

# FAREHAM

## BOROUGH COUNCIL

### AGENDA

### AUDIT AND GOVERNANCE COMMITTEE

**Date:** Monday, 23 September 2024

**Time:** 6.00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor R N Bird (Chairman)

Councillor Miss T Harper (Vice-Chairman)

Councillors F L Burgess

Mrs T L Ellis

D G Foot

D J Hamilton

P W Whittle

**Deputies:** K Wiltshire

M R Daniells



**1. Apologies**

**2. Minutes (Pages 5 - 10)**

To confirm as a correct record the Minutes of the Audit and Governance Committee meeting held on the 18 July 2024.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Complaints Handling (Pages 11 - 20)**

To receive a report by the Assistant Director (Democracy) on the Council's new Complaints Handling Procedure.

**7. Housing Annual Complaints Performance & Service Improvement 2023/24 (Pages 21 - 52)**

To receive a report from the Director of Housing on the new Housing Annual Complaints Performance & Service Improvement 2023/24, to provide the Committee with an overview of the Fareham Housing Complaints.

**8. Review of Procurement and Contract Procedure Rules (Pages 53 - 122)**

To receive a report by the Assistant Director (Finance & ICT) reviewing the Council's Procurement and Contract Procedure Rules.

**9. Chief Internal Auditors Quarterly Report (Pages 123 - 130)**

To consider a report by the Chief Internal Auditor on the internal audit work since the last meeting.

**10. Risk Management Monitoring Report (Pages 131 - 154)**

To consider a report by the Head of Finance and Audit on the Risk Management Monitoring.

**11. Statement of Accounts 2023/24 (Pages 155 - 264)**

To consider a report by the Assistant Director (Finance & ICT) on the Council's Statement of Accounts 2023/24.

**12. Committee Report (Pages 265 - 272)**

To consider a report from the Assistant Director (Finance & ICT) & the Monitoring

Officer on items which require reporting but do not justify a full report to be brought to the Committee for consideration.



A WANNELL  
Chief Executive Officer

Civic Offices  
[www.fareham.gov.uk](http://www.fareham.gov.uk)  
24 September 2024

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