointments to Outside Bodies as outlined at Tabled Appendix B to the report be agreed.

RESOLVED that the Council:

- (a) notes those Outside Bodies that have not met within the 2022/23 municipal year, or no longer require the Council to make an appointment, and agrees that these be deleted from the Schedule;
- (b) agrees the addition to the Schedule of any new Outside Bodies to which an appointment needs to be made for the 2023/24 municipal year;
- (c) subject to the amendments at No. 32 of the Schedule as outlined above, appoints the representatives for the 2023/24 municipal year to the organisations as set out in the tabled Appendix B to the report; and
- (d) notes the guidance to Members on their duties and responsibilities as appointees to Outside Bodies.

## **15. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader announcements.

## **16. EXECUTIVE MEMBERS' ANNOUNCEMENTS**

There were no Executive Member announcements.

## **17. PRESENTATION OF PETITIONS**

There were no petitions presented at this meeting.

## 18. REPORTS OF OTHER COMMITTEES

(1) Minutes of meeting Wednesday, 12 April 2023 of Planning Committee

The minutes of the meeting of the Planning Committee held on Wednesday 12 April 2023 were tabled at the meeting.

RESOLVED that the minutes of the meeting of the Planning Committee held on Wednesday 12 April 2023 be received.

## 19. QUESTIONS UNDER STANDING ORDER 2.12

There were no questions submitted at this meeting.

## 20. MOTIONS UNDER STANDING ORDER 2.6

There were no motions submitted at this meeting.

## 21. POLICY FRAMEWORK

RESOLVED that the Policy Framework for 2023/24 be confirmed as comprising those plans and strategies identified in the table below:

Policy/ Strategy	Last adopted or approved by	Date
Affordable Housing Strategy	Executive	19 November 2019
Licensing Policy	Council	26 February 2021
Fareham Borough Local Plan 2037	Council	05 April 2023
Welborne Plan	Council	08 June 2015
Community Safety Strategy	Council	29 May 2014
Corporate Strategy	Council	14 December 2017
Statement of Gambling Policy	Council	25 February 2022

(The meeting started at 10.30 am  
and ended at 3.10 pm).



# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 05 June 2023

<b>Portfolio:</b>	Streetscene
<b>Subject:</b>	<b>Streetscene Sustainable Pesticide Use</b>
<b>Report of:</b>	Head of Streetscene
<b>Corporate Priorities:</b>	Protect and Enhance the Environment

**Purpose:**

To inform Members of the Executive about the current use of pesticides on public land by the Council's Streetscene team, the legislation controlling pesticide use and what alternative measures other local authorities are currently adopting. This information will be used to inform a debate on the Council's use of Glyphosate following the receipt of a petition received at the Council Meeting held on 20 April on the use of Glyphosate on Public Land.

**Executive summary:**

On 20 April 2023 the Council received a petition submitted by Councillor Ms C Bainbridge on behalf of Conserving Habitats in Portchester (C.H.I.P), which requested that Fareham Borough Council ensure that, in public areas, it replaces the use of Glyphosate with chemical free weed removal methods, which are better for the environment and pose no risk to humans, wildlife and pets.

A small number of councils have initiated either a partial herbicide ban, or glyphosate ban for general use. However, it appears that all authorities are still using glyphosate to treat invasive species such as Japanese knotweed.

The Council's Streetscene Scrutiny Panel received a presentation on the Council's Pesticide Treatment Programme at the meeting on 26 January 2023. Members of the Panel were very supportive of the suggestion put forward in the presentation that a Policy be developed to regulate the Council's use of pesticides and to provide details of the measures being considered to reduce them.

As the first step in the development of a policy, officers have contacted other local authorities and reviewed recent trials and studies about the use of glyphosate for weed control which indicates this remains the most sustainable option.

**Recommendation/Recommended Option:**

It is RECOMMENDED that the Executive note the contents of the report.

**Reason:**

To inform a debate on the Council's use of Glyphosate following the receipt of a petition received at the Council Meeting held on 20 April on the use of Glyphosate on Public Land.

**Cost of proposals:**

Continuation with the current arrangements for use of herbicide treatment can be met from within the existing revenue budget. Further investigation would be needed to ascertain detailed costs for any alternative weed control method.

**Appendices:**

APPENDIX A – Summary of responses from local authorities using alternative weed control methods

**Background papers:**

Minutes of Streetscene Scrutiny Panel meeting - 26 January 2023

Minutes of the Executive meeting - 03 April 2023

Minutes of Council meeting – 20 April 2023

**Reference papers:**

# FAREHAM

## BOROUGH COUNCIL

### Executive Briefing Paper

<b>Date:</b>	05 June 2023
<b>Subject:</b>	Streetscene Sustainable Pesticide Use
<b>Briefing by:</b>	Head of Streetscene
<b>Portfolio:</b>	Streetscene

#### INTRODUCTION

1. On 20 April 2023 the Council received a petition submitted by Councillor Ms C Bainbridge on behalf of Conserving Habitats in Portchester (C.H.I.P) which requested that Fareham Borough Council ensure that, in public areas, it replaces the use of Glyphosate with chemical free weed removal methods, which are better for the environment and pose no risk to humans, wildlife and pets.
2. Members were advised at the meeting that, whilst this petition was being formally submitted, it would not be debated until a later meeting of the Council following a formal report being presented to the Executive at the June meeting so that Members could be furnished with all the facts before debating the issue. Members were further advised that the lead petitioner has been advised of this and will be invited to give a deputation at the meeting of the Executive.

#### BACKGROUND

3. In 2015, the International Agency for Research on Cancer (IARC) classified glyphosate as 'probably carcinogenic'. At the same time, the European Food Safety Authority (EFSA) concluded that it is unlikely to pose a carcinogenic hazard to humans.
4. In 2019, US court rulings against Monsanto ruled in favour of plaintiffs who claimed to have contracted cancer because of the prolonged use of its glyphosate-based products namely Roundup.
5. In 2021, the Assessment Group on Glyphosate (AGG) concluded that glyphosate does not pose any hazard to human or environmental health.
6. In 2022, Bayer (the current owner of the Roundup product) successfully defended itself in five glyphosate-based product cancer trials in the US.
7. The use of Glyphosate in Europe will come under review again in 2023. The UK central government still supports the continued use of glyphosate. Indeed, most Councils appear to still use Glyphosate in the UK and all authorities in Hampshire do so.

8. Pesticides, also known as 'plant protection products' (PPP) are used to control pests, weeds, and diseases. Examples include insecticides, fungicides, herbicides, molluscicides, and plant growth regulators.
9. They can exist in many forms, such as solid granules, powders or liquids and consist of one or more active substances co-formulated with other materials.
10. The Health & Safety Executive (HSE) is the national pesticides regulator for the UK, on behalf of the UK government and the devolved administrations.
11. HSE aim to ensure that pesticides do not harm human health or have unacceptable effects on the environment by:
  - Enforcing the regulations
  - Ensuring only authorised products can be marketed
  - Ensuring products are used in a sustainable fashion
  - Monitoring the impact of chemicals
12. Anyone applying for authorisation of a product must provide an extensive range of scientific and technical data. Through this data, they must demonstrate that the product is effective and humane and poses no unacceptable risks to people (including users, residents, and bystanders), wildlife and the environment.
13. Only when the Government is satisfied with the above data can authorisation be granted for the product.
14. There is a Code of Practice for using Plant Protection Products. This code of practice is for all professional users of plant protection products in England and Wales in respect of Part III of the Food and Environment Protection Act 1985 (FEPA) and the regulations controlling pesticides,
15. The Code's statutory basis means that it can be used in evidence if people are taken to Court for offences involving PPPs.
16. The Council is not the only user of pesticides in the Borough of Fareham, including herbicide products containing Glyphosate. Residents use a range of pesticides to control weeds pests and diseases on their property. Hampshire Highways treat weed growth on Highway hard surfaces such as roads and footpaths. Farmers use pesticides for crop and vegetation management.
17. Nationally, although incidents of pets suffering ill effects from glyphosate poisoning have been recorded, there are no known deaths of a pet attributed to glyphosate poisoning.
18. To date Fareham Borough Council has yet to receive a toxicology report confirming Glyphosate poisoning in a pet leading to sickness in the animal, although social media activity has indicated some residents have associated this with their pets being poorly.

