

FAREHAM

BOROUGH COUNCIL

Minutes of the Housing Tenancy Board

Minutes of a meeting held on 18 March 2013
at the Civic Offices

PRESENT:

Councillor P J Davies
(Chairman)

Councillor Mrs K Mandry
(Vice-Chairman)

Councillors: T J Howard
G Fazackarley (deputising for Mrs K K Trott)

**Co-opted
members:** Mr S Lovelock, Mr G Wood, and Mrs P Weaver

1. APOLOGY FOR ABSENCE

Apologies for absence were received from Councillors D L Steadman and Mrs K Trott and from co-opted member Mr B Lee.

2. MINUTES

It was AGREED that the minutes of the meeting of the Housing Tenancy Board held on 21 January 2013 be confirmed and signed as a correct record ([ht-130121-m](#)).

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. REVIEW OF THE ANNUAL HOUSING WORK PROGRAMME FOR 2012/13 AND FINAL CONSIDERATION OF DRAFT WORK PROGRAMME FOR 2013/14

The Board considered a report by the Director of Community on the review of the Annual Housing Work Programme for 2012/13 and final consideration of the draft Work Programme for 2013/14. (copy of report [ht-130318-jsh-r01](#))

It was AGREED that:-

- (a) the outcomes of the work programme for 2012/13, together with the revisions stated, be noted;
- (b) the proposed work programme for 2013/14, together with the revisions stated, attached as Appendix A to these minutes, be approved; and
- (c) the proposed work programme for 2013/14 be submitted to the Executive for endorsement.

7. ESTATE IMPROVEMENTS PROGRAMME 2013/14

The Board considered a report by the Director of Community on the Estate Improvements Programme 2013/14 (copy of report [ht-130318-jsh-r02](#)).

The Board asked for clarification on the reasons why there is scheduled removal of drying areas at various locations. The Tenancy Services Manager explained that the majority of drying areas are redundant and are being removed to prevent the area from being used as a dumping ground and to deter anti-social behaviour. The drying areas will be completely removed and laid to grass, which is hoped will help to improve the appearance of the area.

Issues were also raised concerning a possible previously proposed landscaping scheme at Lower Bellfield and on-going issues with the bin stores at Spencer Court. The Tenancy Services Manager will investigate these issues and report back to the co-opted tenant reps that raised the question.

It was AGREED that the board noted the content of the report and support the schemes identified within the report.

8. TENANCY AGREEMENT

The Board considered a report by the Director of Community concerning a review of the current Tenancy Agreements with a view to making proposals on the way forward for further consideration by the Board (copy of report [ht-130318-r03-jsh](#)).

It was AGREED that:-

- (a) the content of the report be noted; and
- (b) the Board nominates Mrs P Weaver as the tenant representative for the Member and Officer Joint Working Group.

9. HOMESWAPPER SCHEME – UPDATE

The Board considered a report by the Director of Community which gave an update on the Council's participation with the Homeswapper Scheme (copy of report [ht-130318-r04-jcr](#))

The Tenancy Services Manager showed the Board the Homeswapper website and explained how it worked both for the Tenancy Services Division and for the Housing Tenants. The Board noted the positive progress the Council had made with the scheme, and recognised the importance it will have once the changes to benefits come into effect in April.

It was AGREED that:-

- (a) the content of the report is noted; and
- (b) the Board endorsed the proposal that the Council continues to subscribe to Homeswapper

(The meeting started at 6:00pm
and ended at 7:00pm)

HOUSING TENANCY BOARD –WORK PROGRAMME 2013/2014

Date	Subject	Training
20 May 2013	<ul style="list-style-type: none"> • Work Programme 2013/14 • Tenancy Services Performance Report for 2012/13 • Building Services Performance Report for 2012/13 • Housing Capital Programme 2013/14 	
29 July 2013	<ul style="list-style-type: none"> • Work Programme 2013/14 • Quarterly Performance Monitoring Report for Tenancy Services • Quarterly Performance Monitoring Report for Building Services • Review of Tenant Cashback Scheme Pilots 	
28 Oct 2013	<ul style="list-style-type: none"> • Work Programme 2013/14 • Quarterly Performance Monitoring Report for Tenancy Services • Quarterly Performance Monitoring Report for Building Services • A review of car parking on housing estates • Estate Improvements 2013/14 - An Update 	
27 Jan 2014	<ul style="list-style-type: none"> • Preliminary review of Work Programme for 2013/14 and preliminary draft Work Programme for 2014/15 • Tenant and Leaseholder Satisfaction Survey • Housing Revenue Account including the Housing Capital Programme for 2014/15 • Quarterly Performance Monitoring Report for Tenancy Services • Quarterly Performance Monitoring Report for Building Services 	

Date	Subject	Training
14 April 2014	<ul style="list-style-type: none"> • Review of Annual Work Programme for 2013/14 and final consideration of draft Work Programme for 2014/15 • Tenancy Services Performance Report for 2013/14 • Building Services Performance Report for 2013/14 • Estate Improvements Programme 2014-15 • Review and Update of Local Standards 	