



SCHEME OF DELEGATION TO INDIVIDUAL MEMBERS OF THE EXECUTIVE



DELEGATION OF DECISIONS TO EXECUTIVE MEMBERS

DECISION	LIMITS	REASON	DELEGATED TO
Minor amendments to the housing allocations scheme.	None	Enables a fast response to housing clients in need.	Executive Member for Housing
Award of Historic Building Grants.	Maximum limit of £15,000 per grant	Grant applicants have to follow strict criteria and applicants are assessed by officers prior to decision.	Executive Member for Planning & Development
Publication of consultation drafts.	The Executive will still be required to approve the final draft	Speeds up the process and reduces paperwork for the Executive.	All Executive Members
Attendance of members at conferences or seminars.	Maximum limit of £1,000 per conference.	Reduction in paperwork for the Executive and allows flexibility to respond to invitations.	Executive Leader
Tender acceptance*	Between £250,001 up to a maximum limit of £500,000 and relevant to the portfolio of the decision maker.	A faster and more responsive procurement process, as per the Procurement and Contract Procedure Rules.	All Executive Members
Spending on Emergency Repairs.	Maximum limit of £15,000, in agreement with the Director of Finance and Resources	Allows a fast response to emergencies.	Executive Leader

Criminal Damage & Vandalism (Community Safety Initiative)	Up to £15,000 on individual initiatives for the prevention and detection of crime and tackling criminal damage and disorder	So that the Executive retains decision making in respect of the allocation of funding from the budget specifically set up for initiatives relating to crime and disorder.	Executive Member for Health and Public Protection
Approval of proposals under the Homelessness Action Fund	None	Enables a fast response to housing clients in need	Executive Member for Housing
Community Fund Application	Up to £15,000 per individual application	To enable a fast response to applications for funding for small-value cleansing initiatives, small value neighbourhood initiatives, funding applications of small value and applications for funding of biodiversity projects	Executive Member for Leisure and Community
Determine Traffic Regulation Orders (TROs)	None	In order to ensure the efficiency and timeliness of implementing any changes to TROs	Executive Member for Health and Public Protection (or subsequent appropriate Member)

Approved by Executive 21/06/04; amended : 11/06/07; 16/07/07; 28/07/08, 18/07/10, 07/06/21

Approved by Council 26/07/12

Approved by the Executive Leader 28/01/14, 11/05/17, 19/02/19