

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date 7 July 2015

Report of: Director of Community

Subject: LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2015/16

SUMMARY

At the Committee meeting in June, the Work Programme for 2015/16 was reviewed. Members are now invited to note the actions from the last meeting and to further review the work programme for 2015/16.

RECOMMENDATION

- (a) that the progress on actions arising from the meeting of the Committee held on 2 June 2015, as shown in Appendix A to the report, be noted; and
- (b) that the Work Programme for 2015/16, attached as Appendix B to the report, be reviewed.

INTRODUCTION

1. At the Committee meeting on 2 June 2015, the Work Programme for 2015/16 was reviewed.

MONITORING

2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A for members' information.

WORK PROGRAMME FOR 2015/16

3. The work programme for 2015/16 agreed at the last meeting is attached as Appendix B.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

The Committee is invited to:-

- (i) note progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
- (ii) review the Licensing and Regulatory Affairs Committee Work Programme for 2015/16, as set out in Appendix B.

Background Papers:

None.

Reference Papers:

None.

Enquiries:

For further information on this report please contact Martyn George (Ext 4400).

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee – 7 July 2015

Progress on Actions from last meeting

Date of Meeting	2 June 2015
Subject	Chairman's Announcements
Type of Item	Information
Action by Committee	<p>The Chairman made announcements on the following:</p> <p>(a) Test Purchases</p> <p>Hampshire County Council's Trading Standards Department had carried out test purchases in the region on 28 May 2015 and, of eight premises visited, one had failed. All the premises visited in the Fareham Borough Council area had passed.</p> <p>(b) Hampshire County Council Electoral Review</p> <p>Fareham Borough Council has received formal notification of the Local Government Boundary Commission's Electoral Review of Hampshire County Council.</p> <p>The Commission is carrying out a review to deliver electoral equality for voters by seeking to correct imbalances which occur where some county councillors represent many more, or many fewer electors than their colleagues across the county.</p> <p>The review will recommend new electoral arrangements for Hampshire County Council and will propose the total number of councillors elected to the council (likely to be 78), the number of electoral divisions, the number of councillors representing each division, division boundaries and the names of those divisions.</p> <p>A 10 week public consultation has commenced, during which the Commission has invited proposals for new warding arrangements. This first consultation will close on Monday 3 August 2015, after which the Commission will publish its draft recommendations. A further period of consultation will then commence to seek views on the draft recommendations with final proposals being published in April 2016. It is intended that the new electoral arrangements will come into effect in time for the County elections in 2017.</p>

	<p>Fareham Borough Council is invited to submit a consultation response to give a view on where the new County division patterns should be drawn.</p> <p>Democratic Services Officers will seek views and prepare a report which will come to the next meeting of this Committee on Tuesday 7 July 2015. The outcome of that work will be to recommend to Council a consultation response on behalf of Fareham Borough Council. This will be considered at the Council meeting on Thursday 30 July 2015 (2 days before the close of the consultation period).</p>
Outcome	(b) Item added to the Committee's work programme for 7 July 2015.
Link Officer	Leigh Usher
Subject	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee
Type of Item	Presentation
Action by Committee	<p>Members were advised that the officers had prepared a presentation on the responsibilities of the Licensing and Regulatory Affairs Committee.</p> <p>RESOLVED that, as there had been no changes to the membership of the Committee for 2015/16, the officers be requested to not proceed with the presentation but, instead, to circulate the presentation slides to Committee members.</p>
Outcome	Presentation sent to members on
Link Officer	Martyn George
Subject	Annual Report on Applications Received
Type of Item	Monitoring
Action by Committee	<p>The Committee considered a report by the Director of Community on the day to day work of the Licensing Team and the ongoing work associated with the Licensing function.</p> <p>RESOLVED that the report be noted.</p>
Outcome	Complete
Link Officer	Ian Rickman

Subject	Licensing and Regulatory Affairs Committee Work Programme 2015/16
Type of Item	Programming
Action by Committee	<p>The Committee considered a report by the Director of Community on its work programme for 2015/16.</p> <p>RESOLVED that:-</p> <ul style="list-style-type: none">(a) the progress on actions arising from the meeting of the Committee held on 17 March 2015, as shown in Appendix A to the report, be noted;(b) 'Hampshire County Council Electoral Review' be added to the work programme on 7 July 2015 (minute 3 above refers);(c) 'Advertising on Hackney Carriage Vehicles' be moved from 7 July 2015 to 22 September 2015;(d) the officers be requested to arrange an in-house training session for members prior to the meeting of the Committee on 22 September 2015; and <p>subject to (b), (c) and (d) above, the work programme for 2015/16, as shown in Appendix B to the report, be confirmed.</p>
Outcome	(b) & (c) work programme amended.
Link Officer	Martyn George

LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2015/16

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
2 JUNE 2015	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee Committee work programme 2015/16 Annual Monitoring Report on Applications Received	
7 JULY 2015	Committee work programme 2015/16 Actual Revenue Expenditure 2014/15 Annual Health and Safety Service Plan Licensed Premises and Community Safety Hampshire County Council Electoral Review	
22 SEPTEMBER 2015	Committee work programme 2015/16 Taxi Tariff Advertising on Hackney Carriage Vehicles	Requested for today
17 NOVEMBER 2015	Spending Plans 2016/17 Committee work programme 2015/16	
26 JANUARY 2016	Committee work programme 2015/16	
22 MARCH 2016	Committee work programme 2015/16 and draft for 2016/17 Update on Fareham & Gosport Environmental Health Partnership	

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To be assigned:

In-house Licensing Training Sessions (2) - (one to be held in September 2015)