## **STREETSCENE PESTICIDE USE IN PUBLIC SPACES**



19. Streetscene use a range of pesticide products in public spaces including the herbicide Glyphosate.
20. Fungicides and herbicides not containing glyphosate are used to control disease and weed growth in fine turf sports surfaces such as bowling greens and cricket squares. This is a necessary and cost-effective solution to maintain a playing surface that is fit for purpose.
21. Herbicides including glyphosate-based formulations are used to control plant growth around obstacles and street furniture in parks, cemeteries, open spaces, housing amenity areas and roadside verges.
22. A small variety of chemicals including glyphosate-based formulations are used to treat invasive species such as Japanese Knotweed.

### **HOW STREETSCENE ENSURE THE SAFE USE OF PESTICIDES**

23. All operatives applying pesticides have undergone accredited training and hold a certificate of competence in the safe use of pesticide.
24. Operatives are clearly identified when undertaking herbicide application by wearing high visibility vests with the wording *`Herbicide application in progress`* on the back to inform residents they are in the process of spraying herbicide.
25. The Grounds Maintenance page on the Council's website indicates the current Ward in the Borough that herbicide application on roadside verges and open space is taking place to help keep residents informed when treatment is underway in their area.
26. Parks, cemeteries, open spaces, housing amenity land and roadside grass verge chemical treatments are applied using controlled droplet technology. It is a sealed and ready-to-use format and, as such, there is no risk of spillages, while the delivery system allows for extremely accurate application and virtually eliminates spray and run-off.
27. Most herbicide, including Glyphosate based products, are usually used just once a year as part of a sustainable integrated control programme in parks, open spaces and on highway verges to help control growth around obstacles. This is to ensure that the current grounds maintenance resource can maintain a reasonable standard of presentation of the borough's public amenity areas at an affordable cost.
28. The Council use a small variety of chemicals including glyphosate-based formulations to treat invasive species such as Japanese Knotweed. Japanese knotweed is treated up to three times a year to prevent the plant spreading to neighbouring properties and avoid potential substantial compensation claims.
29. Glyphosate is the only active ingredient that is approved for use in or near water. This is an essential tool for the control and eradication of hazardous weeds such as Japanese Knotweed and Giant Hogweed growing near water courses.

### **ALTERNATIVE WEED CONTROL COMPARISON**

30. There are several alternatives to using pesticides that have been trialled by different

local authorities. The Council's own Streetscene team have trialled hot foam and wire sweeper brushes.

31. The trials undertaken by the Streetscene team and other local authorities show that alternative methods of treatment do not provide the same level of weed control as herbicide use and require more frequent visits to achieve satisfactory results. A summary of alternative weed control methods is included in the table below.

<b>Method</b>	<b>Speed of Application</b>	<b>Root Kill</b>	<b>Staff Resource</b>	<b>Cost</b>	<b>Access</b>	<b>Frequency of Application</b>
Chemical	Fast	Very good	Low	Low	All	1-2
Manual	Slow	Partial	Higher	Higher	All	4-6
Hot Foam	Medium	Good	Higher	Higher	Restricted	3-4
Hot Water	Medium	Partial	Higher	Higher	Restricted	4-6
Flame	Medium	Good	Higher	Higher	Restricted	4-6

32. Alternative methods often involve increasing vehicle and equipment use combined with increased operational staff time and therefore, is likely to increase carbon emissions and service costs.
33. Hot foam and hot water methods rely on the use of high volumes of water and diesel fuelled boilers, making the environmental impact high. There is also the need to use long trailing hoses that can be restrictive so not all areas that require control will be accessible.

### **OTHER LOCAL AUTHORITIES APPROACH**

34. Officers have recently contacted several local authorities to understand their position on pesticide use. According to the Pesticides Action Network (PAN UK), at least 40 UK local authorities have banned its use. The Councils listed below have been identified as stopping altogether or in part their use of glyphosate and were contacted for feedback:

- Brighton and Hove
- Lewes and Eastbourne
- Croydon (Suffolk County Council)
- Somerset County Council
- Hackney
- Hammersmith and Fulham
- Rochford District Council
- Cornwall Council
- Milton Keynes Council
- Reading
- Richmond
- City of Westminster
- Dorset Council
- Portsmouth City Council

35. In total, 5 local authorities responded back to the enquiry out of the 14 contacted. Studies and trials have also been undertaken by local authorities who have either shared or published their findings. A table detailing the responses received is contained in Appendix A. The main findings were:

- There is no consistent type of ban across the authorities that responded
  - Only two Councils have introduced a total Glyphosate ban
  - One Council has a complete Herbicide ban
  - One Council has a partial ban
  - One Council has not initiated a ban to date
- All Councils contacted still use herbicides (Glyphosate) to treat invasive/hazardous species including Japanese Knotweed.
- At this time, no Council has found or are using an alternative chemical to Glyphosate.
- While alternative methods are still being trialled, most respondents stated that they rely on manual weeding.
- The response to increase in complaints is divided but three out of the five responding did admit resident complaints have increased.

36. It is worth noting that not all authorities share the same landscape environment and therefore face the same issues to the same extent. An example is in a city such as Portsmouth or London Borough such as Hackney most residential roads are hard paved without grass verges. In Fareham however, most residential roads in the borough include grass verges that have trees and street furniture within and so any lowering of preserved standards will affect the majority of residents outlook in their neighbourhoods.

37. In a similar way rural authorities tend to maintain rural roads and countryside parkland, so this landscape type lends itself to more long grass and wildlife habitats that are visually and socially acceptable but do not encroach on densely habitable areas or areas of high footfall.

## **PESTICIDE USE POLICY**

38. The Council's Streetscene Scrutiny Panel received a presentation on the Council's Pesticide Treatment Programme at the meeting on 26 January 2023. Members of the Panel were very supportive of the suggestion put forward in the presentation that a Policy be developed to regulate the Council's use of pesticides and to provide details of the measures being considered to reduce them.

39. A pesticide use policy will help to ensure the Council continues to comply with HSE requirements to only use approved products passed as humane that pose no unacceptable risks to people (including users, residents, and bystanders), wildlife and the environment.

40. It would show how, where when and why the Council use pesticides and what measures are being considered to reduce pesticide use. It can also highlight details on any reductions in pesticide use that have already been achieved, good practice undertaken and what alternative methods are being employed and where.

41. The development of a policy would allow the Council to consider the cost options and potential outcomes for alternative solutions to be fully assessed so that a more informed debate on the impact locally can be made.

