

# FAREHAM

## BOROUGH COUNCIL

2019/20  
Decision No.  
2164

### Record of Decision by Executive

Monday, 3 February 2020

<b>Portfolio</b>	Policy & Resources
<b>Subject:</b>	<b>Review of the Council's Pre-Application Planning Advice Service and Charges</b>
<b>Report of:</b>	Director of Planning and Regeneration
<b>Corporate Priority:</b>	Dynamic, prudent and progressive Council

**Purpose:**

To advise the Executive of the outcome of a recent review of the Council's pre-application planning advice service and charges.

A review of the Council's pre-application planning advice service has recently been undertaken and found that it was broadly meeting the requirements of customers. The review also established that the Council's current charges for providing pre-application planning advice, represent only partial recovery of the costs of delivering the service. A proposal is therefore being brought to the Executive to increase the level of charging to provide pre-application planning advice.

**Options Considered:**

During discussion of this item it was clarified that the proposed charges for providing pre-application planning advice are exclusive of VAT.

As recommendation.

**Decision:**

RESOLVED that the Executive:

- (a) agrees the provision of pre-application planning advice based on the service specification set out in Appendix C;
- (b) notes that the proposed charges for providing pre-application planning advice are exclusive of VAT;
- (c) recommends the proposed increased charges for providing pre-application planning advice set out at Appendix D to Council for approval as part of the Council's budget;

(d) notes that, subject to the approval of Council as set out in (b) above, the charges will come into effect for all pre-application planning advice requests received on or after the 1<sup>st</sup> April 2020; and

(e) notes that a further report addressing charges in relation to listed building and heritage assets advice, planning performance agreements and design coding work (as set out within Paragraphs 37 and 46-50 of the Briefing Paper) will be presented to a future meeting of the Executive.

**Reason:**

To ensure that the pre-application service meets the needs of customers. To ensure that a greater proportion of the cost of delivering the pre-application planning advice service is recovered from users of the service, reflecting the Council's Medium-term Financial Strategy.

**Confirmed as a true record:**

Councillor SDT Woodward (Executive Leader)

Monday, 3 February 2020

