

Notice of Key Decisions and Exemptions

Published: **7 FEBRUARY 2025**

This Plan constitutes 28 days notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The plan contains matters that are likely to be the subject of a key decision (as defined by the Regulations) taken by the Executive or by an individual Executive Member. Select the following for further information on the Executive and [how decisions are made](#).

Guidance Notes

- The current members of the Executive are: Councillor S Martin (Policy and Resources Portfolio); Councillor F Birkett (Housing); Councillor I Bastable (Streetscene); Councillor M Daniells (Planning and Development); Councillor J Burton (Health and Public Protection); Councillor C Hockley (Leisure and Community).
- Agenda papers and reports are published on www.fareham.gov.uk.crs approximately one week before the meeting. Copies are also available for inspection or may be purchased at the Civic Offices, Fareham. Reports containing exempt or confidential information are not publicly available.
- Background papers are available for inspection at the Civic Offices; Fareham when the agenda is published. Background papers containing exempt or confidential information are not publicly available.
- Records of decisions and minutes of meetings are also published on www.fareham.gov.uk.crs.
- For further information on the Council's decision-making process, forthcoming meetings and deputation scheme please refer to www.fareham.gov.uk.crs

Housing

I025944

Warm Homes Social Housing Fund, Wave 3

To approve the funding mechanisms as outlined in the confidential Appendix A to the report for the delivery of retrofit works as part of the Warm Homes Social Housing fund, Wave 3.

To seek Executive approval for delegated authority to the Director of Housing, following consultation with the Executive member for Housing, to appoint the relevant contractor for the Wave 3 retrofit works.

Decision taker: Executive

Documents to be considered: **Report

Consultees: None

Background Papers: None

Representations to be made to: Fleur Allaway

Date decision to be taken: 11 March 2025

**Part Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

I026002

Local Authority Housing Fund Grant Funding

The report seeks Executive approval to purchase four homes, including three homes for temporary accommodation and one home for Afghan families using the Government's Local Authority Housing Funding (LAHF).

The report details the level of funding that Fareham Borough Council has been granted to fund the properties, along with the level of contribution the Council will make to secure the properties. The Council will use S.106 monies from developer financial contributions to secure the homes.

In order to meet the criteria of the funding, the properties must be in the ownership of the Council by the end of March 2026. The Executive is requested to delegate the approval to purchase properties to the Director of Housing, following consultation with the Executive Member for Housing.

The confidential Appendix details the anticipated funding arrangements.

Decision taker: Executive

Documents to be considered: **Report

Consultees: None

Background Papers: None

Representations to be made to: Helen Farnham

Date decision to be taken: 11 March 2025

**Part Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Planning & Development

I025962

Fareham Borough Local Development Scheme

The report will seek Executive approval of a new Local Development Scheme (LDS). Local Planning Authorities are required by legislation to prepare and maintain a LDS which sets out the timetable for producing the Local Plan and the Authority Monitoring Reports (AMR). An up-to-date LDS provides the community and other interested parties with the programme for preparing the Local Plan and identifies when there will be opportunities to respond to consultations on it.

Decision taker: Executive

Documents to be considered: Report

Consultees: None

Background Papers: None

Representations to be made to: Lee Smith

Date decision to be taken: 11 March 2025

Open

Policy and Resources

I025942

Citizen of Honour Nominations 2025

The report presents nominations for consideration under the Council's annual Citizen and Young Citizen of Honour Awards 2025.

The Citizen of Honour Award was introduced in November 1996. Five years later, the scheme was extended to recognise the efforts of younger residents under the age of 18 through the Young Citizen of Honour Award.

Over the last 28 years, the award has honoured 115 residents.

Decision taker: Executive

Documents to be considered: **Report

Consultees: None

Background Papers: *File of nominations

Representations to be made to: Pauline Lock

Date decision to be taken: 11 March 2025

**Part Exempt by virtue of Paragraph: 1, 2 Information relating to any individual. Information which is likely to reveal the identity of an individual.

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I025684

Renewable Energy Scheme: Hook Recreation Ground Solar Photovoltaic (PV) Scheme

The report will provide an update to the Executive on the progress with this project and an additional budget will be requested.

Decision taker: Executive

Documents to be considered: **Report

Consultees: None

Background Papers: **Consultant reports

Representations to be made to: Richard Guyver

Date decision to be taken: 3 March 2025

**Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)

I025996

Communications and Engagement Strategy

This report will seek approval for a new Communications and Engagement Strategy, which will support the Council's Corporate Strategy 2023-2029. The Strategy sets out a series of aims, supporting priorities and projects which are designed to guide better communication and engagement with external and internal customers, reflecting the changing needs of our diverse audiences. The implementation of the Strategy is a key project to be delivered under priority six of

the Corporate Strategy 2023-2029 which aims to ensure we are ‘a responsive, inclusive and innovative Council’. If approved the Strategy will be published on the Council’s website.

Decision taker: Executive

Documents to be considered: Report

Consultees: None

Background Papers: None

Representations to be made to: Roy Brown

Date decision to be taken: 11 March 2025

Open

Notes:

** indicates that the matter to be discussed may involve exempt or confidential information. In such circumstances, reports will not be publicly available and the public is likely to be excluded from the meeting when the matter is discussed.

The categories for exemption (according to the Local Government Act 1972 Schedule 12A - Access to Information) are as follows:

	Category	Condition
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 2018 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority’s own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The “financial affairs or business affairs” include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	“Employee” means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	