

# FAREHAM

## BOROUGH COUNCIL

### AGENDA

### LICENSING AND REGULATORY AFFAIRS

### COMMITTEE

**Date:** Tuesday, 30 January 2024

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor Mrs P M Bryant (Chairman)

Councillor Ms F Burgess (Vice-Chairman)

Councillors I Bastable  
Mrs S M Bayford  
S Dugan  
M J Ford, JP  
N R Gregory  
D J Hamilton  
Mrs P Hayre  
S Ingram  
Ms S Pankhurst  
Mrs K K Trott  
Mrs S M Walker

**Deputies:** J M Englefield



Mrs K Mandry

P Nother

**For further information please contact:  
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Tel: 01329 236100  
[democraticservices@fareham.gov.uk](mailto:democraticservices@fareham.gov.uk)**

**1. Apologies for Absence**

**2. Minutes**

**(1) Minutes of the meeting of the Licensing & Regulatory Affairs Committee**  
(Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Licensing & Regulatory Affairs Committee held on 05 October 2023.

**(2) Minutes of meeting Wednesday, 11 October 2023 of Licensing Panel**  
(Pages 9 - 12)

To confirm as a correct record the minutes of the meeting of the Licensing Panel held on Wednesday 11 October 2023.

**(3) Minutes of meeting Tuesday, 7 November 2023 of Licensing Panel** (Pages 13 - 16)

To confirm as a correct record the minutes of the meeting of the Licensing Panel held on Tuesday 07 November 2023.

**(4) Minutes of meeting Tuesday, 5 December 2023 of Licensing Panel** (Pages 17 - 20)

To confirm as a correct record the minutes of the meeting of the Licensing Panel held on Tuesday 05 December 2023.

**3. Chairman's Announcements**

**4. Declarations of Interest**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Actual Revenue Expenditure 2022/23** (Pages 21 - 26)

To consider a report by the Assistant Chief Executive Officer which provides details of actual expenditure for 2022/23 in respect of the services for which the Committee is responsible.

**7. Spending Plans 2024/25** (Pages 27 - 34)

To consider a report by the Assistant Chief Executive Officer which outlines the Committees spending plans for 2024/25.

**8. Fees and Charges 2024/25** (Pages 35 - 46)

To consider a report by the Assistant Chief Executive Officer which sets out the

proposed level of Fees and Charges for 2023/24.

**9. Preliminary Review of Licensing and Regulatory Affairs Committee Programme 2023/24 and draft Work Programme 2024/25 (Pages 47 - 54)**

To consider a report by the Head of Environmental Health which invites members to carry out a preliminary review of the Committee's Work Programme for 2023/24 and a review of the draft Work Programme for 2024/25.



A WANNELL  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
22 January 2024

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