

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 13 May 2013

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, Public Protection (Deputy Leader)  
B Bayford, Health and Housing  
K D Evans, Strategic Planning and Environment  
Mrs C L A Hockley, Leisure and Community  
L Keeble, Streetscene

**Also in attendance:**

Miss S M Bell, Chairman of Leisure and Community Policy Development and Review Panel  
J V Bryant, Chairman of Strategic Planning and Environment Policy Development and Review Panel  
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee  
P J Davies, Chairman of Housing Tenancy Board  
Mrs M E Ellerton, Chairman of Health and Housing Policy Development and Review Panel  
Miss T G Harper, Chairman of Streetscene Policy Development and Review Panel  
T J Howard, Chairman of Fareham Town Community Action Team  
T G Knight, Chairman of Audit and Governance Committee (for Minute 13(1))  
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel  
R H Price, JP, (for item 13(1))  
P W Whittle, JP, (for items 10(1) and 13(2))



**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 15 April 2013 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader announced that following the decision of the Executive, made at its meeting on 15 April 2013 regarding the allocation of proceeds from the sale of recycling clothes and textiles, officers have confirmed that Hampshire Air Ambulance will receive £17,500 from Fareham Borough Council as a single payment. This matches the money previously raised by Hampshire Air Ambulance over the course of a year and will be paid to the charity annually at the beginning of each financial year for the duration of the contract.

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest given for this meeting.

**5. PETITIONS**

There were no petitions presented at this meeting.

**6. DEPUTATIONS**

The Executive received deputations from Mr R McManus and from Mr W Hutchison in relation to item 13(1) – Estates Efficiency Proposals (see minute 13(1) below).

The Executive Leader agreed to bring that item for consideration forward on the agenda.

**7. MINUTES / REFERENCES FROM OTHER COMMITTEES**

There were no minutes or references from other committees presented at this meeting.

**8. APPOINTMENT OF MEMBERS TO AREAS OF RESPONSIBILITY**

The Executive Leader confirmed that his decision to appoint Executive Members to their areas of responsibility, as advised to the Annual Council meeting on 9 May 2013 for the municipal year 2013/14 was as follows:

Strategic Planning and Environment - Councillor K D Evans;  
Leisure and Community - Councillor Mrs C L A Hockley;  
Health and Housing - Councillor B Bayford;

Public Protection - Councillor T M Cartwright;  
Streetscene - Councillor L Keeble; and  
Policy and Resources - Councillor S D T Woodward.

## 9. EXECUTIVE APPOINTMENTS

The Executive Leader drew members' attention to the list of appointments to the previous municipal year.

RESOLVED, that the following appointments of Executive Members to the bodies be made for 2013/14:-

- (i) Fareham Museum Joint Management Committee - Councillors Mrs C L A Hockley and B Bayford.
- (ii) Portchester Crematorium Joint Committee - Councillors K D Evans and L Keeble.  
(NB. In the past, the Executive has not appointed 'substitute' members to this joint committee. However, the Executive Leader may, if he so wishes, authorise other members of the Executive to act as deputies).
- (iii) Fareham and Gosport Building Control Members' Panel – Councillor T M Cartwright.
- (v) Partnership for Urban South Hampshire (PUSH)

As PUSH is a formal Joint Committee, the following appointments are required to be made for 2013/14:-

- (a) Joint Committee representatives – Executive Leader (Councillor S D T Woodward) and Deputy Executive Leader (Councillor T M Cartwright);
- (b) Sub-Group Meetings – the appropriate Executive Members (as relevant); and
- (c) Meeting with Key Consultees and similar Consultation Meetings – Councillors S D T Woodward and T M Cartwright.
- (vi) CCTV Partnership - Councillor T M Cartwright.
- (vii) Fareham and Gosport Environmental Health Partnership Panel - Councillor T M Cartwright.
- (vii) Housing Tenancy Board

RESOLVED, that Alderman Ernest Crouch be appointed as a co-opted member of the Housing Tenancy Board for 2013/14.

## **10. LEISURE AND COMMUNITY**

### **(1) Hire of Open Space at Titchfield and Park Lane Recreation Ground**

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

Following a debate on the item, Councillor Mrs C L A Hockley expressed her concerns about allowing a funfair to operate at Titchfield Recreation ground during September as there is a strong possibility that in the event of bad weather the ground will be severely damaged by heavy vehicles, equipment and footfall, following a particularly wet start to the year. This would put the football pitches out of action and unplayable for the early part of the football season as the ground would not have sufficient time to recover. Councillor Mrs C L A Hockley proposed an amendment to the officer's recommendation to refuse the application for a funfair to operate at Titchfield Recreation Ground between 5-12 September 2013, whilst offering to meet with the applicant and officers to consider alternative dates or sites.

RESOLVED that the Executive agrees:

- (a) to refuse the application to hire out the recreation ground at Park Lane for a funfair; and
- (b) to refuse the application for a funfair to operate at Titchfield Recreation Ground between 5-12 September 2013

## **11. PUBLIC PROTECTION**

### **(1) Food Standards Agency - Food Safety Service Plan**

RESOLVED that the Executive recommends that the Council approves the Food Safety Service Plan 2012/13, as detailed in Appendix A to the report.

## **12. STRATEGIC PLANNING AND ENVIRONMENT**

### **(1) Solent Green Deal Scheme**

RESOLVED that the Executive formally supports Fareham Borough Council becoming an "endorser" of the Solent Green Deal; this then becoming the single recommended Green Deal scheme in the Borough.

### 13. POLICY, STRATEGY AND FINANCE

#### (1) Estates Efficiency Proposals 2013-2014

The comments of the Deputies were taken into account during consideration of this item (see minute 6 above).

At the invitation of the Executive Leader, Councillors R H Price, JP and T G Knight addressed the Executive on this item.

RESOLVED that the Executive agrees to support the following plans for additional trading concessions and beach huts for further investigation, as detailed in Appendix A and B to the report:

##### Appendix A:

Plan 1 - Meon Shore - further concession

Plan 2 - 'Hove To' Cliff Road - ice cream concession

Plan 4 - Stubbington Recreation Ground - catering concession

Plan 5 - Passage Lane/Shore Road car parks – ice cream concession only

Plan 6 - Portchester Castle Car Park – catering concession during winter only

Plan 7 - Holly Hill Car Park and Woodland – mobile catering concession

##### Appendix B:

Plan 8 - Monks Hill The Shack – outdoor seating

Plan 9 - Salterns Road Car Park/Open space, Hill Head – kite surfing licence only

Plan 11 - Portchester Castle (Castle Street Rec) – pitch & putt and house boat moorings only

Plan 12 - 'Hove To' Cliff Road – beach hut

Plan 13 - Cliff Road – beach huts

Plan 14 - Meon Shore – beach huts

#### (2) Improving Customer Satisfaction

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

The Executive Leader read out a letter of support from UNISON in relation to this item.

RESOLVED that the Executive waives contract procedure rules and approves the appointment of Vanguard Consultancy to provide guidance, expertise and support in implementing a fundamental change to the way the Council delivers its services to customers.

### 14. EXCLUSION OF PUBLIC AND PRESS

The Executive considered the following matter for decision in private and resolved as indicated in the Notices of Executive Decisions referred to and as set out below:-

**15. HEALTH AND HOUSING**

- (1) Redevelopment of Collingwood House - Tenders report

RESOLVED that the Executive agreed to defer this item to be considered at a later date.

(The meeting started at 6.00 pm  
and ended at 7.25 pm).