

FAREHAM

BOROUGH COUNCIL

Report to Public Protection Policy Development and Review Panel

Date **10 March 2015**

Report of: **Director of Community**

Subject: **PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW
PANEL WORK PROGRAMME - REVIEW OF 2014/15 AND DRAFT
FOR 2015/16**

SUMMARY

Following the cancellation of the meeting scheduled for 13 January 2015, this report reviews the outcome of the Panel's work programme for the current year, 2014/15 and suggests a draft work programme for next year, 2015/16.

RECOMMENDATION

The Panel is now requested to:-

- (a) review the outcome of the work programme for 2014/15;
- (b) agree a proposed work programme for 2015/16; and
- (c) submit the proposed work programme for 2015/16 to the Council.

INTRODUCTION

1. This is the last cycle of meetings for this year and the Panel is invited to finalise its review of this year's work and confirm the draft programme for 2015/16.

THE PANEL'S TERMS OF REFERENCE

2. Under its terms of reference, the Public Protection Policy Development and Review Panel is responsible for:-
 - reporting and advising upon policies and proposals relating to the Public Protection portfolio;
 - assisting Full Council and the Executive in the development and formulation of policy; and
 - reviewing the performance of services provided directly or indirectly by the Council.

WORK PROGRAMME - CURRENT YEAR 2014/15

3. Appendix A to this report contains details of the current year's work programme for review by the Panel.

PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL WORK PROGRAMME 2015/16

4. Appendix B sets out details of the proposed items for consideration during 2015/16. As the Panel now focuses on 'policy development', it is suggested that smaller working groups are allocated to work with officers on specific subjects. The Panel is also likely to consider reports on a specific subject on more than one occasion during the course of the year, as the policy is developed and before final recommendations are made to the Executive.
5. It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2015/16 programme.
6. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework.

RISK ASSESSMENT

7. There are no significant risk considerations in relation to this report.

CONCLUSION

8. To summarise, the Panel is now invited to:-
 - (a) review the outcome of its work programme for the current year 2014/15;
 - (b) agree a draft work programme for 2015/16, having considered the proposed draft set out in Appendix B and, at the same time, add to the Panel's draft programme for 2015/16 any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel; and

- (c) submit the work programme for 2015/16 to the Council.

Background Papers:

None.

Reference Papers:

- (i) Report to Council – 9 October 2014 – “Schedule of Council and Committee Meetings: 2015-16”.

Enquiries:

For further information on this report please contact Martyn George (Ext 4400).

APPENDIX A – Review of 2014/15 Work Programme

APPENDIX B – Draft Work Programme for 2015/16

APPENDIX C – Council’s Policy Framework

**Public Protection Policy Development and Review Panel – 10 March 2015
Progress on Actions Since Last Meeting of 2013/14**

Date of Meeting	11 March 2014
Subject	Review of 2013/14 Work Programme and Draft 2014/15 Work Programme
Type of Item	Monitoring/Programming
Action by Panel	<p>The Panel considered a report by the Director of Regulatory and Democratic Services, which reviews the Panel's work programme for 2013/14 and gives consideration to a draft work programme for 2014/15. (ppp-140311-r03-gwh).</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the review of the outcome of the work programme for 2013/14, as shown in Appendix A to the report, be noted; (b) the draft work programme for 2014/15 be amended by the deletion of 'Parking Enforcement Policy' from 3 June 2014, as this matter only needs to be considered if significant changes are required; (c) the Community Safety Manager be requested to invite the Police to attend the meeting on 3 June 2014 to give an update on the Police reorganisation locally; (d) subject to (b) and (c) above, the draft work programme for 2014/15, as shown in Appendix B to the report, be approved; (e) the draft work programme for 2014/15, attached as Appendix A to these minutes, be submitted to the Council for approval; and (f) it be noted that, as part of the departmental reorganisation to achieve savings, the Department of Regulatory and Democratic Services would cease to exist and the services relating to the Public Protection portfolio would be moved to the departments shown below: <p>Community Safety, Environmental Health, Licensing, Corporate Health & Safety - Department of Community Services;</p> <p>Parking (Off-street and On-street), Traffic Management, CCTV, Emergency Planning – Department of Environmental</p>

