

FAREHAM

BOROUGH COUNCIL

PC Neil Cotton
Fareham Police Station
Quay Street
Fareham
Hampshire
PO16 0NA

Head of Environmental Health
Ian Rickman

Contact: Pearl Gillies
Ext.: 07825 945363
Date: 06 May 2021

Dear PC Cotton

**NOTICE OF HEARING
REPRESENTATION - TEMPORARY EVENT NOTICE
UNDER THE LICENSING ACT 2003
VALERIAN AVENUE, FAREHAM**

Further to your representation regarding the above, I write to advise you that Temporary Event Notice will be referred to the Licensing Panel for a hearing, where it will be considered.

This hearing will take place at the Fareham Borough Council Civic Offices on **(date and time)**.

Right of attendance

You are entitled to attend the hearing and you may be assisted or represented by any person whether or not that person is legally qualified. The hearing must follow a set procedure, which will allow you the opportunity to address the Licensing Hearing Panel and you may be asked questions by them also, the Hearing procedure is enclosed for your information.

Points on which the authority considers that it will want clarification at the hearing from you

N.B. All clarifications should be provided at least 5 days before the date of the hearing, to enable it to be fully considered by the panel.

CLARIFICATION REQUIRED FROM THE REPRESENTEE

1. Would the Hearings panel be able to attach conditions to the licence which would satisfy your concerns in respect of any potential for crime and disorder and public nuisance?
2. If this were possible, could you identify the measures which would satisfy your concerns? A copy of our Licensing Policy is enclosed;

Action required on receipt of this Notice

You are required to give to the licensing officer at least 5 days notice if you intend to attend the hearing and if you intend to be represented at the hearing. If you are to be represented you should provide the name of the person representing you. You should also inform the licensing officer if you consider a hearing to be unnecessary.

If you inform us that you do not intend to attend or be represented at the hearing, the hearing may proceed in your absence. If you do not indicate to us whether you will be attending or be represented, we may either hold the hearing in your absence, or where considered to be in the public interest, adjourn the hearing to a specified date.

Please find enclosed the following:-

- The Licensing Policy
- A copy of the procedure used to assist during the hearing.

Should you have any queries regarding this letter, please do not hesitate to contact me, Pearl Gillies on 07825 945363 or email pgillies@fareham.gov.uk.

Yours sincerely

Pearl Gillies
Parking and Licensing Officer

Enc: