

# FAREHAM

## BOROUGH COUNCIL

### **Report to Licensing and Regulatory Affairs Committee**

**Date**                    **19 June 2018**

**Report of:**            **Head of Environmental Health**

**Subject:**              **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK  
PROGRAMME 2018/19**

#### **SUMMARY**

At its meeting in March, the progress of the Work Programme for 2017/18 was considered by the Licensing and Regulatory Affairs Committee and a Work Programme for 2018/19 was agreed. Members are now invited to note the actions from the last meeting and to review the Work Programme for 2018/19.

#### **RECOMMENDATION**

It is recommended that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 27 March 2018, as shown in Appendix A to the report; and
- (b) agrees the updated Work Programme for 2018/19, as attached as Appendix B to the report.,

## **INTRODUCTION**

1. At the Committee meeting on 27 March 2018, the Committee agreed a Work Programme for 2018/19 which was submitted to Council for approval at its meeting on 26 April 2018.

## **MONITORING**

2. The progress on actions since the last meeting of the Committee is attached as Appendix A to this report for information.

## **WORK PROGRAMME 2018/19**

3. The Committee's Work Programme for 2018/19 is attached as Appendix B to this report.

## **REVISIONS TO THE WORK PROGRAMME 2018/19**

4. As agreed at the meeting of the Committee held on 27 March 2018, Members are asked to note the following revisions to the Work Programme for 2018/19:
  - i. The addition of an item entitled 'Taxi Replacement Incentive Scheme' to the agenda of the meeting scheduled to take place on 19 June 2018; and
  - ii. The addition of an item entitled 'Licensing Conditions Update' to the agenda of the meeting scheduled to take place on 19 June 2018;
5. Members are also asked to note the addition of an item entitled 'Air Quality and Taxi Replacement Incentive Scheme Update' to the agenda of the meeting scheduled to take place on 26 March 2019.

## **RISK ASSESSMENT**

6. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

7. To summarise, the Committee is now invited to note the progress on matters considered by the Committee at its last meeting, as shown in Appendix A to this report and agree the updated Licensing and Regulatory Affairs Committee Work Programme for 2018/19, as set out in Appendix B.

## **APPENDICES:**

**Appendix A** – Progress on actions since the last Committee Meeting

**Appendix B** – Updated Work Programme 2018/19

**Enquiries:** For further information on this report please contact Ian Rickman. (Ext 4773)

## LICENSING AND REGULATORY AFFAIRS COMMITTEE – 19 June 2018

## Progress on Actions from last meeting

<b>Date of Meeting</b>	<b>27 March 2018</b>
<b>Subject</b>	<b>Update on Fareham and Gosport Environmental Health Update</b>
<b>Type of Item</b>	Presentation
<b>Action by Committee</b>	<p>The Committee received a presentation by the Head of Environmental Health which provided Members with an update on the Fareham and Gosport Environmental Health Partnership.</p> <p>The presentation gave details of the membership and management of the Panel, the scope of its service, an overview of progress to date, key financial information and an update on service delivery performance. A summary of current issues was also provided which covered the need for the Partnership Agreement to be updated, changes to the food regulation system and a brief update on Air Quality. This included confirmation that grant funding of £150,000 has been awarded this week to fund a taxi replacement incentive scheme across Fareham and Gosport that will help the Council to reduce the number of older, diesel cars on the roads. The Head of Environmental Health advised Members that a report will be brought to the Committee in June to provide further information about the incentive scheme.</p> <p>The Committee was also advised that there are a small number of loopholes in the Taxi Licensing Policy that need to be addressed. These will be presented to the Committee for consideration at the next meeting.</p>
<b>Outcome</b>	Complete
<b>Link Officer</b>	Ian Rickman
<b>Subject</b>	<b>Online Gambling Report</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>The Committee considered a report by the Head of Environmental Health which provided information in respect of online gambling.</p> <p>The Head of Environmental Health highlighted the extensive scope of online gambling regulation which demonstrates the tight</p>

	control that the Gambling Commission has on the Gambling Industry.  RESOLVED that the Committee notes the content of the report.
<b>Outcome</b>	Complete
<b>Link Officer</b>	Ian Rickman
<b>Subject</b>	<b>Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>The Committee considered a report by the Head of Environmental Health which gives a final review of the Committee's 2017/18 Work Programme and proposes a draft Work Programme for 2018/19.</p> <p>The Head of Environmental Health advised that, as outlined in item 6, additional reports regarding the Taxi Replacement Incentive Scheme and Updates to Licensing Conditions will be added to the 2018/19 Work Programme for the meeting scheduled to take place in June.</p> <p>Having reviewed the Work Programme for the current year 2017/18, as attached as Appendix A to the report, it was RESOLVED that:</p> <ul style="list-style-type: none"> <li>(a) reports entitled 'Taxi Replacement Incentive Scheme' and 'Licensing Conditions Update' be added to the June meeting of the 2018/19 Work Programme;</li> <li>(b) subject to (a) above, the Committee approves the proposed Work Programme for 2018/19, as attached as Appendix C to the report; and</li> <li>(c) the proposed Work Programme for 2018/19 be submitted to Council for endorsement.</li> </ul>
<b>Outcome</b>	Complete
<b>Link Officer</b>	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME  
2018/19**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
<b>19 JUNE 2018</b>	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee  Taxis and Wheelchair Accessibility Report  Taxi Replacement Incentive Scheme  Licensing Conditions Update  Review of Work Programme 2018/19	
<b>31 JULY 2018</b>	Review of Work Programme 2018/19	
<b>18 SEPTEMBER 2018</b>	Setting of Taxi Tariff  Actual Revenue Expenditure 2017/18  Review of Work Programme 2018/19	
<b>27 NOVEMBER 2018</b>	Police Licensing Officer Update  Review of Work Programme 2018/19	
<b>29 JANUARY 2019</b>	Spending Plans 2019/20  Fees and Charges 2019/20  Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20	
<b>26 MARCH 2019</b>	Update on Fareham & Gosport Environmental Health Partnership – Presentation  Update on Air Quality and the Taxi Incentive Scheme.  Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20	