

FAREHAM

BOROUGH COUNCIL

Report to the Director of Community for Decision

Portfolio:	Leisure and Community
Subject:	Western Wards Swimming Pool – Provision of Leisure Consultancy Services
Report of:	Leisure Development Manager
Strategy/Policy:	Leisure Strategy
Corporate Objective:	Leisure for Health and Fun

Purpose:

This report presents the tenders received for the appointment of a consultant to assist in the selection of an operator for both Fareham Leisure Centre and the proposed Western Wards swimming pool.

Executive summary:

Tenders have been received for the appointment of a consultant to assist in the selection and appointment of an operator for both Fareham Leisure Centre and the proposed Western Wards swimming pool.

The consultancy service will include the provision of legal advice on the operational arrangements, preparation of the partnership documentation, assistance in negotiating the contractual arrangements and the management of any tender process that may be required.

The tenders have been evaluated and it is recommended that the contract be awarded to RPT Consulting in the sum of £34,680 (subject to negotiation and an agreed scope of works being agreed).

The contract will be undertaken in two phases:

Phase one: Operator selection and contractual arrangements for the new Western Wards pool facility to align with the existing facility service concession ending in 2020, and

Phase two: An optional extension to enable the Council to engage the consultant to further assist in the procurement of an operator for both Fareham pool complexes from 2020.

Recommendation:

To award a contract to RPT Consulting for the sum of £34,680 to provide the advice required to select and appoint an operator for the services for both Fareham Leisure Centre and the proposed Western Wards swimming pool.

Reason:

To appoint a consultant to provide advice on the selection and appointment of an operator for two leisure centres in the Borough.

Cost of Proposals:

The costs of the consultancy service will be funded from existing capital budgets.

Appendices Appendix A: Tender evaluation

NOT FOR PUBLICATION by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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Executive Briefing Paper

Date: 8 September 2014

Subject: Western Wards Swimming Pool – Provision of Leisure Consultancy Services

Briefing by: Leisure Development Manager

Portfolio: Leisure and Community

Supporting Information

Background

1. In April 2014 the Executive approved the capital funding for the provision of a new swimming pool and leisure facilities to be provided on the site of the former Coldeast hospital.
2. In July 2014, the Executive approved the governance arrangements for the project and granted the Director of Community delegated authority to appoint a Construction Project Manager for the project and other specialist consultants that may be required subject to all costs being contained within the overall budget available for the project.

TENDERS

3. Tenders have been received for the appointment a consultant to assist in the selection of an operator for both Fareham Leisure Centre and the proposed Western Wards swimming pool.
4. Following requests for Expressions of Interest, 5 companies expressed an interest in tendering for the opportunity. A short list of four consultants was selected all of which submitted full tender returns.
5. The tenders have been evaluated and this is attached as Appendix A to this report.

FINANCIAL IMPLICATIONS

6. The submitted tender from RPT Consulting has been arithmetically checked and found to be correct and can be funded from the approved capital budget.

7. The contract will be undertaken in two phases:

Phase one: Advice and input to the design of the Western Wards Swimming Pool and leisure facilities (including preparation of a business plan), advice on the selection and contractual arrangements leading to the appointment of the operator for the new Western Wards pool facility to align with the existing service concession at Fareham Leisure Centre ending in 2020, and

Phase two: An optional extension to enable the Council to engage the consultant to further assist in the procurement of an operator for both Fareham pool complexes from 2020.

RISK ASSESSMENT

8. A risk assessment has been carried out and no significant risks have been identified.

CONCLUSION

9. The tenders have been received for the appointment a consultant to assist in the selection of an operator for both Fareham Leisure Centre and the proposed Western Wards swimming pool. Following a full evaluation, it is recommended that the tender be awarded to RPT Consulting in the sum of £34,680.