### **IMPLICATIONS OF A BAN ON GLYPHOSATE**

42. With the current staff resource available, banning the use of Glyphosate on public land would lead to an increase in weed growth and tall vegetation around the Borough, potentially detracting from the visual amenity of Fareham and in the long-term increasing the risk of infrastructure damage.
43. There is also a likely increase in public claims for injury caused by trips on weeds and surface damage on footpaths and paved areas such as council housing land and public spaces. Significant costs could arise if knotweed is allowed to spread onto private properties from adjacent Council land.
44. To mitigate these issues, it would be necessary to increase the staff resource in the Streetscene Operations team which would increase costs. Alternative methods of control would also require additional equipment, vehicles, and staff to operate.
45. To date there is no comparable alternative treatment for invasive weeds such as knotweed.

### **CLIMATE CHANGE CONSIDERATIONS**

46. Depending on the option chosen there may be an increase in carbon emissions from the additional vehicle journeys and machinery used as an alternative vegetation control method to Glyphosate. Further studies would need to be undertaken to ascertain the scale and therefore impact on emissions.

### **CONCLUSION**

47. Trials undertaken by the Streetscene team and other local authorities show that alternative methods of herbicide treatment do not provide the same level of weed control as herbicide use and require more frequent visits when using alternative methods to achieve satisfactory results.
48. The indication from the survey of local authorities, who have banned the use of herbicide, in most cases resulted in an increase in complaints from residents relating to excessive weed growth.
49. The Streetscene team current use of pesticide is kept to a minimum and applied with a controlled application. This ensures effective control of invasive weeds, good quality sports playing surfaces and cost-effective control of weed growth around furniture and obstacles on public open spaces.
50. The Streetscene Scrutiny Panel considered the Council's use of herbicide at the meeting on 26 January 2023 and endorsed the development and adoption of a sustainable pesticide usage policy.
51. Such a policy would allow the Council to consider the cost options and environmental impact of any future decisions regarding the use of herbicide and allow the potential outcomes for the various solutions to be fully assessed and measured alongside the local impact so that the appropriate solutions can be put in place.

## APPENDIX A – SUMMARY OF RESPONSES FROM LOCAL AUTHORITIES USING ALTERNATIVE WEED CONTROL METHODS

Councils	Type of ban?	Fungicides & pesticides still used on fine turf?	Used on Roadside verge, housing sites, parks & open spaces?	Alternative chemicals? Alternative methods?	Increased cost?	Increased complaints?	Use of herbicides on Invasive species?
<b>Brighton and Hove</b>	Glyphosate	No	No	No Manual	Yes	Yes	Yes
<b>Hackney</b>	Partial	Yes	Yes	No Sowing	Yes	No	Yes
<b>Lewes and Eastbourne</b>	Herbicide	Sometimes	No	Foam Stream Manual	No	Yes	Yes
<b>Portsmouth</b>	No ban in place but a trial of alternatives methods is underway.	Yes	Yes	Trial of Foam Stream, Mechanical & Manual	N/a	N/a	Yes
<b>Somerset</b>	Glyphosate	No	No	None	No	Yes	Yes

### OTHER RECENT COUNCIL STUDIES

#### Cardiff Council

In 2021 Cardiff Council and its contractors undertook a trial of three weed control methods across the city. The three methods used were measured against four key criteria: cost, environmental impact, customer satisfaction and quality. Consultants from Advanced Invasives Ltd managed the trial and published the results.

Control methods trialled included glyphosate herbicide, acetic acid, and hot foam. Results showed that glyphosate was the most sustainable, being cost effective with low environmental impacts and high customer satisfaction and quality. In contrast, acetic acid delivered immediate costs and environmental impacts with low customer satisfaction and quality, while hot foam generated high costs and environmental impacts but high customer satisfaction and quality.

#### North Yorkshire County Council

In 2021 hot foam was tested and due to cost and logistical considerations concluded that they will not be deploying this method in the coming years.

#### Bristol City Council

In 2017 this council compared three methods of control and concluded that glyphosate was the most cost-effective treatment. Acetic acid was more than three times more expensive to use while hot foam was up to seven times the cost for the same outcome.



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 15 May 2023

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
I Bastable, Streetscene  
Miss J Burton, Health & Public Protection  
D G Foot, Housing  
S D Martin, Planning and Development  
Mrs S M Walker, Leisure and Community

**Also in attendance:**



**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence given for this meeting.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on Monday 03 April 2023 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader welcomed the new Chief Executive Officer, Andrew Wannell to his first meeting of the Executive in the role of Chief Executive.

The Executive Leader also welcomed Councillor D G Foot to the Executive and thanked Councillor Mrs C L A Hockley for all of her work as the previous Executive Member for Housing.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

There were no petitions submitted at this meeting.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. REFERENCES FROM OTHER COMMITTEES****Leisure and Community Scrutiny Panel – 10 May 2023****Minute 6 - Cams Alders Vision – Conclusion**

The Panel received an Executive report from the Director of Leisure and Community on a proposed conclusion to the Cams Alders Vision which is no longer a viable project.

Members of the Panel expressed their regret and frustration that the Cams Alders Vision had not be realised, despite the best efforts from Officers over the past 9 years but agreed that the funds now needed to be allocated to another project.

RESOLVED that the Leisure and Community Scrutiny Panel:

(a) notes the contents of the report attached at Appendix 1; and

(b) pass the comments above to the Executive for consideration at their meeting on the 15 May 2023.



**This was considered at item 11(1) on the agenda.**

### **Policy and Resources Scrutiny Panel – 02 May 2023**

#### Minute 6 - 5 year Rolling Vehicle Replacement Programme

The Panel considered a report by the Director of Planning and Regeneration on the Vehicle Replacement Programme and received a presentation (appended to these minutes) from the Policy, Research and Engagement Manager and the Policy, Research and Engagement Officer which provided a summary of the key points of the report.

At the invitation of the Chairman, Councillor Mrs T Ellis, Chairman of the Climate Change Scrutiny Panel, addressed the Panel on this item.

Members asked questions of officers regarding the battery life of electric vehicles (EV), training of staff for maintenance and repairs of EV's, costs of renting and purchasing of vehicles, fuel and maintenance costs, and the rationale behind the proposed recommendation for the Executive.

Members acknowledged that the market for Electric Vehicles is still very much an emerging market and that the future use of electric for some vehicle types is currently unknown. They acknowledged that this has been factored into the proposed replacement programme and the proposals for increased EV use is typically limited to those vehicle types where there is greater usage data to draw on. The Panel was also pleased that the programme will be reviewed annually to take account of any changes in the market that may have arisen during the period, which then provides the Council with the opportunity to adapt the replacement programme accordingly.

RESOLVED that the Panel:

- (a) notes the contents of the Executive report on the Vehicle Replacement Programme (and accompanying appendices);
- (b) recommends the report to the Executive at its meeting on 15 May 2023 for endorsement; and
- (c) thanks the Policy, Research and Engagement Manager, and the Policy, Research and Engagement Officer for their informative presentation.

**This was considered at item 13(1) on the agenda**

#### Minute 7 - Corporate Strategy 2023-2029

The Panel considered a report by the Director of Leisure and Community on the Corporate Strategy 2023-2029.

The Policy, Research and Engagement Officer addressed the Panel to update them on a few amendments to the draft Executive report since it has been published. The title of the report has now been updated to 'Draft Corporate Strategy 2023-2029', and that the recommended to the Executive has now

been updated to 'It is recommended that the Executive approves the draft Corporate Strategy to be circulated for public consultation'.

Members commented that the Strategy document was easy to read and well set out. They took note of the updates to the strategy and felt that these represented the Council's values well.

At the invitation of the Chairman, Councillor Mrs Trott addressed the Panel on this item and pointed out an error on page 14 of the Strategy document in that the picture shown is not of Fareham Creek but that of the River Hamble, and that this needs to be changed.