	<p>Services;</p> <p>and that Building Control would move to the Planning and Development portfolio and the Department of Planning & Development.</p>
Outcome	The Council agreed the work programme for 2014/15 at its meeting on 24 April 2014. Police invited to attend the meeting on 3 June 2014.
Link Officer	Martyn George
Subject	Food Standards Agency Food Safety Service Plan
Type of Item	Consultation
Action by Panel	<p>The Panel considered a report by the Director of Regulatory and Democratic Services on the Food Standards Agency Food Safety Service Plan (ppp-140311-r02-iri).</p> <p>It was noted that the Plan would be submitted to the Executive on 12 May 2014.</p> <p>It was AGREED that the Food Safety Service Plan, as shown in Appendix A to the report, be commended to the Executive.</p>
Outcome	At its meeting on 12 May 2014 the Executive endorsed the Plan and recommended it to Council for approval.
Link Officer	Ian Rickman
Subject	Community Safety Strategy and Action Plan
Type of Item	Monitoring
Action by Panel	<p>The Panel considered a report by the Director of Regulatory and Democratic Services on the Community Safety Strategy and Action Plan (ppp-140311-r01-nba).</p> <p>The Panel received a presentation from the Community Safety Manager illustrating various aspects of the performance of Fareham Community Safety Partnership and the process for developing the 2014-17 Community Safety Strategy and Action Plan.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p>

	<p>It was AGREED that:-</p> <p>(a) the work undertaken in delivering the current Community Safety Strategy be noted; and</p> <p>(b) any views or comments on the draft 2014-17 Community Safety Strategy and Action Plan, as shown in Appendix A to the report, be submitted to the Community Safety Manager within the next two weeks</p>
Outcome	At its meeting on 12 May 2014 the Executive endorsed the Strategy and recommended it to Council for approval.
Link Officer	Narinder Bains
Subject	Petition – Parking In Titchfield
Type of Item	Petition
Action by Panel	<p>Councillor G Fazackarley declared a non-pecuniary interest, indicating that he was employed by a bus company (not First Bus) that operated bus routes in the Titchfield area.</p> <p>In accordance with the Council’s petition scheme, the Panel considered a petition with 835 signatures entitled ‘SAVE THE PARKING’ ‘This is to save the 20 minute parking bays in South Street (outside the shop)’. The petition related to a proposed Experimental TRO (Traffic Regulation Order) for South Street, Titchfield that would be considered by the Executive Member for Public Protection as an Individual Member Decision. The Panel was invited to refer the petition to the Executive Member to take into account.</p> <p>The Panel’s attention was drawn to the deputations referred to in minute 5 above.</p> <p>The Panel was also informed of another petition with 147 signatures entitled “OBJECTION PETITION First Bus Route 4A Southampton/Warsash/Fareham” “We the undersigned Residents of Titchfield do feel that the proposed closure of that part of the route that runs along South Street, in Titchfield Village, will be detrimental to the residents of Coach Hill, Bellfield, South St. and Bridge St. areas, to name just a few. No Bus Service in these areas will mean the Elderly and the Infirm will be trapped in their own homes as no other form of Public Transport is available. We urge all those concerned to retain this valuable service.”</p> <p>It was noted that this petition had been forwarded to the bus operator, First Bus and to Hampshire County Council. It would also be taken into account by the Executive Member for Public Protection.</p>

	<p>It was further noted that a special Titchfield CAT (Community Action Team) meeting had been held on Tuesday 25 February 2014 to discuss proposals for an Experimental Traffic Regulation Order for South Street to resolve issues associated with the 4A local bus service.</p> <p>The feedback from the CAT meeting, together with the petition would also be taken into account by the Executive Member when the proposed Experimental Traffic Regulation Order was considered.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) it be noted that the proposed experimental Traffic Regulation Order (TRO) was the subject of a wider consultation exercise, the results of which would be reported to the Executive Member for Public Protection; (b) it be further noted that, if the local County Councillor objected to the Executive Member for Public Protection's decision in relation to the proposed experimental TRO, the matter would automatically stand referred to the Hampshire County Council Executive Member for Economy, Transport & Environment; and (c) the suggestions made in a letter to the Council referred to in one of the deputations be made available to the Executive Member for Public Protection.
Outcome	The Executive Member for Public Protection considered the matter on 8 April 2014 and decided that the waiting and loading restrictions as shown in Appendix B to the report be introduced.
Link Officer	Kevin Wright
Date of Meeting	3 June 2014
Subject	Update on Police Reorganisation
Type of Item	Monitoring
Action by Panel	<p>The Panel received a presentation from Inspector Kevin Cuffe of Hampshire Constabulary on the reorganisation of the Police, with particular reference to the Fareham area.</p> <p>It was noted that Hampshire Constabulary had been required to make £55 million savings between 2010 and 2014 and, additionally, a further £25 million. The force's focus was to ring-fence front line services and support for them. To date, a total of 456 police officer and 520 support services posts had been lost. A further 535 posts (officers and support service) would be</p>

lost by April 2016.

