

**Report to  
Public Protection Policy Development and  
Review Panel**

**Date**                    **21 May 2013**

**Report of:**            **Director of Regulatory and Democratic Services**

**Subject:**              **PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW  
PANEL WORK PROGRAMME 2013/14**

**SUMMARY**

The Work Programme for the year agreed by the Panel at its meeting on 12 March 2013, and subsequently submitted to the Council on 25 April 2013, is attached as Appendix A.

Members are now invited to further review this Work Programme for the year 2013/2014.

**RECOMMENDATION**

- (a) that the programme items as set out in Appendix A be confirmed; and
- (b) that the progress on actions since the last meeting as set out in Appendix B be noted.

## **INTRODUCTION**

1. At the last meeting of the Panel, on 12 March 2013, members agreed a Work Programme for 2013/14 which was submitted to the Council at its meeting on 25 April 2013. The Work Programme is attached as Appendix A to this report.
2. The progress on actions since the last meeting of the Panel is attached at Appendix B, for information.
3. There are no significant risks associated with this report.

## **WORK PROGRAMME 2013/14**

4. The Panel is now invited to:-
  - (i) confirm the programme items as set out in Appendix A; and
  - (ii) note the progress on actions since the last meeting as set out in Appendix B.

### **Enquiries:**

For further information on this report please contact Garry White (Ext 4395).

### **Appendices:-**

APPENDIX A - Work Programme 2013/14

APPENDIX B - Progress on actions since the last meeting

**PUBLIC PROTECTION POLICY DEVELOPMENT AND REVIEW PANEL - DRAFT  
WORK PROGRAMME 2013/14**

| <b>Date</b>       | <b>Subject</b>  | <b>Type of Item</b>      | <b>Training Session/Workshop</b> |
|-------------------|---|--------------------------|----------------------------------|
| 21 May 2013       | Work Programme 2013/14  | Information/Consultation |                                  |
|                   | Services Falling Within the Public Protection Remit                         | Presentation             |                                  |
|                   | Parking Enforcement Policy  |                          |                                  |
| 23 July 2013      | Work Programme 2013/14  | Information/Consultation |                                  |
|                   | Annual Report on Fareham Parking Enforcement Service                        |                          |                                  |
|                   | Annual Health and Safety Performance 2012/13                                |                          |                                  |
|                   | Emergency Planning - Annual Report  |                          |                                  |
|                   | Report on FSA Audit   |                          |                                  |
| 10 September 2013 | Work Programme 2013/14  | Information/Consultation |                                  |
|                   | Scoping Report on Police and Crime Commissioner and Community Safety Update |                          |                                  |
|                   | Air Quality Action Plan Update  |                          |                                  |

| Date             | Subject   | Type of Item             | Training Session/Workshop |
|------------------|---|--------------------------|---------------------------|
| 12 November 2013 | Work Programme 2013/14  | Information/Consultation |                           |
|                  | Traffic Management Programme  |                          |                           |
| 14 January 2014  | Preliminary review of work programme for 2013/14 and preliminary draft work programme for 2014/15       | Monitoring/Programming   |                           |
|                  | Community Safety Update   |                          |                           |
| 11 March 2014    | Review of annual work programme for 2013/14 and final consideration of draft work programme for 2014/15 | Monitoring/Programming   |                           |
|                  | Food Standards Agency Food Safety Service Plan  | Consultation             |                           |

To be assigned/possible items for 2014/15:

