

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Licensing and Regulatory Affairs Committee

**(to be confirmed at the next meeting)**

**Date:** Tuesday, 23 January 2018

**Venue:** Collingwood Room - Civic Offices

**PRESENT:**

**Councillor** Mrs P M Bryant (Chairman)

**Councillor** Ms S Pankhurst (Vice-Chairman)

**Councillors:** Mrs S M Bayford, Miss S M Bell, F Birkett, T M Cartwright, MBE, Mrs T L Ellis, M J Ford, JP, J S Forrest, Mrs C Heneghan, A Mandry, Mrs K Mandry and S Cunningham (deputising for R H Price, JP)

**Also  
Present:**



**1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor L Keeble and Councillor R H Price, JP.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 28 November 2017 be confirmed and signed as a true record.

**3. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest made at this meeting.

**5. DEPUTATIONS**

There were no deputations made at this meeting.

**6. ACTUAL REVENUE EXPENDITURE 2016/17**

The Committee considered a report by the Director of Finance and Resources which contained details of the actual revenue expenditure for 2016/17 in respect of the services for which the Committee is responsible.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the report.

**7. SPENDING PLANS 2018/19**

The Committee considered a report by the Director of Finance and Resources which sets out the overall level of revenue spending on the Committee's services and seeks agreement for the revised revenue budget for 2017/18 and the base budget for 2018/19 before being recommended to Council for approval.

RESOLVED that the Licensing and Regulatory Affairs Committee:

- (a) agrees the revised budget for 2017/18;
- (b) agrees the base budgets for 2018/19; and
- (c) recommends the budgets to Council for approval.

**8. FEES AND CHARGES 2018/19**

The Committee considered a report by the Director of Finance and Resources which sets out the level of fees and charges for this Committee's services and seeks agreement for them before being recommended to Council for approval.

Members discussed the alignment of fees and charges in the Boroughs of Fareham and Gosport, commenting that some fees are now the same and many more are much closer. Officers were thanked for the progress made so far with this ongoing issue.

RESOLVED that the Licensing and Regulatory Affairs Committee:-

- (a) agrees the fees and charges for 2018/19; and
- (b) recommends the fees and charges to Council for approval.

**9. PRELIMINARY REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT WORK PROGRAMME 2018/19**

The Committee considered a report by the Head of Environmental Health which provides a preliminary review of the Work Programme for 2017/18 and a draft Work Programme for 2018/19.

Members discussed the Taxis and Wheelchair Accessibility Report item that is unallocated on the 2017/18 Work Programme and agreed that it be included on the agenda for the June meeting of the draft 2018/19 Work Programme.

In discussing the draft 2018/19 Work Programme, Members agreed that the Police Update be moved to the November meeting in order that the Committee's workload is more evenly distributed.

RESOLVED that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 28 November 2017, attached as Appendix A to the report;
- (b) agrees that, having reviewed the Work Programme for 2017/18 attached as Appendix B to the report, the unallocated item entitled 'Taxis and Wheelchair Accessibility' be carried forward to the June meeting of the draft Work Programme for 2018/19; and
- (c) agrees that, having reviewed the draft Work Programme 2018/19 attached as Appendix C to the report, the item entitled 'Police Update' be deferred to the meeting scheduled to take place on 27 November 2018.

(The meeting started at 6.00 pm  
and ended at 6.30 pm).