

FAREHAM

BOROUGH COUNCIL

Report to Planning Committee

Date **24 January 2018**

Report of: **Director of Finance and Resources**

Subject: **ACTUAL REVENUE EXPENDITURE 2016/17**

SUMMARY

This report sets out for the information of Members details of the actual revenue expenditure for 2016/17 in respect of the services for which this Committee is responsible.

RECOMMENDATION

The Committee is asked to note the report.

INTRODUCTION

1. The final accounts for the financial year for this Committee shows that the actual expenditure of £523,120 was £76,080 (13%) below the revised budget of £599,200 which was agreed by this Committee on 25 January 2017 and approved by Full Council in February 2017.
2. The actual totals of gross expenditure and income are set out in the table below.

| | Revised Budget 2016/17 | Actual 2016/17 | Variance 2016/17 |
|--------------------------|---------------------------------------|---------------------------|-----------------------------|
| | £ | £ | £ |
| Employees | 712,000 | 699,449 | -12,551 |
| Premises | 0 | 58 | 58 |
| Transport | 12,300 | 14,946 | 2,646 |
| Supplies & Services | 60,800 | 147,048 | 86,248 |
| Third Party Payments | 92,500 | 97,279 | 4,779 |
| Internal Recharges | 155,900 | 177,630 | 21,730 |
| GROSS EXPENDITURE | 1,033,500 | 1,136,410 | 102,910 |
| Other Income | -2,600 | 0 | 2,600 |
| Fees & Charges | -431,700 | -613,290 | -181,590 |
| GROSS INCOME | -434,300 | -613,290 | -178,990 |
| NET EXPENDITURE | 599,200 | 523,120 | -76,080 |

3. The main reasons for the variance is due to income being higher than anticipated by £178,990, in addition less than anticipated spend on employee costs of £12,551 mainly due to vacant posts.
4. This was offset by the overspend on supplies and services £86,248, which was mainly due to the increased spend on legal costs and consultants for specialist advice on applications.
5. The number of applications submitted increased from 1,230 for financial year 2015/16 to 1,288 for financial year 2016/17. The number of major applications increased from 8 in 2015/16 to 17 in 2016/17.
6. The actual net revenue expenditure for the year analysed over the main services heading is shown in the following table:-

| | Revised Budget 2016/17 | Actual 2016/17 | Variance 2016/17 |
|-------------------------|---------------------------------------|---------------------------|-----------------------------|
| | £ | £ | £ |
| Processing Applications | 208,500 | 164,372 | -44,128 |
| Planning Advice | 230,900 | 240,833 | 9,933 |

| | | | |
|----------------------|----------------|----------------|----------------|
| Planning Enforcement | 113,500 | 77,975 | -35,525 |
| Planning Appeals | 46,300 | 39,940 | -6,360 |
| | 599,200 | 523,120 | -76,080 |

7. A detailed breakdown of the actual cost of the individual services is shown in Appendix A. The main variations which exceed £1,000 from the approved budgets are detailed below.

PROCESSING APPLICATIONS

8. The service was underspent by £44,000. The main reason for variance was the increase in fee income from planning applications with a large application being received towards the end of the financial year. Overall applications increased by 5% when compared to the previous year resulting in additional fee income of £153,000. In addition the employee budget was underspent by £2,000 this was due to some vacancies in the employment budget.
9. This was partly offset by an increase specialist legal and consultant advice for some of the larger projects within the Borough.

PLANNING ADVICE

10. The overall overspend for this service was £10,000. The main reason for this was an overspend in the employee budget.
11. There was also additional spend on legal and consultant advice but this was largely recovered through fees and charges.

PLANNING ENFORCEMENT

12. The overall underspend for this service was £35,500. The main reason for this was an underspend of £25,000 in the employment budget and was due to a post being vacant during the year.
13. There was also additional spend on legal and consultant advice but this was largely recovered through fees and charges.

PLANNING APPEALS

14. The overall underspend for this service was over £6,000. The main reason for this was an underspend of £11,000 mainly due to less spend on legal advice for appeals. This was offset by additional spend on employees of £5,000.

RISK ASSESSMENT

15. There are no significant risk considerations in relation to this report

CONCLUSION

16. The cost of the services provided by this Committee was £76,080 lower than anticipated when the revised budgets were prepared and the reasons for this are set out in this report.

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Neil Wood (Ext 4506).