Hampshire's focus was on neighbourhood policing, although this was not necessarily the case with other police forces in the country. There had been reductions in the number of neighbourhood officers. This was being offset by a reduction in the number of abstractions to other forces and a reduction in staff turnover by increasing the time officers spent in post.

Policing boundaries had been changed again and there would be a single officer in charge of each district. The Fareham district would coincide with the Borough boundaries and the district commander would be a Chief Inspector.

The Constabulary's estates section had been reviewing all the force's properties and Fareham and Gosport police stations would be closed in due course; Park Gate would, however remain.

The use of technology, in particular mobile data technology such as laptops and body worn video cameras was reducing the amount of time officers had to spend in an office.

Southampton police had addressed an increase in drug-related violence with Operation Fortress, which was now being rolled out across the County. This would involve restricting supply, reducing demand and rebuilding communities. It was fortunate that the Anti-Social Behaviour Panel was in existence, as this was made up of many of the partner agencies that could contribute to the operation, particularly to focusing on people that might be targeted.

The current commitment to Fareham neighbourhood policing was 3 sergeants, 17 constables and 16 PCSOs (Police Community Support Officers). This would be changing to 2 sergeants, 10 constables and 12 PCSOs. The district would be divided into two areas, with one team based at Fareham Police Station (until it closed) dealing with Fareham East (the Portchester and Fareham town areas) and the other, based at Park Gate, dealing with Fareham West (the area west of the Titchfield gyratory system). The estates team was currently looking into an alternative location for the Fareham East Team for when Fareham Police Station closed.

A new custody facility to cover the whole of South-East Hampshire would be built by April 2016. There would be a transitional phase where the use of the custody facilities at Fareham Police Station would be reduced, with prisoners only being accepted at weekends.

The new Chief Inspector for the Fareham district would be appointed by October 2014 and was likely to be a newly-promoted officer. All current officers would go through a posting preference exercise and would find out the results of this in September. It was anticipated that some redeployments would be needed.

	<p>It had been decided that the role of officers at Henry Cort, Cams Hill and Portchester schools was not sustainable and the officers concerned would return to their neighbourhood teams at the end of the current term. It was felt that the presentation packages they had been carrying out in schools would be better carried out by school teachers</p> <p>Inspector Cuffe then answered members' questions on his presentation. It was further noted that: the preferred location for the Fareham East Neighbourhood Team following the closure of Fareham Police Station would be the Civic Offices at Fareham and that this option was currently being investigated; the response teams currently based in Gosport and Park Gate stations would move by March 2015 to one base, probably at Fareham Reach; the new custody facility due to be constructed by April 2016 would be located in the Northharbour area of Portsmouth; other police stations in the area would also be closing, including Fratton in Portsmouth; there would be further reductions in police station front office functions, with greater emphasis on communication via telephone; Park Gate and Waterlooville police stations were the only current district police stations that would be retained.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p> <p>It was AGREED that Inspector Cuffe be thanked for his presentation.</p>
Outcome	Await further information.
Link Officer	Narinder Bains
Subject	Services Falling Within the Public Protection Remit
Type of Item	Presentation
Action by Panel	<p>The Panel received a presentation from the Director of Community, the Community Safety Manager and the Head of Parking and Enforcement on the services falling within the Public Protection remit.</p> <p>The presentation made reference to the Role of the Panel and the areas of work undertaken within the Public Protection Portfolio, including: Environmental Health and the Fareham and Gosport Environmental Health Partnership, incorporating Food Safety, Air Quality, Contaminated Land, Pollution, Out of Hours Service, Dog Control and Pest Control; Community Safety, incorporating Fareham's Community Safety Partnership, Anti-Social Behaviour, Initiatives & Projects, Diversionary Activities and Fareham Supporting Families; and Emergency Planning, Enforcement Team, Parking and Traffic Management, Litter/Dog Fouling Complaints, Fly-Tipping, Abandoned Vehicles and CCTV, including the BRT route.</p>

