

# FAREHAM

## BOROUGH COUNCIL

### Report to the Executive for Decision 10 February 2014

<b>Portfolio:</b>	Policy and Resources
<b>Subject:</b>	<b>Delegated Approval for Community Funding Applications</b>
<b>Report of:</b>	Director of Community
<b>Strategy/Policy:</b>	Corporate Strategy
<b>Corporate Objective:</b>	Strong and Inclusive Communities

**Purpose:**

To obtain permission from the Executive for delegated approval for Community Funding Applications of £100 or less.

**Executive summary:**

The Council receives a number of Community Funding Applications; currently these are either dealt with via an Individual Member Decision for amounts under £5,000 or the Executive for amounts over £5,000. The value of the requests can vary significantly, but the work required to gain approval is the same. This report outlines a proposal for delegated powers to be given to the Director of Community and Head of Corporate Services, to allow small Community Funding Applications up to a value of £100 to be processed in a faster, less resource intensive manner.

**Recommendation:**

That the Executive delegates authority to the Director of Community and Head of Corporate Services to consider and approve Community Funding applications of £100 or less.

**Reason:**

The current process for considering Community Funding Applications is resource intensive and time consuming for low value applications. Requests of more than £100 will still be considered via either Individual Member Decision or by the Executive, depending on the amount concerned.

**Cost of proposals:**

There are no cost implications for this proposal.

**Appendix A:** Process for handling Community Fund Applications of £100 or less

**Background papers:** None

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## BOROUGH COUNCIL

### Executive Briefing Paper

**Date:** 10 February 2014

**Subject:** Delegated Approval for Community Funding Application

**Briefing by:** Director of Community

**Portfolio:** Policy and Resources

#### INTRODUCTION

1. The Council receives a number of Community Funding Applications, each year; these are either dealt with as an Individual Member Decision or by the Executive as a whole. The value of funding requested can vary significantly, but the process and work required to gain approval is the same. This report outlines a proposal for delegated powers to be given to the Director of Community and Head of Corporate Services, to allow small Community Funding Applications to be processed in a less resource intensive manner.

#### PROPOSAL

2. It is proposed that both the Director of Community and the Head of Corporate Services be given delegated authority to consider and approve Community Funding Applications, with a value of £100 or less.
3. A streamlined approval process has been outlined in Appendix A, which seeks to reduce the work and length of time taken to consider applications for £100 or less.
4. The Quarterly Matched Funding report will include details of any Community Funding Applications that have been considered under delegated powers.
5. If a Community Funding Application is considered to potentially be controversial, the application will be passed for Individual Member Decision, rather than being considered under delegated powers.

#### FINANCIAL IMPLICATIONS

6. There are no anticipated financial implications resulting from this proposal. Any Community Funding Applications considered, under delegated powers, will be funded from existing budgets.

## **CONCLUSION**

7. The current process for considering Community Fund applications, of £100 or less, is resource intensive and time consuming. By granting delegated powers to key officers, low value applications can be considered under a streamlined process, to save time.

**Reference Papers:** None