

FAREHAM

BOROUGH COUNCIL

Report to Planning Committee

Date **24 January 2018**

Report of: **Director of Finance and Resources**

Subject: **SPENDING PLANS 2018/19**

SUMMARY

This report sets out the overall level of revenue spending on this Committee's services and seeks agreement for the revised revenue budget for 2017/18 and the base budget for 2018/19 before being recommended to Full Council for approval.

RECOMMENDATION

That the Planning Committee agrees the revised budget for 2017/18 and the base budget for 2018/19, notes the fees and charges for 2018/19 and recommends the budget to Full Council for approval.

INTRODUCTION

1. The Council has a co-ordinated strategic service and financial planning process and this report allows the committee to consider in detail these plans for the provision of the Planning Committee services during the next financial year.
2. This report and the revenue budgets have been prepared in accordance with the Medium Term Finance Strategy that was approved by the Executive on 8 January 2018 and will cover the capital programme, fees and charges and the revenue budget.

CAPITAL PROGRAMME

3. For this committee there are no capital projects planned.

FEES AND CHARGES

4. The Planning Committee charges that are shown in the budget figures are mainly statutory and therefore not under the control of the committee.
5. The Government in delivering the 2018/19 Settlement indicated that planning fees would be increasing and would come into force on 17 January 2018.
6. This change has been reflected in the budgets for 2018/19.

REVENUE BUDGET

7. Appendix A analyses the overall budget total for the individual Planning Committee services and by the different types of expenditure and income.

BASE BUDGET 2017/18

8. The base budgets for 2017/18 were considered by this committee in January 2017 and were confirmed by Full Council on 24 February 2017. The base budget for 2017/18 amounted to £622,100

REVISED BUDGET 2017/18

9. The revised budget for 2017/18 is £728,100 an increase of £106,000 or 17.0% from the base budget.
10. The main change to the revised budgets is as a result of higher legal and consultant payments due to high profile appeals of planning applications. Some of the costs will be offset by an increase in fee income but the remainder will be a budget pressure on the overall finance position.

BASE BUDGET 2018/19

11. The revised budget for 2018/19 is £565,100 a decrease of £57,000 or 9.2% from the base budget.
12. Appendix A of this report shows the analysis of expenditure and income for individual services and the following paragraphs of this report set out issues affecting individual services that have arisen in the current year in order to explain the variations between base and 2017/18 and base budgets and the

2018/19 base budget.

SERVICE ISSUES

13. In preparing the budget there have been changes to the way the employee budgets have been calculated. In addition to this there have been changes to the employer's costs of National Insurance and pensions.
14. These changes are reflected in the figures in this report and therefore have resulted in some variances across this committee.
15. Internal Recharges costs provided for this committee include ICT, Personnel, Finance and Audit, Customer Services and accommodation recharges.
16. In addition the recharges from various partnerships which support the committee include Southampton Legal Partnership, Environmental Health Partnership and Building Control Partnership are shown under Third Party Payments heading.
17. The changes to these two areas have been small when compared to the Base Budget for 2017/18.

PROCESSING APPLICATIONS

18. There has been an overall decrease in the 2018/19 base budget for this service of £76,400. The above increase in income is due to an increase in the planning fee budget of £71,000 to reflect the increase in planning charges along with a reduction in the employee budgets of £5,400.

PLANNING ADVICE

19. There has been a small increase in the 2018/19 base budget for this service of £4,200. This is mainly due to the changes in the way the employee budget has been calculated as mentioned above.

PLANNING ENFORCEMENT

20. There has been an overall decrease in the 2018/19 base budget for this service of £14,100. This is mainly due to the changes in the way the employee budget has been calculated.

PLANNING APPEALS

21. There has been a small reduction in the 2018/19 base budget for this service of £1,100. This is mainly due to the changes in the way the employee budget has been calculated.

RISK ASSESMENT

22. There are no significant risk considerations in relation to this report.

CONCLUSION

23. A number of Planning Committee services are partly funded from fees and charges and other types of income. After taking service income into account investment income and the Council's share of business rate income reduce the overall cost of services to be met by council tax payers.
24. These sources of income are generally outside the Council's control and do not reflect the changes in the overall level of spending on local services.
25. With these sources of income effectively "fixed", members need to be aware that, unless it can be matched by increased service income, additional spending on services has to be fully funded by council tax payers.
26. It follows that Members must give full weight of the Council's overall position and future council tax levels when the revenue budgets for 2018/19 are considered.
27. The Committee is asked to:
 - (a) review and agree the revised budgets for 2017/18
 - (b) review and agree the base budgets for 2018/19; and
 - (c) recommend the budget to Full Council for approval.