	<p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) members be supplied with copies of the presentation slides; (b) it be noted that details of Access All Areas 2014 activities were on the Safer Fareham website and that details of dates and venues would be distributed to members; (c) it be noted that a presentation would be submitted to a future meeting on the Emergency Planning Exercise carried out in December 2013; and (d) that members wishing to visit the CCTV Control Room give their names to the Democratic Services Officer.
Outcome	Complete.
Link Officer	Martyn George
Subject	Public Protection Policy Development and Review Panel Work Programme
Type of Item	Programming.
Action by Panel	<p>The Panel considered a report by the Director of Community on the Panel's work programme for 2014/15.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) the emergency planning item on the work programme for 22 July 2014 be changed from an annual report to a presentation on the Emergency Planning Exercise that took place in December 2013 (minute 7(c) above refers); (b) the programme items as set out in Appendix A to the report be confirmed; and (c) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.
Outcome	Work programme amended.

Link Officer	Martyn George
Date of Meeting	22 July 2014
Subject	Public Protection Policy Development and Review Panel Work Programme
Type of Item	Programming.
Action by Panel	<p>The Panel considered a report by the Director of Community on the Panel's work programme for 2014/15.</p> <p>It was AGREED that:-</p> <p>(a) the programme items as set out in Appendix A to the report be confirmed; and</p> <p>(b) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.</p>
Outcome	Complete
Link Officer	Paul Doran
Subject	Annual Report on Fareham's Parking Enforcement Service
Type of Item	Monitoring
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on the Fareham Parking Enforcement Service.</p> <p>Members received a presentation from the Head of Parking and Enforcement illustrating various aspects of the report, including Overview of the service and details of On/Off-Street Enforcement, Correspondence in/Out 2013/14, Challenges and Sample of Reasons Accepted, Current Stage of PCNs Served 13/14 - 7619, Performance Summary by Year, Enforcement Budget Details, Off-Street Issues, On-Street Issues and Issues by Ward.</p> <p>It was AGREED that the contents of the report be noted.</p>
Outcome	Complete
Link Officer	Kevin Wright
Subject	Emergency Planning - Presentation

Type of Item	Monitoring
Action by Panel	<p>The Panel received a presentation from the Head of Parking and Enforcement on Emergency Planning. The presentation included an overview of the Council's emergency planning responsibilities, together with details of the annual exercise carried out in December 2013 and actions carried out in connection with the severe weather experienced during 2013/14 and a fire which occurred at GEA Searle involving hazardous materials.</p> <p>It was AGREED that the Head of Parking and Enforcement be thanked for his presentation.</p>
Outcome	Complete
Link Officer	Kevin Wright
Date of Meeting	9 September 2014
Subject	Public Protection Policy Development and Review Panel Work Programme
Type of Item	Programming.
Action by Panel	<p>The Panel considered a report by the Director of Community on the Panel's work programme for 2014/15.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> (a) an item be added to the work programme to enable the Panel to have an update on air quality within the Borough, possibly in April or May 2015, in view of the perceived increase in traffic levels in Fareham town centre and to receive an update on the response to the annual report submitted to the Department of Environment Food and Rural Affairs (Defra); (b) it be noted that meetings of the Air Quality Action Plan Steering Group were open to the public and that Panel members might find it of interest to attend a meeting to hear the information available; the next meeting was due to take place on Tuesday 16 September 2014 at 2pm in the Civic Offices, Fareham; (c) subject to (a) above, the programme items as set out in Appendix A to the report be confirmed; and (d) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.

Outcome	Item added to the work programme
Link Officer	Martyn George
Subject	Air Quality Action Plan Update
Type of Item	Monitoring
Action by Panel	<p>The Panel considered a report by the Director of Community on the Air Quality Action Plan.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p> <p>It was AGREED that the content of the report and the progress that had been made to date in respect of Local Air Quality Management Plan be noted.</p>
Outcome	Complete
Link Officer	Heather Cusack
Subject	Annual Health and Safety Performance 2013/14
Type of Item	Monitoring
Action by Panel	<p>The Panel considered a report by the Director of Community on the Council's annual Health and Safety performance during 2013/14.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p> <p>It was AGREED that:-</p> <p>(a) the work undertaken to maintain health and safety standards and, where necessary, improve health and safety performance for the benefit of all concerned during 2013/14 be noted; and</p> <p>(b) it be noted that the Council as an employer continues to achieve a standard of health and safety management within its activities that meets statutory requirements and demonstrates competence in health and safety management.</p>
Outcome	Complete
Link Officer	Martyn George
Date of	11 November 2014

