

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Minutes of a meeting held on 19 March 2013
at the Civic Offices, Fareham

PRESENT:

Councillor Mrs P M Bryant
(Chairman)

Councillor T M Cartwright
(Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, M J Ford, JP, T J Howard, L Keeble, Mrs K Mandry, D J Norris, Mrs S Pankhurst (deputising for Mrs M E Ellerton) and R H Price, JP

(Also present: Councillor J V Bryant, Chairman, Strategic Planning and Environment Policy Development and Review Panel)



1. APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Mrs M E Ellerton.

2. MINUTES

RESOLVED that the minutes of the meeting of the Committee held on 20 November 2012 be confirmed and signed as a correct record. ([Lc-121120-m](#)).

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made announcements concerning: the Licensing Handbook, reminding those members who had a copy to pass them to the Licensing Officer for updating; and about the rotation of members serving on Licensing Panels.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

DECISIONS UNDER DELEGATED POWERS

6. LICENSED PREMISES AND COMMUNITY SAFETY

The Committee considered a report by the Director of Regulatory and Democratic Services on incidents of crime and disorder and the control of licensed premises (copy of report [lc-130319-r04-gwh](#) circulated with agenda). The Committee received a presentation from the Director of Regulatory and Democratic Services and from the Police Licensing Officer, PC Jason Pearce, illustrating various aspects of the report.

RESOLVED that:-

- (a) the report be noted and officers thanked for a very informative report and presentation;
- (b) the Committee receive an annual report in the same format on this matter; and
- (c) an item be added to the work programme for 18 March 2014.

(Councillor Cartwright left the meeting at 7.07pm)

7. HEALTH AND SAFETY SERVICE PLAN

The Committee considered a report by the Director of Regulatory and Democratic Services on the Health and Safety Service Plan (copy of report [lc-130319-r03-jtr](#) circulated with agenda).

RESOLVED that:-

- (a) the Section 18 Health & Safety Intervention Plan, as shown in Appendix A to the report, be approved; and
- (b) that officers be thanked for the work they do in delivering this comprehensive service.

8. MONITORING REPORT FOR APPLICATIONS RECEIVED

The Committee considered a report by the Director of Regulatory and Democratic Services on the work of the Licensing Team (copy of report [lc-130319-r02-iri](#) circulated with agenda).

RESOLVED that the report be noted.

9. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2012/13 AND DRAFT FOR 2013/14

The Committee considered a report by the Director of Regulatory and Democratic Services on the work programme for 2012/13 and the draft for 2013/14 (copy of report [lc-130319-r01-qwh](#) circulated with agenda).

RESOLVED that:-

- (a) the progress report on the Licensing and Regulatory Affairs Committee Work Programme for 2012/13, attached as Appendix A to the report, be noted;
- (b) the officers be requested to arrange two in-house Licensing training sessions during 2013/14; and
- (c) subject to the addition of an item on Licensed Premises and Community Safety (minute 6(c) above refers) and to (b) above, the proposed draft work programme for 2013/14, as shown in Appendix B to the report, be approved.

(The meeting started at 6:00pm
and ended at 8:00pm)