Appendix A – Revenue Budget 2017/18 revised and 2018/19 Base Budget.

Background Papers: None

Enquiries:

For further information on this report please contact Neil Wood. (Ext 4506).

APPENDIX A

PLANNING COMMITTEE

ESTIMATE OF EXPENDITURE AND INCOME FOR THE COUNCIL TAX 2018/19

	Base Estimate 2017/18	Revised Estimate 2017/18	Base Estimate 2018/19
	£	£	£
PROCESSING APPLICATIONS	212,100	183,200	135,700
PLANNING ADVICE	248,900	233,100	253,100
PLANNING ENFORCEMENT	109,800	109,300	123,900
PLANNING APPEALS	51,300	202,500	52,400
	622,100	728,100	565,100

SUBJECTIVE ANALYSIS

	Base Estimate 2017/18	Revised Estimate 2017/18	Base Estimate 2018/19
	£	£	£
EMPLOYEES	742,800	741,500	754,100
TRANSPORT EXPENDITURE	12,300	12,300	11,600
SUPPLIES AND SERVICES	60,800	291,800	60,800
THIRD PARTY PAYMENTS	93,800	94,300	94,400
INTERNAL RECHARGES	156,700	159,500	159,500
GROSS EXPENDITURE	1,066,400	1,299,400	1,080,400
OTHER INCOME	-4,600	-2,600	-2,600
FEES AND CHARGES	-439,700	-568,700	-512,700
GROSS INCOME	-444,300	-571,300	-515,300
NET EXPENDITURE	622,100	728,100	565,100

	Base Estimate 2017/18	Revised Estimate 2017/18	Base Estimate 2018/19
	£	£	£
<u>PROCESSING APPLICATIONS</u>			
EMPLOYEES	425,400	423,600	418,200
TRANSPORT EXPENDITURE	7,700	7,000	7,000
SUPPLIES AND SERVICES	32,900	32,900	32,900
THIRD PARTY PAYMENTS	76,500	77,200	77,000
INTERNAL RECHARGES	99,200	101,200	101,200
GROSS EXPENDITURE	641,700	722,800	636,300
OTHER INCOME	-4,600	-2,600	-2,600
FEES AND CHARGES	-425,000	-537,000	-498,000
GROSS INCOME	-429,600	-539,600	-500,600
NET EXPENDITURE	212,100	183,200	135,700

	Base Estimate 2017/18	Revised Estimate 2017/18	Base Estimate 2018/19
	£	£	£
<u>PLANNING ADVICE</u>			
EMPLOYEES	211,300	211,900	214,700
TRANSPORT EXPENDITURE	2,100	2,100	2,100
SUPPLIES AND SERVICES	2,000	2,000	2,000
THIRD PARTY PAYMENTS	12,200	12,000	12,200
INTERNAL RECHARGES	36,000	36,800	36,800
GROSS EXPENDITURE	263,600	264,800	267,800
FEES AND CHARGES	-14,700	-31,700	-14,700
GROSS INCOME	-14,700	-31,700	-14,700
NET EXPENDITURE	248,900	233,100	253,100

	Base Estimate 2017/18	Revised Estimate 2017/18	Base Estimate 2018/19
	£	£	£
<u>PLANNING ENFORCEMENT</u>			
EMPLOYEES	82,300	81,800	96,300
TRANSPORT EXPENDITURE	2,500	2,500	2,500
SUPPLIES AND SERVICES	3,000	3,000	3,000
THIRD PARTY PAYMENTS	5,100	5,100	5,200
INTERNAL RECHARGES	16,900	16,900	16,900
GROSS EXPENDITURE	109,800	109,300	123,900
NET EXPENDITURE	109,800	109,300	123,900

	Base Estimate 2017/18	Revised Estimate 2017/18	Base Estimate 2018/19
	£	£	£
<u>PLANNING APPEALS</u>			
EMPLOYEES	23,800	24,000	24,900
SUPPLIES AND SERVICES	22,900	173,900	22,900
INTERNAL RECHARGES	4,600	4,600	4,600
GROSS EXPENDITURE	51,300	202,500	52,400
NET EXPENDITURE	51,300	202,500	52,400

TOTAL PLANNING COMMITTEE	622,100	728,100	565,100
---------------------------------	----------------	----------------	----------------