RESOLVED that the Panels comments above be noted by the Executive when considering this item at their meeting on 15 May 2023.

**This was considered at item 13(2) on the agenda.**

## **8. CONFIRMATION OF APPOINTMENT OF MEMBERS TO AREAS OF EXECUTIVE RESPONSIBILITY**

The Executive Leader confirmed that his decision to appoint Executive Members to the areas of Executive responsibility for the municipal year 2023/24 was as follows:

Planning and Development – Councillor S D Martin  
Leisure and Community – Councillor Mrs S Walker  
Housing – Councillor D G Foot  
Health and Public Protection – Councillor Miss J Burton  
Streetscene – Councillor I J Bastable  
Policy and Resources – Councillor S D T Woodward

## **9. EXECUTIVE APPOINTMENTS**

RESOLVED that the Executive appoints Executive Members to the following bodies for the 2023/24 municipal year:

- (i) Portchester Crematorium Joint Committee - Councillor Miss J Burton and Mrs S M Walker with Councillor I J Bastable as Deputy.  
(N.B. in the past, the Executive has not appointed 'substitute' members to this Joint Committee. However, the Executive may, if it so wishes, authorise other members of the Executive to act as deputies.)
- (ii) Fareham and Gosport Building Control Members' Panel – Councillor Miss J Burton.
- (iii) Partnership for South Hampshire (PfSH)

As PfSH is a formal Joint Committee, the following appointments are required to be made by the Executive for 2023/24:

- (a) Joint Committee representatives – Executive Leader Councillor S D T Woodward and Deputy Executive Leader, Councillor S D Martin.

- (b) Sub-Group meetings – The Borough Council’s representatives are the appropriate Executive Members.
- (c) Meetings with Key Consultees and similar Consultation Meetings – Councillor S D T Woodward and Councillor S D Martin.
- (iv) Fareham and Gosport Environmental Health Partnership Panel – Councillor Miss J Burton.
- (v) Aspect Building Communities Ltd – Councillor D Foot.
- (vi) Joint Member Shared Coastal Management Board – Councillor S D Martin and Councillor M Daniells as Deputy.
- (vii) Solent Airport Consultative Committee – Executive Leader Councillor S D T Woodward as Chairman of the Committee, Deputy Executive Leader, Councillor S D Martin as the Vice Chairman of the Committee and Councillors Miss T Harper, S Dugan and Mrs J Needham from the Titchfield, Hillhead and Stubbington wards respectively as members of the Committee.

## 10. HOUSING

### (1) Draft Empty Homes Strategy

RESOLVED that:

- (a) the draft Empty Homes Strategy (as provided in Appendix A to the report, be published for a minimum six-week period of public consultation; and
- (b) the Head of Housing Delivery be authorised to make any necessary minor amendments to the draft Empty Homes Strategy, prior to publication, provided these do not change the overall direction or emphasis and following consultation with the Executive Member for Housing.

### (2) Crossfell Walk Development Update

RESOLVED that the Executive approves the use of the Capital Receipt to fund capital improvements to, or further delivery of, affordable housing in the borough.

### (3) Housing Stock Condition Survey

RESOLVED that the authority be delegated to the Head of Housing Delivery, following consultation with the Executive Member for Housing, to appoint Rand Associates to undertake a Stock Condition Survey of the Council’s housing assets. This work to take place over a five-year period from 2023/24 to 2027/28.

## 11. LEISURE AND COMMUNITY

### (1) Cams Alders Vision - Conclusion

RESOLVED that the Executive:

- (a) notes the contents of the report and agrees to conclude the Vision for Cams Alders;
- (b) agrees to divert £1.75million of the Section 106 developers' contributions held for outdoor sports and recreation to help fund the Vision for Henry Cort Fareham North-West; and
- (c) agrees to allocate £100,000 of the Section 106 developers' contributions for outdoor sports and recreation to fund the repairs to the roof and masonry of the Cams Alders Pavillion.

(2) Hampshire Cultural Trust

It is recommended that the Executive agrees that there is no variation to the management agreement.

## **12. PLANNING AND DEVELOPMENT**

(1) Self Build and Custom Build SPD for consultation

RESOLVED that the Executive:

- (a) approves the Draft Self and Custom Build Supplementary Planning Document, as set out at Appendix A to the report, for public consultation; and
- (b) delegates authority to the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, to make any minor amendments to the document following consideration by the Executive, prior to the consultation.

## **13. POLICY AND RESOURCES**

(1) Vehicle Replacement Programme

RESOLVED that the Executive approves:

- (a) the use of a proposed rolling vehicle replacement programme for the next 5-years;
- (b) that the replacement programme, alongside the level of Hydrotreated Vegetable Oil (HVO) use, be updated on a rolling basis each autumn to inform budget setting for the following year and the Medium-Term Financial Strategy;
- (c) an increased general fund capital budget of £584,000 funded from capital reserves, for 2023/24 for the purchase of 11 vehicles (excluding Solent Airport vehicles);

- (d) an increased Housing Revenue Account (HRA) capital budget of £94,200 funded from capital reserves for 2023/24 for the purchase of three vehicles; and
- (e) the installation of upgraded electric vehicle infrastructure at the Broadcut Depot site at an estimated cost of £50,000.

(2) Draft Corporate Strategy 2023-2029

RESOLVED that the Executive approves the draft Corporate Strategy to be circulated for public consultation.

**14. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that in accordance with the Local Government Act 1974, the Public & Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Scheduled 12A of the Local Government Act.

**15. POLICY AND RESOURCES**

(1) Sale of Development Land at Faraday Business Park (South)

RESOLVED that the Executive agrees the recommendation as stated in the report.

(The meeting started at 6.00 pm  
and ended at 6.22 pm).



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 5 June 2023

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
I Bastable, Streetscene  
Miss J Burton, Health & Public Protection  
D G Foot, Housing  
Mrs S M Walker, Leisure and Community

**Also in attendance:**



**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor S D Martin.

**2. MINUTES**

The minutes of the meeting of the Executive held on Monday 15 May 2023 were tabled at the meeting for consideration.

RESOLVED that the minutes of the meeting of the Executive held on 15 May 2023 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader announcements.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. PETITIONS**

There were no petitions submitted at this meeting.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. REFERENCES FROM OTHER COMMITTEES****Leisure and Community Scrutiny Panel – 31 May 2023**Minute 7 – Award of Contract Fareham Live

-  
A reference was received in respect of this item which is Exempt by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person and category 7A (information which is subject to an obligation of confidentiality) of Schedule 12A Local Government Act 1972 and the Council's Access to Information Procedure Rules.

**8. LEISURE AND COMMUNITY****(1) Award of Contract: Fareham Live**

The comments of the Leisure and Community Scrutiny Panel were taken into account in considering this item.

The Executive Member for Leisure and Community highlighted an amendment to page 1 of the report which should read "Following the withdrawal of BH Live



as the Council's preferred operator on the 20 October 2022, the Council has undertaken a new procurement exercise"

The Executive Member for Leisure and Community placed on record her sincere thanks to all who have been involved with this project so far.

The Executive Leader brought the Executive Members' attention to a slight change to the recommendation (c) of the report to amend the words "in consultation..." with "following consultation...".

RESOLVED that the Executive agrees that:

- (a) the tender submitted by the contractor ranked 1<sup>st</sup> as set out in the confidential Appendix A to the report, being the most advantageous tender received, be accepted and the contract awarded to the company;
- (b) the contractor ranked 2<sup>nd</sup>, as set out in confidential Appendix A to the report is appointed as reserve bidder; and
- (c) permission for agreement to make minor amendments to the contract with the preferred bidder be delegated to the Director of Leisure and Community following consultation with the Executive Member for Leisure and Community.

