

## Notice of Key Decisions and Exemptions

Published: **3 FEBRUARY 2023**

This Plan constitutes 28 days notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The plan contains matters that are likely to be the subject of a key decision (as defined by the Regulations) taken by the Executive or by an individual Executive Member. Select the following for further information on the Executive and [how decisions are made](#).

### Guidance Notes

- The current members of the Executive are: Councillor S D T Woodward (Policy and Resources Portfolio); Councillor Miss J Burton (Health and Public Protection Portfolio); Councillor I J Bastable (Streetscene Portfolio); Councillor Mrs C L A Hockley (Housing Portfolio); Councillor Mrs S Walker (Leisure and Community Portfolio); Councillor S D Martin (Planning and Development Portfolio).
- Agenda papers and reports are published on [www.fareham.gov.uk.crs](http://www.fareham.gov.uk.crs) approximately one week before the meeting. Copies are also available for inspection or may be purchased at the Civic Offices, Fareham. Reports containing exempt or confidential information are not publicly available.
- Background papers are available for inspection at the Civic Offices; Fareham when the agenda is published. Background papers containing exempt or confidential information are not publicly available.
- Records of decisions and minutes of meetings are also published on [www.fareham.gov.uk.crs](http://www.fareham.gov.uk.crs).
- For further information on the Council's decision-making process, forthcoming meetings and deputation scheme please refer to [www.fareham.gov.uk.crs](http://www.fareham.gov.uk.crs)

## Leisure and Community

**I022087**

### **Citizens Advice Fareham - Service Agreement**

To review the existing Service Level Agreement (SLA) between Fareham Borough Council and Citizen's Advice Fareham and to consider proposals for a new SLA and funding arrangements from 01 April 2023.

**Decision taker:** Executive

**Documents to be considered:** Report\*\*

**Consultees:** None

**Background Papers:** None

**Representations to be made to:** Lindsey Ansell, Director of Leisure and Community

**Date decision to be taken:** 6 March 2023

\*\*Part Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

## Planning and Development

**I022003**

### **Planning Obligations SPD Review**

To seek approval to consult on a review of the Planning Obligations Supplementary Planning Document – setting out the Council’s approach to financial and non-financial obligations on planning applicants, to be secured via a legal agreement.

**Decision taker:** Executive

**Documents to be considered:** Report

**Consultees:** None

**Background Papers:** Technical papers

**Representations to be made to:** Gayle Wootton

**Date decision to be taken:** 6 March 2023

**I022002**

### **Community Infrastructure Levy - Consultation**

To seek approval to consult on a review of the Community Infrastructure Levy Charging Schedule which sets the charge on all new development across the Borough.

**Decision taker:** Executive

**Documents to be considered:** Report

**Consultees:** None

**Background Papers:** Technical papers and Consultancy documents

**Representations to be made to:** Gayle Wootton

**Date decision to be taken:** 6 March 2023

## Policy and Resources

**I022004**

### **Citizen of Honour Nominations 2023**

This report will present nominations under the Council’s annual Citizen of Honour Awards for 2023 for consideration by the Executive.

**Decision taker:** Executive

**Documents to be considered:** Report\*\*

**Consultees:** None

**Background Papers:** \*\*file of correspondence

**Representations to be made to:** Pauline Lock

**Date decision to be taken:** 6 March 2023

\*\*Part Exempt by virtue of Paragraph: 1, 2 Information relating to any individual. Information which is likely to reveal the identity of an individual.

## **I022048**

### **Irrecoverable Debts**

This report proposes the approval of the write-off of certain monies due to the Council which are deemed irrecoverable. There are a number of sources of income due to the Council from individuals and businesses and the Council uses appropriate debt recovery techniques to try and collect this income. However, in some cases, where all reasonable steps have been exhausted, the debt is now considered irrecoverable. This report brings the latest list of debts over £5,000 deemed irrecoverable for the Executive to approve they be written off

**Decision taker:** Executive

**Documents to be considered:** Report\*\*

**Consultees:** None

**Background Papers:** \*\*File of correspondence

**Representations to be made to:** Melanie Combes

**Date decision to be taken:** 6 March 2023

\*\*Exempt by virtue of Paragraph: 1, 2 Information relating to any individual.  
Information which is likely to reveal the identity of an individual.

## **I022053**

### **Legal Services Review**

Due to the ongoing success of the Partnership and following detailed discussions between senior officers of both Councils, it is proposed that the Southampton and Fareham Legal Partnership be renewed. This report provides a summary of the full review of the Southampton & Fareham Legal Services Partnership and recommends that the Executive agrees to continue the Partnership by approving a renewed agreement and Deed of Delegation for a further 10 year period.

**Decision taker:** Executive

**Documents to be considered:** \*\*Report

**Consultees:** None

**Background Papers:** \*\*File of Correspondence

**Representations to be made to:** Leigh Usher, Head of Democratic Services

**Date decision to be taken:** 6 March 2023

\*\*Part Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Notes:

\*\* indicates that the matter to be discussed may involve exempt or confidential information. In such circumstances, reports will not be publicly available and the public is likely to be excluded from the meeting when the matter is discussed.

The categories for exemption (according to the Local Government Act 1972 Schedule 12A - Access to Information) are as follows:

	Category	Condition
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 2018 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	