

Part One: Chapter 16 – Code of Conduct

Appendix 4 - Role of Executive Leader

Main role

- A-4.1 To lead the Council in the identification of its vision, core values and strategic objectives
- A-4.2 To lead the Council and provide visible political leadership in the design, preparation and implementation of the Councils policy framework, policies, strategies, budgets and service delivery
- A-4.3 To lead the Council to work in the overall best interests of the local community
- A-4.4 To lead the development of policy and strategic partnerships
- A-4.5 To lead on the development and implementation of the Council's corporate strategy and policies, Best Value Performance Plan and Community Plan
- A-4.6 To promote the development of the local economy
- A-4.7 To promote the Council's core values and objectives
- A-4.8 To maintain effective working relationships with the Chief Executive Officer, Chief Officers and all employees of the Council

Duties and responsibilities

- A-4.9 To chair meetings of Executive.
- A-4.10 To be the principal Leader of the Council in developing strategic partnerships with residents, other local authorities, statutory and non-statutory organisations, the Government and its agencies and other interested parties, in relation to the development and implementation of strategic objectives and policies and the delivery of services.
- A-4.11 To have overall political responsibility for:
 - a) strategic policy innovations;
 - b) the preparation, publication and management of the Council's notice of key decisions;
 - c) the preparation, implementation and monitoring of the Best Value Performance Plan and the Community Plan;
 - d) strategic financial management, including the revenue and capital budgets of the Council and financial monitoring;
 - e) communications with members, employees, residents, interested parties and other external organisations;
 - f) setting the Council's business strategy to meet the Government's Best Value regime;

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- g) the implementation of new political and management structures, in order to meet any legislative duties placed on the Council;
- h) ensuring open and accountable decision-making and the effective delivery of services;
- i) the development of arrangements to facilitate community consultation and involvement in the Council's decision making processes; and
- j) human resource planning in so far as this is a function of the Executive.

A-4.12 To report, at least quarterly, to Council on all decisions made under the Urgency Provisions of the Council's Constitution, including details of the consultations undertaken before such decisions were made and the reasons why the decisions were urgent.

A-4.13 To take decisions where power to do so is delegated by the Executive

A-4.14 To undertake those other tasks set out elsewhere in the Constitution for which the Executive Leader assumes personal responsibility.

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