

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Monday, 27 June 2022

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor Ms F Burgess (Vice-Chairman)

Councillors: I Bastable, Mrs S M Bayford, S Dugan, J M Englefield,
Mrs P Hayre, S Ingram, Mrs J Kelly, Ms S Pankhurst,
Mrs K K Trott, Mrs S M Walker and Mrs K Mandry (deputising
for M J Ford, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M J Ford, JP and D J Hamilton.

2. MINUTES

(1) Minutes of the Licensing & Regulatory Affairs Committee

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 29 March 2022 be confirmed and signed as a correct record.

(2) Minutes of the Licensing Panel

RESOLVED that the minutes of the Licensing Panel held on 12 April 2022 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that Licensing training has been arranged for Monday 5th September at 3pm and that members should all have received an invitation to attend.

The Chairman reminded Members that they are required to complete this training every year so that they are aware of the Licensing Objectives and are able to apply them at a hearing. The Chairman stated that it is important that as many members as possible are trained to sit on panel hearings as it is often necessary to hold them at short notice. The Chairman also stated that Panel hearings take place during the daytime rather than in the evenings. This is because depending on the complexity of the matters involved, they could easily take more than half a day to be heard.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. RESPONSIBILITIES OF THE LICENSING AND REGULATORY AFFAIRS COMMITTEE

The Committee received a presentation by the Head of Environmental Health and the Head of Democratic Services which provided an overview of the responsibilities of the Licensing and Regulatory Affairs Committee. A copy of the presentation is attached as Appendix A to these minutes.

RESOLVED that the Licensing and Regulatory Affairs Committee notes the content of the Presentation.

7. LOCAL GOVERNMENT BOUNDARY REVIEW - WARDING ARRANGEMENTS

The Committee received a report by the Head of Democratic Services which provided members with an update on the Local Government Boundary Review warding arrangements.

An updated Appendix B was tabled at the meeting to detail some changes to the map of proposed new warding arrangements from the published version. The Head of Democratic Services advised that the changes are minimal and do not alter the overall approach and concept of creating an additional ward within the Fareham Town Centre area and extending the Downend and Wallington areas into a larger ward configuration. The amendments were agreed by the Member Working Group which met on Tuesday of last week and have been to tidy up some issues created such as splitting a road or separating an individual property from the rest of the street.

RESOLVED that, having reviewed the working draft of the Warding Arrangements Submission as set out in Appendix A to the report, the Licensing and Regulatory Affairs Committee:

- (a) considered the wording of the narrative and agreed that individual Members would send additional material to the Head of Democratic Services for inclusion in the Warding Arrangements submission;
- (b) delegates authority to the Head of Democratic Services to make further alterations to the Ward Boundaries Plan and corresponding narrative to ensure calculations remain within the target electorate figures; and
- (c) agrees to the draft plan being submitted to the Local Government Boundary Commission for England on 11 July 2022, subject to any further tweaks to ward boundaries being agreed by the Members Working Group.

8. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME

The Committee received a report by the Head of Environmental Health which provided members with the opportunity to carry out a review of the Work Programme for the current Municipal Year.

RESOLVED that the Licensing and Regulatory Affairs Committee:

- (a) notes the progress on actions arising from the meeting of the Committee held on 29 March 2022, as shown at Appendix A to the report; and
- (b) agrees the updated Work Programme for 2022/23, as attached at Appendix B to the report.

(The meeting started at 6.00 pm
and ended at 7.56 pm).

