

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **22 September 2015**

Report of: **Director of Community**

Subject: **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2015/16**

SUMMARY

At the Committee meeting in July, the Work Programme for 2015/16 was reviewed. Members are now invited to note the actions from the last meeting and to further review the work programme for 2015/16.

RECOMMENDATION

- (a) that the progress on actions arising from the meeting of the Committee held on 7 July 2015, as shown in Appendix A to the report, be noted; and
- (b) that the Work Programme for 2015/16, attached as Appendix B to the report, be reviewed.

INTRODUCTION

1. At the Committee meeting on 7 July 2015, the Work Programme for 2015/16 was reviewed.

MONITORING

2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A for members' information.

WORK PROGRAMME FOR 2015/16

3. The work programme for 2015/16 agreed at the last meeting and with the following subsequent additions is attached as Appendix B:

Amendment to Private Hire and Hackney Carriage Licensing Duration and Fees – added to 22 September 2015;

Update on Police Changes – Licensing Arrangements – added to 17 November 2015;

A Review of the Hackney and Private Hire Licensing Conditions – Outcome of Consultation – added to 26 January 2016.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

The Committee is invited to:-

- (i) note progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
- (ii) review the Licensing and Regulatory Affairs Committee Work Programme for 2015/16, as set out in Appendix B.

Background Papers:

None.

Reference Papers:

None.

Enquiries:

For further information on this report please contact Martyn George (Ext 4400).

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee –22 September 2015

Progress on Actions from last meeting

Date of Meeting	7 July 2015
Subject	Hampshire County Council Electoral Review
Type of Item	consultation
Action by Committee	<p>The Committee considered a report by the Director of Finance and Resources on the Hampshire County Council Electoral Review being carried out by the Local Government Boundary Commission for England. The Democratic Services Manager presented the report and illustrated various aspects with slides showing the European Regions, Parliamentary Constituencies, County Divisions, Fareham Wards and the distribution of electors within the Borough. A paper containing a suggested consultation response from Fareham Borough Council, which had been prepared in consultation with the Chairman, was circulated to those present.</p> <p>RECOMMENDED that the suggested consultation response, attached as Appendix A to these minutes, be adopted as Fareham Borough Council's response to the Local Government Boundary Commission for England's consultation on Hampshire County Council electoral boundaries.</p>
Outcome	At the Council meeting on 30 July 2015 the formal response was approved and the Chief Executive Officer authorised to submit the response (minute 17 refers).The response was subsequently sent and acknowledged.
Link Officer	Elaine Wildig
Subject	Licensed Premises and Community Safety
Type of Item	Presentation/monitoring
Action by Committee	<p>The Committee received a presentation from the Community Safety Manager on Licensed Premises and Community Safety. The presentation included details of the Licensing Act 2003, the Licensing Objectives, Responsible Authorities, the Council's Licensing Policy, Data concerning Temporary Event Notices, Applications under the Licensing Act 2003 and Juvenile test purchase operations, the Partnership Action Group, the Designated Public Places Order and the Police. A paper showing details of Juvenile test purchases carried out during 2014/15 was circulated to those present.</p>

	RESOLVED that the Community Safety Manager be thanked for her presentation.
Outcome	complete
Link Officer	Narinder Bains
Subject	Actual Revenue Expenditure
Type of Item	finance
Action by Committee	The Committee considered a report by the Director of Finance and Resources on Actual Revenue Expenditure for 2014/15. RESOLVED that the report be noted.
Outcome	complete
Link Officer	Neil Wood
Subject	Annual Health and Safety Service Plan
Type of Item	Service Plan Review
Action by Committee	The Committee considered a report by the Director of Community on the Annual Health and Safety Service Plan. A paper giving examples of the type of premises the Health and Safety Executive and the local authority were responsible for enforcing was circulated to those present. RESOLVED that the Section 18 Health & Safety Intervention Plan, as shown in Appendix A to the report, be approved.
Outcome	complete
Link Officer	Ian Rickman
Subject	Licensing and Regulatory Affairs Committee Work Programme 2015/16
Type of Item	Programming
Action by Committee	The Committee considered a report by the Director of Community on its work programme for 2015/16. RESOLVED that:-

	<p>(a) the progress on actions arising from the meeting of the Committee held on 2 June 2015, as shown in Appendix A to the report, be noted;</p> <p>(b) the officers be requested to look into the possibility of arranging a training session for all members on taxi firms that operate by mobile phone communication;</p> <p>(c) subject to (b) above, the work programme for 2015/16, as shown in Appendix B to the report be confirmed; and</p> <p>(d) it be noted that the in-house training session for members prior to the meeting of the Committee on 22 September 2015 would be based on the processes involved in the licensing of events.</p>
Outcome	(d) - Invitations sent to Committee members
Link Officer	Martyn George

LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2015/16

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
2 JUNE 2015	<p>Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee</p> <p>Committee work programme 2015/16</p> <p>Annual Monitoring Report on Applications Received</p>	
7 JULY 2015	<p>Committee work programme 2015/16</p> <p>Actual Revenue Expenditure 2014/15</p> <p>Annual Health and Safety Service Plan</p> <p>Licensed Premises and Community Safety</p> <p>Hampshire County Council Electoral Review</p>	
22 SEPTEMBER 2015	<p>Committee work programme 2015/16</p> <p>Taxi Tariff</p> <p>Advertising on Hackney Carriage Vehicles</p> <p>Amendment to Private Hire and Hackney Carriage Licensing Duration and Fees</p>	Processes involved in the licensing of events
17 NOVEMBER 2015	<p>Spending Plans 2016/17</p> <p>Committee work programme 2015/16</p> <p>Update on Police Changes – Licensing Arrangements</p>	
26 JANUARY 2016	<p>Committee work programme 2015/16</p> <p>A Review of the Hackney Carriage and Private Hire Licensing Conditions – Outcome of</p>	

	Consultation	
22 MARCH 2016	Committee work programme 2015/16 and draft for 2016/17 Update on Fareham & Gosport Environmental Health Partnership	

To be assigned:

In-house Licensing Training Sessions (2) - (one to be held on 22 September 2015)