

# FAREHAM

## BOROUGH COUNCIL

### **Report to Licensing and Regulatory Affairs Committee**

**Date**                    **23 November 2021**

**Report of:**            **Head of Environmental Health**

**Subject:**              **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK  
PROGRAMME 2021/22**

#### **SUMMARY**

At its meeting in September, the Licensing and Regulatory Affairs Committee reviewed the progress of the Work Programme for 2021/22 and agreed a revised Work Programme for the remainder of the municipal year.

Members are now invited to note the actions from the last meeting and to further review and agree the Work Programme for 2021/22.

#### **RECOMMENDATION**

It is recommended that the Licensing and Regulatory Affairs Committee:-

- (a) notes the progress on actions arising from the meeting of the Committee held on 28 September 2021, as shown in Appendix A to the report; and
- (b) agrees the updated Work Programme for 2021/22, as attached as Appendix B to the report.

## **INTRODUCTION**

1. At the Committee meeting on 28 September 2021, the Committee reviewed progress on actions since the last meeting and agreed a revised Work Programme for the remainder of the 2021/22 municipal year.

## **MONITORING**

2. The progress on actions since the last meeting of the Committee is attached as Appendix A to this report for information.

## **WORK PROGRAMME 2021/22**

3. The Committee's Work Programme for the 2021/22 municipal year is attached to this report as Appendix B.
4. Members are asked to note that, with the agreement of the Chairman, the item entitled 'Review of Taxi and Private Hire Licensing Requirements' scheduled for the meeting due to take place on 23 November 2021 has been deferred to the meeting scheduled to take place on 25 January 2022.
5. Members are now invited to consider and agree any further additions or amendments to the Work Programme for 2021/22.

## **RISK ASSESSMENT**

6. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

7. To summarise, the Committee is now invited to note the progress on matters considered by the Committee at its last meeting, as shown in Appendix A to this report and agree the Licensing and Regulatory Affairs Committee Work Programme for 2021/22, as set out in Appendix B.

## **APPENDICES:**

**Appendix A** – Progress on actions since the last Committee Meeting

**Appendix B** – Current Work Programme 2021/22

**Enquiries:** For further information on this report please contact Ian Rickman. (Ext 4773)

## LICENSING AND REGULATORY AFFAIRS COMMITTEE

## Progress on Actions from last meeting

<b>Date of Meeting</b>	<b>28 September 2021</b>
<b>Subject</b>	<b>UPDATE ON LOCAL GOVERNMENT BOUNDARY COMMISSION REVIEW</b>
<b>Type of Item</b>	Presentation
<b>Action by Committee</b>	<p>The Committee considered a presentation by the Head of Democratic Services which provided an update for Members on the Local Government Boundary Commission Review. A copy of the presentation is attached to these minutes as Appendix A.</p> <p>In outlining the timeline and process for the Local Government Boundary Review, Members were informed that they would be invited to provide input into the Council's submission to the Boundary Commission in respect of their involvement in the Community, how they provide Leadership to the Community and how they manage their case work. Members will be given the opportunity to review the Council's final submission at the Committee meeting in November before it is presented to full Council for approval in December.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the presentation.</p>
<b>Outcome</b>	A report to be brought to the Committee at the November meeting
<b>Link Officer</b>	Leigh Usher
<b>Subject</b>	<b>STREET TRADING CONSENT CONDITIONS</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>This item was brought forward on the agenda and heard directly after Item 5.</p> <p>A deputation was made in respect of this item by Lyn Rowe, a market trader in the town centre.</p>

	<p>The Committee considered a report by the Head of Environmental Health which put forward proposals to amend the conditions of trading for Market Traders.</p> <p>Following the debate of this item it was proposed by Councillor R H Price, JP and seconded by Councillor J M Englefield that Paragraph 26 of the Suggested Amended Street Trading Conditions as attached at Appendix C to the report be amended to read 'Traders working as part of the Fareham Monday Market shall be required to use uniform gazebos with blue and white quarters or provide a top to their stall that matches the same colours and design of the gazebo'. On being put to the vote, the motion was declared carried with 12 members voting in favour and 1 abstention.</p> <p>RESOLVED that, subject to the amendment to paragraph 26, as outlined above, the Licensing and Regulatory Affairs Committee approves the Suggested Amended Street Trading Conditions as attached at Appendix C to the report.</p>
<b>Outcome</b>	Complete
<b>Link Officer</b>	Ian Rickman
<b>Subject</b>	<b>LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME</b>
<b>Type of Item</b>	Report
<b>Action by Committee</b>	<p>The Committee considered a report by the Head of Environmental Health which provided an opportunity for Members to review the Work Programme for 2021/22.</p> <p>During the discussion of this item, it was confirmed that Licensing training has been arranged for members and will take place on 22<sup>nd</sup> October 2021.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <p>(a) notes the progress on actions arising from the meeting of the Committee held on 20 July 2021, as shown in Appendix A to the report; and</p> <p>(b) agrees the updated Work Programme 2021/22, as attached as Appendix B to the report.</p>
<b>Outcome</b>	Complete
<b>Link Officer</b>	Ian Rickman

## LICENSING AND REGULATORY AFFAIRS COMMITTEE –WORK PROGRAMME 2021/22

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
<b>08 June 2021</b> <b>MEETING CANCELLED</b>		
<b>20 JULY 2021</b>	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee  2023 Boundary Commission for England Review of Parliamentary Constituencies  Review of Work Programme 2021/22	
<b>28 SEPTEMBER 2021</b>	Update on the Local Government Boundary Commission Review  Street Trading Consent Conditions  Review of Work Programme 2021/22	
<b>22 OCTOBER 2021</b>		Licensing training
<b>23 NOVEMBER 2021</b>	Local Government Boundary Commission Review  Review of Work Programme 2021/22	
<b>25 JANUARY 2022</b>	Actual Revenue Expenditure 2019/20 Spending Plans 2020/21 Fees and Charges 2020/21 Gambling Policy Review Review of Taxi and Private Hire Licensing Requirements  Preliminary Review of Work Programme 2021/22 and Draft Work Programme 2022/23	
<b>29 MARCH 2022</b>	Update on Fareham & Gosport Environmental Health Partnership – Presentation  Update on Police Licensing Matters  Final Review of Work Programme 2021/22 and Draft Work Programme 2022/23	

**Unallocated Items:**