

# FAREHAM

## BOROUGH COUNCIL

### Minutes of the Executive

**(to be confirmed at the next meeting)**

**Date:** Monday, 12 May 2014

**Venue:** Collingwood Room - Civic Offices

**Present:**

S D T Woodward, Policy and Resources (Executive Leader)  
T M Cartwright, MBE, Public Protection (Deputy Executive  
Leader)  
B Bayford, Health and Housing  
K D Evans, Planning and Development  
Mrs C L A Hockley, Leisure and Community  
L Keeble, Streetscene

**Also in attendance:**

P J Davies, Chairman of Housing Tenancy Board; for item 9(1)  
M J Ford, JP, Chairman of Appeals Committee  
Mrs K Mandry, Chairman of Public Protection Policy Development and Review Panel  
Mrs K K Trott, for item 11(1)



**1. APOLOGIES FOR ABSENCE**

There were no apologies given for this meeting.

**2. MINUTES**

RESOLVED that the minutes of the meeting of the Executive held on 7 April 2014 be confirmed and signed as correct record.

**3. EXECUTIVE LEADER'S ANNOUNCEMENTS**

The Executive Leader noted that the meeting marked not only the end of the municipal year but of the electoral cycle and he offered his thanks to officers for the support they have provided during this two year cycle. He wished good luck to all councillors standing for re-election.

**4. DECLARATIONS OF INTEREST**

Councillor S D T Woodward declared a non-pecuniary interest for item 9(2) as he is appointed as a Hampshire County Council representative to the Management Committee for the Genesis Young People's Centre. Councillor Woodward remained present at the meeting and took part in the discussion of the item.

Councillor K D Evans declared a non-pecuniary interest for item 9(2) as he is appointed as a Hampshire County Council representative to the Management Committee for the Genesis Young People's Centre. Councillor Woodward remained present at the meeting and took part in the discussion of the item.

**5. PETITIONS**

There were no petitions presented at this meeting.

**6. DEPUTATIONS**

There were no deputations made at this meeting.

**7. MINUTES / REFERENCES FROM OTHER COMMITTEES**

There were no references given at this meeting.

**8. HEALTH AND HOUSING**

- (1) Award of Contract - Emergency Lighting Upgrading Works Contract at Frosthole Close and Garden Court

That the tender submitted by the contractor which achieved the subsequent highest overall score, as detailed in the appended evaluation matrix and complied fully with FBC Terms and Conditions of Contract, be accepted and a contract awarded to this company

## 9. LEISURE AND COMMUNITY

### (1) Fareham Park Project Six Monthly Report

At the invitation of the Executive Leader, Councillor P J Davies addressed the Executive on this item.

RESOLVED that the Executive:

- (a) approves the matched funding of £5,000 from the Fareham Park Development budget, towards the 'Clued Up 2 Go' initiative;
- (b) notes the progress of the Fareham Park Project;
- (c) supports the new priority selected by the Steering Group;
- (d) receives an annual update on the progress of the project, with the next report being April 2015; and
- (e) requests that the Executive Leader sends a strongly worded letter to Hampshire County Council to request that the land owned by the County, at 96 Highlands Road, be developed for community use as a matter of priority.

### (2) Genesis Young People's Centre - Proposed New Management Arrangements

Councillor S D T Woodward declared a non-pecuniary interest for this item as he is appointed as a Hampshire County Council representative to the Management Committee for the Genesis Young People's Centre. Councillor Woodward remained present at the meeting and took part in the discussion of the item.

Councillor K D Evans declared a non-pecuniary interest for this item as he is appointed as a Hampshire County Council representative to the Management Committee for the Genesis Young People's Centre. Councillor Woodward remained present at the meeting and took part in the discussion of the item.

RESOLVED that the Executive:

- (a) notes that Hampshire County Council has agreed to terminate the Management Agreement in relation to Genesis and return the building to Fareham Borough Council, with effect from 31 May 2014;
- (b) agrees to grant Y-Services a tenancy at will (for up to two years) in return for developing and promoting a programme of youth activities from the centre;
- (c) requests the Leisure and Community Panel to review the proposed arrangements after 12 months of operation; and

- (d) agrees that Fareham Borough Council holds the funds for the Genesis Management Committee, pending a review of their constitution, enabling them to hold funds in their own right.

## **10. PUBLIC PROTECTION**

- (1) Community Safety Strategy

RESOLVED that the Community Safety Strategy 2014-2017 and the actions contained therein be endorsed by the Executive and be recommended to the Council for approval.

- (2) Food Safety Plan

RESOLVED that the Food Safety Service Plan 2014/15, as detailed in Appendix A to this report, be endorsed by the Executive and be recommended to Council for approval.

## **11. PLANNING AND DEVELOPMENT**

- (1) Wallington Conservation Area Character Appraisal and Management Strategy: Adoption

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive agrees to:

- (a) the Wallington Conservation Area Character Appraisal and Management Strategy, as set out in Appendix B to this report, be adopted as evidence in support of the Fareham Borough Local Plan Review (June 2000) saved policies, the policies contained within the Fareham Local Plan Part 1: Core Strategy and the emerging policies of the Fareham Local Plan Part 2: Development Sites & Policies;
- (b) the preparation of an article 4 direction, as recommended in the character appraisal document, is supported. Delegated authority was granted by the Executive to the Executive Member for Planning and Development in July 2010 to make article 4 directions in accordance with the provisions of The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2010; and
- (c) grant delegated authority to the Director of Planning and Environment in consultation with the Executive Member for Planning and Development to make minor factual and formatting alterations, including updating of photographs where appropriate, prior to publication of the adopted document.

**12. POLICY AND RESOURCES****(1) Business Rate Discretionary Rate Relief**

RESOLVED that the Executive agrees:

- (a) to vary the Charitable Relief Policy to allow relief to be granted in the specific circumstances detailed in the report; and
- (b) to delegate the award of the discretionary relief, as detailed in the report, to officers in accordance with relevant guidance issued by Government.

**(2) Daedalus Innovation Centre - Provision of Solar Panels on Roof**

RESOLVED that the Executive;

- (a) agrees to install PV panels on the roof of the Daedalus Innovation Centre;
- (b) agrees that the total cost of this is met from the Council's Capital Fund Reserves, and;
- (c) approves the procurement of PV panels from an approved installer through the Design and Build contract for the construction of the Innovation Centre.

**13. EXCLUSION OF PUBLIC AND PRESS**

RESOLVED that in accordance with the Local Government Act 1972 the Public and Press be excluded from the remainder of the meeting, as the Executive considers that it is not in the public interest to consider the matters in public on the grounds that they will involve the disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act.

**14. POLICY AND RESOURCES****(1) Young Citizen of the Year Award 2014 - 12-18 Year Old Category**

RESOLVED that the Executive approves the selection of two of the candidates nominated, as Young Citizens of the Year (12-18 year olds).

(The meeting started at 6.00 pm  
and ended at 6.31 pm).