

# FAREHAM

## BOROUGH COUNCIL

### **Report to Licensing and Regulatory Affairs Committee**

**Date**                    **20 January 2015**

**Report of:**            **Director of Finance and Resources**

**Subject:**               **SPENDING PLANS 2015-16**

#### **SUMMARY**

This report sets out the overall level of revenue spending on this Committee's services and seeks agreement for the revised revenue budget for 2014/15 and for the base budget for 2015/16 before being recommended to Council for approval.

#### **RECOMMENDATION**

That the Licensing and Regulatory Affairs Committee agrees the amended base budget for 2015/16 and recommends the budget to Full Council for approval.

## **INTRODUCTION**

1. The Council has a co-ordinated strategic, service and financial planning process and this report allows the Committee to consider in detail these plans for the provision of Licensing and Regulatory Affairs services during the next financial year.
2. This report and the revenue budgets have been prepared in accordance with the Medium Term Finance Strategy that was approved by the Executive on 6 October 2014.

## **SERVICE ISSUES**

3. On 18 November 2014 the Committee met to consider the revenue budgets for 2015/16 along with the fees and charges that will take effect from 1 April 2015.
4. Since that meeting Full Council has approved a report from the Chief Executive Officer on the Pay and Grading Review. The report detailed a new pay structure for senior managers and also a 4% pay increase for all other staff. This was in addition to the national pay award of 2.2% that will be implemented from 1 January 2015.
5. The budget implications of that decision have been built into the service budgets for 2015/16 along with the savings anticipated through the implementation of the Vanguard Method.
6. This report updates members on how the decision at Full Council affects the budgets under the control of this committee.
7. There is no change to the revised budget for 2014/15 which will remain at £497,200.
8. The amended base budget for 2015/16 will now be £490,200 which is an increase of £12,700 over the figure reported in November 2014.

## **RISK ASSESSMENT**

9. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

10. The Committee is asked to review the amended base budgets for 2015/16 and consider whether it wishes to submit comments for consideration by Full Council.

## **APPENDIX A - Revenue Budget 2014/15 Revised & 2015/16 Base**

**Background Papers:** None

**Reference Papers:**

Report of the Director of Finance and Resources to the Executive on 6 October 2014 'Annual Review of the Council's Finance Strategy'

Report of the Chief Executive Officer to Full Council on 11 December 2014 'Pay and Grading Review'

**Enquiries:**

For further information on this report please contact Neil Wood (Ext 4506).

**LICENSING AND REGULATORY AFFAIRS COMMITTEE**

**ESTIMATE OF EXPENDITURE AND INCOME FOR THE COUNCIL TAX 2015/16**

	<b>Actuals 2013/14</b>	<b>Base Estimate 2014/15</b>	<b>Revised Estimate 2014/15</b>	<b>Base Estimate 2015/16</b>
	£	£	£	£
HACKNEY CARRIAGE LICENCES	-5,603	-3,900	-2,300	0
LICENSING	4,736	-7,200	-10,100	-8,000
HEALTH & SAFETY	173,149	147,600	146,200	148,700
ELECTION SERVICES	186,673	366,900	363,400	349,500
	<b>358,955</b>	<b>503,400</b>	<b>497,200</b>	<b>490,200</b>

**SUBJECTIVE ANALYSIS**

	<b>Actuals 2013/14</b>	<b>Base Estimate 2014/15</b>	<b>Revised Estimate 2014/15</b>	<b>Base Estimate 2015/16</b>
	£	£	£	£
EMPLOYEES	408,117	383,000	173,200	177,300
PREMISES RELATED EXPENDITURE	9,542	15,000	15,000	15,000
TRANSPORT RELATED EXPENDITURE	3,069	2,500	1,100	1,100
SUPPLIES AND SERVICES	130,439	255,900	255,800	238,700
THIRD PARTY PAYMENTS	7,819	3,100	272,700	280,500
SUPPORT SERVICES	131,092	130,300	65,800	64,000
<b>GROSS EXPENDITURE</b>	<b>690,078</b>	<b>789,800</b>	<b>783,600</b>	<b>776,600</b>
GOVERNMENT GRANTS	-140,373	-110,000	-110,000	-110,000
SALES	-1,644	-1,800	-1,800	-1,800
FEES AND CHARGES	-189,106	-174,600	-174,600	-174,600
<b>GROSS INCOME</b>	<b>-331,123</b>	<b>-286,400</b>	<b>-286,400</b>	<b>-286,400</b>
<b>NET EXPENDITURE</b>	<b>358,955</b>	<b>503,400</b>	<b>497,200</b>	<b>490,200</b>