**Public Protection Policy Development and Review Panel – 21 May 2013  
Progress on Actions Since Last Meeting**

|                        |   |
|------------------------|---|
| <b>Date of Meeting</b> | <b>12 March 2013</b>  |
| Subject                | Review of 2012/13 Work Programme and Draft 2013/14 Work Programme   |
| Type of Item           | Monitoring/Programming  |
| Action by Panel        | <p>The Panel considered a report by the Director of Regulatory and Democratic Services reviewing the outcome of the current 2012/13 work programme and seeking to agree a proposed draft work programme for 2013/14 (copy of report <a href="#">ppp-130312-r01-gwh</a> circulated with agenda).</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p> <p>It was AGREED that:-</p> <ul style="list-style-type: none"> <li>(a) the outcome of the work programme for 2012/13, as shown in Appendix A to the report, be noted;</li> <li>(b) the draft work programme for 2013/14, as shown in Appendix B to the report, be amended as follows: <ul style="list-style-type: none"> <li>(i) the meeting on 21 May 2013 as far as possible be allocated for one specific item, a presentation covering the Services Falling Within the Public Protection Remit;</li> <li>(ii) the Annual Health and Safety Performance 2012/13 and Emergency Planning - Annual Report items be moved to 23 July 2013;</li> <li>(iii) the Unauthorised Encampment Policy item be removed from 21 May 2013, as this policy had now been considered and agreed by the Executive;</li> <li>(iv) an item be added to the work programme to enable the Panel to receive an update on the Air Quality Action Plan;</li> <li>(v) the Community Safety Update item on 14 January 2014 include reference to the Police and Crime Commissioner;</li> <li>(vi) with reference to (v) above, the officers prepare a scoping report for the meeting on 10 September 2013 to</li> </ul> </li> </ul> |

|                 |   |
|-----------------|---|
|                 | <p>enable members to agree which points should be covered at the meeting on 14 January;</p> <p>(vii) the report of the Food Standards Agency audit be added to the work programme for 23 July 2013;</p> <p>(c) the proposed work programme for 2013/14, as set out in Appendix A to these minutes, be approved; and</p> <p>(d) the proposed work programme for 2013/14 be submitted to the Council for approval.</p>  |
| Outcome         | Work programme amended as agreed and confirmed by Council on 25 April 2013.   |
| Link Officer    | Garry White   |
|                 |   |
| Subject         | Food Standards Agency Food Safety Service Plan  |
| Type of Item    | Consultation  |
| Action by Panel | <p>The Panel considered a report by the Director of Regulatory and Democratic Services on the Food Standards Agency Food Safety Service Plan (copy of report <a href="#">ppp-1300312-r02-jtr</a> circulated with agenda). The report was the annual review required by the Food Standards Agency (FSA), looking back on what had been achieved in 2012/13 and setting out the aims and objectives for 2013/14.</p> <p>The Team Leader, Food, Health &amp; Safety, and Licensing Team presented the report, drawing the Panel's attention to the changes to the plan and answering members' questions thereon.</p> <p>At the invitation of the Chairman, Councillor Cartwright addressed the Panel during the consideration of this item.</p> <p>It was AGREED that the Food Safety Service Plan, as shown in Appendix A to the report, be commended to the Executive.</p> |
| Outcome         | A report on the matter to be considered by the Executive at its meeting on 13 May 2013.   |
| Link Officer    | Juli Treacy   |
|                 |   |
| Subject         | Contaminated Land Strategy Update   |
| Type of Item    | Monitoring  |
| Action by Panel | <p>The Panel considered a report by the Director of Regulatory and Democratic Services on the Council's Contaminated Land Inspection Strategy (copy of report <a href="#">ppp-130312-r03-wsh</a> circulated with agenda). The report gave details of revisions to the Council's inspection strategy in light of recent changes to the Government's Statutory Guidance. It was noted that the</p>  |

|              |   |
|--------------|---|
|              | <p>Contaminated Land Inspection Strategy would be reported to the Executive.</p> <p>The Panel received a presentation from the Contaminated Land Officer illustrating various aspects of the revised strategy.</p> <p>It was AGREED that the revised Contaminated Land Inspection Strategy 2013-2018, as shown in Appendix A to the report, be commended to the Executive.</p>  |
| Outcome      | <p>The Executive considered the matter at its meeting on 15 April 2013 and RESOLVED that:</p> <ul style="list-style-type: none"><li>(a) the Executive notes the progress that has been made in respect of the identification and data capture of areas of potential contamination, the investigation and remediation of land through the planning regime and via voluntary means; and</li><li>(b) the Executive approves the fifth revision of the Contaminated Land Inspection Strategy, attached at Appendix A to the report (<a href="#">xpp-130415-r11-wsh</a> refers).</li></ul> |
| Link Officer | Wendy Shakespeare   |