

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **28 January 2025**

Report of: **Head of Environmental Health**

Subject: **PRELIMINARY REVIEW OF LICENSING AND REGULATORY
AFFAIRS COMMITTEE WORK PROGRAMME 2024/25 AND DRAFT
WORK PROGRAMME 2025/26**

SUMMARY

At the Committee meeting to be held on 3 March 2025, Members will be asked to review the outcome of the Work Programme for the current municipal year. Also, at that meeting, the Committee will need to finalise the draft Work Programme for the 2025/26 municipal year, prior to it being submitted to Council for approval.

This report contains details of the position of the Committee's existing Work Programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the draft Work Programme for 2025/26.

RECOMMENDATION

It is recommended that the Licensing and Regulatory Affairs Committee:

- (a) notes the progress on actions arising from the meeting of the Committee held on 26 November 2024, attached as Appendix A to this report;
- (b) reviews the Work Programme 2024/25 attached as Appendix B to this report;
and
- (c) gives initial consideration to the draft Work Programme for 2025/26 attached as Appendix C to this report.

INTRODUCTION

1. At the Committee meeting on 26 November 2024, the Committee reviewed progress on actions since the last meeting and agreed the Work Programme for the remainder of the 2024/25 municipal year.

MONITORING

2. Details of progress on actions arising from matters considered at the meeting held on 26 November 2024 are attached as Appendix A to this report for information.

WORK PROGRAMME FOR THE 2024/25 MUNICIPAL YEAR

3. The Committee's Work Programme for 2024/25, agreed at the last meeting is attached as Appendix B to this report for consideration.

WORK PROGRAMME FOR THE 2025/26 MUNICIPAL YEAR

4. Members are now invited to consider items for the draft Work Programme for 2025/26. It has previously been suggested that a few items of major significance be chosen.
5. At this stage, particular items which are known to be coming before the Committee during the next year are attached as Appendix C.
6. Other general items may arise during the year, such as responding to consultation requests by central Government.

RISK ASSESSMENT

7. There are no significant risk considerations in relation to this report.

CONCLUSION

8. To summarise, Members are now invited to note the progress on matters considered by the Committee at the meeting held on 26 November 2024, as shown in Appendix A to this report, review the Work Programme for the 2024/25 municipal year, as set out in Appendix B to this report and give initial consideration to the draft Work Programme for 2025/26 attached as Appendix C to this report.

APPENDICES:

Appendix A – Progress on Actions since the last meeting of the Committee

Appendix B – Licensing & Regulatory Affairs Committee Work Programme 2024/25

Appendix C – Draft Licensing & Regulatory Affairs Committee Work Programme 2025/26

Enquiries: For further information on this report please contact Ian Rickman. (Ext 4773)

LICENSING AND REGULATORY AFFAIRS COMMITTEE - Progress on Actions from last meeting

Date of Meeting	26 November 2024
Subject	PARLIAMENTARY POLLING DISTRICTS & POLLING PLACES: CONSULTATION RESPONSES AND PROPOSALS
Type of Item	Report
Action by Committee	<p>The Committee received a report by the Assistant Director (Democracy) which presented the responses to the Parliamentary Polling Districts & Polling Places consultation and put forward details of proposed changes.</p> <p>The Chairman, and several other members of the Committee put forward their thanks to officers for the hard work that has gone into completing such a difficult task.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <ul style="list-style-type: none"> (a) notes the consultation responses as set out in Appendix A to the report; (b) considered the proposals set out in the report; and (c) recommends the final scheme for Polling Places and Polling Districts 2024 to Council for adoption for the next four years, as shown in Appendix C to the report.
Outcome	Approved by Council 12 December 2024
Link Officer	Leigh Usher
Subject	REVIEW OF GAMBLING STATEMENT OF PRINCIPLES
Type of Item	Report
Action by Committee	<p>The Committee received a report by the Head of Environmental Health which presented the Gambling Statement of Principles for review.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <ul style="list-style-type: none"> (a) having considered the draft document, and noted the result of the statutory consultation exercise, makes no amendments to the draft policy statement; and