## **9. STREETSCENE**

- (1) Streetscene Sustainable Pesticide Use

RESOLVED that the Executive notes the content of the report.

(The meeting started at 6.00 pm  
and ended at 6.08 pm).





**SCHEDULE OF EXECUTIVE MEMBER  
& OFFICER DELEGATED  
DECISIONS**

The following decisions have been made by individual Executive Members since those reported at the meeting of Council on *11 May 2023*:

<b>Leisure and Community – 23 May 2023</b>	<b>Decision No. 2022/23 - 2447</b>
<b>Community Fund Application - Shopmobility</b>	
<p>RESOLVED that the application be approved with the following conditions attached to the award:</p> <ul style="list-style-type: none"> <li>i) That a signed lease for the Shopping Centre Unit is provided prior to the transfer of funding;</li> <li>ii) That the relocation is completed prior to the close of June 2023; and</li> <li>iii) That the Fareham Shopmobility unit in the Shopping Centre will also be used to promote volunteering opportunities for Fareham based Charities.</li> </ul>	



# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Planning Committee

(to be confirmed at the next meeting)

**Date:** Wednesday, 24 May 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** N J Walker (Chairman)

**Councillor** I Bastable (Vice-Chairman)

**Councillors:** Miss J Burton, D G Foot, S Ingram, P Nother, Mrs S M Walker and S Dugan (deputising for M J Ford, JP)

**Also**

**Present:** Councillor Mrs K K Trott (Item 6 (3))



**1. APOLOGIES FOR ABSENCE**

Apologies of absence we received from Councillors M J Ford, JP and Mrs C L A Hockley.

**2. MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Planning Committee meeting held on 12 April 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements made at this meeting.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

<b>Name</b>	<b>Spokesperson representing the persons listed</b>	<b>Subject</b>	<b>Supporting or Opposing the Application</b>	<b>Item No/ Application No/Page No</b>	<b>Dep Type</b>
<b>ZONE 1 – 2.30pm</b>					
Ms Laura Mills (Agent)		LAND OFF ROOKERY AVENUE – RESIDENTIAL DEVELOPMENT OF 32 DWELLINGS, PARKING, AND A MEANS OF ACCESS FROM ROOKERY AVENUE FOLLOWING DEMOLITION OF 2 DWELLINGS, GLASSHOUSES AND ASSOCIATED OUTBUILDINGS	<b>Supporting</b>	6(1) P/19/0870/FP Pg 21	<b>In Person 3 mins</b>
Steven Brown (Agent)		LAND BETWEEN AND TO THE REAR OF 56-66 GREENAWAY LANE – CONSTRUCTION	<b>Supporting</b>	6(2) P/22/1629/RM Pg 46	<b>In Person 3 mins</b>

		OF 28 DWELLINGS TOGETHER WITH ASSOCIATED LANDSCAPING, AMENITY SPACE, PARKING AND A MEANS OF ACCESS FROM GREENAWAY LANE (RESERVED MATTERS APPLICATION PURSUANT TO P/18/0756/OA)			
<b>ZONE 2 – 3.00pm</b>					
Ms Jess McGregor (Agent)		OSBORN ROAD MULTI-STOREY CAR PARK, OSBORN ROAD – DEMOLITION OF EXISTING MULTI-STOREY CAR PARK AND THE CONSTRUCTION OF A SURFACE CAR PARK FOR 139 CARS INCLUDING TWO CANOPY STRUCTURES FOR PHOTOVOLTAIC SOLAR PANELS AND BATTERY STORAGE, ALTERED ACCESS ARRANGEMENTS AND LANDSCAPING	<b>Supporting</b>	6 (3) P/23/0083/FP Pg 65	<b>In Person 3 mins</b>
<b>ZONE 3 – 3.30pm</b>					

**6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS**

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information on new appeals and decisions.

**(1) P/19/0870/FP - LAND OFF ROOKERY AVENUE**

The received the deputation referred to in Minute 5 above.

The Committee’s attention was drawn to the Update Report which contained the following information: -

*Incorrect plans listed on Condition 2.*

- *Site Plan (Drawing: 19.014.02 ~~Rev Z~~) – Should be Rev AA*
- *Plots 23-24 (I) – Floor Plans and Elevations (Drawing: 19.014.26 Rev A) – Should be Rev B*
- *Plots 29-32 (Block C) Floor Plans and Elevations (Drawing 19.014.26 Rev A) – Should be Rev B*

The Planning Officer also advised the Committee that there was a typo in Section 7 of the Officer report where the Recycling Co-Ordinator's comments had been recorded twice.

Upon being proposed and seconded, the officer recommendation to: -

- (i) The applicant/owner first entering into a planning obligation under Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure:
  - a. Financial contributions to provide for satisfactory mitigation of the 'in combination' effects that the increase in residential units on the site would cause through increased recreational disturbance on the Solent and Southampton Water and Portsmouth Harbour Special Protection Areas;
  - b. Securing off-site translocation of reptiles;
  - c. Traffic Regulation Order (TRO) for parking restriction works to junction of site with Rookery Avenue and Shetland Rise; and
  - d. The delivery of 40% of the permitted dwellings as a mixture of 12 on-site affordable houses and an off-site financial contribution equivalent to 0.8 of a unit.
- (ii) GRANT planning permission subject to the conditions in the report.

And then:

- (iii) DELEGATE authority to the Head of Development Management to:
  - (a) Make any necessary modification, deletion or additions to the proposed conditions or heads of terms for the section 106 legal agreement; and
  - (b) Make any necessary changes arising out of detailed negotiations with the applicant which may necessitate the variation, addition or deletion of the conditions and heads of terms as drafted to ensure consistency between the two sets of provisions.

Was voted on and CARRIED.  
(Voting: 8 in favour; 0 against)

RESOLVED that: -



- (i) Subject to the applicant/owner first entering into a planning obligation under Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council to secure:
  - a. Financial contributions to provide for satisfactory mitigation of the 'in combination' effects that the increase in residential units on the site would cause through increased recreational disturbance on the Solent and Southampton Water and Portsmouth Harbour Protection Areas;
  - b. Securing off-site translocation of reptiles;
  - c. Traffic Regulation Order (TRO) for parking restriction works to junction of site with Rookery Avenue and Shetland Rise;
  - d. The delivery of 40% of the permitted dwellings as a mixture of 12 on-site affordable houses and an off-site financial contribution equivalent to 0.8 of a unit.
- (ii) GRANT PLANNING PERMISSION, subject to the conditions in the report.

And then:

- (iii) AUTHORITY be DELEGATED to the Head of Development Management to:
  - (a) Make any necessary modification, deletion or additions to the proposed conditions or heads of terms for the section 106 legal agreement; and
  - (b) Make any necessary changes arising out of detailed negotiations with the applicant which may necessitate the variation, addition or deletion of the conditions and heads of terms as drafted to ensure consistency between the two sets of provisions.

