

## AMENDMENTS TO THE CONSTITUTION FOLLOWING CHANGES TO THE COUNCILS COMMITTEE STRUCTURE

The changes below are to be made following changes to the Council's Committee structure. The report, Review of Policy Development and Review Panels and Scrutiny Board Meetings, that led to the requirement for these changes to the Constitution was submitted to the Scrutiny Board on the 28 June 2018 and Executive on the 03 September 2018 for endorsement and then to Council on the 11 October 2018 for approval.

KEY CHANGES			
Part - Section	Chapter		Reason and Type of Change
Part One	7	Overview and Scrutiny	These sections all require significant revisions and in some cases, have required being rewritten entirely to reflect the changes to the Committee Structure. The context of the documents hasn't changed, only that the changes have meant merging a lot of the text to one role of that of the new Scrutiny Panels.
	16	Codes of Conduct – 6 – Role of Scrutiny Board Chairman	
Part Two	3	Functions of the Scrutiny Board and Policy Development and Review Panels	
Part Three	9	Rights of the Scrutiny Board and Policy Development and Review Panels	

SECTIONS REQUIRING MINOR CHANGES			
Part - Section	Chapter		Reason and Type of Change
Part One	2	Members of the Council	The changes to these parts of the Constitution are purely minor wording changes to reflect the new Committee structure.
	3	Citizens and the Council	
	6	The Executive	
	11	Decision Making	
	16	Codes of Conduct - 5 - Role of Executive Member	
Part Two	1	General Responsibilities	For example – where references are made to the Scrutiny Board or Policy Development and Review Panels, this will now say Relevant Scrutiny Panel.
	2	Functions of the Executive	
Part Three	1	Access to information procedure rules	
	3	Notice of Key Decisions	
	4	Budget and Policy Framework Procedure Rules	
	5	Decision making by individual members of the Executive and key decisions by Officers	
	6	Urgent decisions outside the Policy Framework and/or budget	
	10	Call-in procedure for Executive decisions	
12	Deputation Schemes		

<b>STAND ALONE DOCUMENTS</b>		
<b>Part</b>	<b>Chapter</b>	
Part Four	Standing Orders with Respect to Meetings	<p>These documents require a varied number of changes to give effect to the new Scrutiny Panels.</p> <p>The Standing Orders with Respect to Meetings requiring the largest number of amendments, which are reflected in the changes to the main part of the Constitution listed above.</p>
	Financial Regulations	
Part Five	Guidance for Members and Officers dealing with Planning Matters	
	Code of Practice – Protocol for Member/Officer Relations	
Part Six	Scheme of Members Allowances	