

**Report to  
Leisure and Community Policy  
Development and Review Panel**

Date: **6 March 2013**

Report of: **Director of Community**

Subject: **FINAL REVIEW OF WORK PROGRAMME FOR 2013 AND DRAFT PROGRAMME FOR 2014**

**SUMMARY**

At the last meeting of the Panel on 16 January 2013, members reviewed the existing work programme for 2012/13 and also considered the draft work programme for 2013/14. The Panel is now invited to assess the overall progress for the current year and finalise a draft work Programme for 2013/14.

**RECOMMENDATION**

The Panel is now requested to:-

- (a) review the outcomes of the Panel's work programme for 2012/13;
- (b) agree a proposed work programme for 2013/14; and
- (c) submit the proposed Work Programme for 2013/14 to the Council for endorsement.

## **INTRODUCTION**

1. At the meeting of the Panel in January 2013, members reviewed the 2012/13 work programme and considered possible items for a proposed programme for 2013/14. This is the last cycle of meetings for this year and the Panel is invited to finalise its review of this year's work programme and confirm the draft programme for 2013/14.

## **REVISIONS TO WORK PROGRAMME FOR 2012/13**

2. Members are requested to endorse the following revisions to the work programme for the current year:-
  - (i) Item on Review of Community Buildings - Fareham Needs Assessment to be added to the work programme for this meeting.
3. A copy of the updated Work Programme, incorporating the above revision, is attached at Appendix A.
4. Appendix B contains details of the outcomes from the matters considered at Panel meetings from May 2012 up until January 2013, for members' information.

## **WORK PROGRAMME 2013/14**

5. Appendix C sets out details of the proposed items for consideration during 2013/14.
6. As members are aware, the Panel's focus is on 'policy development' and it is suggested that members may want to consider setting up smaller working groups to work with officers on specific subjects. It is likely that the Panel will consider reports on a specific subject on more than one occasion during the course of the year as the policy is developed and before final recommendations are made to the Executive.

It is also for the Panel to consider whether any review of items under the Council's policy framework will be included in the 2013/14 programme. Appendix D contains a list of the plans and strategies currently contained in the Council's policy framework. The list may however be subject to amendment arising from any future changes to the Constitution.

## **RISK ASSESSMENT**

7. There are no significant risk considerations in relation to this report

## **CONCLUSION**

8. To summarise, the Panel is now invited to :-
  - (a) review the outcome of the work programme for the current year 2012/13; and
  - (b) agree a draft work programme for 2013/14, (having considered the proposed draft set out in Appendix B), which may include any proposed strategy or policy reviews and also any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel.

**Appendices:**

Appendix A - Revised Work Programme for 2012/13

Appendix B - Work Programme 2012/13 - Outcomes

Appendix C - Draft Work Programme for 2013/14

Appendix D - Policy Framework

**Reference Papers:**

Leisure and Community Policy Development and Review Panel 16 January 2013  
(Minute 12)

**Enquiries:**

For further information on this report please contact Martyn George, Director of  
Community (Ext 4400 )

**APPENDIX A**

**REVISED WORK PROGRAMME FOR 2012/13  
LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL**

<u>MEETING DATES</u>	<u>ITEMS</u>
16 May 2012	Review of the work programme 2012/13  Leisure Strategy Review
25 July 2012 - <b>CANCELLED</b>	
5 September 2012	Review of the work programme 2012/13  Open Spaces Improvement Programme  Park Lane Vision Consultation  2012 Playing Pitch Strategy  Salterns Promenade
7 November 2012	Review of the work programme 2012/13  Fernehams Hall Performance Review  London 2012 Olympic and Jubilee Celebrations (from Fareham's perspective)  Review of Tourist Information  Wicor Recreation Ground
16 January 2013	Preliminary overall review of work programme 2012/13 and draft 2013/14  Presentation - Proposals for skatepark at Wicor Recreation Ground  Presentation - Proposals for Indoor Skating Facility