PLANNING COMMITTEE**ACTUAL OF EXPENDITURE AND INCOME 2016/17**

| | Revised Budget 2016/17 £ | Actual 2016/17 £ | Variance 2016/17 £ |
|-------------------------|---|---------------------------------|-----------------------------------|
| Processing Applications | 208,500 | 164,372 | -44,128 |
| Planning Advice | 230,900 | 240,833 | 9,933 |
| Planning Enforcement | 113,500 | 77,975 | -35,525 |
| Planning Appeals | 46,300 | 39,940 | -6,360 |
| NET EXPENDITURE | 599,200 | 523,120 | -76,080 |

| <u>SUBJECTIVE ANALYSIS</u> | Revised Budget 2015/16 £ | Actual 2015/16 £ | Variance 2015/16 £ |
|-----------------------------------|---|---------------------------------|-----------------------------------|
| Employees | 721,600 | 699,449 | -12,551 |
| Premises Expenditure | 0 | 58 | 58 |
| Transport Expenditure | 12,600 | 14,946 | 2,646 |
| Supplies & Services | 60,800 | 147,048 | 86,248 |
| Third Party Payments | 92,500 | 97,279 | 4,779 |
| Internal Recharges | 155,900 | 177,630 | 21,730 |
| GROSS EXPENDITURE | 1,033,500 | 1,136,410 | 102,910 |
| Other Income | -2,600 | 0 | 2,600 |
| Fees & Charges | -431,700 | -613,290 | -181,590 |
| GROSS INCOME | -434,300 | -613,290 | -178,990 |
| NET EXPENDITURE | 599,200 | 523,120 | -76,080 |

| | Revised Budget 2016/17 | Actual 2016/17 | Variance 2016/17 |
|---------------------------------------|------------------------------|-------------------|---------------------|
| | £ | £ | £ |
| <u>PROCESSING APPLICATIONS</u> | | | |
| EMPLOYEES | 413,600 | 411,607 | -1,993 |
| PREMISES EXPENDITURE | 0 | 58 | 58 |
| TRANSPORT EXPENDITURE | 7,700 | 10,343 | 2,643 |
| SUPPLIES AND SERVICES | 32,900 | 119,905 | 87,005 |
| THIRD PARTY PAYMENTS | 75,200 | 83,178 | 7,978 |
| INTERNAL RECHARGES | 98,700 | 112,182 | 13,482 |
| GROSS EXPENDITURE | 628,100 | 737,273 | 109,173 |
| OTHER INCOME | -2,600 | 0 | 2,600 |
| FEEES AND CHARGES | -417,000 | -572,901 | -155,901 |
| GROSS INCOME | -419,600 | -572,901 | -153,301 |
| NET EXPENDITURE | 208,500 | 164,372 | -44,128 |

| | Revised Budget 2016/17 | Actual 2016/17 | Variance 2016/17 |
|-------------------------------|------------------------------|-------------------|---------------------|
| | £ | £ | £ |
| <u>PLANNING ADVICE</u> | | | |
| EMPLOYEES | 193,500 | 203,105 | 9,605 |
| TRANSPORT EXPENDITURE | 2,100 | 2,130 | 30 |
| SUPPLIES AND SERVICES | 2,000 | 17,811 | 15,811 |
| THIRD PARTY PAYMENTS | 12,200 | 9,932 | -2,268 |
| INTERNAL RECHARGES | 35,800 | 40,776 | 4,976 |
| GROSS EXPENDITURE | 245,600 | 273,754 | 28,154 |
| FEEES AND CHARGES | -14,700 | -32,920 | -18,220 |
| GROSS INCOME | -14,700 | -32,920 | -18,220 |
| NET EXPENDITURE | 230,900 | 240,833 | 9,933 |

| | Revised Budget 2016/17 | Actual 2016/17 | Variance 2016/17 |
|------------------------------------|------------------------------|-------------------|---------------------|
| | £ | £ | £ |
| <u>PLANNING ENFORCEMENT</u> | | | |
| EMPLOYEES | 86,100 | 61,111 | -24,989 |
| TRANSPORT EXPENDITURE | 2,500 | 2,418 | -82 |
| SUPPLIES AND SERVICES | 3,000 | -1,815 | -4,815 |
| THIRD PARTY PAYMENTS | 5,100 | 4,169 | -931 |
| INTERNAL RECHARGES | 16,800 | 19,561 | 2,761 |
| GROSS EXPENDITURE | 113,500 | 85,444 | -28,056 |
| FEES AND CHARGES | 0 | -7,469 | -7,469 |
| GROSS INCOME | 0 | -7,469 | -7,469 |
| NET EXPENDITURE | 113,500 | 77,975 | -35,525 |

| | Revised Budget 2016/17 | Actual 2016/17 | Variance 2016/17 |
|---------------------------------|------------------------------|-------------------|---------------------|
| | £ | £ | £ |
| <u>PLANNING APPEALS</u> | | | |
| EMPLOYEES | 18,800 | 23,625 | 4,825 |
| TRANSPORT EXPENDITURE | 0 | 55 | 55 |
| SUPPLIES AND SERVICES | 22,900 | 11,146 | -11,754 |
| INTERNAL RECHARGES | 4,600 | 5,114 | 514 |
| GROSS EXPENDITURE | 46,300 | 39,940 | -6,360 |
| NET EXPENDITURE | 46,300 | 39,940 | -6,360 |
| TOTAL PLANNING COMMITTEE | 599,200 | 523,120 | -76,080 |