

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **16 September 2014**

Report of: **Director of Community**

Subject: **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2014/15**

SUMMARY

At the Committee meeting in July, the Work Programme for 2014/15 was reviewed. Members are now invited to note the actions from the last meeting and to further review the work programme for 2014/15.

RECOMMENDATION

- (a) that the progress on actions arising from the meeting of the Committee held on 8 July be noted; and
- (b) that the Work Programme for 2014/15, attached as Appendix B to the report, be reviewed.

INTRODUCTION

1. At the Committee meeting on 8 July 2014, the Work Programme for 2014/15 was reviewed.

MONITORING

2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A for members' information.

WORK PROGRAMME FOR 2014/15

3. The work programme for 2014/15 agreed at the last meeting is attached as Appendix B.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

The Committee is invited to:-

- (i) note progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
- (ii) review the Licensing and Regulatory Affairs Committee Work Programme for 2014/15, as set out in Appendix B.

Background Papers:

None.

Reference Papers:

None.

Enquiries:

For further information on this report please contact Martyn George (Ext 4400).

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee – 16 September 2014

Progress on Actions from last meeting

Date of Meeting	8 July 2014
Subject	Policy Statements Relating to the LGPS 2014 Regulations
Type of Item	Financial
Action by Committee	<p>The Committee considered a report by the Director of Finance and Resources on policy statements relating to the LGPS 2014 Regulations.</p> <p>RECOMMENDED that:-</p> <ul style="list-style-type: none"> (a) the changes to the Local Government Pension Scheme (LGPS) from 1 April 2014 be noted; (b) the proposed policy statements for those who stopped contributing to the LGPS between 1 April 2008 and 31 March 2014 be approved; and (c) the proposed policy statements for those members who continue in the scheme or join it from 1 April 2014 be approved.
Outcome	Approved at the Council meeting on 24 July 2014.
Link Officer	Neil Wood
Subject	Licensed Premises and Community Safety
Type of Item	Monitoring
Action by Committee	<p>The Committee considered a report by the Director of Community on incidents of crime and disorder and the control of licensed premises. Copies of Appendix B to the report were circulated at the meeting, together with a revised version of Appendix A to the report.</p> <p>RESOLVED that the report be noted.</p>
Outcome	Complete

Link Officer	Narinder Bains
Subject	Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee
Type of Item	Presentation
Action by Committee	<p>The Committee received a presentation from the Director of Community on the responsibilities of the Licensing and Regulatory Affairs Committee. The presentation included details of the general and specific functions of the Committee and, in particular, Health and Safety, Licensing, General Licensing, Taxi Licensing, Safety Advisory Group, Election Services, Registration Services, Individual Electoral Registration (IER) and the Timetable of Elections.</p> <p>RESOLVED that the Director of Community be thanked for his presentation.</p>
Outcome	Complete
Link Officer	Martyn George
Subject	Annual Taxi Vehicle Renewals
Type of Item	Monitoring
Action by Committee	<p>The Committee considered a report by the Director of Community on the Annual Taxi Vehicle Renewals.</p> <p>RESOLVED that the content of the report and the work involved with the annual Hackney Carriage and Private Hire renewals be noted.</p>
Outcome	Complete
Link Officer	Ian Rickman
Subject	Annual Health and Safety Service Plan
Type of Item	Service Plan Review
Action by Committee	<p>The Committee considered a report by the Director of Community on the Annual Health and Safety Service Plan.</p> <p>RESOLVED that the Section 18 Health & Safety Intervention Plan, as shown in Appendix A to the report, be approved.</p>

Outcome	Complete
Link Officer	Ian Rickman
Subject	Licensing and Regulatory Affairs Committee Work Programme
Type of Item	Programmimg
Action by Committee	<p>The Committee considered a report by the Director of Community on the Committee's work programme for 2014/15.</p> <p>RESOLVED that:-</p> <ul style="list-style-type: none">(a) the progress on actions arising from the meeting of the Committee held on 18 March be noted, as shown in Appendix A to the report, be noted;(b) a members' training session in September/October be added to the work programme for 2014/15; and(c) subject to (b) above, the Work Programme for 2014/15, as shown in Appendix B to the report, be confirmed.
Outcome	Complete
Link Officer	Martyn George

LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2014/15

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
8 JULY 2014	<p>Policy Statements Relating to the LGPS 2014 Regulations</p> <p>Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee</p> <p>Committee work programme 2014/15</p> <p>Annual Taxi Vehicle Renewals</p> <p>Actual Revenue Expenditure 2013/14</p>	
16 SEPTEMBER 2014	<p>Committee work programme 2014/15</p> <p>Six- monthly Monitoring Report on Applications Received</p> <p>Polling of Polling Districts and Polling Places</p>	
18 NOVEMBER 2014	<p>Spending Plans 2015/16</p> <p>Committee work programme 2014/15</p> <p>Review of Polling Districts and Polling Places</p>	
20 JANUARY 2015	<p>Committee work programme 2014/15</p> <p>Review of Implementation of IER</p>	
17 MARCH 2015	<p>Committee work programme 2014/15 and draft for 2015/16</p> <p>Monitoring Report on Applications Received</p> <p>Annual Report on Licensed Premises and Community Safety</p>	

To be assigned:

Annual Health and Safety Service Plan

In-house Licensing Training Sessions (2)