	(b) recommends to the Executive that the final draft Gambling Act 2005 Statement of Principles 2025-2028, as attached at Appendix A to the report be recommended for adoption by the Council.
Outcome	Endorsed by the Executive 13 January 2025 & to be approved by Council 14 February 2025
Link Officer	Ian Rickman
Subject	REVIEW OF HACKNEY CARRIAGE TARIFF
Type of Item	Report
Action by Committee	<p>The Committee received a report by the Head of Environmental Health which presented a review of the Hackney Carriage Tariff for consideration.</p> <p>Members discussed the level of increase requested, noting that during the Covid-19 Pandemic the Taxi Trade had not requested an increase to the Tariff due to concerns that it would discourage people from using their services.</p> <p>It was also noted that the Taxi Trade does not ask for an increase every year and only does so when it is felt appropriate. Members felt that the level of increase requested was reasonable, with some members suggesting that, given the recent cost of living crisis, a higher increase would be justified. The Committee concluded that, under the circumstances, the Taxi Trade is best placed to judge what the Taxi Tariff should be.</p> <p>RESOLVED that the Licensing & Regulatory Affairs Committee:</p> <ul style="list-style-type: none"> (a) considered the proposal as detailed in the report; (b) agrees that a change to the tariff is appropriate; and (c) recommends to the Executive that the proposed Hackney Carriage Tariff, as detailed at Appendix F to the report, be agreed.
Outcome	Approved by the Executive 13 January 2025
Link Officer	Ian Rickman

Subject	LICENSING & REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME
Type of Item	Report
Action by Committee	<p>The Committee received a report by the Head of Environmental Health which presented the Committee's Work Programme for 2024/25 for consideration.</p> <p>During the discussion on this item it was agreed that the Police Licensing Officer be invited to one of the remaining meetings in the municipal year to update the Committee on local police licensing matters.</p> <p>RESOLVED that the Licensing and Regulatory Affairs Committee:</p> <ul style="list-style-type: none"> (a) notes the progress on actions arising from the meeting of the Committee held on 10 June 2024, attached as Appendix A to the report; (b) agrees the updated Work Programme for the 2024/25 municipal year as attached at Appendix B to the report.
Outcome	Complete
Link Officer	Ian Rickman

LICENSING AND REGULATORY AFFAIRS COMMITTEE –WORK PROGRAMME 2024/25

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
10 June 2024	Presentation on the Role and Responsibilities of the Licensing & Regulatory Affairs Committee Review of current Work Programme	
01 July 2024		Licensing Training
22 July 2024	Meeting cancelled	
24 September 2024	Meeting cancelled	
26 November 2024	Parliamentary Polling Districts & Polling Places: Consultation Responses and Proposals. Review of Gambling Statement of Principles Review of Hackney Carriage Tariff Review of current Work Programme	
28 January 2025	Opportunities Plan Update Actual Revenue Expenditure 2023/24 Spending Plans 2025/26 Fees and Charges 2025/26 Preliminary Review of current Work Programme and Draft Work Programme 2025/26	
3 March 2025	Update on Fareham & Gosport Environmental Health Partnership – Presentation Final Review of current Work Programme and Draft Work Programme 2025/26	

UNALLOCATED

- Update on Police Licensing Matters

**DRAFT LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME
2025/26**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/ WORKSHOP</u>
Early in the municipal year		Licensing Training
10 June 2025	Review of Work Programme 2025/26	
29 July 2025	Review of Work Programme 2025/26	
30 September 2025	Review of Work Programme 2025/26	
18 November 2025	Review of Work Programme 2025/26	
27 January 2026	Actual Revenue Expenditure 2024/25 Spending Plans 2026/27 and Fees & Charges 2026/27 Review of Work Programme 2025/26 & preliminary consideration of draft Work Programme 2026/27	
17 March 2026	Review of Work Programme 2025/26 & approval of Work Programme 2026/27 for endorsement by Council.	

UNALLOCATED

- Update on Police Licensing Matters