

# FAREHAM

## BOROUGH COUNCIL

### **Minutes of the Executive (to be confirmed at the next meeting)**

*Minutes of a meeting held on 3 December 2012  
in the Collingwood Room, Civic Offices, Fareham*

**Present:** Councillor S D T Woodward - Policy, Strategy and Finance  
(Executive Leader)  
Councillor T M Cartwright - Public Protection (Deputy Leader)  
Councillor B Bayford - Health and Housing  
Councillor K D Evans - Strategic Planning and Environment  
Councillor L Keeble - Streetscene

**Also in attendance, Councillors:**

Councillor Mrs M E Ellerton (Chairman of Health & Housing Policy Development and Review Panel)  
Councillor Mrs K Mandry (Chairman of Public Protection Policy Development and Review Panel)  
Councillor Swanbrow (Chairman of Scrutiny Board)

## Public Session

### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs C L A Hockley.

### 2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 15 November 2012 ([x-121105-m](#) refers) be confirmed and signed as a correct record.

### 3. EXECUTIVE LEADER'S ANNOUNCEMENTS

#### (1) Infrastructure for Growth workshop

The Executive Leader advised members that the Council had been invited to participate in an Infrastructure for Growth workshop being arranged by the Centre for Cities group in partnership with IBM, in relation to the New Community North of Fareham. The workshop follows the IBM Start Summit which took place in October and will place the spotlight on infrastructure investment as a vehicle for urban growth. Speakers at the workshop include senior representatives from Whitehall, local government, businesses and the infrastructure industry.

RESOLVED that the Executive Member for Strategic Planning and Environment (Councillor K Evans) be appointed to attend the Infrastructure for Growth workshop, in Manchester, on 11 December 2012.

#### (2) Fareham Town Centre Action Plan Update

The Executive Leader reminded members of the actions to maintain the vibrancy of Fareham town centre initially discussed at the business breakfast held in July 2012, and agreed in principle by the Executive in September 2012, following the £100,000 Government grant funding awarded (High Street Innovation Fund) and Council matched funding agreed. The following brief update on progress on delivery of the Action Plan was given by the Executive Leader as follows:

Town centre parking - removal of the £25 charge for parking longer than 5 hours in pay on foot car parks had been implemented and a revised parking strategy was to be considered later in the meeting (see minute 10(1) below);

Signage - proposals for improved and refreshed signage in car parks in preparation with the potential for part-funding by Hampshire County Council being explored;

Streetscene - a range of improvements are to be investigated and implemented including new seating and cycle racks, a new multi-functional permanent structure for markets and a scheme for delivering improvements to building facades is being developed;

Information - a dedicated website for Fareham Town Centre is being developed;

Encouraging new business - discussions are underway with the Chamber of Commerce and local enterprise groups to determine the most effective support that can be provided and which may include a business skills training programme to meet the needs of new retailers and a mentoring scheme; and

Development Sites and Policies Plan - the Town Centre chapter included in the Draft Development Sites and Policies Plan includes a draft policy designed to facilitate more cafe and restaurant use in the Henry Cort area.

The Executive Leader ended by confirming that a further business breakfast would be held in January 2013 to update local businesses on progress and to seek views on the above actions. A report would also be brought to Executive early in 2013 to give an update on the Plan and seek approval to any new measures.

#### **4. DECLARATIONS OF INTEREST**

There were no declarations of interest given for this meeting.

#### **5. PETITIONS**

There were no petitions presented for this meeting.

#### **6. DEPUTATIONS**

There were no deputations given at this meeting.

#### **7. MINUTES/REFERENCES FROM OTHER COMMITTEES**

- (1) Reference from the Housing Tenancy Board meeting held on 12 November 2012

The Executive noted the updated work programme for 2012/13 attached to the minutes at Appendix A ([ht-121112-m](#) refers)

- (2) Reference from the Public Protection Policy Development and Review Panel meeting held on 13 November 2012.

The Executive received comments from the Public Protection Policy Development Review Panel regarding the review on Enforcement Policy and took account of these comments in determining the matter at minute 9(1) below.

- (3) Reference from the Strategic Planning and Environment Policy Development and Review Panel meeting held on 6 November 2012.

The Executive received comments from the Strategic Planning and Environment Policy Development Review Panel regarding the report on Fareham Town Centre Parking Strategy and took account of these comments in determining the matter at minute 10(1) below.

## 8. EXECUTIVE MATTERS FOR DECISION IN PUBLIC

The Executive considered the following matters for decision and resolved as indicated, in the Notices of Executive Decisions referred to and as set out below:-

### Health and Housing

- (1) Homelessness Strategy (Key Decision) - Decision No. [2012/13-100](#)

RESOLVED that the progress made in delivering the Council's Homelessness and Housing Options Strategy be noted and that:-

- (a) the amendments to the 2010-2013 Action Plan, as set out in paragraph 6 of the report, be approved ([xho-121203-r03-afi](#) refers); and
- (b) the proposals for the use of the Homelessness Prevention Grant for 2013/14, as set out in paragraph 7 to 12 of the report, be approved
- (c) the Executive Member for Health and Housing be given delegated authority to make decisions on the use of the balance of the Homelessness Prevention Grant fund in consultation with the Director of Community.

## 9. Public Protection

- (1) Environmental Health Enforcement Policy (Key Decision) - Decision No. [2012/13-101](#)

RESOLVED that the revised enforcement policy, attached as Appendix A to the report be approved ([xpp-121203-r08-iri](#) refers).

## 10. Strategic Planning and Environment

- (1) Fareham Town Centre Parking Strategy (Key Decision) - Decision No. [2012/13-102](#)

RESOLVED that the Executive:

- (a) approves the Fareham Town Centre Parking Strategy as set out in Appendix A of the report ([xpt-121203-r07-rfl Appendix A](#) refers);
- (b) approves the new parking tariffs as set out in Appendix 5 of the Strategy for introduction on 1 April 2013;
- (c) requests that new waiting restrictions for the Broadcut car park in Fareham be investigated and progressed; and
- (d) approves the suspension of parking charges for all Fareham town centre car parks on Christmas Day and Easter Sunday.

## 11. Policy, Strategy and Finance

- (1) Corporate Collection and Recovery Policy - Response to Consultation (Key Decision) - Decision No. [2012/13-103](#)

RESOLVED that the Executive approves the policy, as set out in Appendix C of the report ([xps-121203-r05-cqu Appendix C](#))

- (2) 2013/14 Draft Spending Plans - Decision No. [2012/13-104](#)

RESOLVED that:

- (a) the updated capital programme as set out in Appendix A to the report, be approved ([xps-121203-r01-nwo](#) refers);
- (b) the revised revenue budget for 2012/13 and the proposed revenue budget for 2013/14, as set out in Appendix B to the report, be approved; and
- (c) the proposed fees and charges for 2013/14, as set out in Appendix D to the report, be approved.

## 12. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act.

### Private Session

#### EXECUTIVE MATTER FOR DECISION IN PRIVATE

The Executive considered the following matters for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

## 13. Policy, Strategy and Finance

- (1) Tenders - Six Monthly Report - Decision No. [2012/13-105](#)

RESOLVED that details of all tenders received and contracts awarded during the six month period ending 6 October 2012, as set out in Appendix A to the confidential report, be noted.

*(NOTE: All decisions are non-key decisions unless otherwise indicated)*

(The meeting started at 6:00pm  
and ended at 6:23pm).