

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 15 April 2013

<b>Portfolio:</b>	Streetscene
<b>Subject:</b>	<b>Project Integra Revised Constitution, Strategy and Action Plan</b>
<b>Report of:</b>	Director of Street Scene
<b>Strategy/Policy:</b>	
<b>Corporate Objective:</b>	Protecting and Enhancing the Environment

**Purpose:**

To consider the Project Integra (PI) revised constitution, strategy and action plan for 2013-16.

**Executive summary:**

Following a fundamental review of PI that was concluded in 2012, the Strategic Board, at its meeting on November 22<sup>nd</sup> 2012, approved some changes to reflect the new ambitions and focus of the partnership:

- (a) A revised constitution that removed references to the partnership Scrutiny Board, which has been disbanded
- (b) Revisions to the partnerships Joint Municipal Waste Management Strategy which was last reviewed in 2006

The Strategic Board approved the 2013-16 partnership action plan at a meeting on 21<sup>st</sup> March 2013.

**Recommendation:**

That the Executive approves the revised Project Integra constitution, strategy and action plan as detailed in the attached briefing paper and appendices

**Reason:**

Fareham is a member of Project Integra and has been an active participant in the fundamental review and the development of the revised constitution, strategy and action plan

**Cost of proposals:**

The costs of being a partner within Project Integra are contained within existing Streetscene budgets

- Appendices A:** [Project Integra Revised Constitution](#)  
**B:** [Project Integra Revised Joint Municipal Waste Management Strategy](#)  
**C:** [Project Integra Action Plan 2013-16](#)

**Background papers:** None

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## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 15 April 2013

**Subject:** Project Integra Revised Constitution, Strategy and Action Plan

**Briefing by:** Director of Street Scene

**Portfolio:** Streetscene

#### INTRODUCTION

1. Following the conclusion of a fundamental review of the Project Integra (PI) partnership in 2012, the PI Strategic board has approved a number of changes to the partnership that reflect the recommendations of the review and the challenging financial climate in which the partnership is now operating.
2. At the November 2012 meeting of the Strategic Board, approval was given to changes to the PI constitution and the Joint Municipal Waste Management Strategy (JMWMS). The partnership action plan for 2013-16 was approved by the Strategic Board at a meeting on 21<sup>st</sup> March 2013.
3. The board is now seeking approval from individual member authorities of the revised constitution, JMWMS and action plan for 2013-16.

#### REVISED CONSTITUTION

4. One of the key recommendations from the fundamental review of PI was that there should be a reduction in the frequency of member and officer meetings. This included a proposal to reduce the number of board meetings from four to three annually and to disband the PI Policy Review and Scrutiny Committee.
5. As a result of this decision, the Strategic Board agreed that the activities of this committee will now be carried out by individual authorities, who are already required to approve the annual action plan and authorise payment of the annual subscription to the partnership.
6. This decision has required a change to the partnership's constitution, a copy of which can be found at appendix (A) to the report. All references to the function and responsibilities of the Policy Review and Scrutiny Committee have been removed.

7. One other minor change has been approved, which is at paragraph 8.4 of the constitution. This now allows an authority to send any member deemed suitable to attend and vote at board meetings in the absence of the appointed member.

## **JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY (JMWMS)**

8. As part of the fundamental review of the partnership, the Strategic Board has approved a revision of the Joint Municipal Waste Management Strategy, first developed and adopted by PI in 2006. In September 2012, a workshop for Members and Strategy Officers was held to develop the revised strategy and subsequent action plan.
9. The reason for the revision was to ensure that the strategy was fit for purpose in light of the fundamental review and the challenging financial climate in which partners are now operating. Specifically, the strategy would be required to support the revised focus of the partnership in:
  - Working to reduce costs across the whole system
  - Waste prevention
  - Improvements in recycling performance
  - Reducing landfill
  - Improved training
  - Joint working
10. The key objectives within the strategy focus on improving service to customers, providing value for money and ensuring sustainability of waste collection and disposal. Details of the revised strategy can be found at appendix (B) to the report.

## **ACTION PLAN 2013-16**

11. The partnership action plan has been developed to reflect the revised Strategy that has been approved by the PI Strategic Board. It contains the proposed key actions for the partnership in 2013-14 with longer term actions through to 2015-16. The plan covers the collective actions of PI partners to deliver the revised JMWMS. Actions involving two or more partners are included; actions by individual authorities are not.
12. The action plan is a three – year rolling plan in recognition of the fact that some actions will take longer than a year to complete. However, most detail is for 2013-14. It is prepared annually by Strategy Officers and presented for approval by the Project Integra Strategic Board and subsequent approval by each authority.
13. The 2013-16 plan contains fewer actions than previous plans, with each action having a clear lead officer or authority, a prescribed timescale for delivery and where possible, an indication of the cost or resource required to deliver the action. Details of the plan can be found at appendix (C) to the report.
14. A total budget for the partnership for 2013-14 is included in the plan, broken down by authority. The contribution from Fareham Borough Council can be met from within existing budgets.

## **RISK ASSESSMENT**

15. There are no significant risks associated with this report.

## **FINANCIAL IMPLICATIONS**

16. There are no additional costs associated with approving the revised constitution or strategy and the costs of the proposed action plan are contained within existing Streetscene budgets.

## **CONCLUSION**

17. The Project Integra constitution, strategy and action plan as outlined in this report and attached appendices reflect the changes to the strategic direction and focus of the partnership following a fundamental review of its purpose.

18. The Executive is recommended to approve the proposals

**Reference Papers:** None