**(2) P/22/1629/RM - LAND BETWEEN AND TO THE REAR OF 56-66 GREENAWAY LANE**

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was also drawn to the Update Report which contained the following information: -

*A number of minor errors on the submitted plans were identified, and these have now been corrected as follows:*

- i) House Type S.2.1 (2 Block) Floor Plans (Drawing HT.S.2.1(2blk).p Rev C)
- j) House Type S.2.1 (2 Block) Elevations (Drawing: HT.S.2.1(2blk).e Rev D)
- o) House Type S.3.2 (2 Block) Floor Plans (Drawing: HT.S.3.2(2blk).p Rev C)

- p) *House Type S.3.2 (2 Block) Elevations (Drawing: HT.S.3.2(2blk).e Rev D)*
- w) *House Type 4.2 Variation B Elevations (Drawing: HT.4.2B.e Rev B)*
- x) *House Type 4.3 Floor Plans (Drawing: HT.4.3.p Rev C)*
- y) *House Type 4.3 Elevations (Drawing: HT.4.3.e Rev C)*
- bb) *Plots 9-10 Floor Plans (Drawing: P.9-10.p Rev B)*
- cc) *Plots 9-10 Elevations (Drawing: P.9-10.e Rev C)*
- ff) *Plots 21-23 – Floor Plans Sheet 2 of 2 (Drawing: P.21-23.p2 Rev C)*
- gg) *Plots 21-23 – Elevations Sheet 1 of 2 (Drawing: P.21-23.e1 Rev D)*

Upon being proposed and seconded, the Officer recommendation: -

- (i) Subject to the receipt and consideration of the comments of the Lead Local Flood Authority relating to surface water disposal and any additional conditions, or modifications to the proposed conditions, they may recommend.

- (ii) APPROVE the reserved matters, subject to the conditions in the report.

And then:

- (iii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) Subject to the receipt and consideration of the comments of the Lead Local Flood Authority relating to surface water disposal and any additional conditions, or modifications to the proposed conditions, they may recommend.

- (ii) RESERVED MATTERS be APPROVED, subject to the conditions in the report.

And then:

- (iii) AUTHORITY be DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(3) P/23/0083/FP - OSBORN ROAD MULTI-STOREY CAR PARK, OSBORN ROAD**

The Committee received the deputation referred to in Minute 5 above.

At the invitation of the Chairman, Councillor Mrs K K Trott addressed the Committee on this item.

Upon being proposed and seconded the officer recommendation to: -

- (i) GRANT planning permission, subject to the conditions in the report.

And then:

- (ii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) PLANNING PERMISSION be granted, subject to the conditions in the report.

And then:

- (ii) AUTHORITY be DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(4) P/23/0389/VC - LAND TO THE REAR OF 82 THE AVENUE, FAREHAM**

Upon being proposed and seconded the officer recommendation: -

- (i) Subject to the consideration of any comments received from Natural England in relation to the Appropriate Assessment and the imposition of any conditions they may recommend;
- (ii) GRANT planning permission, subject to the conditions in the report.

And then:

- (iii) DELEGATE authority to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

Was voted on and CARRIED.

(Voting: 8 in favour; 0 against)

RESOLVED that: -

- (i) Subject to the consideration of any comments received from Natural England in relation to the Appropriate Assessment and the imposition of any conditions they may recommend;
- (ii) PLANNING PERMISSION be granted, subject to the conditions in the report.

And then:

- (iii) AUTHORITY be DELEGATED to the Head of Development Management to make any necessary modification, deletion or addition to the proposed conditions.

**(5) Planning Appeals**

The Committee noted the information in the report.

**(6) UPDATE REPORT**

The Update Report was circulated prior to the meeting and considered along with the relevant agenda item.

**7. TREE PRESERVATION ORDERS**

The Committee considered the confirmation of the following provisional Fareham Tree Preservation Order(s), which have been made under delegated powers and to which no formal objection has been received.

**Fareham Tree Preservation Order 776: Avon Park, 66 Southampton Road, Titchfield Common**

Order served on 22 March 2023 and covers 2 individual oaks trees and one group of 5 oak trees, to which no formal objection has been received.

RESOLVED that Fareham TPO 776 be confirmed, without modification, as made and served.

**Fareham Tree Preservation Order 777: 10 Barn Close & Great Posbrook, Titchfield**

Order served on 2 March 2023 and covers for individual trees (2x horse chestnut, 1 x lime and 1 x cedar), to which no formal objection has been received.

RESOLVED that Fareham TPO 777 be confirmed, without modification, as made and served.

(The meeting started at 2.30 pm  
and ended at 3.59 pm).

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Policy and Resources Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Tuesday, 2 May 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** (Chairman)

**Councillor** N J Walker (Vice-Chairman)

**Councillors:** F Birkett, M R Daniells, D J Hamilton, Miss T G Harper,  
Mrs K Mandry and S Dugan (deputising for Mrs S M Bayford)

**Also Present:** Ms C Bainbridge, Mrs L E Clubley, Mrs T L Ellis, D G Foot and  
Mrs K K Trott



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from the Chairman, Councillor Mrs S Bayford. The Vice-Chairman, Councillor N J Walker Chaired the meeting in her absence.

**2. MINUTES**

RESOLVED that the minutes of the Policy and Resources Scrutiny Panel meeting held on 23 January 2023 be confirmed and signed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTION**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. VEHICLE REPLACEMENT PROGRAMME**

The Panel considered a report by the Director of Planning and Regeneration on the Vehicle Replacement Programme and received a presentation (appended to these minutes) from the Policy, Research and Engagement Manager and the Policy, Research and Engagement Officer which provided a summary of the key points of the report.

At the invitation of the Chairman, Councillor Mrs T Ellis, Chairman of the Climate Change Scrutiny Panel, addressed the Panel on this item.

Members asked questions of officers regarding the battery life of electric vehicles (EV), training of staff for maintenance and repairs of EV's, costs of renting and purchasing of vehicles, fuel and maintenance costs, and the rationale behind the proposed recommendation for the Executive.

Members acknowledged that the market for Electric Vehicles is still very much an emerging market and that the future use of electric for some vehicle types is currently unknown. They acknowledged that this has been factored into the proposed replacement programme and the proposals for increased EV use is typically limited to those vehicle types where there is greater usage data to draw on. The Panel was also pleased that the programme will be reviewed annually to take account of any changes in the market that may have arisen during the period, which then provides the Council with the opportunity to adapt the replacement programme accordingly.

RESOLVED that the Panel:

- (a) notes the contents of the Executive report on the Vehicle Replacement Programme (and accompanying appendices);
- (b) recommends the report to the Executive at its meeting on 15 May 2023 for endorsement; and
- (c) thanks the Policy, Research and Engagement Manager, and the Policy, Research and Engagement Officer for their informative presentation.

## **7. CORPORATE STRATEGY 2023-2029**

The Panel considered a report by the Director of Leisure and Community on the Corporate Strategy 2023-2029.

The Policy, Research and Engagement Officer addressed the Panel to update them on a few amendments to the draft Executive report since it has been published. The title of the report has now been updated to 'Draft Corporate Strategy 2023-2029', and that the recommended to the Executive has now been updated to 'It is recommended that the Executive approves the draft Corporate Strategy to be circulated for public consultation'.

Members commented that the Strategy document was easy to read and well set out. They took note of the updates to the strategy and felt that these represented the Council's values well.

At the invitation of the Chairman, Councillor Mrs Trott addressed the Panel on this item and pointed out an error on page 14 of the Strategy document in that the picture shown is not of Fareham Creek but that of the River Hamble, and that this needs to be changed.

RESOLVED that the Panels comments above be noted by the Executive when considering this item at their meeting on 15 May 2023.

## **8. EXECUTIVE BUSINESS**

The Panel considered the Executive items of business which falls under the remit of the Policy and Resources Portfolio, including Executive Member decisions and Officer delegated decisions, that have taken place since the last meeting of the Panel on 23 January 2023.

### **(1) Capital Programme & Capital Strategy 2023-24**

There were no comments received.

### **(2) Citizen of Honour Nominations 2023**

There were no comments received.