<p>16 January 2013 (cont'd)</p>	<p>Presentation by Chief Executive of Community Action Fareham</p> <p>Community Action Fareham review of SLA</p> <p>Presentation and Q&amp;A session on Portchester Community Centre and Wicor Recreation Ground changing rooms</p>
<p>6 March 2013</p>	<p>Final review of work programme for 2012/13 and draft for 2013/14</p> <p>Proposals concerning provision of new multi use games area facility at the Portchester Community Centre</p> <p>Leisure Centre Performance Review</p> <p>Review of Community Buildings - Fareham Needs Assessment</p>

**Leisure and Community Policy Development and Review Panel –  
Progress on Actions from May 2012 to January 2013**

<b><u>MEETING DATE</u></b>	<b><u>16 MAY 2012</u></b>
<b><u>Subject</u></b>	<b><u>Presentation – Introduction to Leisure and Community (roles, remits, achievements and key projects for 2012/13)</u></b>
Type of Item	Information
Action by Panel	It was AGREED that:-  (a) the Head of Leisure and Community be thanked for a very comprehensive and informative presentation; and  (b) a copy of the presentation be circulated to all members and deputy members of the Panel.
Outcome	Presentation was noted.
Link Officer	Martyn George
<b><u>Subject</u></b>	<b><u>Leisure Strategy Review</u></b>
Type of Item	Review
Action by Panel	The Panel noted the following minor amendments to the revised 2012/13 Leisure Strategy document, attached as Appendix A to the report:-  (i) Page 19 - Wicor Pavilion - to read <b>May</b> 2012 instead of March 2012; and  (ii) Page 21- target date to - "Complete construction of the new sports Pavilion at Wicor Recreation Ground, Portchester" - to read December <b>2012</b> instead of December 2013.

	It was AGREED that, the revised Leisure Strategy for 2012/13 as set out in Appendix A to the report, be recommended to the Executive for adoption.
Outcome	Matter considered at the Executive meeting on 16 July 2012 and it was determined that the Executive adopt the 2012/13 Leisure Strategy as contained in Appendix A of the report.
Link Officer	Janie Millerchip
<b><u>Subject</u></b>	<b><u>Leisure and Community Policy Development and Review Panel Work Programme for 2012/13 – Initial Endorsement</u></b>
Type of Item	Information
Action by Panel	It was AGREED that, subject to the revisions shown below, the Panel's work programme for 2012/13 be approved:- <ul style="list-style-type: none"> <li>(i) the item on Park Lane Vision Consultation be moved from 25 July 2012 to 5 September 2012 meeting; and</li> <li>(ii) an item on the proposals for provision of new multi use games area facility at the Portchester Community Centre site be added to the work programme for 2012/13 as an unallocated item.</li> </ul>
Outcome	Work Programme for 2012/13 was updated accordingly.
Link Officer	Martyn George
<b><u>MEETING DATE</u></b>	<b><u>25 JULY 2012</u></b>
<b><u>Subject</u></b>	<b><u>Meeting Cancelled.</u></b>

<b><u>MEETING DATE</u></b>	<b><u>5 SEPTEMBER 2012</u></b>
<b><u>Subject</u></b>	<b><u>Park Lane Vision Consultation</u></b>
Type of Item	Information
Action by Panel	<p>It was AGREED that in the Panel's view:-</p> <ul style="list-style-type: none"> <li>(a) The upgrading of the children's play area should be undertaken earlier than the proposed date of 2014/15, if possible;</li> <li>(b) More seating be provided in the parkland area;</li> <li>(c) The installation of outdoor gym equipment be supported;</li> <li>(d) The tennis courts be re-located nearer to the Leisure Centre;</li> <li>(e) Officers progress the car parking survey; and</li> <li>(f) The provision of a public pétanque terrain at Park Lane Recreation Ground be agreed in principle (Voting: unanimous).</li> </ul>
Outcome	
Link Officer	Emma Watts
<b><u>Subject</u></b>	<b><u>Review of Work Programme for 2012/13</u></b>
Type of Item	Information
Action by Panel	It was AGREED that the work programme for 2012/13, attached as Appendix A to the report, be approved.
Outcome	Work Programme for 2012/13 updated accordingly.
Link Officer	Martyn George



