

# FAREHAM

BOROUGH COUNCIL

## Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 10 June 2013

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources, Executive Leader  
T M Cartwright, Public Protection, Deputy Leader  
B Bayford, Health and Housing  
K D Evans, Strategic Planning and Environment  
Mrs C L A Hockley, Leisure and Community  
L Keeble, Streetscene

**Also in attendance:**

Miss S M Bell, Chairman of Leisure and Community Policy Development Review Panel

Miss T G Harper, Chairman of Streetscene Policy Development Review Panel

Mrs K Mandry, Chairman of Public Protection Policy Development Review Panel (for Minute 11(1))

D C S Swanbrow, Chairman of Scrutiny Board

P W Whittle, JP, (for Minute 9(1))



**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 13 May 2013 be confirmed and signed as a correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

There were no Executive Leader's announcements given at this meeting.

**4. DECLARATIONS OF INTEREST**

Councillor Mrs K Mandry declared a Non-Pecuniary Interest when she addressed the Executive on item 11(1) – Development Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation, as she is a personal acquaintance of Mr Gaisford who gave a deputation on the item.

**5. PETITIONS**

There were no petitions presented for this meeting.

**6. DEPUTATIONS**

The Executive received deputations from Mr Raymond Randall and Mr Geoff Eales in relation to Item 8(1) – Lockwood Community Centre Business Plan.

The Chairman agreed to bring that item forward on the agenda.

The Executive received deputations from Mr Andrew Gainsford and Mrs Phyllis Smith in relation to item 11(1) – Developments Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation.

The Chairman agreed to bring that item forward on the agenda.

**7. MINUTES / REFERENCES FROM OTHER COMMITTEES**

- (1) The Executive received the minutes from the Housing Tenancy Board held on 20 May 2013.

RESOLVED that the Executive endorses the recommendation of the Housing Tenancy Board to reduce the sheltered housing guest room charge to £7.00 for one person per night and £10.00 per night for a couple.

RESOLVED that the Executive notes the contents of the Work Programme for 2013/14.

- (2) The Executive received comments from the Public Protection Policy Development and Review Panel following the meeting held on 21 May 2013 and took account of those comments in determining the items at minute 10(1) below.
- (3) The Executive received comments from the Scrutiny Board following the meeting held on 30 May 2103 to consider the call-in of the decision made by the Executive on Improving Customer Satisfaction.

The Executive noted that the Scrutiny Board accepted the decision to waive contract procedure rules and approve the appointment of Vanguard Consultancy to provide guidance, expertise and support in implementing a fundamental change to the way the Council delivers its services to customers.

## **8. LEISURE AND COMMUNITY**

- (1) Lockswood Community Centre Business Plan

The comments of the Deputies were taken into account during consideration of this item (see minute 6 above).

RESOLVED that the Executive agrees:

- (a) to note the 2 year operating budget from the Lockswood Community and Sports Association for the management of the Lockswood Community Centre;
- (b) to provide an interest free loan of £7,000 to the Lockswood Community and Sports Association (to be repaid in full by 31 July 2015);
- (c) that the Council retain responsibility for payment of the utility bills for the building for the first two years of operation, with the cost being reimbursed to the Council at the end of the financial year;
- (d) that the Council act as a guarantor of the Lockswood Community and Sports Association's pension liabilities on the understanding that the scheme is closed to new members when acceptance of admitted body status to the Local Government Pension Scheme is confirmed;
- (e) that the management of the Lockswood Community Centre is transferred to the Lockswood Community and Sports Association under a " Tenancy at Will" agreement for an initial period of up to two years, as an interim measure, prior to lease terms being finalised; and
- (f) that under the tenancy at will agreement, the Council retain responsibility for the maintenance of the Lockswood Community Centre building.

## **9. HEALTH AND HOUSING**

- (1) Development of Land at Palmerston Avenue

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

RESOLVED that the Executive agrees:

- (a) to progress with the development proposals for 16 one bedroom flats on land in the Council's ownership at Palmerston Avenue including submitting a planning application;
- (b) to submit a bid for funding to the Homes and Communities Agency (HCA) for grant towards the cost of the development; and
- (c) to approve a provisional budget of £1,600,000 to be funded from the Housing Revenue Account Capital Programme.

## **10. PUBLIC PROTECTION**

- (1) Parking Enforcement Policy

RESOLVED that the updated Fareham Parking Enforcement Policy, as detailed in Appendix A to this report, be approved.

## **11. STRATEGIC PLANNING AND ENVIRONMENT**

- (1) Development Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation

The comments of the Deputies were taken into account during consideration of this item (see minute 6 above).

Councillor Mrs K Mandry declared a Non-Pecuniary Interest when she addressed the Executive on item 11(1) – Development Sites and Policies Plan: Gypsy and Travellers Policy and Sites Consultation, as she is a personal acquaintance of Mr Gaisford who gave a deputation on the item.

RESOLVED that the Executive authorises a formal four-week consultation on:

- (a) a new policy on gypsies, travellers and travelling showpeople;
- (b) supporting text setting out the justification for the proposed policy's inclusion and to help aid its interpretation;
- (c) development site briefs on two proposed gypsy and traveller site allocations at The Retreat, Newgate Lane and 302A Southampton Road;
- (d) the Sustainability Appraisal/Strategic Environmental Assessment High Level Assessment of the new policy and proposed site allocations; and
- (e) habitats Regulation Assessment Screening for Likely Significant Effects of the new policy and proposed site allocations.

## **12. POLICY AND RESOURCES**

- (1) Matched Funding - Quarterly Report

Subject to the removal of the third paragraph of Appendix A to the report, RESOLVED that the Executive agrees:

- (a) that a matched funding award of up to £22,500 be considered for Portchester Bowls Club;
- (b) that a matched funding award of up to £20,000 be considered for Titchfield Old English Bowling Club;
- (c) that a matched funding award of up to £11,000 be considered for Fareham Hockey Club;
- (d) any award would be subject to all contributory funding being secured;
- (e) the award for Titchfield Old English Bowling Club and Fareham Hockey Club would be subject to the work receiving all necessary Local Authority approvals i.e. planning permission and building regulations; and
- (f) a Community Use Agreement is entered into with Portchester Bowls Club, Titchfield Old English Bowling Club and Fareham Hockey Club.

### **13. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

### **14. POLICY AND RESOURCES**

- (1) Tenders - Six Monthly Report

RESOLVED that the details of all tenders received and contracts awarded during the six month period ending 6 April 2013, as set out in Appendix A to this report, be noted.

(The meeting started at 6.00 pm  
and ended at 6.44 pm).