

Section	Chapter	Appendix (where applicable)	Last Reviewed	Date Changed	Details of Change/Update Required
Part One	Contents Page		Oct-18	Oct-18	Wording change required after Committee Structure changes and adjust numbering.
Part One	1 - Purpose & Interpretation of the Constitution		Oct-18	Oct-18	Requires updating with changes to the Policy Framework
Part One	2 - Members of the Council		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part One	3 - Citizens and the Council		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part One	4 - The Role of the Council		Mar-18	Mar-18	
Part One	5 - The Mayor and Deputy Mayor		Mar-18	Mar-18	
Part One	6 - The Executive		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part One	7 - Overview and Scrutiny		Oct-18	Oct-18	Changes required to Paragraph 7.3 to reflect new Scrutiny Panel functions
Part One	8 - Non-Executive (Regulatory) Functions		Mar-18	Mar-18	
Part One	9 - Audit and Governance Standards Sub-Committee		Mar-18	Mar-18	
Part One	10 - The Council's Officers		Mar-18	Mar-18	
Part One	11 - Decision Making		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part One	12 - Joint Arrangements		Mar-18	Mar-18	
Part One	13 - Legal, Financial and Contract Matters		Mar-18	Mar-18	
Part One	14 - Review and Revisions of the Constitution		Mar-18	Mar-18	
Part One	15 - Interpreting the Constitution: Suspending the Constitution		Mar-18	Mar-18	
Part One	16 - Codes of Conduct		Mar-18	Mar-18	See individual Appendices
Part One	16 - Codes of Conduct	1 - Roles of Members as Councillors	Mar-18	Mar-18	
Part One	16 - Codes of Conduct	2 - Role of Mayor	Mar-18	Mar-18	
Part One	16 - Codes of Conduct	3 - Role of Deputy Mayor	Mar-18	Mar-18	
Part One	16 - Codes of Conduct	4 - Role of Executive Leader	Mar-18	Mar-18	Needs reviewing by Monitoring Officer as reference to 'Best Value' etc.
Part One	16 - Codes of Conduct	5 - Role of Executive Member	Oct-18	Oct-18	Wording change required after Committee Structure changes.Needs reviewing by Monitoring Officer as reference to 'Best Value'
Part One	16 - Codes of Conduct	5 (Annexe) - Executive Portfolios	Mar-18	Mar-18	
Part One	16 - Codes of Conduct	6 - Role of Chairman of Scrutiny Board	Oct-18	Oct-18	Sections to be combined after Committee Structure changes - New section to be called Role of Scrutiny Panel Chairman
Part One	16 - Codes of Conduct	7 - Role of Chairman of Policy Development & Review Panels	Oct-18	Oct-18	
Part One	16 - Codes of Conduct	8 - Role of Chairman of the Planning Committee	Mar-18	Mar-18	
Part One	16 - Codes of Conduct	9 - Role of Chairman of Licensing & Regulatory Affairs	Mar-18	Mar-18	

Part One	16 - Codes of Conduct	10 - Role of Chairman of Appeals Committee	Mar-18	Mar-18	
Part One	16 - Codes of Conduct	11 - Role of Chairman of Audit and Governance Committee	Mar-18	Mar-18	
Part Two	Contents Page		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Two	1 - General Responsibilities		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Two	2 - Functions of the Executive		Oct-18	Oct-18	Wording change required after Committee Structure changes - Needs looking at as references to Best Value
Part Two	3 - Functions of the Scrutiny Board and Policy Development and Review Panels		Oct-18	Oct-18	Section to be rewritten to combine functions for Scrutiny Panel
Part Two	4 - Functions of Regulatory and Other Committees		Mar-18	Mar-18	
Part Two	5 - Functions of the Planning Committee		Mar-18	Mar-18	
Part Two	6 - Functions of the Licensing and Regulatory Affairs Committee		Mar-18	Mar-18	Legal to check legislation
Part Two	6 - (Annex - Functions of the Licensing Panel		Mar-18	Mar-18	Legal to check legislation
Part Two	7 - Functions of the Appeals Committee		Mar-18	Mar-18	
Part Two	8 - Functions of the Audit and Governance Committee		Mar-18	Mar-18	
Part Two	9 - Functions of the Standards Committee		Mar-18	Mar-18	
Part Two	10 - Constitution and Functions of the Portchester Crematorium Joint Committee		Mar-18	Mar-18	
Part Two	11 - Constitution and Functions of the Joint Committee for the Partnership for Urban South Hampshire (PUSH)		Mar-18	Mar-18	
Part Three	Contents Page		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Three	1 - Access to information procedure rules		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Three	2 - Executive Procedure Rules			Mar-18	to review 2018/2019
Part Three	3 - Notice of Key Decisions		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Three	4 - Budget and Policy Framework Procedure Rules		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Three	5 - Decision making by individual members of the Executive and key decisions by Officers		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Three	6 - Urgent decisions outside the Policy Framework and/or budget		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Three	7 - Removing the Executive Leader and members of the Executive		Mar-18	Mar-18	to review 2018/2019
Part Three	8 - Resolution of disputes between full Council and the Executive		Mar-18	Mar-18	to review 2018/2019
Part Three	9 - Rights of the Scrutiny Board and Policy Development and Review Panels		Mar-18	Mar-18	Legal to check

Part Three	10 - Call-in procedure for Executive decisions		Oct-18	Oct-18	Wording change required after Committee Structure changes
Part Three	11 - Archived		Mar-18	Mar-18	to review 2018/2019
Part Three	12 - Deputation Schemes		Mar-18	Mar-18	Legal to check
Part Four	Contents Page			Mar-18	
Part Four	1 - Standing Orders with Respect to Meetings		Oct-18	Oct-18	Amendments required after Committee Structure changes
Part Four	2 - Standing Orders with Respect to the Appointment, Dismissal and Discipline of Employees		Mar-18	Mar-18	
Part Four	3 - Standing Orders with Respect to Contracts		Oct-18	Oct-18	Updated at October Council Meeting
Part Four	4 - Financial Regulations		Oct-18	Oct-18	Wording change after Committee Structure changes
Part Four	5 - Scheme of Delegation to Officers		Jul-18	Jul-18	Director of Operations changed to Managing Director of Fareham Housing - 03/07/18
Part Four	6 - Scheme of Delegation to Individual Members of the Executive		Mar-18	Mar-18	
Part Five	Table of Contents		Mar-18	Mar-18	
Part Five	1. Code of Conduct for Members		Mar-18	Dec-15	Needs looking at 2018/19
Part Five	2. Guidance for Members and Officers dealing with Planning Matters		Mar-18	May-02	Needs updating
Part Five	3. Anti-Fraud and Corruption Policy		Mar-18	Jun-16	
Part Five	4. Code of Practice - Protocol For Members/Officer Relations		Mar-18	Feb-09	Needs updating
Part Five	5. Code of Conduct and Disiplinary Rules and Procedures relating to Employees		Mar-18	Dec-08	Needs checking and reformatting
Part Five	6. Code of Practice for ensuring Equal Opportunity in Employment		Mar-18	Jun-98	Needs checking and reformatting
Part Five	7. Code of Practice for ensuring Dignity at Work		Mar-18	Jan-99	Needs checking and reformatting
Part Five	8. Code of Corporate Governance		Mar-18	Nov-16	
Part Six	Contents Page		Mar-18	Mar-18	
Part Six	1. Scheme of Members Allowances		Oct-18	Oct-18	This has been updated twice this year. Once in April and then again in October.
Part Seven	Contents Page		Mar-18	Mar-18	
Part Seven	1. Senior Management Structure		May-18	May-18	
Part Eight	Contents Page		Mar-18	Mar-18	n/a
Part Eight	1. Members of the Council		May-18	May-18	Updated via Modgov
Part Eight	2. Committee Structure		Oct-18	Oct-18	Updated via Modgov
Part Eight	3. Members of the Executive		May-18	May-18	Updated via Modgov