<b><u>Subject</u></b>	<b><u>Open Spaces Improvement Programme</u></b>
Type of Item	Consultation
Action by Panel	It was AGREED that the existing five year open spaces and play spaces and other recreational spaces improvement programmes and proposed combined programme up to the year 2024/25, as detailed in Appendices, A, B and C, be endorsed and recommended to the Executive.
Outcome	Matter considered at the Executive meeting 5 November 2012 and it was determined that the Executive approve the revised open spaces improvement programme subject to the inclusion of the words "Provide MUGA / tennis facilities etc " at page 16 of Appendix C to the report ( <a href="#">xlc-121105-r05-gsa</a> refers)
Link Officer	Sue Woodbridge
<b><u>Subject</u></b>	<b><u>2012 Playing Pitch Study</u></b>
Type of Item	Consultation
Action by Panel	It was AGREED that the information contained in the report be noted.
Outcome	Report noted.
Link Officer	Gareth Satherley
<b><u>Subject</u></b>	<b><u>Salterns Promenade</u></b>
Type of Item	Consultation
Action by Panel	It was AGREED that the Panel recommend to the Executive that:-

	<p>(a) the preferred option for the long term solution to the deterioration of the Salterns promenade is Option3, using new timber planks and piles; and</p> <p>(b) as part of the negotiations for the tender/contract for the works, officers be requested to try and secure a long term guarantee for the life expectancy of the hard timber to be used.</p>
Outcome	The matter was considered at the Executive meeting on 5 November 2012 and it was determined that :- the Executive approve capital funding of £212,500 to allow the replacement of the existing timber kerbing with new timber piles and planks (option 3 in the report - <a href="#">xlc-121105-r02-gsa</a> refers).
Link Officer	Gareth Satherley
<b><u>MEETING DATE</u></b>	<b><u>2 NOVEMBER2011</u></b>
<b><u>Subject</u></b>	<b><u>Review of the Work Programme for 2012/13</u></b>
Type of Item	Review
Action by Panel	<p>The Director of Community informed members of the following proposed amendments to the work programme :-</p> <p>(i) <u>Meeting on 16 January 2013</u></p> <ul style="list-style-type: none"> <li>• Instead of a report, the item on Portchester Community Centre and Wicor Recreation Ground changing rooms to take the form of a presentation by officers, followed by a question and answer session;</li> <li>• The Chief Executive of Community Action Fareham be invited to attend to discuss issues relating to volunteering (current unallocated item);</li> <li>• An item be added to the work programme inviting the Portchester resident referred to by the Director of Community and Councillor Price, to attend the Panel meeting to explain his proposals for the possible provision of a skatepark at Wicor Recreation Ground; and</li> </ul>

	<p>(ii) <u>Meeting on 6 March 2013</u></p> <ul style="list-style-type: none"> <li>• The unallocated item to consider options for provision of a new multi use games area facility at Portchester Community Centre, be added to the work programme for this meeting.</li> </ul> <p>(a) It was AGREED that the above amendments to the Panel's work programme, for 2012/13 be approved, and the programme updated accordingly</p>
Outcome	The Work Programme for 2012/13 was updated accordingly
Link Officer	Martyn George
<b><u>Subject</u></b>	<b><u>London 2012 Olympic and Jubilee Celebrations</u></b>
Type of Item	Consultation
Action by Panel	<p>It was AGREED that:-</p> <p>(a) the events and initiatives delivered in Fareham as part of the London 2012 Olympic Games and the Queens Diamond Jubilee celebrations, (as detailed within the report), be noted; and</p> <p>the Panel fully endorsed the comments made by the Director of Community referred to above and further wished to thank volunteers and members of the public who took part in and/or supported the various events and activities held</p>
Outcome	Report was noted
Link Officer	Emma Watts
<b><u>Subject</u></b>	<b><u>Review of Tourist Information</u></b>
Type of Item	Review
Action by	It was AGREED that:-