### **(3) Finance Strategy, Capital Programme, Revenue Budget & Council Tax 2023-24**

There were no comments received.

**(4) Housing Revenue Account 2023-24**

There were no comments received.

**(5) Irrecoverable Debts**

There were no comments received.

**(6) Southampton and Fareham Legal Partnership Review**

There were no comments received.

**(7) Treasury Management Strategy 2023-24**

There were no comments received.

**(8) CONFIDENTIAL - Infrastructure Upgrade - Daedalus**

Councillor D Hamilton asked a question on this item.

**9. SCRUTINY PRIORITIES**

The Deputy Chief Executive Officer addressed the Panel on this item, giving members an update on the items that they had reviewed over the past 12 months, and the two items that have yet to come forward on Town Centre Regeneration and the Review of the Council's approach to Consultation and Engagement, which will be scheduled into the Priorities Plan for the next municipal year.

Members were given the opportunity to put forward suggestions for any additional items of business that they would like to scrutinise. No suggestions were put forward.

(The meeting started at 6.00 pm  
and ended at 7.00 pm).



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 10 May 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs L E Clubley (Chairman)

**Councillors:** Mrs S M Bayford, R Bird, M J Ford, JP, Miss T G Harper,  
Mrs K K Trott and Mrs P M Bryant (deputising for D G Foot)

**Also Present:** Councillor Mrs S M Walker



**1. APOLOGIES FOR ABSENCE**

An apology of absence was received from Councillor D G Foot.

**2. MINUTES**

RESOLVED that the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 23 March 2023 be signed and confirmed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

No announcements were made by the Chairman.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

There were no declarations of interest received at the meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. CAMS ALDERS VISION - CONCLUSION**

The Panel received an Executive report from the Director of Leisure and Community on a proposed conclusion to the Cams Alders Vision which is no longer a viable project.

Members of the Panel expressed their regret and frustration that the Cams Alders Vision had not be realised, despite the best efforts from Officers over the past 9 years but agreed that the funds now needed to be allocated to another project.

RESOLVED that the Leisure and Community Scrutiny Panel: -

- a) note the contents of the report attached at appendix 1; and
- b) pass the comments above to the Executive for consideration at their meeting on the 15 May 2023.

**7. EXECUTIVE BUSINESS**

**(1) Voluntary Community Support Services**

Members noted the Executive Decision

**8. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES**

The Chairman invited Members to consider the Scrutiny Priorities for the Leisure and Community Scrutiny Panel. Members did not have any new priorities to consider at this time.

RESOLVED that the Panel considered the priorities for the Leisure and Community Scrutiny Panel.

(The meeting started at 6.00 pm  
and ended at 6.05 pm).



# FAREHAM

BOROUGH COUNCIL

## Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

**Date:** Wednesday, 31 May 2023

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs C L A Hockley (Chairman)

**Councillor** Mrs L E Clubley (Vice-Chairman)

**Councillors:** Mrs S M Bayford, R Bird, M J Ford, JP, Miss T G Harper and Mrs K K Trott

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

No apologies of absence were received at the meeting.

**2. MINUTES**

RESOLVED that the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 10 May 2023 be signed and confirmed as a correct record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

The Chairman made no announcements at the meeting.

**4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS**

Councillor R Bird declared a personal interest for item 7, as his wife was formerly a Trustee of one of the bidders detailed in the confidential Appendix to the report.

**5. DEPUTATIONS**

No deputations were received at the meeting.

**6. EXCLUSION OF PUBLIC AND PRESS**

The Panel RESOLVED that it was in the public interest to exclude the public and representatives of the press for this item on the grounds that the matter to be dealt with under item 7 of the agenda involves the likely disclosure of exempt information as defined in Paragraph 3 Part 1 of Schedule 12A of the Local Government Act 1972.

**7. AWARD OF CONTRACT FAREHAM LIVE**

Councillor R Bird declared a personal interest for this item as his wife was formerly a Trustee of one of the bidders detailed in the confidential Appendix to the report.

A discussion took place in respect of this item which is exempt from publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person and category 7A (information which is subject to an obligation of confidentiality) of Schedule 12A Local Government Act 1972 and the Council's Access to Information Procedure Rules.

At the end of this item, the meeting moved back into open session.

**8. EXECUTIVE BUSINESS**

**(1) Cams Alders Vision - Conclusion**

There were no comments or questions for clarification in respect of this item.

**(2) Hampshire Cultural Trust**

There were no comments or questions for clarification in respect of this item.

**9. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES**

The Director of Leisure and Community advised the Panel that once the new Corporate Strategy has been adopted in October, members will need to re-evaluate the priorities for 2023-2029. In the meantime, the priorities for the Panel at present were confirmed and agreed as follows:

- Review the Partnership with Hampshire Cultural Trust
- Review Progress on Fareham Live
- Review Allocations of Section 106 contributions for outdoor sport and recreation
- Develop an approach to play area development and inclusive play area equipment
- Review SLM partnership (to include information on reducing carbon footprint)
- Review Fareham North West Vision in respect of leisure and community facilities.

Members asked whether there could be an update regarding the new extension at Fareham Leisure Centre. The Leisure and Community Manager confirmed that there has been a 40% increase in customer footfall to almost 700,000 and that a detailed update will be brought to the Panel later this year which will include an update on performance and provide benchmarking against contract expectations.

(The meeting started at 6.00 pm  
and ended at 7.15 pm).





# FAREHAM

## BOROUGH COUNCIL

### Report to Council

Date: **15 June 2023**

Report of: **Head of Democratic Services**

Subject: **APPOINTMENTS OF COMMITTEES AND ALLOCATION OF SEATS**

#### SUMMARY

On the 5 June 2023 the Chief Executive Officer received notice that in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations 1990 the three independent Councillors wished to form a political group to be known as the Group of Independent Councillors.

This report provides details of the calculations for political balance relating to the allocation of seats on committees following the formation of the Group of Independent Councillors.

The report also asks the Council to appoint the nominations of the political groups to committees and also to confirm the role of Chairman and Vice-Chairman for each committee.

#### RECOMMENDATIONS

It is recommended that the Council approves:

- (a) the allocation of seats, as set out in Appendix A to this report, for the remainder of the municipal year 2023/24; and
- (b) the nominations of the political groups to seats on committees, along with the nominations of deputies and the appointment of a Chairman and Vice Chairman for each committee for the remainder of the municipal year 2023/24, as set out in Appendix B to this report.

## **INTRODUCTION**

1. Section 15 of the Local Government and Housing Act 1989 imposes a duty on the local authority to review the allocation of seats on the committees of the authority as soon as is practicable after any division of, or change to, political groups occur.
2. The Council is invited to review the allocation of seats to its committees along with the nomination of deputies and the appointment of a Chairman and Vice-Chairman for each committee for the remainder of the municipal year 2023/24. Such appointments will take effect from 16 June 2023.

## **ALLOCATION OF SEATS**

3. Section 5 of the Local Government and Housing Act 1989 provides the following principles which apply to the allocation of seats:
  - (a) that not all the seats on the body to which appointments are being made are allocated to the same political group;
  - (b) that the majority of seats on each Committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;
  - (c) that, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council, must reflect their proportion of the authority's membership; and
  - (d) subject to (a) to (c), that the number of seats on each committee is as far as possible in proportion to the group's membership of the authority.
4. The Local Government and Housing Act 1989 requires that, once the Council has determined the allocation of Committee places between the political groups, the Council must then appoint the nominees of the political groups to the Committees.