Meeting	
Subject	Public Protection Policy Development and Review Panel Work Programme
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Community on the Panel's work programme for 2014/15.</p> <p>It was AGREED that:-</p> <p>(a) the programme items as set out in Appendix A to the report be confirmed; and</p> <p>(b) the progress on actions since the last meeting, as set out in Appendix B to the report, be noted.</p>
Outcome	Complete
Link Officer	Martyn George
Subject	Traffic Management Programme
Type of Item	Programming
Action by Panel	<p>The Panel considered a report by the Director of Environmental Services on the Traffic Management Programme.</p> <p>The Head of Parking and Enforcement presented the report and he and the Traffic and Design Manager answered members' questions thereon.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p> <p>It was AGREED that:-</p> <p>(a) item 9 in Table 3 in Appendix B be amended by the inclusion of a tick in the sightline column;</p> <p>(b) it be noted that the matter of the information provided to callers to the police 101 service had been raised at the monthly liaison meetings held with the police and, as an additional measure, the Head of Parking and Enforcement be requested to write to the supervisors of the police 101 telephone service to explain the regulations relating to parking causing obstructions to the highway, to enable the service to provide members of the public with appropriate advice;</p>

	<p>(c) the progress on current Traffic Management programmes and the planned work for 2015/16, as shown in Appendices A to E of the report, be noted;</p> <p>(d) the Proposed Traffic Regulation Order Programme, as shown in Appendix B (Table 4) to the report, be recommended to the Executive for approval; and</p> <p>(e) the work undertaken on the deployment of the Speed Limit Reminder signs, as detailed in Appendix D to the report, be recommended to the Executive for noting.</p>
Outcome	The Traffic Management Programme will be considered by the Executive at its meeting on 2 February 2015. The supervisors of the police 101 telephone service were contacted on 12 November 2014 and they had issued guidelines to operators as requested.
Link Officer	Kevin Wright
Date of Meeting	13 January 2015 - Cancelled
Date of Meeting	10 March 2015
Subject	Review of 2014/15 Work Programme and Draft 2015/16 Work Programme
Type of Item	
Action by Panel	
Outcome	
Link Officer	Martyn George
Subject	Update on Police Reorganisation
Type of Item	
Action by Panel	
Outcome	
Link Officer	Narinder Bains

Subject	Air Quality in the Borough and Update on Response to Annual Report Submitted to Defra
Type of Item	
Action by Panel	
Outcome	
Link Officer	Heather Cusack
Subject	Food Standards Agency Food Safety Service Plan
Type of Item	
Action by Panel	
Outcome	
Link Officer	Ian Rickman

PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL – DRAFT WORK PROGRAMME 2015/16

Date	Subject	Type of Item	Training Session/Workshop
26 May 2015	Work Programme 2015/16	Information/Consultation	
	Services Falling Within the Public Protection Remit	Presentation	
28 July 2015	Work Programme 2015/16	Information/Consultation	
	Annual Report on Fareham Parking Enforcement Service	Monitoring	
15 September 2015	Work Programme 2015/16	Information/Consultation	
	Annual Health and Safety Performance 2014/15	Monitoring	
	Air Quality Action Plan Update	Monitoring	
10 November 2015	Work Programme 2015/16	Information/Consultation	
	Traffic Management Programme	Programming	
19 January 2016	Preliminary review of work programme for 2015/16 and preliminary draft work programme for 2016/17	Monitoring/Programming	
8 March 2016	Review of annual work programme for 2015/16 and final consideration of	Monitoring/Programming	

Date	Subject	Type of Item	Training Session/Workshop
	draft work programme for 2016/17		
	Food Standards Agency Food Safety Service Plan	Consultation	

To be assigned/possible items for 2016/17:

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Development Plan:
 - Fareham Core Strategy
 - Fareham Borough Local Plan Review 2000
- (f) Community Safety Strategy;
- (g) Corporate Vision, Values, Objectives and Priority Actions.