Panel	<p>(a) the TIC should be located in the main town centre area, whether it continues to operate from Westbury Manor Museum or another location;</p> <p>(b) the Tourist Information Service be expected to play a greater role in promoting events and facilities in Fareham to include updating its web page; and</p> <p>(c) consideration be given to the role which could be played by volunteers in the provision of TIC services.</p>
Outcome	The report was noted.
Link Officer	Emma Watts
<b><u>Subject</u></b>	<b><u>Wicor Recreation Ground</u></b>
Type of Item	Information
Action by Panel	<p>It was AGREED that:-</p> <p>(a) the proposals detailed in paragraph 6 of the report and as shown in the plan be approved; and</p> <p>(b) the additional issues raised at the meeting and referred to above be addressed by officers at the next Panel meeting on 16 January 2013.</p>
Outcome	
Link Officer	Gareth Satherley
<b><u>Subject</u></b>	<b><u>Ferneham Hall Performance Review 2011/12</u></b>
Type of Item	Information - CONFIDENTIAL ITEM

Action by Panel	<p>It was AGREED that:-</p> <p>(a) the financial performance of Ferneham Hall, as detailed in the report, be noted;</p> <p>(b) the Panel support the initiatives highlighted in the report which aim to improve future financial performance; and</p> <p>(c) the General Manager and his team be thanked for the service to the community which the venue provides.</p>
Outcome	Report was noted.
Link Officer	Rod Cameron
<b><u>MEETING DATE</u></b>	<b><u>16 JANUARY 2013</u></b>
<b><u>Subject</u></b>	<b><u>Presentation – Proposals for Skatepark at Wicor Recreation Ground</u></b>
Type of Item	Information
Action by Panel	It was AGREED that officers should consider the options available and report back at a later meeting.
Outcome	
Link Officer	
<b><u>Subject</u></b>	<b><u>Presentation – Proposals for Indoor Skating Facility</u></b>
Type of Item	Information
Action by Panel	<p>It was AGREED to:-</p> <p>a) support the principles of the proposal request the Executive to consider the proposal based on all the information received from the applicant</p>

Outcome	
Link Officer	
<b><u>Subject</u></b>	<b><u>Presentation – Community Action Fareham</u></b>
Type of Item	
Action by Panel	
Outcome	
Link Officer	
<b><u>Subject</u></b>	<b><u>Presentation – Porchester Community Centre and Wicor Recreation Ground Changing Rooms</u></b>
Type of Item	
Action by Panel	
Outcome	
Link Officer	
<b><u>Subject</u></b>	<b><u>Preliminary Overall Review of Work Programme from 2012/13 and Draft Programme for 2013/14</u></b>
Type of Item	
Action by Panel	
Outcome	
Link Officer	

## APPENDIX C

### PROPOSED WORK PROGRAMME FOR 2013/14 - LEISURE AND COMMUNITY POLICY DEVELOPMENT AND REVIEW PANEL

MEETING DATES FOR 2013/14*	ITEMS
<b>15 May 2013</b>	<p>Introduction to the role of the Panel</p> <ul style="list-style-type: none"><li>• Introduction to Key Staff</li><li>• Achievements 2012/13</li><li>• Challenges and Priorities for 2013/14</li></ul> <ul style="list-style-type: none"><li>• Review of the work programme for 2013/14</li></ul>
<b>24 July 2013</b>	<ul style="list-style-type: none"><li>• Review of the work programme 2013/14</li><li>• Leisure Strategy Review</li><li>• Presentation - Countryside Sites Nature Conservation</li></ul>
<b>4 September 2013</b>	<ul style="list-style-type: none"><li>• Review of the work programme 2013/14</li><li>• Open Spaces Improvement Programme</li><li>• Community Action Fareham SLA Review</li></ul>
<b>6 November 2013</b>	<ul style="list-style-type: none"><li>• Review of the work programme 2013/14</li><li>• Ferneham Hall Performance Review</li></ul>
<b>15 January 2014</b>	<ul style="list-style-type: none"><li>• Preliminary overall review of work programme 2013/14 and draft 2014/15</li><li>• Fareham Savers Credit Union Review</li></ul>
<b>5 March 2014</b>	<ul style="list-style-type: none"><li>• Final review of work programme for 2013/14 and draft for 2014/15</li><li>• Fareham Leisure Centre Performance Review</li></ul>

**FAREHAM BOROUGH COUNCIL**

**POLICY FRAMEWORK**

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Plans and Alterations comprising the Development Plan;
- (f) Development Plan Documents;
- (g) Community Safety Strategy;
- (h) Corporate Vision, Values, Objectives and Priority Actions.