## **POLITICAL PROPORTIONALITY**

5. The political balance of the Council for the remainder of the municipal year 2023/24 is attached as Appendix A to this report.
6. The allocation of seats between the political groups for each committee shall be in accordance with the figures at Appendix A to this report.

## **ADJUSTMENTS FOLLOWING CALCULATIONS**

7. Each of the political groups is entitled to a certain number of seats on committees. This is based upon their percentage representation on the Council as a whole, as detailed in Appendix A.
8. There are a total of 85 seats to be allocated and the strict entitlement to seats on committees for each political group is shown as detailed in Appendix A.

9. Each of the political groups is only entitled to their proportion of seats and once this entitlement has been reached, a manual adjustment may be necessary.
10. Appendix A shows a rounded allocation of seats to each political group. This is then required to be manually adjusted to ensure that the number of seats allocated to a particular political group match, and does not exceed, the strict entitlement.
11. The manual adjustments required are confirmed in the notes as detailed in Appendix A.
12. Group Leaders have been requested to provide nominations to the places on committees to which their respective groups are entitled. The nominations of political groups to seats on committees are set out in Appendix B to the report.
13. The Council is also required to appoint a Chairman and Vice-Chairman for each Committee and these nominations are included at Appendix B (indicated by the letters Ch and VC), along with the nomination of deputies

## **OPPOSITION SPOKESMEN**

14. The minority group Leaders may nominate a spokesman for each Executive portfolio area. The nominations of spokesmen to seats on committees is set out in Appendix B and are marked as Xs.

### **Appendices:**

Appendix A – Allocation of Seats to Committees

Appendix B – Committee Nomination Schedule

**Background Papers:** None

### **Reference Papers:**

Local Government (Committees and Political Groups) Regulations 1990

Local Government and Housing Act 1989

Notice of Membership of a Political Group received 5 June 2023

**Enquiries:** For further information on this report please contact Leigh Usher. (Ext 4553)



## Appendix A: Political Balance Calculation

		Conservative		Liberal Democrat		Grp of Independent Councillors	
		24 77.42%		4 12.90%		3 9.68%	
Seats to be allocated		Strict Entitlement	Rounded	Strict Entitlement	Rounded	Strict Entitlement	Rounded
	85	65.81	66	10.97	11	8.23	8
Policy & Resources Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Leisure & Community Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Planning & Development Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Health & Public Protection Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Housing Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Streetscene Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Climate Change Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Daedalus Scrutiny Panel	7	5.42	5	1.13	1	0.68	1
Licensing & Regulatory Affairs	13	10.06	10	2.26	2	1.35	1
Planning Committee	9	6.97	7	1.45	1	0.87	1
Audit & Gov	7	5.42	5	1.13	1	0.68	1
Notional allocation			62		12		11
Adjustment Required			+4		-1		(-3)

### Notes:

- (i) Following the calculation rules as set out in the Local Government and Housing Act 1989 (and listed at paragraph 3 of the report) the Conservative Group has notionally been allocated 62 seats on committees which is 4 less than the strict entitlement of 66 and therefore a manual adjustment of +4 is required.

- (ii) The Liberal Democrat Group has notionally been allocated 12 seats on committees which is 1 more than the strict entitlement of 11 and therefore a manual adjustment of -1 is required.
- (iii) The Group of Independent Councillors has notionally been allocated 11 seats on committees with is 3 more than the strict entitlement of 11 and therefore a manual adjustment of -3 is required.

Appendix B – Committee Nomination Schedule

Conservative Group

	<i>Executive portfolio</i>	<i>Policy &amp; Resources Scrutiny Panel</i>	<i>Leisure &amp; Comm Scrutiny Panel</i>	<i>Planning &amp; Dev Scrutiny Panel</i>	<i>Health &amp; Public Protection Scrutiny Panel</i>	<i>Housing Scrutiny Panel</i>	<i>Streetscene Scrutiny Panel</i>	<i>Climate Change Scrutiny Panel</i>	<i>Daedalus Scrutiny Panel</i>	<i>Licensing &amp; Regulatory Affairs</i>	<i>Planning Committee</i>	<i>Audit &amp; Governance</i>
<b>Notional seats&gt;</b>	<b>62</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>10</b>	<b>7</b>	<b>5</b>
Bastable, IJ	S									X	VC	
Bayford, Mrs SM		CH	X						X	X		
Bird, RN			X			X	D					VC
Birkett, FW						X			D		D	
Bryant, Mrs PM			D		VC					CH		
Burgess, Mrs FL				X						VC		CH
Burton, Miss J	H&PP										X	
Clubley, Mrs LE			VC				X	X				
Daniells, MR		X		CH		D		X				D
Davis, HP						X		VC				X
Dugan, S		X						X	CH	X	D	
Ellis, Mrs TL				X	X			CH				X
Foot, DG	H										X	
Ford, MJ			X		CH				X	X	X	
Harper, Miss T		X	X		X		CH					
Hayre, Mrs PK				D			VC		X	X		
Hockley, Mrs CLA		D	CH			X	X				X	
Ingram, SP					D	VC				X	X	
Mandry, Mrs K		X				CH	X		X	D		
Martin, SD	P & D											X
Needham, Mrs J				X	X			D	VC			
Walker, NJ		VC		VC							CH	
Walker, Mrs SM	L & C									X	X	
Woodward, SDT	P & R											
<b>Allocated seats</b>	<b>66</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>9</b>	<b>8</b>	<b>5</b>
Adjustment	+4	+1	+1			+1			+1	-1	+1	

Appendix B – Committee Nomination Schedule

Liberal Democrat Group

	<i>Executive portfolio</i>	<i>Policy &amp; Resources Scrutiny Panel</i>	<i>Leisure &amp; Comm Scrutiny Panel</i>	<i>Planning &amp; Dev Scrutiny Panel</i>	<i>Health &amp; Public Protection Scrutiny</i>	<i>Housing Scrutiny Panel</i>	<i>Streetscene Scrutiny Panel</i>	<i>Climate Change Scrutiny Panel</i>	<i>Daedalus Scrutiyn Panel</i>	<i>Licensing &amp; Regulatory Affairs</i>	<i>Planning Committee</i>	<i>Audit &amp; Governance</i>
<b>Notional Seats&gt;</b>	<b>12</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>1</b>
Bainbridge, Ms C			D	D			Xs	X			D	D
Hamilton, DJ		Xs			D					X		X
Nother, PM				Xs			D			D	X	
Trott, Mrs KK		D	Xs		Xs	Xs				X	D	
<b>Allocated seats</b>	<b>11</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>
Adjustment	-1								-1			

The Group of Independent Councillors

	<i>Executive portfolio</i>	<i>Policy &amp; Resources Scrutiny Panel</i>	<i>Leisure &amp; Comm Scrutiny Panel</i>	<i>Planning &amp; Dev Scrutiny Panel</i>	<i>Health &amp; Public Protection Scrutiny</i>	<i>Housing Scrutiny Panel</i>	<i>Streetscene Scrutiny Panel</i>	<i>Climate Change Scrutiny Panel</i>	<i>Daedalus Scrutiyn Panel</i>	<i>Licensing &amp; Regulatory Affairs</i>	<i>Planning Committee</i>	<i>Audit &amp; Governance</i>
<b>Notional seats&gt;</b>	<b>11</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Englefield, JM							Xs	X	X			
Gregory, N R										X		X
Pankhurst, Ms S				Xs	Xs					X		
<b>Allocated seats</b>	<b>8</b>			<b>1</b>	<b>1</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>		<b>1</b>
Adjustment	-3	-1	-1			-1				+1	-1	