

WORK PROGRAMME FOR 2022/23

Committee Function and Report Subject		Frequency	Last Covered	July 2022	Sept 2022	Nov 2022	March 2023
OVERALL PURPOSE AND ACCOUNTABILITY							
Review of Work Programme and training plan		Quarterly	2021-22	YES	YES	YES	YES, and Annual Report for 2021/22
Review of the Functions of the Committee		3 yearly	2019-20		YES		
GOVERNANCE, RISK AND CONTROL							
Corporate Governance & AGS	Local Code of Corporate Governance	As needed	2016-17				
	Annual Governance Statement	Annual	2021-22	YES			
Risk Management	Policy	As needed	2016-17				
	Risk Management Monitoring Reports	6 monthly	2021-22		YES		YES
	Business Continuity	3 yearly	2018-19			YES	
	Specific Risk Management topics	As needed	2019-20 (cyber security risks)				
Value for Money	Specific VFM studies	As needed	None				
Counter Fraud	Counter Fraud Policy and Strategy	3 yearly	2016-17			YES	
	Anti-Bribery Policy	As needed	2011-12			YES	
	Sanctions and Redress Policy	As needed	2016-17				
	Counter Fraud Annual Report	Annually	2021-22	YES			
Partnerships	Partnership Governance Report	Annually	2021-22		YES		
AUDIT							
Internal Audit	Internal Audit Strategy	3 yearly	2018-19				
	Internal Audit Annual Plan	Annual	2021-22	YES (from March)			YES
	Internal Audit Progress Report	Quarterly	2021-22	YES	YES	YES	YES

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	Head of Audit's Annual Opinion	Annual	2021-22	YES			
External Audit	Arrangements for Appointment of External Auditors	As needed	2021-22		YES		
	Annual Plan and Fee	Annual	2020-21	YES			YES
	Annual Auditor's Report and VFM commentary	Annual	2020-21	YES			
	Annual Certification Report	Annual	2021-22				YES
	Specific reports from inspection agencies	As needed	2018-19 (RIPA)				
FINANCIAL REPORTING							
Statement of Accounts		Annual	2021-22	YES			
External Audit – Audit Results Report		Annual	2021-22		YES		
WIDER FUNCTIONS OF THE COMMITTEE							
Standards and Ethics	Review of Code of Conduct for Members	As needed	2015-16				
	Review of member / officer protocol	As needed	2008-09				
	Annual Ombudsman Reports and Overview of Complaints against members	Annual	2021-22		YES		
	Review of Members Training and Development Programme	Annual	2021-22				YES
Treasury Management	Treasury Management Strategy and Indicators	Annual	2021-22			YES	YES - Policy and indicators
Key Policy Review	Annual Review of the Constitution	Annual	2020-21			YES	
	Review of Financial Regulations	3 yearly	2019-20				YES
	Review of Procurement and Contract Procedure Rules	3 yearly	2021-22				
	Prevention of the Facilitation of Tax Evasion	As needed	2021-22				
Other Matters referred to the Committee	Updates on legal issues	As needed	2017-18				
	Issues referred by the Chief Executive Officer, Directors and Other Council Bodies	As needed	None				
Number of Items				9	8	7	9