<b><u>HACKNEY CARRIAGE LICENCES</u></b>	<b>Actuals 2013/14</b>	<b>Base Estimate 2014/15</b>	<b>Revised Estimate 2014/15</b>	<b>Base Estimate 2015/16</b>
	£	£		
EMPLOYEES	56,576	53,900	0	0
TRANSPORT RELATED EXPENDITURE	0	100	0	0
SUPPLIES AND SERVICES	12,817	14,200	0	0
THIRD PARTY PAYMENTS	1,269	0	81,800	84,200
SUPPORT SERVICES	17,495	16,800	4,800	4,700
<b>GROSS EXPENDITURE</b>	<b>88,157</b>	<b>85,000</b>	<b>86,600</b>	<b>88,900</b>
SALES	-104	-300	-300	-300
FEEES AND CHARGES	-93,656	-88,600	-88,600	-88,600
<b>GROSS INCOME</b>	<b>-93,760</b>	<b>-88,900</b>	<b>-88,900</b>	<b>-88,900</b>
<b>NET INCOME</b>	<b>-5,603</b>	<b>-3,900</b>	<b>-2,300</b>	<b>0</b>

<b><u>LICENSING</u></b>	<b>Actuals 2013/14</b>	<b>Base Estimate 2014/15</b>	<b>Revised Estimate 2014/15</b>	<b>Base Estimate 2015/16</b>
	£	£		
EMPLOYEES	67,017	53,500	5,200	5,100
TRANSPORT RELATED EXPENDITURE	609	300	0	0
SUPPLIES AND SERVICES	2,210	2,700	0	0
THIRD PARTY PAYMENTS	6,550	3,100	66,000	68,000
SUPPORT SERVICES	23,464	19,200	4,700	4,900
<b>GROSS EXPENDITURE</b>	<b>99,850</b>	<b>78,800</b>	<b>75,900</b>	<b>78,000</b>
FEEES AND CHARGES	-95,114	-86,000	-86,000	-86,000
<b>GROSS INCOME</b>	<b>-95,114</b>	<b>-86,000</b>	<b>-86,000</b>	<b>-86,000</b>
<b>NET EXPENDITURE</b>	<b>4,736</b>	<b>-7,200</b>	<b>-10,100</b>	<b>-8,000</b>

<b><u>HEALTH &amp; SAFETY</u></b>	<b>Actuals 2013/14</b>	<b>Base Estimate 2014/15</b>	<b>Revised Estimate 2014/15</b>	<b>Base Estimate 2015/16</b>
	£	£	£	£
EMPLOYEES	129,004	108,100	3,000	2,800
TRANSPORT RELATED EXPENDITURE	936	1,000	0	0
SUPPLIES AND SERVICES	15,815	12,300	12,000	12,000
THIRD PARTY PAYMENTS	0	0	124,900	128,300
SUPPORT SERVICES	27,424	26,200	6,300	5,600
<b>GROSS EXPENDITURE</b>	<b>173,179</b>	<b>147,600</b>	<b>146,200</b>	<b>148,700</b>
FEEES AND CHARGES	-30	0	0	0
<b>GROSS INCOME</b>	<b>-30</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET EXPENDITURE</b>	<b>173,149</b>	<b>147,600</b>	<b>146,200</b>	<b>144,400</b>

<b><u>ELECTION SERVICES</u></b>	<b>Actuals 2013/14</b>	<b>Base Estimate 2014/15</b>	<b>Revised Estimate 2014/15</b>	<b>Base Estimate 2015/16</b>
	£	£	£	£
EMPLOYEES	155,519	167,800	165,000	169,400
PREMISES RELATED EXPENDITURE	9,542	15,000	15,000	15,000
TRANSPORT RELATED EXPENDITURE	1,525	1,000	1,100	1,100
SUPPLIES AND SERVICES	99,597	226,700	243,800	226,700
SUPPORT SERVICES	62,709	68,100	50,000	48,800
<b>GROSS EXPENDITURE</b>	<b>328,892</b>	<b>478,400</b>	<b>474,900</b>	<b>461,000</b>
GOVERNMENT GRANTS	-140,373	-110,000	-110,000	-110,000
SALES	-1,540	-1,500	-1,500	-1,500
FEES AND CHARGES	-306	0	0	0
<b>GROSS INCOME</b>	<b>-142,219</b>	<b>-111,500</b>	<b>-111,500</b>	<b>-111,500</b>
<b>NET EXPENDITURE</b>	<b>186,673</b>	<b>366,900</b>	<b>363,400</b>	<b>349,500</b>