

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 2 December 2013

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, Public Protection (Deputy Executive Leader)
B Bayford, Health and Housing
K D Evans, Strategic Planning and Environment
Mrs C L A Hockley, Leisure and Community
L Keeble, Streetscene

Also in attendance:

J V Bryant, Chairman of Strategic Planning and Environment Policy Development and Review Panel
Mrs P M Bryant, Chairman of Licensing and Regulatory Affairs Committee
Mrs M E Ellerton, Chairman of Health and Housing Policy Development and Review Panel
M J Ford, JP, Chairman of Appeals Committee
Miss T G Harper, Chairman of Streetscene Policy Development and Review Panel
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel
D C S Swanbrow, Chairman of Scrutiny Board
P W Whittle, JP, for items 9(1) 10(2) 10(4) and 10(5)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 4 November 2013 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader's announcements given at this meeting.

4. DECLARATIONS OF INTEREST

There were no Interests declared at this meeting.

5. PETITIONS

There were no petitions presented at this meeting.

6. DEPUTATIONS

The Executive received a deputation from Mr Charles Cole in relation to item 8(1) – Hire of Open Spaces – Coles Funfair and was thanked accordingly.

The Executive received a deputation from Mr Percy O'Dell in relation to item 10(2) – 2014/15 Draft Spending Plans and was thanked accordingly.

The Executive Leader agreed to bring these items for consideration forward on the agenda.

7. MINUTES / REFERENCES FROM OTHER COMMITTEES

- (1) Minutes of meeting Monday, 28 October 2013 of Housing Tenancy Board

The Executive received the minutes of the Housing Tenancy Board held on 28 October 2013 and accepted comments regarding the Review of Car Parking on Housing Estates at minute 8.

RESOLVED that the Executive:

- (a) receive the minutes of the Housing Tenancy Board held on 28 October 2013;
- (b) agrees to set aside £25,000 per annum from the Housing Revenue Account Capital Programme to improve parking on Housing Estates; and
- (c) notes the Work Programme for 2013/14, as attached at Appendix A to the minutes.

- (2) References from the Scrutiny Board - 21 November 2013.
 - (a) The Executive received comments from the Scrutiny Board regarding the Council Tax Support Scheme Year 2 and took account of these comments in determining the matter at Item 10(1) below; and
 - (b) The Executive received comments from the Scrutiny Board regarding the Updates to the Constitution and took account of these comments in determining the matter at Item 10(4) below.
- (3) The Executive received comments from the Audit and Governance Committee regarding the Updates to the Constitution and took account of these comments in determining the matter at Item 10(4) below.

8. LEISURE AND COMMUNITY

- (1) Hire of Open Spaces - Coles Funfair

The comments of the depute were taken into account in determining this item.

RESOLVED that the Executive grants approval for Charles Cole to operate a Community Fair at:

- (a) Titchfield Recreation Ground between 12-19 May 2014; and
- (b) Fareham Park, Hillson Drive between 11-18 August 2014, both subject to the following conditions:
 - (i) all requirements of the Council's Safety Advisory Group being met;
 - (ii) payment in advance of £300 per trading day to the Council;
 - (iii) a returnable damage deposit of £1000 payable in advance;
 - (iv) proof of £10 million public liability insurance; and
 - (v) all relevant safety certificates being supplied.

9. STRATEGIC PLANNING AND ENVIRONMENT

- (1) Preparation of Welborne Plan: Quarterly Financial Update

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

RESOLVED that the Executive notes the quarterly update on the financial costs of producing the Welborne Plan.

10. POLICY AND RESOURCES

- (1) Council Tax Support Scheme 2014/15

RESOLVED that the Executive:

- (a) approves the final Council Tax Support scheme as set out in the report;
- (b) recommends the final scheme to Council for final adoption; and
- (c) approves that the Director of Finance and Resources be given delegated authority to make any necessary minor amendments, and to publish the final scheme prior to 1 April 2014.

(2) 2014/15 Draft Spending Plans

The comments of the depute were taken into account in determining this item.

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

RESOLVED that the Executive:

- (a) approves the updated capital programme as set out in Appendix A to the report;
- (b) approves the revised revenue budget for 2013/14 and the proposed revenue budget for 2014/15, as set out in Appendix B to the report;
- (c) approves the proposed fees and charges for 2014/15, as set out in Appendix D to the report; and
- (d) requests officers to undertake a full review of beach hut rents during 2014/15.

(3) Award of Tender - Supply of Multi-Functional Devices, Print Room Equipment and Associated Software

RESOLVED that the Executive approves that the tender submitted by the contractor ranked 1 (as set out in the confidential appendix), being the most advantageous tender received, be accepted and the contract awarded to the company.

(4) Updates to the Constitution

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

RESOLVED that the Executive:

- (a) agrees that future changes to Standing Orders should be considered by the Audit and Governance Committee, as outlined in paragraph 9 of the report; and
- (b) agrees the updated Standing Orders with Respect to Meetings, as set out in Appendix A to the report and recommends the amendments for consideration by Council.

(5) Vanguard Method Implementation Update

At the invitation of the Executive Leader, Councillor P W Whittle, JP addressed the Executive on this item.

RESOLVED that the Executive notes the progress on the implementation of the Vanguard method, as detailed in the report.

(6) Matched Funding - Update

RESOLVED that the Executive agrees:

- (a) that a matched funding award of up to £7,500 be awarded for St Margaret Mary Church, Park Gate;
- (b) the award be subject to all contributory funding being secured; and
- (c) a Community Use Agreement is entered into with St Margaret Mary Church.

11. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

12. POLICY AND RESOURCES

(1) Tenders - Six Monthly Report

RESOLVED that details of all tenders received and contracts awarded during the six month period ending 7th October 2013, as set out in Appendix A to the report, be noted.

(The meeting started at 6.00 pm
and ended at 7.02 pm).